

THE TOWNSHIP OF NORTH HURON
COUNCIL AGENDA



Date: Monday, May 16, 2016
Time: 7:00 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

	Pages
1. CALL TO ORDER	
2. CONFIRMATION OF THE AGENDA	
<i>THAT the Council of the Township of North Huron; accept the Agenda for the May 16, 2016 Council Meeting; as printed.</i>	
3. DISCLOSURE OF PECUNIARY INTEREST	
4. CONSENT AGENDA	
<i>THAT the Council of the Township of North Huron hereby adopts Consent Item 4.1.1;</i>	
<i>AND FURTHER THAT all other Consent Items be received for information.</i>	
4.1 Minutes	
4.1.1 Minutes of the Regular Council Meeting held May 2, 2016	8
4.1.2 Blyth BIA Minutes - April 6, 2016	20
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4.2.1 Finance Department	
4.2.1.1 May Activity Report	29

4.2.1.2	Bills and Accounts	31
	Accounts Payable	
		May 13, 2016
	General Account	\$293,424.43
	Water Account	\$113,431.57
	Sewer Account	\$4,148.31
	General Internet/Pre-authorized	\$40,906.05
	Water Internet/Pre-authorized	\$5,784.52
	TOTAL	\$457,694.88
4.2.2	Public Works Department	
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5.	PUBLIC MEETINGS/HEARINGS AND DELEGATIONS	
5.1	Wingham Town Hall Theatre Committee Update	69
5.2	Henry Van Heesch - Airport	
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6.	REPORTS	
6.1	Clerks Department	
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6.3 Recreation and Facilities Department

6.3.1 Wingham Town Hall Theatre

72

THAT the Council of the Township of North Huron hereby approves project schedule and draft budget presented in this report, and permits staff to proceed with purchase and installation of the Sprinkler System, Fire Door upgrades, Emergency Lighting, and Engineering for the HVAC system. The projected total expense is estimated to be \$52,250;

AND FURTHER THAT the funds allocated for the project are coming from the donations made by the Wingham Town Hall Theatre Committee from grants and private donations;

AND FURTHER THAT the Wingham Town Hall Committee will return to Council with an updated report in September 2016, prior to proceeding with the HVAC or any other portion of the project to confirm balance of spending to date, and balance of fundraising to date;

AND FURTHER THAT the Council of the Township of North Huron will not open the theatre until both the fire code upgrades AND the HVAC system is installed. The Town Hall Theatre has committed to ensuring these are completed prior to opening;

AND FURTHER THAT the sprinkler system will be procured using the Request for Quotation Process.

6.3.2 Fitness Equipment Purchase

75

THAT the Council of the Township of North Huron hereby authorize North Huron staff to use the negotiated method for the purchase of six new pieces of cardiovascular fitness training equipment for the Fitness Centre.

AND FURTHER THAT the Council of the Township of North Huron authorize the purchase of new fitness equipment from Advantage Fitness Equipment Inc. for the expense of \$28,147.08. This purchase includes the following breakdown:

Equipment Piece	Cost	# of Pieces	Total Cost
<i>Life Fitness Classic Elliptical Cross-Trainer (Integrity Series)</i>	\$5864.81	3	\$17,594.43
<i>Life Fitness Classic Upright Lifecycle Bike (Integrity Series)</i>	\$3646.68	1	\$3,646.68

Life Fitness Recumbent LifeCycle Bike (Elevation Series)	\$5129.48	1	\$5,129.48
Concept 2 Rower Model D	\$1376.49	1	\$1,376.49
Shipping, Delivery, Installation	\$400	1	\$400.00

AND FURTHER THAT staff are instructed to dispose of the six pieces of existing equipment that are being replaced by Silent Auction held in the Fitness Centre over a two to three week period where public will have an opportunity to submit sealed bids. Equipment will be auctioned off in "as is" condition and a waiver must be signed. The six pieces include: 2 Life Fitness Elliptical Trainers, 2 Upright Life Fitness bikes, and 2 Life Fitness recumbent bike. Any unsold pieces of equipment will be donated to a community group or removed to the landfill. Proceeds from the sale of the equipment will be put into reserves for future equipment replacement.

6.3.3 Huron Pioneer Threshers New Shed 79

THAT the Council of the Township of North Huron hereby direct the Clerk to prepare an authorizing by-law for the June 6, 2016 Council meeting, to adopt the Agreement to approve the Huron Pioneer Threshers and Hobby Association Inc. to erect a new shed at the Blyth Campground.

6.4 Public Works Department

6.5 Utilities Department

6.6 Fire Department of North Huron

6.6.1 Relief Firefighters for Fort McMurray 85

THAT the Council of the Township of North Huron hereby approve 2 FDNH personnel to deploy to Fort McMurray, Alberta if their assistance is requested.

6.7	CAO	
6.7.1	Shared Services Project Update	87
	<i>THAT the Council of the Township of North Huron hereby accepts the report of the CAO for information purposes;</i>	
	<i>AND FURTHER THAT Council accepts the recommendation of the Shared Services Steering Committee and directs the CAO to follow up with the Ministry of Municipal Affairs and Housing to obtain their assistance in developing performance measures for the Shared Services Pilot Project.</i>	
7.	CORRESPONDENCE	
8.	COUNCIL REPORTS	
8.1	REEVE ACTIVITY REPORT	
8.2	COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)	
8.3	REQUESTS BY MEMBERS	
9.	NOTICE OF MOTION	
10.	BY-LAWS	
10.1	By-law No. 50-2016	90
	Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Grant Contract between Ontario Trillium Foundation and the Corporation of the Township of North Huron to deliver improved infrastructure with a \$30,000 grant over 11 months to install a sprinkler system in the Wingham Town Hall Theatre.	
	<i>THAT By-law No. 50-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Grant Contract between Ontario Trillium Foundation and the Corporation of the Township of North Huron to deliver improved infrastructure with a \$30,000 grant over 11 months to install a sprinkler system in the Wingham Town Hall Theatre; be introduced, read a first and second time.</i>	
	<i>THAT By-law No. 50-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Grant Contract between Ontario Trillium Foundation and the Corporation of the Township of North Huron to deliver improved infrastructure with a \$30,000 grant over 11 months to install a sprinkler system in the Wingham Town Hall Theatre; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.</i>	
10.2	By-law No. 51-2016	103
	Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Land Lease Agreement between the Corporation of the Township of North Huron and William Versteeg for the lease of lands at 86165 Currie Line for the 2016 calendar year.	

THAT By-law No. 51-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Land Lease Agreement between the Corporation of the Township of North Huron and William Versteeg for the lease of lands at 86165 Currie Line for the 2016 calendar year, read a first and second time.

THAT By-law No. 51-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Land Lease Agreement between the Corporation of the Township of North Huron and William Versteeg for the lease of lands at 86165 Currie Line for the 2016 calendar year; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

10.3 By-law No. 52-2016 110

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement for the purpose of operating the Optimist Ball Park Snack Bar for the 2016 season, between the Corporation of the Township of North Huron and The Wingham Scouts.

THAT By-law No. 52-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement for the purpose of operating the Optimist Ball Park Snack Bar for the 2016 season, between the Corporation of the Township of North Huron and The Wingham Scouts; be introduced, read a first and second time.

THAT By-law No. 52-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement for the purpose of operating the Optimist Ball Park Snack Bar for the 2016 season, between the Corporation of the Township of North Huron and The Wingham Scouts; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

10.4 By-law No. 53-2016 114

Being a by-law of the Corporation of the Township of North Huron to regulate the construction or alteration of any entranceways, private roads or access to a municipal road.

THAT By-law No. 53-2016; being a by-law of the Corporation of the Township of North Huron to regulate the construction or alteration of any entranceways, private roads or access to a municipal road; be introduced, read a first and second time.

THAT By-law No. 53-2016; Being a by-law of the Corporation of the Township of North Huron to regulate the construction or alteration of any entranceways, private roads or access to a municipal road; ; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

11. ANNOUNCEMENTS

12. OTHER BUSINESS

13. CLOSED SESSION AND REPORTING OUT

THAT the Council of the Township of North Huron hereby proceeds at p.m. to an In Camera Session (Closed to the Public) to discuss the following:

- *Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Insurance claims)*
- *A proposed or pending acquisition or disposal of land by the Corporation (Proposed Acquisition of Property)*

THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at p.m.

THAT the Council of the Township of North Huron hereby ...

13.1 Insurance Claims

13.2 Proposed Acquisition of Property

14. CONFIRMATORY BY-LAW

14.1 By-law No. 54-2016, being a By-law of the Township of North Huron to confirm general previous actions of the Council of the Township of North Huron. 122

THAT By-law 54-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first and second time.

THAT By-law 54-2016; being a by-law to confirm general previous actions of the Council of the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

15. ADJOURNMENT

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at pm.

**MINUTES OF THE TOWNSHIP OF NORTH HURON
REGULAR COUNCIL MEETING**



Date: Monday, May 2, 2016
Time: 7:02 p.m.
Location: HELD IN THE TOWNSHIP COUNCIL CHAMBERS

MEMBERS PRESENT: Reeve Neil Vincent
Deputy Reeve James Campbell
Councillor Yolanda Ritsema-Teeninga
Councillor Trevor Seip
Councillor Brock Vodden
Councillor Bill Knott

MEMBERS ABSENT: Councillor Ray Hallahan

STAFF PRESENT: Sharon Chambers, CAO
Kathy Adams, Director of Corporate Services / Clerk
Donna White, Director of Finance
Pat Newson, Director of Recreation and Facilities
Kelly Church, Director of Public Works
Richard Al, Manager of Employee and Business Services
Laura Young, Huron County Planner

OTHERS PRESENT: Denny Scott, The Citizen
Craig Power, CKNX
Joe Hallahan, Doug Kuyvenhoven, Steve Hill, Brad Carther

1. CALL TO ORDER

Reeve Vincent called the meeting to order at 7:02 pm.

2. CONFIRMATION OF THE AGENDA

M275/16

MOVED BY: B. Vodden

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron; accept the Agenda for the May 2, 2016 Council Meeting; as amended to include the minutes of the Special Council Meeting held April 28, 2016.

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

None declared.

4. CONSENT AGENDA

M276/16

MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby adopts Consent Items 4.1.1 and 4.1.2;

AND FURTHER THAT all other Consent Items be received for information.

CARRIED

4.1 Minutes

4.1.1 Minutes of the Regular Council Meeting held April 18, 2016

4.1.2 Minutes of the Special Council Meeting held April 28, 2016

4.1.3 Minutes of the North Huron Police Services Board Meeting held March 15, 2016

4.1.4 East Wawanosh 150th Anniversary Minutes - January 27, 2016

4.1.5 East Wawanosh 150th Anniversary Minutes - March 9, 2016

4.2 Reports

4.2.1 Clerk's Department

4.2.1.1 Clerk's Department Update

4.2.2 Director of Finance

4.2.2.1 Bills and Accounts

Accounts Payable	April 28, 2016
General Account	\$117,746.99
Water Account	\$22,362.00
Sewer Account	\$25,593.17
General Internet/Pre-authorized	\$56,894.46
Water Internet/Pre-authorized	\$3,265.16
TOTAL	\$225,861.78

4.2.2.2 Year to Date Report

4.2.3 Recreation and Facilities Department

4.2.3.1 Recreation and Facilities Department Activity Report May 2

4.2.4 Public Works Department

4.2.4.1 Public Works Department Activity Report May 2016

4.2.4.2 Share the Road information

4.2.5 CAO

4.2.5.1 CAO Activity Report

4.3 Correspondence

4.3.1 Huron County Cycling Strategy: Bicycle Friendly Community Workshops

4.3.2 Alice Munro Festival of the Short Story - Celebrate Ontario 2016 Application

4.3.3 Ministry of Municipal Affairs and Housing ORGA/ROMA Shared Services

4.3.4 Lisa Thompson, MPP - Wingham Town Hall Theatre Ontario Trillium Foundation Grant

4.3.5 Huron Business Development Corporation April 26, 2016 Press Release

5. PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

5.1 Presentation of Staff Service Awards

Reeve Vincent presented Staff Service Awards to Pat Newson and Donna White. Larry Simmons and Dawn Gross were not in attendance but will also be receiving service awards.

6. REPORTS

6.1 Clerks Department

6.1.1 Site Plan Application for Maitland River Community Church (414 Josephine Street, Plan 410 Part Park Lots 9 and 10; RP 22R3903 Parts 5 and 6; RP 22R4107 Part 1; RP 22R5714, Part 2, Wingham Ward, Township of North Huron)

Huron County Planner, Laura Young presented the site plan application and recommended approval.

M277/16

MOVED BY: B. Knott

SECONDED BY: T. Seip

THAT the Council of the Township of North Huron hereby approve the site plan application (414 Josephine Street, Plan 410 Part Park Lots 9 and 10; RP 22R3903 Parts 5 and 6; RP 22R4107 Part 1; RP 22R5714, Part 2, Wingham Ward, Township of North Huron) with the following conditions and that a site plan agreement be entered into:

1. *this site plan approval applies to the site plan entitled "Project 15-1498 Maitland River Community Church" prepared by Guy Robert Bellehumeur (GB Architect Inc.), dated December 17, 2015 and referred to as Plan A1.1, and any supporting drawings by GB Architect, including elevations and floor plans;*
2. *this site plan approval also includes submitted drawings prepared by R.J Burnside & Associates Ltd, dated April 4, 2016, entitled:*
 - *Maitland River Church Expansion Lot Grading and Drainage Plan, referred to as C201*
 - *Maitland River Church Expansion Stormwater Management Plan, referred to as C301*
3. *this site plan approval also includes submitted drawings prepared by Mighton Engineering, dated December 16, 2015, for Project 35416 entitled:*
 - *Lighting and Life Safety Electrical Plan, referred to as E1.1*
4. *all necessary curb installations and replacements shall be completed;*
5. *the construction of a cement walkway for the front entrance of the building;*
6. *providing and maintaining the site grading, drainage of surface waters and storm water management on the lands in accordance with Drawings C201, and C301, and the Engineer's specifications;*
7. *submitted Burnside Drawings C201 and C301 be modified to show changes and comments from the review by B.M Ross and Associates Limited;*
8. *relocation of the existing fire hydrant located on Josephine Street to a location satisfactory to the Township on or before July 1st 2016;*
9. *an Encroachment Agreement entered into between the Church and the Township for the lands on the most north portion of the subject property for the church side exits;*
10. *all surfacing on the lands is to be complete;*
11. *all snow and ice is to be cleared from the newly constructed front walkway and the fire routes on the property;*
12. *and further that all snow removed from walkways and driveways shall be stored on the subject property;*
13. *all exterior lighting is to be installed to prevent glare on adjacent properties; and*
14. *all landscaping and planting indicated on the site plan shall be completed to the satisfaction of the Township.*

CARRIED

6.2 Finance Department

6.2.1 MFOA Asset Management Assistance Program

M278/16

MOVED BY: B. Knott

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby receives the report from the Director of Finance in regard to participation in the Municipal Finance Officer's Association (MFOA) Asset Management Assistance Program.

CARRIED

6.3 Recreation and Facilities Department

6.3.1 Optimist Snack Bar Agreement

M279/16

MOVED BY: B. Knott

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby approves the draft Optimist Snack Bar Agreement with the Wingham Scouts for the 2016 season;

AND FURTHER THAT the Clerk is instructed to prepare a by-law to authorize the Agreement at the May 16th 2016 regular Council meeting.

CARRIED

6.3.2 Wingham Townhall Theatre Trillium Grant Funding Agreement

M280/16

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: J. Campbell

THAT the Council of the Township of North Huron hereby adopt in principal the Grant Contract between the Ontario Trillium Foundation and the Corporation of the Township of North Huron for \$30,000 of funding for the sprinkler system in the Wingham Town Hall Theatre;

AND FURTHER THAT the Clerk is instructed to prepare a by-law to enter into the Grant Contract with the Ontario Trillium Foundation for the May 16th 2016 Council meeting.

CARRIED

6.4 Public Works Department

6.4.1 Entranceways, Private Roads or Access to a Municipal Road Draft By-law

Discussion took place regarding the requirement to have 911 signs erected on all entranceways. Council agreed to amend the Entrance Policy to include the requirement for the issuing and signage of a 911 number for all new entranceways.

M281/16

MOVED BY: B. Knott

SECONDED BY: J. Campbell

THAT The Council of the Township of North Huron hereby receives the May 2nd 2016 Draft Entrance policy for information purposes;

AND FURTHER THAT Council approves the Draft Township of North Huron Entrance Policy as amended;

AND FURTHER THAT the Clerk is directed to prepare a by-law to adopt the Township Entrance Policy at the May 16th 2016 Council meeting;

AND FURTHER THAT the Director of Finance is directed to amend the Township's Fee by-law to include an entrance permit fee of \$250.

CARRIED

6.5 Utilities Department

6.6 Fire Department of North Huron

6.7 CAO

7. CORRESPONDENCE

7.1 Barn Dance Historical Society 19th Annual Campout Jamboree

M282/16

MOVED BY: B. Vodden

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby waives the requirement for off-duty police officers or private security company personnel during alcohol service, required in the Municipal Alcohol Policy, for the upcoming Barn Dance Campout Jamboree held at the Blyth Community Centre May 26-29th, 2016.

CARRIED

7.2 Wingham and District Kin Club Boot Drive Road Toll

Discussion took place regarding the location and frequencies of the toll roads. The Clerk will circulate the By-law regarding toll roads to Council for their information.

M283/16

MOVED BY: J. Campbell

SECONDED BY: B. Knott

THAT The Council of the Township of North Huron approve the request from the Wingham and District Kin Club to hold a boot drive road toll on Saturday, June 11, 2016 from 11:00 a.m. to 2:00 p.m. to raise money for Cystic Fibrosis and the North Huron Food Share;

AND FURTHER THAT Wingham and District Kin Club provide the Township of North Huron with proof of liability insurance;

AND FURTHER THAT the County and the appropriate Emergency Services be advised of this event.

CARRIED

8. COUNCIL REPORTS

8.1 REEVE ACTIVITY REPORT

Reeve Vincent reported that he recently attended the Habitat for Humanity Annual General Meeting in Blyth, noting that Habitat for Humanity is currently investigating a lot to build a duplex in Blyth.

Reeve Vincent reported that he recently attended a Zone Horticultural Society meeting and a C-1 Ladies Auxiliary to the Legion meeting in Blyth to deliver greetings on behalf of Council.

8.2 COUNCIL MEMBER REPORTS (Verbal or written updates from members who sit on boards/committees)

Councillor Ritsema-Teeninga provided an update on the upcoming Alice Munro Festival.

Councillor Seip reported that the Building Bridges to Our Future Committee held their first annual Connections Gala on Saturday April 30, 2016, noting that \$57,000 was raised at the event.

8.3 REQUESTS BY MEMBERS

Councillor Knott made a Notice of Motion which he will provide for the next Council meeting proposing that groups currently renting the Blyth Memorial Hall be offered the same rental rate for other Municipal facilities while Memorial Hall is being renovated.

Councillor Knott inquired as to when the Wingham Town Hall Theatre will be opening now that the grant has been received.

Councillor Seip requested an update regarding the parking concerns identified at the Huron County Housing building on Alfred Street.

Councillor Knott inquired as to the status of speed limit signage in Blyth at County Road 25 and London Road, noting that Huron County has not erected signage as of yet.

Councillor Ritsema-Teeninga requested staff to prepare a report for Council regarding establishing a 15 minute parking limit on Josephine Street in the area of the Post Office.

M284/16

MOVED BY: Y. Ritsema-Teeninga

SECONDED BY: B. Knott

THAT the Council of the Township of North Huron hereby directs the Director of Public Works to prepare a staff report regarding the implementing a parking limit on Josephine Street in front of the Post Office during business hours.

CARRIED

M285/16

MOVED BY: B. Vodden

SECONDED BY: Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby proclaims the week of May 16-20, 2016, as Public Works Week in the Township of North Huron.

CARRIED

9. NOTICE OF MOTION

10. BY-LAWS

10.1 By-law No. 45-2016

Being a by-law for the purposes of levying and collecting rates for various purposes and provide for the payment of taxes and to provide for penalty and interest.

M286/16

MOVED BY: B. Knott

SECONDED BY: J. Campbell

THAT By-law No. 45-2016; being a by-law for the purposes of levying and collecting rates for various purposes and provide for the payment of taxes and to provide for penalty and interest; be introduced, read a first and second time.

CARRIED

M287/16

MOVED BY: T. Seip

SECONDED BY: J. Campbell

THAT By-law No. 45-2016; being a by-law for the purposes of levying and collecting rates for various purposes and provide for the payment of taxes and to provide for penalty and interest; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law book.

CARRIED

10.2 By-law No. 46-2016

Being a by-law to Appoint Jeffrey H. Molenhuis as the Director of Public Works for the Township of North Huron.

M288/16

MOVED BY: B. Vodden

SECONDED BY: Y. Ritsema-Teeninga

THAT By-law No. 46-2016; being a by-law to Appoint Jeffrey H. Molenhuis as the Director of Public Works for the Township of North Huron; be introduced, read a first and second time.

CARRIED

M289/16

MOVED BY: J. Campbell

SECONDED BY: T. Seip

THAT By-law No. 46-2016; being a by-law to Appoint Jeffrey H. Molenhuis as the Director of Public Works for the Township of North Huron be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law Book.

CARRIED

10.3 By-law No. 47-2016

Being a by-law to authorize the Reeve and Clerk to execute and Affix the Corporate Seal to enter into a "Two (2) Year Pilot Project for Shared Services Agreement" with the Municipality of Morris-Turnberry.

M290/16

MOVED BY: B. Knott

SECONDED BY: J. Campbell

THAT By-law No. 47-2016; being a by-law to authorize the Reeve and Clerk to execute and Affix the Corporate Seal to enter into a "Two (2) Year Pilot Project for Shared Services Agreement" with the Municipality of Morris-Turnberry; be introduced, read a first and second time.

CARRIED

M291/16

MOVED BY: B. Vodden

SECONDED BY: Y. Ritsema-Teeninga

THAT By-law No. 47-2016; being a by-law to authorize the Reeve and Clerk to execute and Affix the Corporate Seal to enter into a "Two (2) Year Pilot Project for Shared Services Agreement" with the Municipality of Morris-Turnberry; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law Book.

CARRIED

10.4 By-law No. 48-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Land Use Agreement for the purpose of a Wingham Farmers' Market between the Corporation of the Township of North Huron and The Wingham Farmers' Market Committee.

Discussion took place regarding some of the requirements detailed in By-law No. 48-2016.

M292/16**MOVED BY:** J. Campbell**SECONDED BY:** Y. Ritsema-Teeninga

THAT By-law No. 48-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Land Use Agreement for the purpose of a Wingham Farmers' Market between the Corporation of the Township of North Huron and The Wingham Farmers' Market Committee; be introduced, read a first and second time.

CARRIED**M293/16****MOVED BY:** Y. Ritsema-Teeninga**SECONDED BY:** T. Seip

THAT By-law No. 48-2016; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Land Use Agreement for the purpose of a Wingham Farmers' Market between the Corporation of the Township of North Huron and The Wingham Farmers' Market Committee; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law Book.

CARRIED**11. ANNOUNCEMENTS**

- 11.1 North Huron Citizen receives Canadian Community Newspapers Association Award

Councillor Vodden spoke regarding the recent presentation of award to the North Huron Citizen and offered congratulations.

12. OTHER BUSINESS**13. CLOSED SESSION AND REPORTING OUT****M294/16****MOVED BY:** B. Vodden**SECONDED BY:** Y. Ritsema-Teeninga

THAT the Council of the Township of North Huron hereby proceeds at 8:18 p.m. to an In Camera Session (Closed to the Public) to discuss the following:

- *Personal matters about an identifiable individual, including municipal or local board employees (Shared Services Staffing Report);*
- *A proposed or pending acquisition or disposal of land by the Corporation; (Proposed Acquisition of Property)*

CARRIED

M295/16

MOVED BY: T. Seip

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron hereby proceed to the Regular Council meeting at 9:32 p.m.

CARRIED

14. CONFIRMATORY BY-LAW

- 14.1 By-law No. 49-2016, being a By-law of the Township of North Huron to confirm generally previous actions of the Council of the Township of North Huron.

M296/16

MOVED BY: T. Seip

SECONDED BY: B. Vodden

THAT By-law 49-2016; being a by-law to confirm generally previous actions of the Council of the Township of North Huron; be introduced, read a first and second time.

CARRIED

M297/16

MOVED BY: B. Knott

SECONDED BY: Y. Ritsema-Teeninga

THAT By-law 49-2016; being a by-law to confirm generally previous actions of the Council of the Township of North Huron; be read a third and final time, signed by the Reeve and Clerk and be engrossed in the By-law book.

CARRIED

15. ADJOURNMENT

M298/16

MOVED BY: B. Knott

SECONDED BY: B. Vodden

THAT the Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at 9:34 pm.

CARRIED

Neil Vincent, Reeve

Kathy Adams, Clerk

MINUTES
OF THE BLYTH BIA BOARD MEETING
HELD AT THE BLYTH MEMORIAL COMMUNITY HALL
WEDNESDAY, APRIL 6, 2016 AT 8:00 A.M.

Board Members Present:

Rick Elliott, Chair
Peter Gusso, Vice Chair
Gary Vanleeuwen, Treasurer
John Stewart, Secretary
Irene Kellins
Lissa Kolkman
Averly Kikkert
Cat O'Donnell
Bill Knott

Others in Attendance:

Connie Goodall, North Huron Economic Development Officer
Crystal Taylor, Blyth Legion

Call to Order, Welcome & Opening Remarks

Chair Rick Elliott called the meeting to order at 8:03 a.m. and welcomed everyone.

Declaration of Pecuniary Interests - None Declared

Adoption of the Agenda

MOTION BBIA23/16
MOVED: Gary Vanleeuwen
SECONDED: Irene Kellins

That the Blyth BIA Board hereby adopts the Agenda as presented.

DISPOSITION: Motion Carried

Delegations/Invited Guests - None in Attendance

Minutes of the Previous Meeting

MOTION BBIA24/16
MOVED: Irene Kellins
SECONDED: Gary Vanleeuwen

That the Blyth BIA Board hereby adopts the Minutes of the Board Meeting held March 2, 2016 as printed and circulated.

DISPOSITION: Motion Carried

Treasurer's Report

MOTION BBIA25/16

MOVED: Averly Kikkert

SECONDED: Irene Kellins

That the Blyth BIA Board hereby adopts the Treasurer's Report as presented.

DISPOSITION: Motion Carried

Business Arising From Previous Meetings

- (a) BIA National Conference – April 10-13, 2016 - London.

Chair Rick Elliott advised that he would be attending on the Monday, April 11th. No other Board members indicated that they would be attending.

Correspondence

- (a) OBIAA – March Newsletter
(b) Wingham BIA – Minutes, Annual General Meeting

Committee Reports

- (a) Streetfest

The Board reviewed the Minutes of the March meeting. It was also noted that the Car Show portion of Streetfest had been suspended for this year due to the large Car Show being held in Goderich on the same day. The Blyth Lions are investigating another activity which would be held at the Blyth Lions Park in conjunction with Streetfest.

- (b) Friends of the Village

Lissa Kolkman advised that next Friends of the Village meeting would be held at the former Blyth Public School on Sunday, April 17th at 1:00 p.m.

- (c) Witches Walk

Chair Rick Elliott advised that he has not received any communication from the Witches Walk Committee.

North Huron Economic Development Officer's Report

Connie Goodall stated a Job Fair has been scheduled for Wednesday, April 20th between the hours of 12:00 noon & 5:00 p.m. in the Hot Stove Lounge at the North Huron Westcast Community Complex. To date nine employers have confirmed their attendance.

North Huron Council Report

Councillor Bill Knott advised that the municipalities of North Huron and Morris-Turnberry continue to work on the implementation of the Shared Services Agreement. North Huron will be holding a Budget Meeting on Monday, April 11th at 7:00 p.m. and all residents of North Huron are encouraged to attend. North Huron Councillor Brock Vodden has presented Council with a 'Notice of Motion' advising that a Motion will be brought forward in respect to Recreation.

New Business

(a) Alice Munro Festival, June 2-5/2016 – Sponsorship Opportunities

The Board declined the invitation to become an official sponsor to the Alice Munro Festival. However, the Board did encourage local businesses to consider participation if they wished to do so.

(b) Stops Along The Way Advertising - one-half page \$292.00

MOTION BIA26/16

MOVED: Gary Vanleeuwen

SECONDED: Cat O'Donnell

That the Blyth BIA Board hereby authorizes the placing of a one-half page advertisement in the 'Stops Along the Way' magazine at a cost of \$292.00 plus HST.

DISPOSITION: Motion Carried

(c) Blyth's 140th Anniversary – 2017

The Board scheduled a community meeting for Monday, May 9th at 7:00 p.m. Community Organizations and interested persons are invited to attend to judge the interest in a Blyth 140th anniversary celebration. It is hoped that a Committee can be established to undertake this activity.

(d) Blyth Memorial Community Hall - Renovations Project

The Board scheduled a community meeting for Monday, April 25th at 7:00 p.m. at the Royal Canadian Legion, Branch 420, Blyth. It was noted that the Memorial Hall will be closed and Queen Street parking may be restricted due to the renovation project at the Blyth Memorial Community Hall. The meeting will update local businesses on the project.

(e) Letter of Resignation

Chair Rick Elliott advised that the Board had received a Letter of Resignation from the Service Organization Representative and Secretary John Stewart.

Secretary Stewart advised the Board that when he had accepted the appointment he had indicated that he would commit two years to the Board at which time he believed a representative from another service organization should have a turn presumably for a two year term. He stated that he had enjoyed his time on the Board as the service organization representative as well as serving as the Board's Secretary.

MOTION BIA27/16

MOVED: Gary Vanleeuwen

SECONDED: Averly Kikkert

That the Blyth BIA Board hereby accepts, with regret, the resignation of Service Organization Representative and Secretary John Stewart from the Blyth BIA Board of Management effective April, 2016.

DISPOSITION: Motion Carried

(f) Appointment of Service Organization Representative

MOTION BBIA28/16

MOVED: Gary Vanleeuwen

SECONDED: Bill Knott

That the Blyth BIA Board hereby appoints Crystal Taylor, Royal Canadian Legion, Branch 420 Blyth, as the Service Organization Representative and a voting member on the Blyth BIA Board of Management effective immediately.

DISPOSITION: Motion Carried

Election of the BBIA Executive Committee

Chair Rick Elliott opened the floor for Nominations

(a) Chairperson

Gary Vanleeuwen nominated Rick Elliott

There were no further nominations

(b) Vice Chair

Averly Kikkert nominated Peter Gusso

There were no further nominations

(c) Treasurer

Rick Elliott nominated Averly Kikkert

Peter Gusso nominated Gary Vanleeuwen

There were no further nominations

Averly Kikkert declined the nomination

(d) Secretary

Bill Knott nominated Averly Kikkert

There were no further nominations

MOTION BBIA29/16

MOVED: Cat O'Donnell

SECONDED: Bill Knott

That Nominations be hereby Closed.

DISPOSITION: Motion Carried

Blyth BIA Board Members

- | | |
|------------------------------|--|
| Elected Representatives | - Rick Elliott, Chairperson
- Peter Gusso, Vice Chair
- Averly Kikkert, Secretary
- Irene Kellins
- Lissa Kolkman
- Cat O'Donnell |
| Organization Representatives | - Gary Vanleeuwen, Treasurer, Church Organizations
- Deb Sholdice, Blyth Festival for the Arts
- Crystal Taylor, Service Organizations |
| North Huron Council | - Bill Knott |

Coming Events

- (a) Blyth Festival Box Office – opened April 1st.
- (b) Auburn/Blyth EMCC Women's Ministry presents, 'Faith-In-Song' concert – Sunday, April 10th at 7:00 p.m., Blyth Christian Reformed Church
- (c) Abbamania – Friday, April 22nd at 7:30 p.m., Blyth Memorial Community Hall
- (d) Blyth Legion/Ladies Auxiliary Bingo – Tuesday, April 26th – Blyth Memorial Community Hall
- (e) CKNX Barndance Jamboree & Campout – May 27th–29th - Blyth Campgrounds
- (f) Rural to Rural Conference – September, 2016

Next Meeting – Wednesday, May 4, 2016, 8:00 a.m.

Adjournment

MOTION **BBIA30/16**
MOVED: Averly Kikkert
SECONDED: Peter Gusso

That there being no further business before the Blyth BIA Board, the meeting be hereby Adjourned at 9:34 a.m.

DISPOSITION: Motion Carried

Rick Elliott, Chairperson

Averly Kikkert, Secretary

Wingham Executive Meeting Minutes – April 28, 2016

Present: D. Tiffin, C. Goodall, J. Snyder, D. Kuyvenhoven, L. Hearnden, S. Walker, J. Schiestel. D. Peers

Absent: Y.Ritesma-Teeninga, C. McGrath

Call to order at 6:33 p.m.

Approval of Agenda:

1. Moved by D. Peers, 2nd by S. Walker to approve agenda.

Previous Minutes:

1. Minutes of Mar. 31 meeting read. Moved by J. Schiestel, 2nd by S. Walker to accept minutes as read.

Finance:

1. Moved by D. Peers, 2nd by L. Hearnden to close savings account at TD and transfer any overdraft balance from operating account as we keep no funds and there's a monthly cost. Passed.
2. Treasurer reviewed the finances to date. Moved by J. Snyder, 2nd by D. Peers to approve the cheques written.
3. List of Associate members reviewed for follow up for 2016 dues.

Business From Previous Meetings:

1. Christmas Lights – will be available when we need them and final bill will be payable at that time. Sandy to co-ordinate with Jason.
2. BIA Position on Donations – no further communications on this subject at this time.

OBIAA Conference Action Items:

1. Connie to contact Vicky Lass on 5 year strategic plan and FICE (First Impressions Community Exchange).
2. Review website redevelopment with Walkerton BIA.
3. "Win This Space" promotion.

BIA Subcommittees:

1. Retail Committee – C. McGrath chair
 - a. Radio advertising – Dave Wallace agreed to assist, hopefully with G. Ballagh's assistance.
 - b. Community Cash – expect to run again in Nov/Dec.
2. Canada Day – Flags for Josephine St.
 - a. Planning for something more special in 2017 for Canada's 150th.
3. Festival of Lanterns – Mark McDougall
4. Christmas Lighting – Tharon Riley & Stacey Boyd
 - a. Recommending to not do on Nov. 11 as previously thought. Probably Nov. 12th.
5. Christmas Parade Float – BIA Executive
6. Communications
 - a. Website – D. Tiffin & D. Kuyvenhoven
 - b. Business Directory – D.Kuyvenhoven, T. Riley
 - c. Mailchimp email list – D. Kuyvenhoven
 - d. BIA feature articles – D. Tiffin & D. Kuyvenhoven
 - e. Block Captains – D. Peers, Y. Ritesma-Teeninga

7. Curb Appeal – D. Kuyvenhoven and another
 - a. Vacant store fronts – L. Hearnden
 - b. Touch of Class Mural – to be done by June 1
 - c. Josephine St enhancements – D. Kuyvenhoven, T.Riley

8. Other Business:
 - a. Moved by D. Tiffin, 2nd by J. Schiestel to put up cross street banner for Alice Munro even though MMF promoted on other side is not running. Passed.
 - b. D. Peers hosting Executive bbq July 9. 5:00 p.m.

Adjourned 8:00 p.m.

Next Executive Meeting – Thursday, May 26 at 6:30 p.m.

WINGHAM TOWN HALL THEATRE COMMITTEE MEETING

Tuesday May 3, 2016 - 7:00pm

Attendance: Doug Kuyvenhoven, Dr. Dave Magee, Yolanda Teeninga, Karen Kleist, Pat Jamieson, Cherilyn Trick and Art Fitzgerald

1. Approval of Agenda - Motion made by Cherilyn Trick and seconded by Art Fitzgerald to accept Agenda as distributed. Carried
2. Approval of Minutes from January 6, 2016. Motion made by Dave Magee and seconded by Art Fitzgerald to approve the minutes as distributed. No Errors or omissions noted.
3. Financial Update: To date funds raised close to \$55,000 raised, plus \$5,000 pledge to come, plus \$30,000 OTF grant = \$90,000 raised to date.
4. Ontario Trillium Foundation has approved our grant application for \$30,000 with the stipulation that once work has begun it must be completed within 1 year. We have a target start date of Aug 1st 2016 with all funds to be raised by July 31, 2016 and project completed by July 31, 2017. Town will have to sign off on the Grant ****Action Item: Doug K. will follow up with Pat on the projector/screen option as to if it needs to be included in this or we can remove it.**
5. Theatre Upgrades
 1. HVAC – The Town Hall itself is in need of a new system and would like to piggyback onto the theatre system installation.
 2. Sprinkler & Fire Doors : There has been no firm answer to this to date but with the deadline of July 31st coming up Doug felt this issue will be resolved
 3. Ceiling Insulation & House Lights – these are items considering if budget allows
6. Grant Submissions to date
 1. There are 5 other grant applications pending and we should be hearing from some this month and some into July. Art will keep us abreast of any developments with the grant applications
7. Business and Individual donors – Committee decided to hold off on approaching any business's until the grant submissions are known
8. Stage Curtains – last meeting we had indicated that the Almost Famous group would like to see Stage Curtains installed if monies allowed. As this is not an item in the present budget it was decided to wait and see closer to the end of the project and the possibility of another group fund raising for this.
9. Other Items
 1. Spotlight on our Sponsors - It was felt that until we have a better idea on number of donors in each level we can decide on the design. No hurry until we are approaching reopening the theatre.
 2. Dave and Doug reported that the Barn Dance Society looks to do approx. 7 travelling shows around the area each year. Doug went to one of their meetings to see if they could/would consider helping out with a fundraiser for the theatre. They would be interested. They did raise the concern that the theatre lacks an area for the performers

backstage. Importance of a greenroom. Discussion on the use of council chambers if properly setup with the proper security and measures laid out in the rental agreements. More discussion needs to take place around this issue.

3. Hank Williams Concert Fund Raiser - **Action Item: Doug K. will contact Joe White with the Hank Williams concert held in town to see how it went.**
4. Pat J. reported that the Alice Munro Festival being an Annual event is hoping they will be able to have it at the theatre next year. They were disappointed it could not be held there this year.
10. Motion to Adjourn made by Dave Magee
11. Next meeting June 8th 2016 at 6:30 PM Town Hall Council Room



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Donna White
DATE: 16/05/2016
SUBJECT: Monthly Activity Report
ATTACHMENTS: N/A

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby accepts the Department Activity Report of the Director of Finance dated May 16, 2016 which is received for information purposes.

EXECUTIVE SUMMARY

The Director of Finance provides periodic updates to Council on activities within the Finance Department.

DISCUSSION

1. A By-law to enter into an agreement with William Versteeg for the rental of approximately 6.8 acres at the Wingham Landfill will be addressed under the by-law section of the agenda
2. Staff working on compiling data required for Green Energy Act
3. Work underway on yearend financial reporting for the Ministry
4. OCIF Funding Agreement – Blyth New Well Supply Progress Report and Revised Budget submitted
5. Year to Date Reports – working on various formats for Council
6. Charitable Rebate @ 40% – One Care Home & Community Support Services application processed – Municipal portion - \$2,869.26

FINANCIAL IMPACT

An allocation for charitable rebates has been included in the 2016 Budget.

FUTURE CONSIDERATIONS

N/A

RELATIONSHIP TO STRATEGIC PLAN

Goal #4 – Our administration is fiscally responsible and strives for operational excellence.

Donna White, Treasurer

Sharon Chambers, CAO

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 29/04/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
Cheque 042694 Date 06/05/2016 Amount 559.35					
004082	ACCEO SOLUTIONS INC	88081	04/05/2016	SMART OFFICE AGREEMENT	559.35
				Invoice Count 1 Total	559.35
Cheque 042695 Date 06/05/2016 Amount 367.25					
003592	ONTARIO INFRASTRUCTURE & LANDS	2016-A79103	04/05/2016	LEASE RENTAL- A79103	367.25
				Invoice Count 1 Total	367.25
Cheque 042696 Date 06/05/2016 Amount 66,729.82					
000535	RECEIVER GENERAL	5-5-2016- FT	05/05/2016	FT PAYROLL REMITTANCE	58,414.07
000535	RECEIVER GENERAL	5-5-2016 PT	05/05/2016	PT PAYROLL REMITTANCE	8,004.07
000535	RECEIVER GENERAL	5-5-2016-Council	05/05/2016	COUNCIL PAYROLL REMITTA	311.68
				Invoice Count 3 Total	66,729.82
Cheque 042697 Date 06/05/2016 Amount 20,327.66					
001735	WASTE MANAGEMENT	969-492473	04/05/2016	MARCH WASTE/RECYCLING	20,327.66
				Invoice Count 1 Total	20,327.66
Cheque 042698 Date 13/05/2016 Amount 1,130.00					
004504	2143971 ONTARIO INC	5-9-2016	11/05/2016	ESTC- CARBON MONOXIDE T	1,130.00
				Invoice Count 1 Total	1,130.00
Cheque 042699 Date 13/05/2016 Amount 573.69					
003445	A J STONE COMPANY LTD	126729	12/05/2016	REPAIRS TO SCBA EQUIPME	573.69
				Invoice Count 1 Total	573.69
Cheque 042700 Date 13/05/2016 Amount 118.41					
001987	ALLSTREAM INC	17413732	09/05/2016	CEMETERY TELEPHONE	55.21
001987	ALLSTREAM INC	17413733	09/05/2016	E/W P/W TELEPHONE	63.20
				Invoice Count 2 Total	118.41
Cheque 042701 Date 13/05/2016 Amount 150.00					
000017	AMCTO ZONE 2	5-11-2016	10/05/2016	ADMIN-REGISTRATION FEE	150.00
				Invoice Count 1 Total	150.00
Cheque 042702 Date 13/05/2016 Amount 254.25					
003939	B & L FARM SERVICES LTD	656219	12/05/2016	LIME FOR BASEBALL DIAMON	254.25
				Invoice Count 1 Total	254.25
Cheque 042703 Date 13/05/2016 Amount 22.00					
004497	BARBARA HALLMAN	399853	10/05/2016	REFUND- COURSE CANCELL	22.00
				Invoice Count 1 Total	22.00
Cheque 042704 Date 13/05/2016 Amount 90.28					

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 29/04/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
000040	BARRY'S SERVICE CENTRE	45057	09/05/2016	ROADS-INSPECT BRAKES FC	90.28
				Invoice Count 1 Total	90.28
		Cheque 042705	Date 13/05/2016	Amount	125.00
000057	BELGRAVE COMMUNITY CENTRE BD	2308832	12/05/2016	FIRE-MEETING APRIL 13	125.00
				Invoice Count 1 Total	125.00
		Cheque 042706	Date 13/05/2016	Amount	51.30
003441	BILL KNOTT	April 2016	10/05/2016	COUNCIL- APRIL MILEAGE	51.30
				Invoice Count 1 Total	51.30
		Cheque 042707	Date 13/05/2016	Amount	339.00
002480	BLACKBURN RADIO INC.	12943	10/05/2016	EC DEV-JOB FAIR AD	101.70
002480	BLACKBURN RADIO INC.	21332	10/05/2016	EC DEV- JOB FAIR AD	237.30
				Invoice Count 2 Total	339.00
		Cheque 042708	Date 13/05/2016	Amount	48.03
002539	BLOODHOUND ODOUR PROTECTION	1347	12/05/2016	COMPLEX- FAN UNIT REFILL	28.82
002539	BLOODHOUND ODOUR PROTECTION	1346	12/05/2016	TOWN HALL FAN UNIT REFILI	19.21
				Invoice Count 2 Total	48.03
		Cheque 042709	Date 13/05/2016	Amount	516.71
001209	BLYTH BUILDING SUPPLIES LTD.	2769	11/05/2016	ESTC- SCRUB SPONGE	3.15
001209	BLYTH BUILDING SUPPLIES LTD.	2443	11/05/2016	LIBRARY B- C BATTERIES	10.83
001209	BLYTH BUILDING SUPPLIES LTD.	2511	11/05/2016	ARENA B- HOSE, CLAMPS	89.43
001209	BLYTH BUILDING SUPPLIES LTD.	2576	11/05/2016	ARENA W- ROLLERS, OIL	16.13
001209	BLYTH BUILDING SUPPLIES LTD.	2635	11/05/2016	ARENA B- STRAPS, CLAMPS	59.39
001209	BLYTH BUILDING SUPPLIES LTD.	2760	11/05/2016	CREDIT- ARENA B- BOX 10/32	-2.14
001209	BLYTH BUILDING SUPPLIES LTD.	2711	11/05/2016	ARENA B- ARMORALL	61.00
001209	BLYTH BUILDING SUPPLIES LTD.	3008	11/05/2016	ARENA B- ARMORALL	30.50
001209	BLYTH BUILDING SUPPLIES LTD.	2741	11/05/2016	CAMPGROUND B- SCREWS, I	41.26
001209	BLYTH BUILDING SUPPLIES LTD.	2759	11/05/2016	PARKS B- NUTS, BOLTS	7.80
001209	BLYTH BUILDING SUPPLIES LTD.	2804	11/05/2016	PARKS- TREE FOOD	11.28
001209	BLYTH BUILDING SUPPLIES LTD.	2812	11/05/2016	ARENA B- ROLLER/PAINT TR	14.44
001209	BLYTH BUILDING SUPPLIES LTD.	2958	11/05/2016	ARENA B- U-HOOKS	10.35
001209	BLYTH BUILDING SUPPLIES LTD.	2939	11/05/2016	CEMETERY- NAILS, VARETH/	55.12
001209	BLYTH BUILDING SUPPLIES LTD.	2934	11/05/2016	ROADS- BRUSHES, TREMCL/	70.35
001209	BLYTH BUILDING SUPPLIES LTD.	2819	11/05/2016	ROADS- BLADES, CONNECTC	37.82
				Invoice Count 16 Total	516.71
		Cheque 042710	Date 13/05/2016	Amount	89.95
004447	BRITTANY WEBER	April 2016	10/05/2016	BA-SH- OUTDOOR TOYS	89.95
				Invoice Count 1 Total	89.95
		Cheque 042711	Date 13/05/2016	Amount	118.35
002066	BROCK VODDEN	April 2016	10/05/2016	COUNCIL APRIL MILEAGE	118.35
				Invoice Count 1 Total	118.35

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 29/04/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
Cheque 042712 Date 13/05/2016 Amount 90.40					
000086	BROPHY TIRE	41770	09/05/2016	POLICE- INSTALL 4 TIRES	90.40
				Invoice Count 1 Total	90.40
Cheque 042713 Date 13/05/2016 Amount 79.02					
004172	C E MACTAVISH LIMITED	7224	09/05/2016	ROADS- FUEL	50.04
004172	C E MACTAVISH LIMITED	7270	09/05/2016	ROADS- FUEL	28.98
				Invoice Count 2 Total	79.02
Cheque 042714 Date 13/05/2016 Amount 118.48					
003097	CARLETON UNIFORMS INC	67294	12/05/2016	FIRE-UNIFORM	118.48
				Invoice Count 1 Total	118.48
Cheque 042715 Date 13/05/2016 Amount 105.09					
000778	CEDAR SIGNS	40918	10/05/2016	PARK SIGNS	105.09
				Invoice Count 1 Total	105.09
Cheque 042716 Date 13/05/2016 Amount 417.70					
003919	CINTAS CANADA LIMITED	839251207	10/05/2016	COMPLEX-RESTROOM SANIT	417.70
				Invoice Count 1 Total	417.70
Cheque 042717 Date 13/05/2016 Amount 829.17					
000969	CREDIT RISK MANAGEMENT	4-12-16	11/05/2016	COMISSION ACCT COLLECTI	829.17
				Invoice Count 1 Total	829.17
Cheque 042718 Date 13/05/2016 Amount 983.83					
004335	CRS CONTRACTORS RENTAL SUPPLY	1093845	10/05/2016	BALL DIAMOND- ROLLER	983.83
				Invoice Count 1 Total	983.83
Cheque 042719 Date 13/05/2016 Amount 535.17					
004120	CUNNINGHAM LINDSEY	600203937288	09/05/2016	FINAL ADJUSTER FEE-LIABIL	535.17
				Invoice Count 1 Total	535.17
Cheque 042720 Date 13/05/2016 Amount 15,515.04					
003299	DARCH FIRE	59446	12/05/2016	FIRE-SWITCH SWIVELS TO 4'	632.24
003299	DARCH FIRE	59407	12/05/2016	REPAIRS TO ENGINE 1 VALVI	5,368.58
003299	DARCH FIRE	59308	12/05/2016	FIRE- REPAIR HYDRAULIC LE	9,514.22
				Invoice Count 3 Total	15,515.04
Cheque 042721 Date 13/05/2016 Amount 814.56					
000885	DEAN'S VALU-MART	641-2625	11/05/2016	DC-FOOD SUPPLIES	333.63
000885	DEAN'S VALU-MART	641-7041	11/05/2016	EL- FOOD SUPPLIES	132.97
000885	DEAN'S VALU-MART	641-7078	11/05/2016	OEY- FOOD SUPPLIES	18.07
000885	DEAN'S VALU-MART	641-7787	11/05/2016	BA-MR- FOOD SUPPLIES	187.55
000885	DEAN'S VALU-MART	641-7789	11/05/2016	BA-MR- FOOD SUPPLIES	14.94
000885	DEAN'S VALU-MART	641-7790	11/05/2016	BA-MR- FOOD SUPPLIES	23.15
000885	DEAN'S VALU-MART	641-7788	11/05/2016	BA-MR-FOOD SUPPLIES	14.94

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 29/04/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
000885	DEAN'S VALU-MART	642-0272	11/05/2016	PARKS- SUNSCREEN	45.15
000885	DEAN'S VALU-MART	642-0271	11/05/2016	POOL-BLEACH	25.02
000885	DEAN'S VALU-MART	642-6465	11/05/2016	FITNESS VINEGAR	19.14
				Invoice Count	10 Total 814.56
Cheque 042722		Date 13/05/2016	Amount 939.60		
000186	DELTA ELEVATOR COMPANY LTD	9142222	09/05/2016	COMPLEX- ELEVATOR MAINT	469.19
000186	DELTA ELEVATOR COMPANY LTD	9142221	09/05/2016	TOWN HALL ELEVATOR MAIN	470.41
				Invoice Count	2 Total 939.60
Cheque 042723		Date 13/05/2016	Amount 37.35		
002807	DENISE LOCKIE	5-2-2016	10/05/2016	REC- MILEAGE	37.35
				Invoice Count	1 Total 37.35
Cheque 042724		Date 13/05/2016	Amount 100.00		
003526	FIRE MARSHAL'S PUBLIC FIRE SAFETY	3800	12/05/2016	FPO-AFFILIATE MEMBERSHIP	100.00
				Invoice Count	1 Total 100.00
Cheque 042725		Date 13/05/2016	Amount 1,011.23		
003375	FIRESERVICE MANAGEMENT LTD	433614	12/05/2016	REPAIRS/CLEANING FIRE SU	181.27
003375	FIRESERVICE MANAGEMENT LTD	433481	12/05/2016	FIRE- CLEAN FIRE BUNKER C	829.96
				Invoice Count	2 Total 1,011.23
Cheque 042726		Date 13/05/2016	Amount 7,038.91		
000074	FOXTON FUELS LIMITED	286696	09/05/2016	POLICE- APRIL FUEL	1,254.92
000074	FOXTON FUELS LIMITED	287038	11/05/2016	APRIL FUEL	1,793.37
000074	FOXTON FUELS LIMITED	285101	11/05/2016	ROADS- DUDRON 15W40 OIL	718.12
000074	FOXTON FUELS LIMITED	284695	11/05/2016	ROADS- HYDRAULIC OIL/GRE	328.74
000074	FOXTON FUELS LIMITED	287223	11/05/2016	ROADS- DYED DIESEL	1,049.49
000074	FOXTON FUELS LIMITED	287203	11/05/2016	LANDFILL- COMPACTOR FUE	193.64
000074	FOXTON FUELS LIMITED	285110	11/05/2016	LANDFILL- COMPACTOR FUE	161.08
000074	FOXTON FUELS LIMITED	284180	11/05/2016	ROADS- DYED DIESEL	997.20
000074	FOXTON FUELS LIMITED	284161	11/05/2016	LANDFILL COMPACTOR FUEL	161.87
000074	FOXTON FUELS LIMITED	282068	11/05/2016	ESTC- DYED DIESEL	76.68
000074	FOXTON FUELS LIMITED	286657	12/05/2016	APRIL FUEL - FIRE	262.74
000074	FOXTON FUELS LIMITED	286595	12/05/2016	CBO- APRIL FUEL	41.06
				Invoice Count	12 Total 7,038.91
Cheque 042727		Date 13/05/2016	Amount 364.00		
000233	FROSTY QUEEN	04	10/05/2016	AQUATICS- ICE CREAM	364.00
				Invoice Count	1 Total 364.00
Cheque 042728		Date 13/05/2016	Amount 60.32		
001590	G & K SERVICES CANADA INC.	1518555477	10/05/2016	ESTC- MATS	60.32
				Invoice Count	1 Total 60.32
Cheque 042729		Date 13/05/2016	Amount 2,273.73		

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Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
003598	GARDNER DENVER CANADA CORP	93662385	11/05/2016	AIR COMPRESSOR MAINTEN	2,273.73
				Invoice Count 1 Total	2,273.73
Cheque 042730 Date 13/05/2016 Amount 2,038.07					
000237	GEORGIAN BAY FIRE & SAFETY LTD	688054	11/05/2016	TOWN HALL INSPECTION FIR	211.59
000237	GEORGIAN BAY FIRE & SAFETY LTD	687629	11/05/2016	COMPLEX- FIRE ALARM INSP	1,343.57
000237	GEORGIAN BAY FIRE & SAFETY LTD	687630	11/05/2016	POLICE- FIRE ALARM INSPEC	293.35
000237	GEORGIAN BAY FIRE & SAFETY LTD	688056	11/05/2016	POLICE- RECHARGE FIRE EX	130.23
000237	GEORGIAN BAY FIRE & SAFETY LTD	686787	12/05/2016	FIRE- TEST SCBA EQUIPMEN	59.33
				Invoice Count 5 Total	2,038.07
Cheque 042731 Date 13/05/2016 Amount 19.58					
004503	GLENDA ROYALL	4-5-2016	11/05/2016	ESTC-MILEAGE/POSTAGE	19.58
				Invoice Count 1 Total	19.58
Cheque 042732 Date 13/05/2016 Amount 3,390.00					
004385	HOT ZONE TRAINING CONSULTANTS II	6433	11/05/2016	ESTC- WORKING AT HEIGHTS	3,390.00
				Invoice Count 1 Total	3,390.00
Cheque 042733 Date 13/05/2016 Amount 228.89					
003281	HOWSON TRANSPORTATION INC	3312527	12/05/2016	FIRE-DIESEL FUEL FOR APRI	228.89
				Invoice Count 1 Total	228.89
Cheque 042734 Date 13/05/2016 Amount 49.66					
000296	IDEAL SUPPLY COMPANY LTD	2168592	12/05/2016	FIRE- MINIATURE LAMP	2.17
000296	IDEAL SUPPLY COMPANY LTD	2225037	12/05/2016	FIRE- BACKUP LAMP 4" SEAL	16.71
000296	IDEAL SUPPLY COMPANY LTD	2233646	12/05/2016	PARKS- WIPER BLADE	20.55
000296	IDEAL SUPPLY COMPANY LTD	2218569	12/05/2016	ROADS- MINI LAMP	10.23
				Invoice Count 4 Total	49.66
Cheque 042735 Date 13/05/2016 Amount 38.33					
004143	IMPERIAL OIL	45106026	09/05/2016	POLICE-FUEL	38.33
				Invoice Count 1 Total	38.33
Cheque 042736 Date 13/05/2016 Amount 678.00					
004498	JACK GILLESPIE	501	10/05/2016	TREE TRIMMING-ALPINE TRE	678.00
				Invoice Count 1 Total	678.00
Cheque 042737 Date 13/05/2016 Amount 143.10					
000306	JAMES CAMPBELL	April 2016	10/05/2016	COUNCIL - APRIL MILEAGE	143.10
				Invoice Count 1 Total	143.10
Cheque 042738 Date 13/05/2016 Amount 120.00					
003124	JIM RENWICK	5-3-2015	09/05/2016	ANIMAL CONTROL- PICKUP	120.00
				Invoice Count 1 Total	120.00

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Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
Cheque 042739		Date 13/05/2016	Amount 122.76		
000322	JOE KERR LTD	W45403	09/05/2016	ROADS - REPAIR EQUIPMEN	122.76
				Invoice Count 1	Total 122.76
Cheque 042740		Date 13/05/2016	Amount 1,461.67		
000321	JOE'S AUTOMOTIVE	38956	09/05/2016	ROADS- SEVICE 2015 GMC SI	102.55
000321	JOE'S AUTOMOTIVE	38999	09/05/2016	ROADS- SERVICE 2015 CHEV	107.35
000321	JOE'S AUTOMOTIVE	38973	09/05/2016	POLICE-REPAIR 2011 CROWN	90.40
000321	JOE'S AUTOMOTIVE	39002	09/05/2016	POLICE-REPAIR 04 FORD TAI	275.16
000321	JOE'S AUTOMOTIVE	39013	09/05/2016	POLICE-SERVICE 20011 CRO	56.36
000321	JOE'S AUTOMOTIVE	39032	09/05/2016	POLICE- REPAIR 04 FORD TA	829.85
				Invoice Count 6	Total 1,461.67
Cheque 042741		Date 13/05/2016	Amount 60.00		
003876	KELLY CHURCH	5-3-2016	10/05/2016	P/W- MEALS	60.00
				Invoice Count 1	Total 60.00
Cheque 042742		Date 13/05/2016	Amount 40.00		
002564	KEYSTONE USERS GROUP	May 17, 2016	10/05/2016	KEYSTONE MEETING REGIST	40.00
				Invoice Count 1	Total 40.00
Cheque 042743		Date 13/05/2016	Amount 626.70		
000352	KITSUPPLY	135396	10/05/2016	ARENA/HALL B FLOOR PAD	63.56
000352	KITSUPPLY	135290	10/05/2016	COMPLEX-JANITORIAL SUPP	168.65
000352	KITSUPPLY	135532	12/05/2016	COMPLEX JANITORIAL SUPP	394.49
				Invoice Count 3	Total 626.70
Cheque 042744		Date 13/05/2016	Amount 123.20		
000372	LIFESAVING SOCIETY	139438	09/05/2016	AQUATIC MATERIALS & SUPP	123.20
				Invoice Count 1	Total 123.20
Cheque 042745		Date 13/05/2016	Amount 452.00		
004287	LISA HIBMA	April 6	11/05/2016	ESTC-CPR/FIRST AID TRAINII	452.00
				Invoice Count 1	Total 452.00
Cheque 042746		Date 13/05/2016	Amount 85,966.12		
000389	MAITLAND VALLEY CONSERVATION	6259	11/05/2016	2016 GENERAL LEVY	82,323.00
000389	MAITLAND VALLEY CONSERVATION	6294	11/05/2016	TREES- MAPLES, OAK, BLUE	3,643.12
				Invoice Count 2	Total 85,966.12
Cheque 042747		Date 13/05/2016	Amount 189.50		
002258	MARIA WALDEN	4-27-2016	10/05/2016	OEY- MILEAGE/SUPPLIES	189.50
				Invoice Count 1	Total 189.50
Cheque 042748		Date 13/05/2016	Amount 65.00		

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Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
004502	MARKO VANAARSEN	400804	11/05/2016	REFUND- LEFT COURSE	65.00
				Invoice Count 1 Total	65.00
Cheque 042749 Date 13/05/2016 Amount 84.75					
004500	MCBURNEY FUNERAL HOME	224288	11/05/2016	DUPLICATE PAYMENT STOR/	84.75
				Invoice Count 1 Total	84.75
Cheque 042750 Date 13/05/2016 Amount 529.65					
000924	MIDWESTERN COMMUNICATIONS	160429-0164	09/05/2016	POLICE- METER BILLING	143.01
000924	MIDWESTERN COMMUNICATIONS	160429-0110	10/05/2016	OEY-METER BILLING	108.23
000924	MIDWESTERN COMMUNICATIONS	160429-0174	11/05/2016	ESTC- METER BILLING COPIE	216.15
000924	MIDWESTERN COMMUNICATIONS	160502-0005	12/05/2016	FIRE- COPIER METER BILLIN	62.26
				Invoice Count 4 Total	529.65
Cheque 042751 Date 13/05/2016 Amount 6,481.07					
000427	MINISTER OF FINANCE	4-30-2016	10/05/2016	EHT-APRIL REMITTANCE	6,481.07
				Invoice Count 1 Total	6,481.07
Cheque 042752 Date 13/05/2016 Amount 23,923.00					
000431	MINISTER OF FINANCE	17260416033s	10/05/2016	MARCH OPP BILLING	23,923.00
				Invoice Count 1 Total	23,923.00
Cheque 042753 Date 13/05/2016 Amount 1,232.11					
000629	MORAN MECHANICAL AND ELECTRICA	100057	09/05/2016	DAY CARE- LABOUR DISHWA	90.40
000629	MORAN MECHANICAL AND ELECTRICA	100016	10/05/2016	COMPLEX- BALL VALVE	104.45
000629	MORAN MECHANICAL AND ELECTRICA	1000010445	10/05/2016	DAY CARE- REPAIRS TO DISI	1,037.26
				Invoice Count 3 Total	1,232.11
Cheque 042754 Date 13/05/2016 Amount 306.04					
004150	MSC INDUSTRIAL SUPPLY ULC	8371519001	09/05/2016	ROADS- DRILL BITS, BOLTS,E	306.04
				Invoice Count 1 Total	306.04
Cheque 042755 Date 13/05/2016 Amount 10,769.43					
000444	MUNICIPALITY OF MORRIS TURNBERR	4226	12/05/2016	JANUARY SHARE OF FPO CC	3,571.73
000444	MUNICIPALITY OF MORRIS TURNBERR	4227	12/05/2016	FEBRUARY SHARE OF FPO C	3,680.06
000444	MUNICIPALITY OF MORRIS TURNBERR	4228	12/05/2016	MARCH SHARE OF FPO COS	3,517.64
				Invoice Count 3 Total	10,769.43
Cheque 042756 Date 13/05/2016 Amount 221.40					
001215	NEIL VINCENT	5-2-2016	10/05/2016	COUNCIL-APRIL MILEAGE	221.40
				Invoice Count 1 Total	221.40
Cheque 042757 Date 13/05/2016 Amount 703.63					
002660	NEOPOST CANADA LTD.	2244333	11/05/2016	POSTAGE METER CONTRAC	703.63
				Invoice Count 1 Total	703.63

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Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
Cheque 042758 Date 13/05/2016 Amount 3,455.54					
004499	NEW U PERSONAL TRAINING STUDIO	222	11/05/2016	FITNESS-TAKE DOWN ON TH	3,455.54
				Invoice Count 1 Total	3,455.54
Cheque 042759 Date 13/05/2016 Amount 423.75					
002701	ONTARIO MUNICIPAL ADMINISTRATOR	2016-216	12/05/2016	ACTIVE SINGLE MEMBERSHI	423.75
				Invoice Count 1 Total	423.75
Cheque 042760 Date 13/05/2016 Amount 768.40					
002685	ONTARIO POLICE TECHNOLOGY INFO	2016-40	09/05/2016	POLICE- ANNUAL FEE	768.40
				Invoice Count 1 Total	768.40
Cheque 042761 Date 13/05/2016 Amount 2,186.99					
003138	OWEN SOUND POLICE SERVICES	2567-16	09/05/2016	POLICE DISPATCH SERVICE	2,186.99
				Invoice Count 1 Total	2,186.99
Cheque 042762 Date 13/05/2016 Amount 1,401.18					
003284	PPE SOLUTIONS INC	4287	12/05/2016	FIREFIGHTING GLOVES/HOO	152.50
003284	PPE SOLUTIONS INC	4289	12/05/2016	SCBA CYLINDER CARRIER- F	515.75
003284	PPE SOLUTIONS INC	4226	12/05/2016	FIREFIGHTING BOOTS	168.01
003284	PPE SOLUTIONS INC	5004	12/05/2016	FIREFIGHTING GLOVES	117.19
003284	PPE SOLUTIONS INC	5034	12/05/2016	FIRE- HELMET, FACESHIELD	447.73
				Invoice Count 5 Total	1,401.18
Cheque 042763 Date 13/05/2016 Amount 10.10					
003358	PRAGMATIC	5980043016	11/05/2016	EC DEV- CONFERENCE SER\	10.10
				Invoice Count 1 Total	10.10
Cheque 042764 Date 13/05/2016 Amount 639.25					
000520	PUROLATOR COURIER LTD	430990193	09/05/2016	POLICE-COURIER SERVICE	5.72
000520	PUROLATOR COURIER LTD	431066337	09/05/2016	POLICE - COURIER SERVICE	15.79
000520	PUROLATOR COURIER LTD	430910742	12/05/2016	FIRE- FREIGHT FOR FIRE GE.	262.14
000520	PUROLATOR COURIER LTD	431050905	12/05/2016	FIRE/ST LTS- COURIER SERV	355.60
				Invoice Count 4 Total	639.25
Cheque 042765 Date 13/05/2016 Amount 914.50					
003875	QUEENS BAKERY	I58948	11/05/2016	ESTC- 2 ROOMS FOR 2 NIGH	271.20
003875	QUEENS BAKERY	I-58052	11/05/2016	CHILI-ESTC FIRST RESPOND	150.30
003875	QUEENS BAKERY	I-58256	11/05/2016	SANDWICHES/SALAD ESTC	117.00
003875	QUEENS BAKERY	I57748	11/05/2016	ESTC-SANDWICHES/SALAD	72.00
003875	QUEENS BAKERY	I58736	11/05/2016	ESTC- SANDWICHES/SALAD	171.00
003875	QUEENS BAKERY	I-58693	11/05/2016	ESTC-LASAGNE	133.00
				Invoice Count 6 Total	914.50
Cheque 042766 Date 13/05/2016 Amount 5,793.92					

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Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
000542	R.J. BURNSIDE & ASSOCIATES	LNE085790.2015-12	09/05/2016	ANNUAL LANDFILL WORK PR	5,793.92
				Invoice Count 1 Total	5,793.92
		Cheque 042767	Date 13/05/2016	Amount	367.20
003055	RICHARD AL	5-2-2016	10/05/2016	REC/ADMIN MILEAGE/PHONE	367.20
				Invoice Count 1 Total	367.20
		Cheque 042768	Date 13/05/2016	Amount	239.47
000539	RINTOULS POOLS AND SPAS	57459	10/05/2016	POOL-MURIATIC ACID	239.47
				Invoice Count 1 Total	239.47
		Cheque 042769	Date 13/05/2016	Amount	74.09
000272	RONA HODGINS	89204	12/05/2016	FIRE-ODOR ELIMINATOR	16.94
000272	RONA HODGINS	89457	12/05/2016	ROADS- BUILDING REPAIR	29.58
000272	RONA HODGINS	90058	12/05/2016	PARKS- 2 X 4 X 8' LUMBER	27.57
				Invoice Count 3 Total	74.09
		Cheque 042770	Date 13/05/2016	Amount	50.00
004289	ROYAL CANADIAN MOUNTED POLICE	1800005563	10/05/2016	POLICE- FINGERPRINT SEAR	50.00
				Invoice Count 1 Total	50.00
		Cheque 042771	Date 13/05/2016	Amount	29.90
002640	SCHMIDT'S POWER EQUIPMENT	20562	10/05/2016	PARKS- EQUIP REPAIRS	29.90
				Invoice Count 1 Total	29.90
		Cheque 042772	Date 13/05/2016	Amount	128.37
000569	SCRIMGEOUR'S FOOD MARKET	03011465026	12/05/2016	ESTC-FOOD SUPPLIES	34.22
000569	SCRIMGEOUR'S FOOD MARKET	03011463388	12/05/2016	ESTC- FOOD SUPPLIES	7.18
000569	SCRIMGEOUR'S FOOD MARKET	03011467475	12/05/2016	ESTC FOOD SUPPLIES	6.78
000569	SCRIMGEOUR'S FOOD MARKET	03011466925	12/05/2016	ESTC- FOOD SUPPLIES	9.98
000569	SCRIMGEOUR'S FOOD MARKET	03011461166	12/05/2016	ESTC- FOOD SUPPLIES	4.99
000569	SCRIMGEOUR'S FOOD MARKET	03011461926	12/05/2016	ESTC- FOOD SUPPLIES	27.53
000569	SCRIMGEOUR'S FOOD MARKET	030114622257	12/05/2016	ESTC- FOOD SUPPLIES	6.48
000569	SCRIMGEOUR'S FOOD MARKET	03011465515	12/05/2016	ESTC- FOOD SUPPLIES	23.53
000569	SCRIMGEOUR'S FOOD MARKET	03011461265	12/05/2016	ESTC- FOOD SUPPLIES	7.68
				Invoice Count 9 Total	128.37
		Cheque 042773	Date 13/05/2016	Amount	1,289.50
003363	SIMPLY ASSEMBLY	13178	10/05/2016	REPAIRS TO FITNESS EQUIP	1,289.50
				Invoice Count 1 Total	1,289.50
		Cheque 042774	Date 13/05/2016	Amount	206.00
004501	SUE HASKINS	400922	11/05/2016	REFUND- DEATH IN FAMILY	206.00
				Invoice Count 1 Total	206.00
		Cheque 042775	Date 13/05/2016	Amount	354.08
000620	SWAN DUST CONTROL LTD	3613219	09/05/2016	COMPLX MATS/MOPS	139.89

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Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
000620	SWAN DUST CONTROL LTD	3619607	11/05/2016	COMPLEX MATS/MOPS	139.89
000620	SWAN DUST CONTROL LTD	3619621	12/05/2016	TOWN HALL MATS	26.50
000620	SWAN DUST CONTROL LTD	3606830	12/05/2016	DAY CARE MATS	23.90
000620	SWAN DUST CONTROL LTD	3613234	12/05/2016	DAY CARE MATS	23.90
				Invoice Count	5
				Total	354.08
Cheque 042776		Date 13/05/2016	Amount 65.34		
002916	THE BLYTH INN INC.	4-11-16	12/05/2016	ESTC- MEALS	65.34
				Invoice Count	1
				Total	65.34
Cheque 042777		Date 13/05/2016	Amount 150.12		
001796	TIM HORTON'S	4-28-2016	10/05/2016	COUNCIL- DONUTS/COFFEE	121.16
001796	TIM HORTON'S	Apr. 10	11/05/2016	ESTC- DONUTS	28.96
				Invoice Count	2
				Total	150.12
Cheque 042778		Date 13/05/2016	Amount 1,202.30		
004126	TIM LEWIS	5-2-2016	10/05/2016	WORK BOOT ALLOWANCE	100.00
004126	TIM LEWIS	April 25-26	10/05/2016	CBO-TRAINING HIGH BUILDIN	1,102.30
				Invoice Count	2
				Total	1,202.30
Cheque 042779		Date 13/05/2016	Amount 2,432.94		
000897	TOWNSHIP OF NORTH HURON SEWER	4-28-2016	11/05/2016	JAN-MAR 2016 HST RETURN	2,432.94
				Invoice Count	1
				Total	2,432.94
Cheque 042780		Date 13/05/2016	Amount 4,952.85		
001365	TOWNSHIP OF NORTH HURON WATER	4-28-2016	10/05/2016	JAN-MAR, 2016 HST RETURN	4,952.85
				Invoice Count	1
				Total	4,952.85
Cheque 042781		Date 13/05/2016	Amount 13.50		
004260	TREVOR SEIP	April 2016	10/05/2016	COUNCIL APRIL MILEAGE	13.50
				Invoice Count	1
				Total	13.50
Cheque 042782		Date 13/05/2016	Amount 122.19		
003270	TRISHA MCLEAN	4-20-2016	10/05/2016	DAY CARE SUPPLIES	122.19
				Invoice Count	1
				Total	122.19
Cheque 042783		Date 13/05/2016	Amount 611.33		
003532	TRULY NOLEN	25402	09/05/2016	TOWN HALL PEST CONTROL	109.61
003532	TRULY NOLEN	25380	09/05/2016	APRIL PEST CONTROL AIRPC	106.22
003532	TRULY NOLEN	25392	09/05/2016	DAY CARE APRIL PEST CONTI	65.54
003532	TRULY NOLEN	25440	09/05/2016	COMPLEX PEST CONTROL	75.71
003532	TRULY NOLEN	25407	10/05/2016	MEM HALL PEST CONTROL	113.00
003532	TRULY NOLEN	25441	12/05/2016	COMPLEX PEST CONTROL	75.71
003532	TRULY NOLEN	25393	12/05/2016	DAY CARE PEST CONTROL	65.54
				Invoice Count	7
				Total	611.33
Cheque 042784		Date 13/05/2016	Amount 1,610.25		

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Cheque Date 29/04/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
001036	WARD & UPTIGROVE CONSULTING & F	41987	12/05/2016	ADMIN-HUMAN RESOURCES	1,610.25
				Invoice Count	1 Total 1,610.25
		Cheque 042785	Date 13/05/2016	Amount	760.00
002186	WEED MAN	131431	09/05/2016	AERATE LAWN CRUIKSHANK	317.00
002186	WEED MAN	131441	09/05/2016	AERATE LAWN- CENOTAPH	70.00
002186	WEED MAN	131442	11/05/2016	SPRING FERTILIZATION-CEN	60.00
002186	WEED MAN	131443	11/05/2016	CRABGRASS MGMT- CENOT/	80.00
002186	WEED MAN	131432	11/05/2016	SPRING FERTILIZATION- CRL	233.00
				Invoice Count	5 Total 760.00
		Cheque 042786	Date 13/05/2016	Amount	183.06
000699	WINGHAM ADVANCE TIMES	3823421	12/05/2016	FIREFIGHTER AD	183.06
				Invoice Count	1 Total 183.06
					Report Total 293,424.43

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Cheque Date 29/04/2016 to 31/12/2016

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Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
Cheque 004639 Date 06/05/2016 Amount 64.75					
000003	ACKLANDS GRAINGER	9093545409	06/05/2016	PLASTIC MARKING FLAGS	64.75
				Invoice Count 1 Total	64.75
Cheque 004640 Date 06/05/2016 Amount 449.92					
000113	CARSON SUPPLY	S1448045.001	06/05/2016	HYDRANT NOZZLE GASKET	449.92
				Invoice Count 1 Total	449.92
Cheque 004641 Date 06/05/2016 Amount 51.67					
000140	CIBC VISA	7452426	06/05/2016	DYNAMIC RENEWAL	51.67
				Invoice Count 1 Total	51.67
Cheque 004642 Date 06/05/2016 Amount 26.07					
000421	MICROAGE BASICS	175233	06/05/2016	PAPER FOR BLYTH WELL FL\	26.07
				Invoice Count 1 Total	26.07
Cheque 004643 Date 06/05/2016 Amount 5.72					
000520	PUROLATOR COURIER LTD	430977795	06/05/2016	COURIER PACKAGE TO VEOI	5.72
				Invoice Count 1 Total	5.72
Cheque 004644 Date 06/05/2016 Amount 7,881.75					
000542	R.J. BURNSIDE & ASSOCIATES	300037113.0000-7	06/05/2016	BLYTH WELL TENDER ASSIS\	7,881.75
				Invoice Count 1 Total	7,881.75
Cheque 004645 Date 06/05/2016 Amount 346.91					
002653	SGS LAKEFIELD RESEARCH LIMITED	10957364	06/05/2016	BLYTH SAMPLES	166.11
002653	SGS LAKEFIELD RESEARCH LIMITED	10957377	06/05/2016	WINGHAM SAMPLES	180.80
				Invoice Count 2 Total	346.91
Cheque 004646 Date 06/05/2016 Amount 3,107.50					
001634	VEOLIA WATER CANADA INC	57133	06/05/2016	MARCH SERVICES	3,107.50
				Invoice Count 1 Total	3,107.50
Cheque 004647 Date 11/05/2016 Amount 654.37					
000074	FOXTON FUELS LIMITED	287038 W	11/05/2016	APRIL FUEL	654.37
				Invoice Count 1 Total	654.37
Cheque 004648 Date 11/05/2016 Amount 100,842.91					
000897	TOWNSHIP OF NORTH HURON SEWER	50509	11/05/2016	APRIL SEWER BILLING	100,842.91
				Invoice Count 1 Total	100,842.91
				Report Total	113,431.57

Accounts Payable

Paid Invoice History By Cheque Report - SEWER GENERAL TD CANADA TRUST

Cheque Date 29/04/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
Cheque 003286		Date 06/05/2016	Amount	164.09	
003224	HURONTEL	6876	06/05/2016	357-2230 MONTHLY ACCT	96.35
003224	HURONTEL	6877	06/05/2016	357-4293 MONTHLY ACCT	67.74
			Invoice Count	2	Total 164.09
Cheque 003287		Date 06/05/2016	Amount	1,224.42	
002653	SGS LAKEFIELD RESEARCH LIMITED	10957342	06/05/2016	WINGHAM SAMPLES	531.69
002653	SGS LAKEFIELD RESEARCH LIMITED	10957347	06/05/2016	BLYTH SAMPLES	692.73
			Invoice Count	2	Total 1,224.42
Cheque 003288		Date 06/05/2016	Amount	97.30	
002697	TUCKERSMITH COMMUNICATIONS	6584 05/2016	06/05/2016	523-4466 MONTHLY ACCT	97.30
			Invoice Count	1	Total 97.30
Cheque 003289		Date 06/05/2016	Amount	2,542.50	
001634	VEOLIA WATER CANADA INC	00057133 S	06/05/2016	MARCH SERVICES	2,542.50
			Invoice Count	1	Total 2,542.50
Cheque		Date	Amount	0.00	
000000					0.00
			Invoice Count	1	Total 0.00
Cheque 003291		Date 11/05/2016	Amount	120.00	
003420	RADFORD GROUP LTD	65040	11/05/2016	APRIL FUEL	120.00
			Invoice Count	1	Total 120.00
Report Total					4,148.31

Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED PAYMENTS GENERAL

Cheque Date 29/04/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
Cheque 000369		Date 02/05/2016	Amount 143.25		
000294	HYDRO ONE NETWORKS INC	March 2016- 3303	02/05/2016	502.989 KWH- 86165 CURRIE	143.25
				Invoice Count 1 Total	143.25
Cheque 000370		Date 02/05/2016	Amount 31.56		
000687	WESTARIO POWER INC.	300218613	02/05/2016	0.00 KWH- PARK DR. BALL PA	31.56
				Invoice Count 1 Total	31.56
Cheque 000371		Date 04/05/2016	Amount 232.61		
000665	UNION GAS LIMITED	March 2016-7759	04/05/2016	1108.639 M3- MEMORIAL HAL	232.61
				Invoice Count 1 Total	232.61
Cheque 000372		Date 05/05/2016	Amount 7,964.09		
000687	WESTARIO POWER INC.	300218818	05/05/2016	35418 KWH- WINGHAM ST LT	7,964.09
				Invoice Count 1 Total	7,964.09
Cheque 000373		Date 09/05/2016	Amount 4,896.07		
000665	UNION GAS LIMITED	March 2016-7408	09/05/2016	1482.089 M3- 445 JOSEPHINE	304.10
000665	UNION GAS LIMITED	March 2016-5467	09/05/2016	743.82 M3- 239 WILLIAM ST	165.25
000665	UNION GAS LIMITED	March 2016-0458	09/05/2016	13847.341 M3 - COMPLEX	3,755.09
000665	UNION GAS LIMITED	March 2016-4108	09/05/2016	1093.527 M3-274 JOSEPHINE	313.26
000665	UNION GAS LIMITED	March 2016-5109	09/05/2016	439.949 M3- 273 EDWARD ST	141.17
000665	UNION GAS LIMITED	March 2016-5340	09/05/2016	728.666 M3- 281 EDWARD ST	217.20
				Invoice Count 6 Total	4,896.07
Cheque 000374		Date 09/05/2016	Amount 18,594.61		
000687	WESTARIO POWER INC.	2103328234	09/05/2016	117360 KWH- COMPLEX	18,594.61
				Invoice Count 1 Total	18,594.61
Cheque 000375		Date 11/05/2016	Amount 2,760.47		
000294	HYDRO ONE NETWORKS INC	March 2016-0523	11/05/2016	10951 KWH- 103 QUEEN ST S	2,760.47
				Invoice Count 1 Total	2,760.47
Cheque 000376		Date 11/05/2016	Amount 351.75		
000665	UNION GAS LIMITED	March 2016-9991	11/05/2016	1731.881 M3- MUSEUM	351.75
				Invoice Count 1 Total	351.75
Cheque 000377		Date 11/05/2016	Amount 54.24		
000272	RONA HODGINS	91035	11/05/2016	ADMIN- WIRE SHELF	54.24
				Invoice Count 1 Total	54.24
Cheque 000378		Date 12/05/2016	Amount 147.42		
000665	UNION GAS LIMITED	March 2016-8454	12/05/2016	749.371	147.42
				Invoice Count 1 Total	147.42
Cheque 000379		Date 13/05/2016	Amount 5,729.98		

Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED PAYMENTS GENERAL

Cheque Date 29/04/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount		
000140	CIBC VISA	SEARS	12/05/2016	ESTC- BUILDING	135.55		
000140	CIBC VISA	BLUE MOUNTAIN 2	12/05/2016	REC- HOTEL FOR CONFERE	125.63		
000140	CIBC VISA	SURVEY MONKEY APRIL	12/05/2016	MONTHLY SUBSCRIPTION	25.00		
000140	CIBC VISA	Hi Mamma 1788	12/05/2016	DAY CARE- MONTHLY SUBSC	65.54		
000140	CIBC VISA	Comm Zone 68901	12/05/2016	DAVID- NEW PHONE	355.95		
000140	CIBC VISA	Constant Contact- Ma	12/05/2016	ESTC-EMAIL MARKETING	54.20		
000140	CIBC VISA	Industry Canada 381	12/05/2016	ROADS-RADIO LICENCE	523.00		
000140	CIBC VISA	Industry Canada 311	12/05/2016	ROADS- RADIO LICENCE	311.00		
000140	CIBC VISA	Industry Canada 178	12/05/2016	ROADS-RADIO LICENCES	229.00		
000140	CIBC VISA	Industry Canada 184	12/05/2016	AIRPORT- RADIO LICENCE	41.00		
000140	CIBC VISA	Industry Canada 197	12/05/2016	POLICE-RADIO LICENCE	730.00		
000140	CIBC VISA	MOE-pesticides	12/05/2016	ROADS-PESTICIDE LICENCE	90.00		
000140	CIBC VISA	Go Daddy 652	12/05/2016	FPO-DOMAIN REGISTRATION	11.29		
000140	CIBC VISA	OBOA- Apr. 11	12/05/2016	CBO- COURSE REGISTRATIO	676.87		
000140	CIBC VISA	Generateurs de Broui	12/05/2016	ESTC- EQUIPMENT REPAIRS	282.73		
000140	CIBC VISA	Industry Canada 322	12/05/2016	FIRE-RADIO LICENCES	1,971.00		
000140	CIBC VISA	Public Sector Dig 2	12/05/2016	WEBINAR REGISTRATION- AI	56.50		
000140	CIBC VISA	New Orleans Pizza	12/05/2016	LUNCH FOR STAFF MEETING	45.72		
				Invoice Count	18	Total	5,729.98
						Report Total	40,906.05

Accounts Payable

Paid Invoice History By Cheque Report - WATER INTERNET/PRE-AUTHORIZED PAYMENTS

Cheque Date 29/04/2016 to 31/12/2016

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
Cheque 000358		Date 06/05/2016	Amount 107.77		
000074	FOXTON FUELS LIMITED	286528	06/05/2016	DYED DIESEL	107.77
				Invoice Count 1	Total 107.77
Cheque 000359		Date 06/05/2016	Amount 311.64		
003224	HURONTEL	6873 05/2016	06/05/2016	WATER TOWER MONTHLY AC	63.22
003224	HURONTEL	6875 05/2016	06/05/2016	WELL 3 MONTHLY ACCT	67.74
003224	HURONTEL	6915 05/2016	06/05/2016	PUC BUILDING MONTHLY AC	112.94
003224	HURONTEL	6878 05/2016	06/05/2016	WELL 4 MONTHLY ACCT	67.74
				Invoice Count 4	Total 311.64
Cheque 000360		Date 06/05/2016	Amount 3,017.63		
000294	HYDRO ONE NETWORKS INC	17904 04/27	06/05/2016	201 VICTORIA ST MAR 21-API	3,017.63
				Invoice Count 1	Total 3,017.63
Cheque 000361		Date 06/05/2016	Amount 86.53		
002697	TUCKERSMITH COMMUNICATIONS	83709 05/2016	06/05/2016	523-9131 MONTHLY ACCT	86.53
				Invoice Count 1	Total 86.53
Cheque 000362		Date 06/05/2016	Amount 2,260.95		
000687	WESTARIO POWER INC.	2103328236	06/05/2016	WELL 4 MARCH USAGE	2,260.95
				Invoice Count 1	Total 2,260.95
				Report Total	5,784.52



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Kelly Church
DATE: 16/05/2016
SUBJECT: Update on County projects in the Township of North Huron
ATTACHMENTS: [Click here to enter text.](#)

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the May 16th 2016 Report of the Public Works Department on Huron County projects for information purposes.

EXECUTIVE SUMMARY

Council at their May 2nd meeting asked for an update on the progress of two projects that are currently being considered by the County at the request of North Huron Council on behalf of their ratepayers.

The first request was to have a speed limit sign moved on Highway 25, Blyth Road from its current location to the West of Threshers Lane to commence the limit of 90 KMS and to have a sign erected opposite side of Highway 25 reducing the speed to 60 KMS.

The second request was from the residents of Alfred Street County owned senior housing complex. A letter to North Huron Council from the residents regarding the lack of adequate parking at that location, Council has asked for an update on what is the County is doing to rectify the problem.

DISCUSSION

The Director of Public Works has had a brief meeting with Bert Middegaal County contact out of the Auburn patrol yard. Mr. Middegaal is aware of the request and commented that Mike Alcock CET with the County was to have the signs ordered and placed at the designed locations. The signs had not been replaced at the time this report was being compiled. Mr. Middegaal said he would follow up with an inquirer with Mr. Alcock.

Jeff Kerslake is the property manager for the County of Huron housing and he confirms that the parking lot at the Alfred Street senior complex location is currently in the planning stage for a new onsite parking lot. Money has been budgeted and he is planning to have a presentation to the residents outlining the planned proposal hoping for input from them. Construction is slated to begin sometime in the early fall of 2016.

FINANCIAL IMPACT

There will be no financial impact as both of the above projects are County related and are their assets.

FUTURE CONSIDERATIONS

County contacts have been asked to keep the staff of North Huron informed of activities relating to the projects reported in this update.

RELATIONSHIP TO STRATEGIC PLAN

Goal #2- Our residents are engaged and well informed.

Kelly Church

Sharon Chambers, CAO



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: David Sparling
DATE: 18/05/2016
SUBJECT: FDNH Report On April 2016 Activities
ATTACHMENTS: Activity Summary

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby approve the Fire Department of North Huron report for April 2016 activities.

EXECUTIVE SUMMARY

April 2016 FDNH activities as indicated in the attached report.

DISCUSSION

See attached file.

FINANCIAL IMPACT

n/a

FUTURE CONSIDERATIONS

n/a

RELATIONSHIP TO STRATEGIC PLAN

Goal 3. Ensure our community is healthy and safe.

David Sparling,
Director Fire & Emergency Services

Sharon Chambers, CAO

FDNH Report to North Huron Council for Activity for the Month of April 2016

Training:

Weekly Training:

- 1 week of on scene command an (41 personnel)
- 1 week of Critical Incident Stress Management (CISM) (21 personnel)
- 1 week of hydrant connection, Unit 10 familiarization (39 personnel)
- 1 week of rural water supply (41 personnel)

Full day training:

- 5 days of Emergency Patient Care (6 personnel)
- 3 days of NFPA 1035 Fire & Life Safety Educator Level I (1 person)

April Incidents:

1 April:

Medical first response
North Huron
Outcome: Patient transferred by EMS.

6 April:

Motor vehicle collision
Morris-Turnberry
Outcome: 1 patient transferred by EMS.

6 April:

Fire – farm vehicle
North Huron
Outcome: Vehicle total loss.

10 April:

Power lines down/arcng
Central Huron
Outcome: Secured site until Hydro One arrived.

16 April:

Alarm system activation
North Huron
Outcome: No smoke. No fire. Faulty detector.
Notes: 2nd activation in 12 month period. Warning letter issued.



16 April:

Open air burn
Morris Turnberry
Outcome: Fire extinguished by FDNH.

18 April:

Fire – commercial vehicle
North Huron
Outcome: Fire extinguished prior to arrival. Confirmed extinguishment and secured vehicle.

19 April:

Gas leak – propane
North Huron
Outcome: Home ventilated and verified no gas remaining in building.

20 April:

Motor Vehicle Collision
North Huron
Outcome: One patient transferred by EMS.

21 April:

Open air burn
Morris Turnberry
Outcome: Fire extinguished by FDNH.
Notes: Burn in contravention of municipal bylaw. Morris-Turnberry invoiced for services.

22 April:

Motor vehicle collision
Central Huron
Outcome: 1 patient transferred by EMS.

27 April:

Medical first response
North Huron
Outcome: Patient transferred by EMS.





TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: David Sparling
DATE: 11/05/2016
SUBJECT: Pre Position Planning
ATTACHMENTS: Sample Apparatus Position Map

RECOMMENDATION:

For information purposes only

EXECUTIVE SUMMARY

FDNH and Owen Sound Dispatch are working to have apparatus position plans for all significant in-town structures in North Huron.

DISCUSSION

Many large structures (main streets, industries) are in close proximity to FDNH Stations. This means there is little time to sort out “what goes where” in case of an emergency. If a fire were to occur, the proper positioning of equipment is key to ensuring life safety and property preservation. In order to assist with this, FDNH officers have determined locations and hydrant connections for our apparatus for these locations.

In conjunction with Owen Sound Dispatch the implementation of this will begin shortly.

FINANCIAL IMPACT

n/a

FUTURE CONSIDERATIONS

Pre-position maps will be reviewed updated as required.

RELATIONSHIP TO STRATEGIC PLAN

Goal 3. Ensure our community is healthy and safe.



224 JOSEPHINE
226 JOSEPHINE
228 JOSEPHINE

W7

Ladder 2:
Josephine St.
Hydrant at Josephine and John

Engine 1:
Edward St.
Hydrant at Edward and John
Come down John St.
Park on John St. by parking lot



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: David Sparling
DATE: 11/05/2016
SUBJECT: Tanker 8 Repairs
ATTACHMENTS: Quote for Repairs, Photo of Tanker 8

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receive the Director of Fire and Emergency Services Tanker 8 Repair Report dated May 11, 2016; for information purposes.

EXECUTIVE SUMMARY

Tanker 8 requires significant repairs due to construction/re-construction issues.

DISCUSSION

All fire service water tankers with metal tanks have a lining or coating on the inside of the metal tank. Tanker 8's lining is flaking off. This will reduce the life expectancy of the tank. More worrisome is that the possibility that the liner could be sucked up into one of our fire pumps and resulting in costly damage.

Tanker 8 was the lowest price vehicle purchased by the Blyth & District Fire Board and has been a source of continuous mechanical and functional challenges since its delivery and has been rebuilt once already.

FINANCIAL IMPACT

The FDNH truck repair budget was increased by \$8,000 in anticipation of Tanker 8 needing some repairs. The level of repair required is more than anticipated and the final quote is \$13,900. This money may be found elsewhere in the budget depending on activity levels. Otherwise, it will have to come from the FDNH operating reserve.

FUTURE CONSIDERATIONS

Tanker 8 also has significant electrical issues. (emergency lights and the radio sporadically go out of service). We are hoping to find the solution to this issue in-house. If this is not do-able, FDNH will have to send it out for these repairs as well.

Tanker 8 is not scheduled for replacement until 2024 and our capital budget reflects this.

RELATIONSHIP TO STRATEGIC PLAN

Goal 3. Ensure our community is healthy and safe.

David Sparling,
Director Fire & Emergency Services

Sharon Chambers, CAO

DARCH

FIRE • EMS • POLICE

9-402 Harmony Road
 Ayr, Ontario
 Canada N0B 1E0



Phone: (519) 622-6110
 Toll Free: (800) 254-2049
 Fax: (519) 622-7705

<http://www.darchfire.com>

QUOTATION 008184

CUSTOMER NO.
20895

BILL TO:

Fire Department of North Huron
 PO Box 90
 369 Josephine St.
 Wingham, ON N0G 2W0

SHIP TO:

Fire Department of North Huron
 PO Box 90
 369 Josephine St.
 Wingham, ON N0G 2W0

PHONE: 226-523-9500
 FAX: 226-523-9501

PAGE 1
 HST: 13847 7138 RT0001

DATE		SHIP VIA		F.O.B.		TERMS	
05/06/16				Ayr, Ontario		NET 30	
CONTACT NAME			ORDER DATE		SALESPERSON		OUR QUOTE NUMBER
DAVID			05/09/16		David Barnard / MFC		008184
QUANTITY		ITEM NUMBER		DESCRIPTION		UNIT PRICE	AMOUNT
REQUIRED	SHIPPED						
HOURS		MODEL#:		VIN#:			
MILES		SERIAL#:		PUMP#:			
UNIT#		NAME:		TRANS#:			
YEAR:		DATE SOLD:					
COMMENTS #1: Quote to pick up tanker VIN# 1FVHCYDC45HV07672 at customers location, sublet to sand blast and prep tank interior and finish tank interior with marine epoxy finish. return unit to customer							
CONDITION #1: CUSTOMER REQUEST							
CORRECTION #1: ADDITIONAL CHARGES MAY APPLY IN CASE REPAIRS ARE NEEDED TO TANK ACCESS PANNELS WHICH MAY BECOMED DAMAGED DURING THE REMOVAL PROCESS.							
1		***LAB,T001***	EA	Service Call		360.00	360.00
1		***LAB,C001***	EA	Customer Labor		600.00	600.00
1		D2265	EA	SER-SUBLET		12,750.00	12,750.00
1		D2257	EA	Shop Supplies		225.00	225.00

							13,935.00
Product Total		Discount	Freight		Taxable Amount	Tax Amount	QUOTATION TOTAL
13,935.00		0.00			13,935.00	1,811.55	15,746.55
Applicable Taxes Additional				Price Valid for 30 Days			
Please Remit To: Darch Fire 9-402 Harmony Road. Ayr, Ontario. N0B 1E0							





CORRESPONDENCE
Council Meeting May 16, 2016

DATE	FROM	REGARDING	ACTION	FILE
May-03	Township of Edwardsburgh/Cardinal	Bill 158 - Anti-Human Trafficking Task Force		
May-04	AMO Communications	Call for Nominations - 2016-2018 AMO Board of Directors		
May-04	Ministry of Municipal Affairs and Housing	Municipal Delegations at AMO Conference		
May-05	AMO	2016 AMO AGM & Annual Conference		
May-05	AMO	AMO Watchfile May 5, 2016		
May-05	Township of Gillies	Bill 158 - Saving the Girl Next Door Act, 2016		
May-05	AMO	AMO Support for Fort McMurray		
May-09	Niagara Region	Lyme Disease		
May-11	AMO Communications	Make Professional Development a Priority with AMO Training		
May-12	ROMA	2017 ROMA Annual Conference January 29-31, 2017		
May-12	AMO	AMO Watchfile May 12, 2016		

MUNICIPALITY OF MORRIS-TURNBERRY

P.O. Box 310, 41342 Morris Road, Brussels, Ontario NOG 1H0
Tel: 519-887-6137 ext. 21 Fax: 519-887-6424 Email: nmichie@morristorynberry.ca



Nancy Michie
Administrator Clerk-Treasurer

RECEIVED

MAY - 3 2016

TOWNSHIP OF NORTH HURON

Township of North Huron
c/o Sharon Chambers
PO Box 90,
WINGHAM, ON NOG 2W0

April 29, 2016

Enclosed you will find a **Notice of a Proposed Road Closure** for a portion of Road Allowances in the Municipality of Morris-Turnberry, which are located in the County of Huron. A map of the areas are attached to identify the locations of the road allowances.

A Public Meeting for the proposed Road Closures will be held on:

Tuesday June 7th , 2016 at 8:00 pm.
at the Morris-Turnberry Municipal Office, 41342 Morris Road
Brussels, Ontario.

Please forward any comments you may have by the 1st day of June , 2016, as the Council will be considering the proposed Road Closures on June 7th, 2016.

Thank you for your cooperation.

Yours truly,

Nancy Michie

MAY - 3 2016



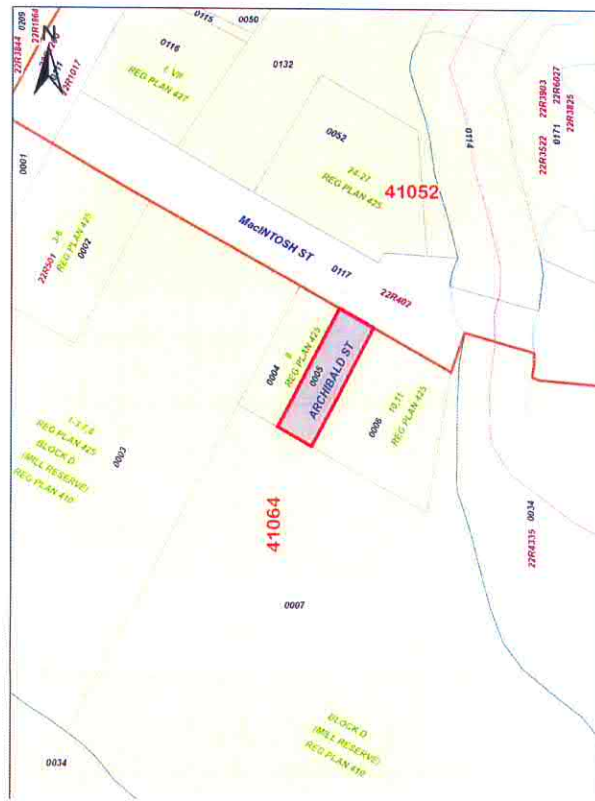
NOTICE FOR ROAD AND LANE CLOSING and DISPOSAL OF CERTAIN LANDS TOWNSHIP OF NORTH HURON

THE CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

TAKE NOTICE that the Council of the Corporation of the Municipality of Morris-Turnberry proposes to pass a by-law pursuant to the provisions of the Municipal Act, S.O. 2001 c. 25 Section 34(1) and amendments thereto and pursuant to By-law No. 79-2007, for the stopping up and closing and selling portions of roadways and lanes and That the following property is surplus to the Municipalities needs and will be disposed of, by the Municipality of Morris-Turnberry.

Lands to be Disposed of:

A) The Lower Town Wingham area: The road allowance, known as 'Archibald Street' Plan 425, Wingham; Geographic Township of Turnberry, Municipality of Morris-Turnberry.



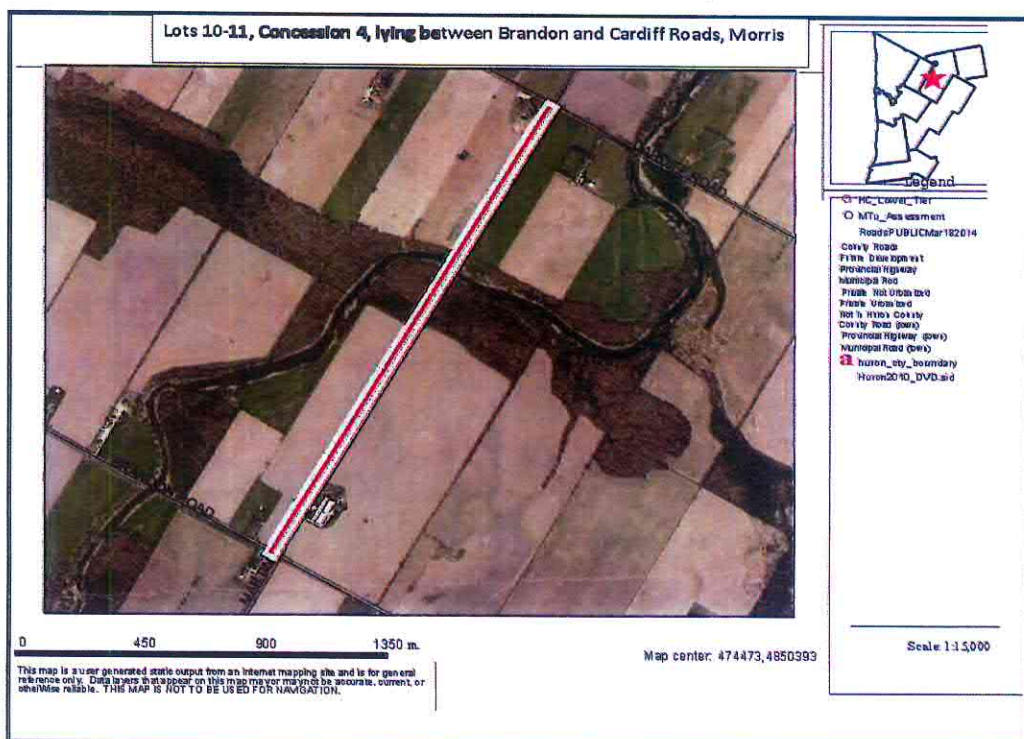
B) Lower Town Wingham area: The road allowance know as "Part of Augusta Street" Plan 410, Wingham Geographic Township of Turnberry, Municipality of Morris-Turnberry.



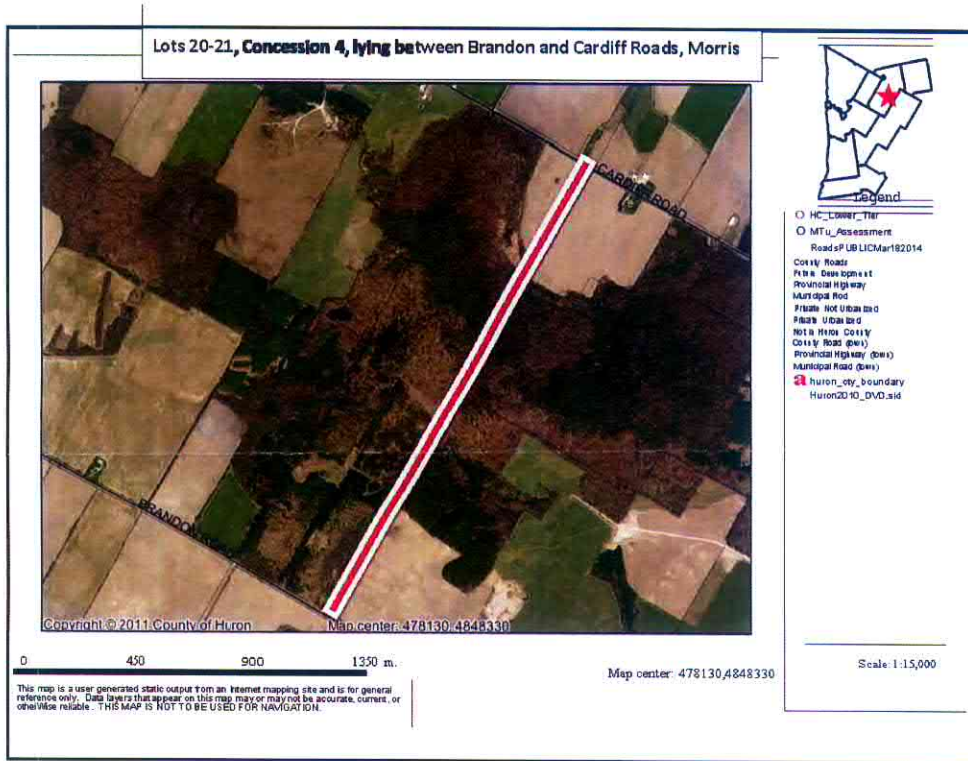
C) **Walton area:** The road allowance know as “**Lewis Street**” Plan 313, Geographic Township of Morris, Municipality of Morris-Turnberry;



D) **Untravelled Road Allowance,** between Lots 10 and 11 Concession 4, lying between Brandon Road and Cardiff Road, Geographic Township of Morris;



- E) **Untravelled Road Allowance**, between Lots 20 and 21 Concession 4, lying between Brandon Road and Cardiff Road, Geographic Township of Morris



1. **Disposal of Surplus Land:** The roadways have been declared as surplus to the Municipality's needs and will be disposed of by the Municipality of Morris-Turnberry;
2. **Meeting to consider By-Law:** The Council shall hear any person who claims that his/her land will be prejudicially affected by the by-law and who applies to be heard at the meeting of council scheduled for **Tuesday, June 7, 2016 at 8:00 pm**, to be held at the Morris-Turnberry Council Chambers, 41342 Morris Road, Brussels, ON ;
3. **Notice of Interest:** A Notice of Interest in purchasing the property shall be filed by means of a "Letter expressing interest" in the property, which must be filed with the Clerk by 4 pm on the 1st day of June, 2016.

AND FURTHER TAKE NOTICE that the proposed by-law may be examined by all persons interested at the office of the Clerk of the Corporation of the Municipality of Morris-Turnberry during business hours, or on the municipal website www.morristurnberry.ca;

Dated this 29th day of April, 2016

Nancy Michie Administrator Clerk-Treasurer
 Municipality of Morris-Turnberry
 41342 Morris Road,
 PO Box 310,
 BRUSSELS, ON NOG 1H0
 Email: nmichie@morristurnberry.ca

Telephone: 519-887-6137 Ext 21



Healthy Kids Community Challenge Think Tank

May 17, 2016 – 2 p.m. – 4 p.m. Huron County Health Unit

What is Healthy Kids Community Challenge?

Healthy Kids Community Challenge is a province-wide initiative funded by the Ministry of Health and Long Term Care (MOHLC) intended to create sustainable improvements for children and youth in three theme areas: healthy eating, healthy physical activity and healthy lifestyle for children and their families. The target age for this Provincial initiative is 12 years and under.

Huron County is one of 45 communities receiving HKCC funding and will use the funds to enhance the impact of HKCC Huron, goals and objectives in the promotion of healthy physical activity and healthy eating. The funding will be used over the next three years to facilitate new, and enhance existing projects/initiatives that meet the MOHLTC's eligibility criteria including addressing Ministry mandated themes which change every nine months. The first theme was "Run. Jump. Play. Everyday"; the second theme beginning in summer 2016 will focus on drinking more water and reducing intake of sugar-sweetened beverages.

Theme 2: Water does Wonders

This theme encourages kids and families to drink more water. Water is the natural and free choice for kids to stay hydrated. In turn, healthy hydration is an important component of healthy eating as a whole.

During Theme 2, communities will be working to support healthy hydration for children and families through campaigns, policies, programs, and environmental supports. Communities have an important role to play in educating families about healthy drink habits and choices. Communities can also contribute by making fresh drinking water easy to access and appealing wherever kids spend time.

Water is essential for good health. It is also a simple, convenient, and low-cost option for quenching thirst. Let's encourage kids and families to make water their first choice to drink with meals and throughout the day.

Think Tank – What should I expect?

This 2 hour event will include an opportunity for community members to learn more about Healthy Kids Community Challenge, to learn about theme 2, and important health information that will highlight “water” and why we need to focus on hydrating with water. Finally, this is an opportunity for community members from different sectors to come together to brainstorm ideas for projects and initiatives for Huron County.

This is your chance to have a voice, and to assist the Healthy Kids Community Challenge leadership committee in developing this important plan for Huron County.

See you there!!!!

Don't forget to register with Jill Smith at jismith@huroncounty.ca

WATER DOES WONDERS



Healthy Kids Community Challenge Huron Theme 2 Think Tank

Join us for this community planning event to set our priorities.

Who should come?

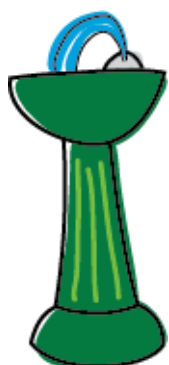
Municipal leaders. Service providers. Parents. Recreational leaders.
Successful HKCC funding recipients. Community planners.
Healthcare providers. Interested community members.

Theme 2 Think Tank—Water Does Wonders

Date and time: May 17th, 2:00-4:00 p.m.

Huron County Health Unit Auditorium

RSVP to Jill Smith at jismith@huroncounty.ca



Wingham Town Hall Theatre - Fund Raising

	Received	Pledged	Totals
Business/Group Donations			
Homecoming 2014	\$4,000		
TD Bank	\$10,000		
Trillium Mutual Insurance	\$5,000		
Almost Famous Players	\$2,000		
Foxtan Fuels	\$10,000		
Royal Homes	\$10,000		
Maitland Family Dental	\$5,000	\$5,000	
Ernie King Music	\$500		
Fund Raising Concert	\$3,150		
FE Madill School - Drama Club	\$586		
Belmore Coffee Club	\$100		
Ontario Trillium Fund		\$30,000	
Total Business/Group Donations			\$85,336
Individual Donations			
Total Individual Donations			\$5,290
Total Donations			\$90,626
Grant Applications			
Bruce Power	declined	Art	\$12,500
Libro Prosperity Grant Application	pending	Art	\$10,000
Blackburn Foundation (CKNX)	pending	Art	\$10,000
Lucknow Kinsmen (Music in the Fields)	to apply	Doug	\$10,000



Intro: Good evening Mr. Reeve and council.

Four and a half years ago I drove through a snow storm to come and introduce myself and my business to council, and to let you all know that Apex Helicopters was moving to the airport to conduct an air charter and aerial work business.

At that time, I made a 25 year commitment to all of you when I signed my land lease for my hangar. Since that time, I have made further efforts to reassure you of my commitment as I signed another hanger lease last year and have submitted plans for a 3rd and much larger hangar this year.

Unfortunately, due to the current circumstances of the airport Feasibility Study and the uncertainty of the future of the airport, I have had to halt business growth in Wingham to a certain degree.

My purpose for being here tonight, is not to rehash old news or past issues, but to bring some strong points and key information to council and the general public that they may or may not already know. My desire is to help with making an educated decision about the future of the airport.

For the record: may I say that my recommendations to council and the tax payers of Wingham and surrounding area is that they retain the airport as an asset and put more focus into its development.

The following are my points and suggestions. I will give a brief explanation as I go and you are free to stop me at any time to ask me a question.

- 1) Apex Helicopters Inc. would not be here if there was not an airport here already.
- 2) Apex Helicopters injects \$111,011 per year into the local economy, and has done so for the past 4.5 years. That is a very conservative number.
- 3) Apex Helicopters does not need an airport to operate business but I believe in the airport and the vital role it serves the community thus the reason we chose to make it home.
- 4) If you take away the airport, Apex will go with it.
- 5) I cannot afford to put down any roots here in Wingham if you are not going to commit to me like I have to you. Before I can expand further I need the certainty of knowing that the airport will be here for the long term. We need to put this to rest so we can all move on.
- 6) Just this past year, Apex and surrounding area came together in mid-October to participate in a charity event that we at Apex Helicopters started. The end result was that many families in the area that could never afford to take a ride in a helicopter were able to do so while helping support a great cause. In one day, and because you had an airport here, we raised enough money at the airport to build 9.5 houses in a third world country. That is 9.5 families that now have a roof over their head all because Wingham had an airport.
- 7) Did you know that some doctors that serve the Wingham hospital come from Toronto and KW on a weekly bases fly here and ride there bike to the hospital to do specialty work?
- 8) If the airport closes and we don't come up with a solution for Medevac to land, what will you say when it is one of your own that don't make it because we took a short term gain for a long term loss. I spend A LOT of time at the airport and a lot of times it is well into the wee hours of the morning when I am here that Ornge lands here to pick up a shock trauma victim. As I am writing this, we have just had Ornge out 6 times in the last week and already once this week and



its only Monday. Do we really want to give this asset up over \$1800 per year? WHAT is a life worth to us?

- 9) I am not the only player out at the airport and do not in any way want it to come across as such. We need to think about this as a whole "The Big Picture".
- What is the risk to the tax payer for keeping the airport open? \$1800?
 - What are the benefits?
 - A) Medvac
 - B) Business growth
 - C) A place for your kids to learn to fly for free (Cadets)
 - D) \$111,011 in cash injected into the local economy and that's just Apex not the Wingham Jets or the Cadets
 - E) Specialized doctors for our hospital
 - F) Recreational flying
 - G) A place to have special events and fundraisers that touch places around the world

You may think that closing the airport and selling the land makes the most sense, but you would be very wrong in my opinion. Have you really sat down and thought things through? If you voted for closing and selling the land, this is what you would be voting for.

- 1) If you close the airport, you will need to move or buy out existing hanger contracts. I have my 2 hangers insured at \$489,000 and I know the other hanger not owned by Apex would need to be bought for \$100,000.
- 2) Also you would need to build a heli pad for Ornge to land at with that price tag around \$1,000,000 if you wanted to retain that service.
- 3) I talked to a construction company, and the cost to tear up and dispose of the runway would be well over \$200,000. + or -
- 4) If my math is correct and you sold the land at the air port for 2.5 million, you would only be left with \$700,000.
- 5) You would lose out on the Cadets, specialized doctors and the Wingham jets, and recreational pilots who come here just because there is an airport to fly out of.

In conclusion:

My recommendation is to keep the airport and continue to operate as we have in the past years with a focus on development.

Chris Vankoughnett

Apex Helicopters Inc.

40647 Amberley Road

Wingham Ontario Canada

N0G 2W0



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Pat Newson, Director of Recreation and Facilities
DATE: 16/05/2016
SUBJECT: Wingham Town Hall Theatre
ATTACHMENTS: [Click here to enter text.](#)

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby approves project schedule and draft budget presented in this report, and permits staff to proceed with purchase and installation of the Sprinkler System, Fire Door upgrades, Emergency Lighting, and Engineering for the HVAC system. The projected total expense is estimated to be \$52,250.

AND FURTHER THAT the funds allocated for the project are coming from the donations made by the Wingham Town Hall Theatre Committee from grants and private donations.

AND FURTHER THAT the Wingham Town Hall Committee will return to Council with an updated report in September 2016, prior to proceeding with the HVAC or any other portion of the project to confirm balance of spending to date, and balance of fundraising to date.

AND FURTHER THAT the Council of the Township of North Huron will not open the theatre until both the fire code upgrades AND the HVAC system is installed. The Town Hall Theatre has committed to ensuring these are completed prior to opening.

AND FURTHER THAT the sprinkler system will be procured using the Request for Quotation Process.

EXECUTIVE SUMMARY

The Wingham Town Hall Theatre received \$30,000 from the Ontario Trillium Foundation, moving them closer to their fundraising goal. In order to proceed with the project, Council needs to approve the renovations that the committee is able to fund to date, with the expectation that the committee will receive the remaining funds required for the project, and will be approved to proceed once those funds are in place. It is understood by both North Huron Council and the Wingham Town Hall Theatre Committee that both the HVAC upgrades and the Fire Code upgrades must be completed and are mandatory conditions of the Theatre re-opening.

DISCUSSION

The Wingham Town Hall Theatre Committee is attending the May 16, 2016 Council meeting as a delegation to update Council on the status of their fundraising to date, and expected funding. Their goal continues to be to complete the Fire Code Upgrades and the HVAC system and if funds permit the projector and screen, energy efficient lighting, and new attic insulation.

The Ontario Trillium Foundation funding has been allocated to the sprinkler system, estimated at \$30,000. The project must be completed between August 2, 2016 and May 2, 2017. This is a specialized type of equipment, and for that reason staff recommend approaching three Fire and

Safety Equipment providers to quote on the project, rather a public tender. Using the Request for Quotation Process will ensure transparency and fair bidding on the project, and eliminate unnecessary expenses associated with public bidding.

Draft Project Schedule

<u>Project Item</u>	<u>Procurement</u>	<u>Project Installation</u>	<u>Budget</u>
Spent to date			\$3,994.47
Sprinkler System	June 1-July 29, 2016	August 2-December 31, 2016	\$33,000
Fire Doors and Lighting	June 1- July 29, 2016	August 2-Dec 31, 2016	\$14,250
HVAC Engineering	Completed May 31, 2016	Completed by July 29, 2016	\$5,000
SUBTOTAL			\$52,250
HVAC Structural work		October 31, 2016	\$4,000
HVAC equipment	Sept 20 – Dec 20, 2016	March 1-June 1, 2017	\$51,500
Insulation	Sept 20 – Dec 20, 2016	March 1-June 1, 2017	\$10,000
Projector/Screen	Sept 20 – Dec 20, 2016	March 1-June 1, 2017	\$12,000
Energy Efficient Lighting	Sept 20 – Dec 20, 2016	March 1-June 1, 2017	unknown

Note: Shaded items not approved to proceed by Council until funding is confirmed.

FINANCIAL IMPACT

The Wingham Town Hall Theatre Committee is attending May 16 Council meeting as a delegation to update Council on their fundraising success so far.

The Town Hall Theatre Committee has achieved a total of \$89,625.95 of fundraising.

Total estimate for mandatory projects \$111,794.47

Balance fundraising required for mandatory project items \$22,168.52

Total project expenses of project requested to proceed now: \$52,250

Assuming budgeted projects are accurate, the committee is required to fundraise an additional \$22,168.52 to complete the required components of the project (fire code and HVAC). The committee plans to share the plan for the additional fundraising at the May 16, 2016 meeting. The committee is committed to fundraising all the funds required to re-open the theatre.

FUTURE CONSIDERATIONS

It is recommended that the Committee return to Council in September, once the actual quotes for each the approved parts of the project are in and the actual projected spending can be reported, along with fundraising progress. The committee is waiting on some grant funds that will be reported over the summer.

RELATIONSHIP TO STRATEGIC PLAN

Our community is attractive and welcoming to new business and Residents.

Our residents are engaged and well informed.

Our administration is fiscally responsible and strives for operational excellence.

Pat Newson, Director of Recreation and
Facilities

Sharon Chambers, CAO



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Pat Newson, Director of Recreation and Facilities
DATE: 16/05/2016
SUBJECT: Purchase of replacement Fitness Equipment
ATTACHMENTS: Quote from dealer and the dealer exclusivity letter

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby authorize North Huron staff to use the negotiated method for the purchase of six new pieces of cardiovascular fitness training equipment for the Fitness Centre.

AND FURTHER THAT the Council of the Township of North Huron authorize the purchase of new fitness equipment from Advantage Fitness Equipment Inc. for the expense of \$28,147.08. This purchase includes the following breakdown:

Equipment Piece	Cost	# of Pieces	Total Cost
<i>Life Fitness Classic Elliptical Cross-Trainer (Integrity Series)</i>	\$5864.81	3	\$17,594.43
<i>Life Fitness Classic Upright Lifecycle Bike (Integrity Series)</i>	\$3646.68	1	\$3,646.68
<i>Life Fitness Recumbent LifeCycle Bike (Elevation Series)</i>	\$5129.48	1	\$5,129.48
<i>Concept 2 Rower Model D</i>	\$1376.49	1	\$1,376.49
Shipping, Delivery, Installation	\$400	1	\$400.00
Total Cost		6	\$28,147.08

AND FURTHER THAT staff are instructed to dispose of the six pieces of existing equipment that are being replaced by Silent Auction held in the Fitness Centre over a two to three week period where public will have an opportunity to submit sealed bids. Equipment will be auctioned off in "as is" condition and a waiver must be signed. The six pieces include: 2 Life Fitness Elliptical Trainers, 2 Upright Life Fitness bikes, and 2 Life Fitness recumbent bike. Any unsold pieces of equipment will be donated to a community group or removed to the landfill. Proceeds from the sale of the equipment will be put into reserves for future equipment replacement.

EXECUTIVE SUMMARY

The Fitness Centre purchased these pieces of Life Fitness Equipment fifteen years ago when the Fitness Centre was opened. These pieces of equipment have proven to be very durable and reliable. Their life expectancy was 10 years. They have exceeded their life expectancy and replacement parts are difficult to acquire. The plan is to remove these six pieces and replace them with new Life Fitness equipment.

DISCUSSION

The North Huron Fitness Centre is replacing six piece of cardiovascular equipment. It is recommended that this replacement take place in 2016 because the equipment is experiencing more frequent break downs. Also, rust in the frames is making some pieces unsteady and replacement parts for some components are no longer available or difficult to acquire. The equipment has exceeded its life expectancy, and staff have been pleased with the performance and ease of use of this equipment for the members.

The equipment being replaced is Life Fitness brand and is considered a “workhorse” in the industry. There is only one exclusive dealer in Ontario for this equipment, and the letter demonstrating that is included in the attachments to this report. The desire to purchase Life Fitness brand again is due to its reputation for durability and reliability in the industry, and also based on the excellent experience the North Huron Fitness Centre has experienced with this equipment. It is easy to use, runs on its own power (does not require plugging it in), and fits a variety of sizes of users and is appropriate for all fitness levels. Replacing Life Fitness with Life Fitness equipment will also provide members with continuity of their familiarity with the fitness equipment. For these reasons, staff are recommending that Life Fitness brand be purchased, and that the negotiated method be used for this equipment purchase.

Staff recommend changing up the existing compliment of types of fitness equipment being replaced based on experience of member preference and utilization. This chart shows the change:

Current Equipment Pieces being Replaced	#	New Equipment Piece	#
Life Fitness Cross-Trainer	2	Life Fitness Cross-Trainer	3
Life Fitness Upright Cycle	2	Life Fitness Upright Cycle	1
Life Fitness Recumbent Bike	2	Life Fitness Recumbent Bike	1
	0	Concept 2 Rowing Machine	1
Total Replacing	6	Total Recommended for Purchase	6

Pictures of the new equipment:



FINANCIAL IMPACT

For the past six years, as part of the Fitness Centre Program operating budget, \$5,000 is transferred to reserves to purchase replacement equipment as required. At the end of 2015 the reserve

account had \$30,000. The 2016 budget includes \$25,000 transfer from reserves, plus the standard \$5,000 annual contribution to cardiovascular equipment replacement. This leaves \$5,000 in the reserve account. These funds were allocated in the 2016 budget to purchase new equipment. The total cost of the new equipment is \$28,147.08.

Proceeds from selling the old equipment will be placed into reserves.

FUTURE CONSIDERATIONS

From submission of a purchase order to delivery is expected to be from 2 to 6 weeks.

Staff will use this new equipment delivery as an opportunity to promote memberships and utilization of the facility.

As other equipment ages, they will need replaced. It is recommended that starting in 2017, the \$5,000 contribution to replacing equipment be increased to \$10,000.

RELATIONSHIP TO STRATEGIC PLAN

Our community is healthy and safe.

Our community is attractive and welcoming to new businesses and Residents.

Pat Newson, Director of Recreation and
Facilities

Sharon Chambers, CAO



February 2, 2015

Mr. Brian Furlong
ADVANTAGE FITNESS SALES INC.
500 Denison Street
Markham, ON L3R 1B9

Re: Advantage Fitness Sales Inc. Platinum Dealer Exclusivity

Dear Mr. Furlong:

I am pleased to continue to recognize Advantage Fitness Sales as the exclusive authorized dealer of Life Fitness and Hammer Strength commercial products in the Province of Ontario.

Your appointment as an exclusive authorized dealer reflects the fact that your organization has distinguished itself by demonstrating a level of professional sales and service required in distributing Life Fitness commercial products. *In support of your organization, please note that any Life Fitness or Hammer Strength products sold in the above described territory from an unauthorized source may jeopardize their warranties.* This is due to the fact that we cannot assure product authenticity and integrity unless the product(s) has been purchased directly from a Life Fitness authorized dealer such as yourself. Life Fitness will protect this warranty agreement with Advantage Fitness Sales by closely tracking serial numbers of all equipment sold in Ontario.

Potential buyers of Life Fitness products who wish to verify your current standing as an exclusive authorized dealer may contact Life Fitness at 1-800-735-3867 and ask for me directly.

Please note that this letter of confirmation covers all quotations, including the above referenced version, and any additional quotes submitted hereafter.

Sincerely,

Tim McCarthy Director, National Dealer Distribution





TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Pat Newson, Director of Recreation and Facilities
DATE: 16/05/2016
SUBJECT: Huron Pioneer Threshers New Shed
ATTACHMENTS: Draft Agreement

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby direct the Clerk to prepare an authorizing by-law for the June 6, 2016 Council meeting, to adopt the Agreement to approve the Huron Pioneer Threshers and Hobby Association Inc. to erect a new shed at the Blyth Campground.

EXECUTIVE SUMMARY

North Huron Council adopted Resolution M047/15, advising that they support in principle the Huron Pioneer Threshers erecting a building at the Campground. Staff were directed to work with the Threshers to work through the details to allow for this building to be erected. The Threshers representatives and North Huron staff have agreed to the location, size and scope of the project. The attached draft agreement is acceptable to the Huron Pioneer Threshers. Staff are satisfied that the agreement protects the interests of the Township of North Huron related to this project.

DISCUSSION

The Agreement has been prepared by the North Huron lawyer, and the conditions in the agreement are agreeable to the Huron Pioneer Threshers. Staff are satisfied that the agreement protects the interests of the Township of North Huron related to this project. The desire is for the Threshers to build the shed in 2016, and have it completed in time for their event in September.

Staff recommend adopting this agreement as by-law, and allowing the project to proceed. Once the agreement is adopted, the Threshers will be able to proceed with having a building permit issued. The CBO will enforce the conditions of the building permit and along with North Huron staff ensure the conditions of the agreement are met.

FINANCIAL IMPACT

This project is being funded by the Huron Pioneer Threshers. Legal fees to prepare the agreement were covered in the Recreation Administration budget. The expense was \$500.00.

FUTURE CONSIDERATIONS

The agreement details future planning for the shed if utilities were to be installed at a later date, and once the building is completed, it will be included as part of the current Joint Use Agreement for the Campground between the Township and the Huron Pioneer Threshers for their annual show.

RELATIONSHIP TO STRATEGIC PLAN

Our administration is fiscally responsible and strives for operational excellence.
Our community is attractive and welcoming to new businesses and residents.

Pat Newson, Director of Recreation and
Facilities

Sharon Chambers, CAO

AGREEMENT

THIS AGREEMENT (“Agreement”) is made this day of , 2016,

B E T W E E N :

THE CORPORATION OF THE TOWNSHIP OF NORTH HURON

(hereinafter “North Huron”) OF THE FIRST PART

–and–

HURON PIONEER THRESHERS AND HOBBY ASSOCIATION INC.

(hereinafter the “Threshers”) OF THE SECOND PART

- A. WHEREAS** North Huron is the owner of lands described as 377 Gypsy Lane, Blyth, Ontario, known locally as the Blyth Campground;
- B. AND WHEREAS** North Huron and the Threshers entered into an agreement dated January 22, 2013 providing for joint use of the Blyth Campground;
- C. AND WHEREAS** the Threshers wish to construct an additional building on the lands;
- D. AND WHEREAS** North Huron is agreeable to the Threshers constructing this building on its lands under certain terms and conditions;

NOW THEREFORE, IN CONSIDERATION OF THESE PRESENTS, the payment by the Threshers to North Huron of the sum of two (\$2.00) dollars Canadian, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

- 1. North Huron grants to the Threshers, permission to construct, at the sole cost of the Threshers, a building on the Blyth Campground property, such building to be of a size and character to be approved by the Chief Building Official for North Huron.
- 2. The location of the building is to be in accordance with a site plan to be prepared by the Threshers and approved by North Huron. The Site Plan will show the location of the building and the location of any services around the building, the elevations and storm water management to ensure to the satisfaction of North Huron’s Engineers, that storm water and other runoff from the building does not adversely affect the property through ponding or other adverse condition. The Site Plan will also include grading elevations that demonstrate, to the satisfaction of North Huron’s Engineers, proper grading and storm water management.
- 3. The Threshers shall enter into all contractual arrangements for construction of the building and shall assume all legal obligations for such contracts and indemnify North Huron, its elected officials, officers, employees, servants and agents of and from any liability for such contracts.
- 4. Notwithstanding the provisions of this Agreement, North Huron is not obligated to issue any building permits or grant any other permits or consents with respect to any construction unless the Threshers have complied with all Federal, Provincial, and Municipal statutes, regulations, by-laws, ordinances, orders and requirements as well as those of any other authorities having jurisdiction.

5. The Threshers shall, at their sole cost, comply with the requirements of obtaining electricity, gas, water and any other services for the building, including the cost of accessing or relocating facilities for such services.
6. The Threshers acknowledge that construction of this building is the sole responsibility of the Threshers and any obligation to perform any work or do anything that is to be done, all at the Threshers expense and not at the expense of North Huron.
7. The parties agree that construction of this building and all works in connection therewith are that of the Threshers and that this project is not a joint venture of North Huron and the Threshers.
8. The Threshers agree that no construction of any structure, services, works or facilities will be performed by them on the Blyth Campground property except as shown on plans, drawings and specifications in an application for a building permit approved by the Chief Building Official of North Huron.
9. Prior to the issuance of any building permit by the Chief Building Official in respect of this construction, the Threshers shall lodge with North Huron security in the form of cash or irrevocable letter of credit for the construction in such amount as is prescribed in this Agreement.
10. The Threshers will not commence any construction until: (a) they have provided an independent, written quotation that is satisfactory to the Chief Building Official for the total cost of the construction of the building; (b) they have provided North Huron with security in an amount not less than 50 % of the amount noted that in the written quotation for construction or such higher amount as North Huron may require; (c) the security shall stand as security for any and all obligations of the Threshers pursuant to the provisions of this Agreement.
11. The Threshers shall undertake the construction in such manner so as not to interfere with the use of the Blyth Campground property. The Threshers shall take all reasonable efforts to control all dust, mud and debris resulting from the construction activities and to remove such promptly from the site.
12. All connections to North Huron's water, storm and sewage systems will be conducted by contractors approved by the Chief Building Official of North Huron and under his inspection at the Threshers expense. All connections to such services will be constructed to the satisfaction of the Chief Building Official for North Huron.
13. The provisions of Articles 5 and 12 herein are to apply at any time, either at the construction or afterwards, that the Threshers access the services and systems referred to therein.
14. The Threshers agree, at their own expense, by whatever means may be necessary, immediately to obtain the release or discharge of any encumbrance that may be registered against North Huron's property in connection with the construction or in connection with any other activity by the Threshers.
15. The General Contractor shall take out or cause to take out and maintain the following:
 - a. Commercial General Liability insurance subject to limits of not less than Five Million (\$5,000,000) inclusive per occurrence and with a property damage deductible not to exceed Five Thousand (\$5,000) or as agreed to by North Huron. and shall include coverage for but not limited to bodily injury, property damage including loss of use thereof, products and completed operations, contractual liability, contingent employers liability, owner's & contractor's protective, non-owned automobile and shall contain a cross liability, severability of insured

- clause. North Huron and the Threshers shall be named as an additional insured. General liability insurance shall be maintained from the date any of the construction is commenced including delivery of supplies and will remain in place until it is deemed by the North Huron that the building is substantially completed.
- b. Standard OAP 1 Automobile Policy subject to a limit not less than Two Million (\$2,000,000) with a deductible not to exceed Five Thousand (\$5,000) or as agreed to by North Huron for all licensed Motor Vehicles owned or leased by the Contractor.
 - c. “Broad Form” (Builder’s Risk) Property Insurance insuring not less than 100% of the replacement cost of the building including all materials forming part of the build with a deductible not to exceed Five Thousand (\$5,000) or as agreed to by North Huron. The policy shall be in the joint names of the Contractor and the North Huron. If applicable the policy shall include sub-contractors as insureds. The “Broad form” property insurance shall be maintained from the date the construction is commenced including delivery of supplies and will remain in place until it is deemed by North Huron to be substantially completed.
16. Workplace Safety & Insurance Board: The Contractor shall be required to produce a Certificate of Clearance from the Workplace Safety and Insurance Board to North Huron and the Threshers 10 business days prior to the construction and if requested prior to final payment.
17. The Threshers shall take out or cause to take out and maintain the following throughout the term of this Agreement:
- a. Commercial General Liability insurance subject to limits of not less than Five Million (\$5,000,000) inclusive per occurrence and with a property damage deductible not to exceed Five Thousand (\$5,000) or as agreed to by North Huron. Coverage shall include but not limited to bodily injury including death, personal injury, damage to property including loss of use thereof, contractual liability, volunteers added to the policy as insureds, non-owned automobile and contain a cross liability, severability of insured clause. North Huron is to be added as an additional insured but only with respect to liability arising out of the operations of the Named Insured.
18. General Conditions applicable to sections 15, 16, and 17 above:
- a. All policies shall be endorsed to provide the North Huron with not less than 30 Days’ written notice of cancellation.
 - b. All policies shall be with insurers licensed to underwrite insurance in the Province of Ontario with an AM Best Rating of no less than A-.
 - c. No less than 10 business days prior to commencement of the construction and upon the placement, renewal, amendment, or extension of all or any part of the insurance, the Contractor and the Threshers shall promptly provide the North Huron with confirmation of coverage and, if required, a certified true copy(s) of the policy(s) certified by an authorized representative of the insurer together with copies of any amending endorsements applicable to the construction.
 - d. All applicable deductibles under the above required insurance policies are at the sole expense of the Contractor and the Threshers.
 - e. All policies shall apply as primary and not as excess of any insurance available to North Huron.

- f. It is expected by the North Huron that the Certificate(s) of Insurance will provide confirmation that all insurance requirements as stated under Sections 15 and 17 of this Agreement have been met.
 - g. If applicable and based upon the operations of the sub-contractor, Sections 15 and 17 shall apply in the same manner to any sub-contractor as it would to the Contractor. Further, it is the Contractor’s obligation to ensure that any sub-contractor is aware of these obligations. The Contractor shall provide to North Huron confirmation of the sub-contractor’s insurance.
19. The Threshers shall indemnify North Huron, it’s elected officials, officers, employees, servants and agents of and from all claims and demands whatsoever by any person, whether in respect of injury or damage to person or property arising out of construction by the Threshers of this building on North Huron’s property.
 20. The parties hereby covenant and agree that this Agreement shall be binding upon them, their respective heirs, executors, administrators, successors and assigns.
 21. If a Court of competent jurisdiction should declare any clause or part of a clause of this Agreement to be invalid or unenforceable, such clause or part of a clause shall not be construed as being an integral part of this Agreement or having persuaded or influenced either party to this Agreement to execute the same and it is hereby agreed that the remainder of this Agreement shall be valid and in full force and effect.
 22. This Agreement does not alter, amend or effect the joint use agreement between the parties dated January 22, 2013, the provisions of which remain in full force and effect.

IN WITNESS WHEREOF the parties have set their hands and seals.

THE CORPORATION OF THE TOWNSHIP OF NORTH HURON

Per: _____
Neil Vincent – Reeve

Per: _____
Kathy Adams – Clerk
We have the authority to bind the corporation.

HURON PIONEER THRESHERS AND HOBBY ASSOCIATION INC.

Per: _____

Per: _____
We have the authority to bind the corporation.



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: David Sparling
DATE: 11/05/2016
SUBJECT: FDNH Assistance to Fort McMurray
ATTACHMENTS: none

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby approve 2 FDNH personnel to deploy to Fort McMurray, Alberta if their assistance is requested.

EXECUTIVE SUMMARY

Under the coordination of Bruce Power, mid-western Ontario fire services are being asked if they would be able to provide skilled firefighters to provide relief for those in Fort McMurray (if this relief is asked for).

DISCUSSION

Bruce Power is willing to provide a charter flight to/from Fort McMurray, Alberta for mid-western Ontario firefighters at no cost if local municipalities would make available qualified personnel. FDNH proposes that 2 of our personnel who have forestry/wildland fire experience be made available to deploy for 7-10 days if this assistance is requested.

The absence of 1 staff member per station for a short duration will not significantly hinder the response capabilities of FDNH.

FINANCIAL IMPACT

FDNH would compensate the officer and firefighter for their time. Estimated cost of this would be \$280 per person per 10-hour work day for a maximum total of \$5,600.00. At present, this number should be manageable within the wages budget based on year to date activity.

WSIB and health care are provided on a reciprocal basis between Alberta and Ontario.

FUTURE CONSIDERATIONS

It is not uncommon for fire services to request/provide aid to one another beyond the scope of mutual aid agreements. I would like to think that if a significant event occurred in North Huron, FDNH would be able to count on others as they may count on us at this time.

RELATIONSHIP TO STRATEGIC PLAN

Goal 3: We promote community safety and emergency preparedness.



David Sparling,
Director Fire & Emergency Services

Sharon Chambers, CAO



TOWNSHIP OF NORTH HURON

REPORT

Item No.

REPORT TO: Reeve Vincent and Members of Council
PREPARED BY: Sharon Chambers, CAO
DATE: 13/05/2016
SUBJECT: Shared Services Project Update
ATTACHMENTS: Report to Shared Services Committee re: Ministry Participation in the Shared Services Project.

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby accepts the report of the CAO for information purposes;
AND FURTHER THAT Council accepts the recommendation of the Shared Services Steering Committee and directs the CAO to follow up with the Ministry of Municipal Affairs and Housing to obtain their assistance in developing performance measures for the Shared Services Pilot Project.

EXECUTIVE SUMMARY

The CAO for North Huron and Administrator for Morris Turnberry are working with staff to implement the Shared Service Project. Below is a summary of activities that have been undertaken over the past month.

DISCUSSION

1. Employment contract issues have been resolved and the shared services team is now in place.
2. Director of Public Works Jeff Molenhuis starts work on May 16th.
3. Project implementation starts on May 16th, however the Director will require a transition period with supervisory staff to determine the logistics of how the shared Public Works service will rollout. A review of the Transitional Organizational Chart will be undertaken in light of the resignation of the Morris Turnberry Director of Public Works to determine how duties will be reallocated.
4. An ad has been circulated to hire a new Chief Building Official. Building Department operation will remain status quo until the new CBO is hired.
5. A combined Morris Turnberry/North Huron staff meeting was held on May 10th to provide an update on activities to date.
6. An Implementation Team meeting was held on May 10th to discuss IT and payroll requirements for the shared services.
7. A Shared Services Steering Committee meeting was held on May 5th to provide an update on employment and implementation activities. A report was presented by the CAOs regarding a teleconference with the Ministry of Municipal Affairs and Housing Advisor regarding Ministry participation in the project. The Committee provided direction for the CAOs to work with MMAH to develop performance measures for the Shared Services Project.

FINANCIAL IMPACT

n/a

FUTURE CONSIDERATIONS

n/a

RELATIONSHIP TO STRATEGIC PLAN

List the Goal and Outcome that the project or activity meets within the Strategic Plan.

Sharon Chambers, CAO



MT/NH Shared Service Project



REPORT TO: Shared Services Steering Committee
PREPARED BY: Sharon Chambers, CAO
Nancy Michie, Administrator, Clerk, Treasurer
DATE: May 5, 2016
SUBJECT: **Ministry of Municipal Affairs and Housing Project Contribution**
ATTACHMENTS:

RECOMMENDATION:

That the MT/NH Shared Services Steering Committee authorize the CAOs to work with the Ministry of Municipal Affairs and Housing to develop performance measures for the Morris Turnberry/North Huron Shared Services project.

EXECUTIVE SUMMARY

ACT Michie and CAO Chambers participated in a teleconference with Roger Moyer and Spencer Sandor of the Ministry of Municipal Affairs and Housing on May 3rd regarding possible Ministry participation in the Morris Turnberry/North Huron Shared Services Project. Mr. Moyer advised that, while there is no funding currently available to support the initiative, Ministry is extremely impressed with the project and wishes to be involved in some way to support the two municipalities. It was noted that the Minister feels that this is an innovative solution that allows municipalities to retain their identities, yet enjoy cost savings by pooling resources. It was suggested that the Ministry could assist the municipalities by developing performance measures to determine if the project is successful and measure outcomes.

DISCUSSION

Even though there is no funding currently available for the municipalities, it would be to our advantage to keep the Ministry involved and interested. The development of performance measures would assist Councils in decision-making and provide the municipalities with concrete information to determine if the project has been a success. This will be important information to communicate with the public as the project continues to unfold. Ministry involvement would be an advantage if a pool of funds were to become available to offset implementation costs.

If the Councils are in support of moving forward with Ministry involvement, they would need to be involved early in the implementation process to develop benchmarks to determine the starting point against which we will measure our success.

RELATIONSHIP TO STRATEGIC PLAN

Goal #4 – Our administration is fiscally responsible and strives for operational excellence.

Sharon Chambers, CAO

Nancy Michie, Administrator

**THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON
BY-LAW NO. 50-2016**

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Grant Contract between Ontario Trillium Foundation and the Corporation of the Township of North Huron to deliver improved infrastructure with a \$30,000 grant over 11 months to install a sprinkler system in the Wingham Town Hall Theatre. Enriching people's lives through arts, culture and heritage, this initiative is helping arts, culture and heritage have appropriate spaces, and has an impact on the lives of 10,000 people in the community. Application ID No.: CP93742

WHEREAS the Municipal Act, 2001, as amended permits the Councils of all municipalities to enter into certain agreements;

AND WHEREAS Council is desirous of executing a Grant Contract between Ontario Trillium Foundation and the Corporation of the Township of North Huron to deliver improved infrastructure with a \$30,000 grant over 11 months to install a sprinkler system in the Wingham Town Hall Theatre. Enriching people's lives through arts, culture and heritage, this initiative is helping arts, culture and heritage have appropriate spaces, and has an impact on the lives of 10,000 people in the community. Application ID No.: CP93742

AND WHEREAS Council deems it expedient to enter into said agreement;

NOW THEREFORE, the Council of the Corporation of the Township of North Huron ENACTS the following:

1. The designated officials are hereby authorized to sign a Grant Contract between Ontario Trillium Foundation and the Corporation of the Township of North Huron to deliver improved infrastructure with a \$30,000 grant over 11 months to install a sprinkler system in the Wingham Town Hall Theatre. Enriching people's lives through arts, culture and heritage, this initiative is helping arts, culture and heritage have appropriate spaces, and has an impact on the lives of 10,000 people in the community.
Application ID No.: CP93742
2. That Council hereby appoints the Director of Finance/Treasurer Donna White as the designated official to sign on behalf of Council for this Agreement.
3. A copy of the said Agreement is attached hereto and designated as Schedule A to this By-law.
3. That this By-law shall come into force and takes effect on the day of the final passing thereof.

READ A FIRST AND SECOND TIME THIS 16TH DAY OF MAY, 2016.

READ A THIRD TIME AND PASSED THIS 16TH DAY OF MAY, 2016.

CORPORATE SEAL

Reeve Neil G. Vincent

Clerk Kathy Adams

2016-04-22, Corporation of the Township of North Huron (CP93742)

Dear Donna White:

Re: Application ID# CP93742

I am delighted to inform you that the Ontario Trillium Foundation (OTF) has approved your grant application. We believe that our investment in your project will support positive, measurable change in Ontario communities, and are excited to work with you.

This letter and Grant Contract form the basis of the information that your organization requires to embark on a successful relationship with OTF.

Please read the entire Grant Contract carefully. The Grant Contract outlines the Foundation's expectations of the Grantee and the Grantee's obligations. It also ensures that the Grant benefits Ontarians and that the Grantee is accountable for public Grant funds. The Grant Contract includes:

- The Cover Page
- Terms and Conditions associated with your grant
- The Schedule A, with Approved Budget, selected Grant Results and Metrics, Grant Reporting Requirements and Payment Schedule, and name of the person monitoring your grant
- A Declaration of Understanding which confirms that you have read the relevant Policies and requirements stipulated
- Authorizing Signatures, pre-signed by OTF, and requiring the electronic signature of the person authorized to legally bind on behalf of your organization.

Sign and return your Grant Contract per directions provided within 60 days.

For projects ready to begin, OTF will be pleased to issue your first payment based on the project start dates and upon receipt of the signed Grant Contract.

Additional important information:

- **Final 10% grant holdback:** Please note the final installment payment of your grant will be released only after you have submitted the final report and OTF has verified the satisfactory completion of the grant. The holdback is identified in the Payment Schedule associated with your grant.
- **Required grantee orientation webinar:** All OTF grantees are required to participate in an OTF orientation webinar, before returning their Grant Contract. Learn more about the [English](#) and [French](#) webinars.
- **Required grantee recognition of OTF:** You are required to publicly recognize the OTF investment in your initiative. Our expectations include a recognition event, the inclusion of our logo on your website and other published/public materials related to this initiative, as well as recognition on applicable social media. Please review the recognition requirements on our website, www.otf.ca, by clicking on "Already got a Grant?". Contact the OTF communications department at least three weeks before a planned recognition event.
- **Communications Planning Period:** During the Communications Planning Period, until 2016-04-12, your MPP may be in touch with your organization to offer congratulations and ask you to participate in a grant recognition event. OTF staff are pleased to help coordinate arrangements with MPP offices. We ask that you not publicly announce your grant prior to this date. If you plan to do so, please call Thomas Graczyk, Vice-President, Public Affairs, at

2016-04-22, Corporation of the Township of North Huron (CP93742)

416.963.7963 or 1.800.263.2887.

- **Bank account:** All OTF grantees must provide OTF with the details for a bank account in the name of the grantee organization at a Canadian financial institution and must add this information to their grant portal once the Contract has been signed. OTF Grant funds will be transferred into this account, and until used in accordance with the agreement, the Grant funds must be kept in this account.

The OTF is committed to leadership in the nonprofit sector, and we have a plan for how we'll make Ontario communities healthier and more vibrant. We're excited to invest in your project, and can't wait to see the impact that the work of your organization will have on your community.

Yours sincerely,



Janet Yale
Chair, Board of Directors

2016-04-22, Corporation of the Township of North Huron (CP93742)

GRANT CONTRACT

("the CONTRACT")

BETWEEN

**Ontario Trillium Foundation
("The Foundation")**

AND

**Corporation of the Township of North Huron
("The Grantee")
274 Josephine Street
P.O. Box 90
Wingham, Ontario N0G 2W0**

\$30,000.00 over 11 months

Delivering improved infrastructure with a \$30,000 grant over 11 months to install a sprinkler system in the Wingham Town Hall Theatre. Enriching people's lives through arts, culture and heritage, this initiative is helping arts, culture and heritage have appropriate spaces, and has an impact on the lives of 10,000 people in the community.

Application ID No.: CP93742

**Approval Date:
2016-03-24**

Terms and Conditions

1. Use of Grant Funds

- Grant funds may only be used for the exclusive purpose of the project as it is described in Schedule A ("The Grant"). Grant funds may only be spent for the items and activities described in Schedule A.
- Grant funds are not to be used for the purchase of alcohol.
- Grant funds are not to be used by or for any organization or individual other than those specified in Schedule A.
- The Grantee represents and warrants that it has read and agrees to comply with the Foundation's "Reallocation of Grant Funds Policy" published on the Foundation's website at www.otf.ca (the "OTF Website"), including that Policy as it may be amended from time to time.
- The Grantee acknowledges that the amount of Grant funds available to it is based on the actual costs to the Grantee, less any costs (including HST and other taxes) for which the Grantee has received, will receive, or is eligible to receive a rebate, credit or refund.
- Any unspent Grant funds must be returned to the Foundation, unless the Foundation has given prior written approval for such funds to be spent on other items or activities that are consistent with the Grant's purpose.
- The Grantee fully understands that all payments of Grant funds to the Grantee are funded by the Ontario Government and are wholly conditional upon the Foundation receiving sufficient funding from the Ontario Government. The Grantee understands that if funding is not provided to the Foundation, or is provided in an insufficient amount by the Ontario Government, the Foundation is not obligated to make any payments of Grant funds to the Grantee and the Foundation may reduce the amount of Grant funds, otherwise modify the Grant, or terminate the Grant.
- The Grantee acknowledges that it is obliged to take reasonable care in screening volunteers and staff participating in the project described in Schedule A.

2. Maintaining Eligibility Status

- By signing this Grant Contract, the Grantee represents, warrants, acknowledges, and confirms that the eligibility status of the Grantee set out in the Grantee's application to the Foundation for Grant funds is current and in good standing.
- The Grantee represents and warrants that the Grantee has read, is in compliance with and agrees to comply in the future with the Foundation's "Eligibility Policy" and "Advocacy Activities for Grantees Policy" published on the OTF Website, including those Policies as they may be amended from time to time.
- The Grantee represents and warrants that the Grantee has and will, for the duration of the Grant, maintain its current status as cited in the Grantee's Organization Registration with OTF, and will immediately inform the Foundation of any change in or challenge to the Grantee's eligibility status as set out in the Grantee's registration with the Foundation.

3. Payment of Grant Funds

- The Foundation will pay Grant funds according to the terms stated in Schedule A.
- The Grantee must have - or must establish - a bank account in its own name at a Canadian financial institution. Until used in accordance with this Grant Contract, the Grant funds will be kept in this account.
- The Foundation must receive an electronically-signed copy of this Grant Contract before sending the first Grant payment to the Grantee.
- The Foundation may withhold Grant payments or terminate the Grant if, in the Foundation's opinion, the Foundation:
 - is not satisfied with the Grantee's progress;

2016-04-22, Corporation of the Township of North Huron (CP93742)

- determines that the Grantee is unable to complete the Grant in a satisfactory manner or within the approved timelines;
 - determines that the Grantee is not complying with this Grant Contract, as defined in Section 16 below; or
 - determines that continuing the Grant is not in the general public's interest.
- If the Grantee has received more than one Grant from the Foundation and OTF terminates one or more of those Grants, OTF may withhold payments under or terminate any or all of the other Grants of the Grantee.
 - The Foundation may withhold Grant payments or terminate the Grant if the Grantee ceases to operate, is insolvent or otherwise unable to pay its debts, makes an assignment, proposal, compromise, or arrangement for the benefit of creditors, or proceedings are commenced to adjudge bankrupt, place in receivership, wind up, dissolve or liquidate the Grantee.
4. **Mandatory Orientation Session**
The Grantee will attend the Foundation's Orientation Webinar in order to understand its role and responsibilities as an OTF Grantee.
5. **Grant Results and Metrics**
- The Grantee, as specified in Schedule A, will track and report on Grant Results and Metrics, as required, for this Grant.
6. **Reporting and Grant Monitoring**
- The Grantee will immediately notify the Foundation of any changes to the finances, governance, management, staffing or operations of the Grantee or any other matter that might delay or stop the successful completion of the Grant.

Progress and Final Reports

- The Grantee will submit complete progress reports and/or a final report to the Foundation at the times specified in Schedule A.
- In these reports the Grantee will clearly explain the Grantee's use of the Grant funds and the progress the Grantee has made toward achieving the metrics specified in Schedule A and the Grant Results, with the expectation that the Grantee has complied with the terms and conditions of this Grant Contract.
- All reports will be submitted according to the Foundation's requirements.
- The Foundation will review the progress the Grantee makes toward achieving the specified Metrics and Grant Results. Monitoring progress may involve on-site visits by Foundation representatives.
- The Foundation may also ask to consult with the Grantee's personnel regarding the Grantee's expenditures, records, progress, and achievements relating to the Grant. The Grantee will co-operate with any such inquiry by the Foundation and will make the Grantee's reports, records (as described in Section 7 below), and the Grantee's personnel available for the purpose of the inquiry.
- If the Foundation does not receive progress reports in a timely manner or which are otherwise not in compliance with this Grant Contract, the Foundation will withhold payments until the late reports are received and considered by the Foundation to be satisfactory, and may require that reports be provided to the Foundation with increased frequency and in accordance with such further requirements as the Foundation may specify. The Foundation may terminate the Grant if any progress report is not received within sixty (60) days of the date on which it was due.
- If the Foundation does not receive final reports in a timely manner, this may be taken into consideration in assessing a future Grant application.

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Additional Reporting

- In addition to the regular scheduled reports, the Foundation may ask the Grantee to submit additional interim reports, verbally or in writing, which the Grantee will provide on a timely basis.
- In addition, the Foundation may ask the Grantee to complete a post-grant survey to report on long-term achievement toward OTF Priority Outcomes. The Grantee agrees to comply with these requests.
- The Grantee acknowledges and agrees that OTF has the unrestricted right to use all information provided by the Grantee, including sharing best practices and lessons learned to promote knowledge mobilization in the community and the Foundation; building evidence-based policy and program design in the public benefit sector; and sharing information with the public. As an agency of the Government of Ontario, the Foundation may use and disclose all information provided to it in carrying out its mandate, consistent with access and privacy legislation and the government's Open Government commitment.

7. Records

- The Grantee will keep all reports (including supporting documentation) submitted to the Foundation as outlined in the previous Section 6, Reporting and Grant Monitoring.
- The Grantee will maintain accounting records that clearly show the receipt of Grant funds and how the money has been spent. All related records and supporting documentation will be available for inquiries, evaluations or audits by the Foundation for the purposes of this Grant Contract. Such records and supporting documents shall include but are not limited to a general ledger listing of detailed Grant expenses for all products, services, and salaries; corresponding invoices and proof of payment documents; bank statements, employment contracts, payroll registers, employee paycheques, Canada Revenue Agency records, and certificates of completion.
- The Grantee will keep records substantiating fulfillment of specified targets, metrics, conditions, and requirements, if any, and make them available to the Foundation on request.
- The Grantee will keep records relating to operations, employees, volunteer and program participants, including but not limited to registration forms of members, volunteers, and participants, and make them available to the Foundation on request.
- The Grantee will retain all records of Grant receipts and expenditures as outlined in detail in Sections 6 and 7 of this Grant Contract for at least six (6) years after the completion of the Grant.

8. Advocacy

- The Grantee represents and warrants that it has read and agrees to comply with the Foundation's "Advocacy Policy" published on the OTF Website, including that Policy as it may be amended from time to time.

9. Recognition of the Foundation's Funding

- The Grantee represents and warrants that it has read and agrees to comply with the Foundation's "Recognition Policy" published on the OTF Website, including that Policy as it may be amended from time to time. The Grantee understands that its compliance with the Recognition Policy will be monitored.
- Photos taken at recognition events may be used by OTF on its website and/or in other publications.

10. Evaluation and Audit

- The Foundation or the Auditor General of Ontario may conduct or commission an evaluation or audit of this Grant. (The Foundation currently audits a minimum of 10% of its grants annually.) The Grantee will co-operate with any such evaluations or audits,

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including but not limited to making the Grantee's records as described in Sections 6 and 7 of this Grant Contract and the Grantee's personnel available to Foundation personnel or consultants, or those of the Auditor-General of Ontario, for the purpose of the evaluation or audit.

11. **Applicable Laws**

- By signing this Grant Contract, the Grantee represents, warrants, acknowledges, and confirms that the Grantee has complied and will comply with all applicable federal and provincial laws and regulations, municipal by-laws, and any other orders, rules, and by-laws related to any aspect of the Grant. This includes but is not limited to - where applicable - the Ontario Human Rights Code, the Ontario Employment Standards Act, and the Income Tax Act.
- The Grantee further represents and warrants that it has read and agrees to comply with the Foundation's "Anti-Discrimination Policy" published on the OTF Website, including that Policy as it may be amended from time to time.
- The Grant Contract will be interpreted in accordance with the laws of Canada, the Province of Ontario, any municipality in the Province of Ontario, and any court order.

12. **Insurance**

- The Grantee will purchase and maintain insurance, including but not limited to property insurance, casualty insurance, and general liability insurance, which is adequate for the purposes of the Grantee's operations. Adequate insurance coverage must be maintained for the duration of the Grant.

13. **Indemnity**

- The Grantee agrees to indemnify and save the Foundation, its officers, directors, employees, and agents harmless from and against any and all costs, claims, demands, expenses, actions, causes of action, and for any and all liability for damages to property and injury to persons (including death) howsoever caused, arising out of or in any way related to the Grant, the Grantee, or the payment or non-payment of Grant funds to the Grantee. The Foundation holds this indemnity in trust for parties who are not parties to this Grant Contract.

14. **Termination**

- If the Grantee violates any of the provisions of this Grant Contract including the attached Schedules, the Foundation has the right to terminate the Grant.
- If the Grant is terminated, the Foundation will withhold any further payments of Grant funds.
- If the Grant is terminated, the Grantee must repay any unspent portion of the Grant funds to the Foundation. The Grantee will also repay to the Foundation Grant funds that the Grantee has spent if, in the Foundation's sole opinion, such Grant funds have not been spent in accordance with this Grant Contract.
- Any decision by the Foundation to terminate this Grant will be final and legally binding.

15. **Acquisition of Goods and Services; Distribution of Assets**

- If the Grantee acquires supplies, equipment or services (including the hiring of staff) with Grant funds, it shall do so through a process that promotes the best value for money and is free from an actual or potential conflict of interest.
- A conflict of interest includes any circumstances in which the Grantee or any person who has the capacity to influence the Grantee's decisions has outside commitments, relationships or financial interests that could, or could be seen to, interfere with the Grantee's objective, unbiased and impartial judgment. The Grantee will disclose to the Foundation, without delay, any situation that a reasonable person would interpret as an actual, potential or perceived conflict of interest, and comply with any terms or conditions that the Foundation may prescribe as a result of the disclosure.
- The Grantee will not, without the Foundation's prior written consent, sell, lease or

2016-04-22, Corporation of the Township of North Huron (CP93742)

otherwise dispose of any asset purchased or created with the Grant funds or for which Grant funds were provided.

- If within five years of receiving the Grant funds the Grantee dissolves or no longer needs assets, whether real or personal property, purchased with the Grant funds, the Grantee will at the request of the Foundation transfer any such assets with a value of \$5,000 or more, for no consideration and clear of such encumbrances as the Foundation may in its discretion specify, to a not-for-profit organization that meets the Foundation's "Eligibility Requirements" as set out in the Foundation's Eligibility Policy or, in the discretion of the Foundation, to the Foundation. The Grantee will co-operate with due diligence inquiries by the Foundation or other qualified transferee prior to the transfer and will make all relevant documentation of the Grantee available for the purpose of such inquiries prior to the transfer.

16. Entire Agreement

- This Grant Contract, including these Terms and Conditions, all Schedules to this Grant Contract, the Declaration, the Signature Page(s), the Foundation Policies referred to in this Grant Contract, all additional Foundation Policies posted on the Foundation's website at www.otf-policies.ca, including as they be amended from time to time, and any amending agreement entered into as provided for below, constitutes the entire agreement between the Foundation and the Grantee and supersedes all prior oral or written representations and agreements.

17. Modification and Waiver

- This Grant Contract may only be modified by an amendment in writing duly executed by authorized personnel of the Foundation and the Grantee. If the Grantee fails to comply with any term of this Grant Contract, the Grantee may only rely on a waiver of the Foundation if the Foundation has provided a written waiver to the Grantee. Any waiver must refer to a specific failure to comply and will not have the effect of waiving any subsequent failures to comply.

18. Acknowledgement

- The Grantee acknowledges that it has read and understands the provisions contained in the entire Grant Contract, including these Terms and Conditions, all Schedules to this Grant Contract, the Declaration, the Signature Page(s) and the OTF Policies referred to in this Grant Contract, and agrees to be bound by the terms and conditions contained in the entire Grant Contract.

19. Capital Grants (For Grants with a Capital Component Only)

- The Grantee represents and warrants that it has read and agrees to comply with the Foundation's "Capital Grants Policy" published on the OTF Website, including that Policy as it may be amended from time to time.
- Without limiting the application of Section 12 above to the capital project, the Grantee will purchase and maintain insurance including but not limited to property insurance, casualty insurance, and general liability insurance which is adequate for the purposes of the capital project of the Grantee, including operations at the project site and any equipment used as part of the project. Adequate insurance coverage must be maintained for the duration of the Grant.
- Without limiting the application of Section 13 above to the capital project, the Foundation is not responsible or liable for the quality of design, construction, maintenance or operation of the capital project. The Foundation is not responsible or liable for any loss or damages arising out of or relating to the design, construction, maintenance or operation of the capital project.
- The Grantee will ensure that all renovations, modifications, and additions meet or exceed all applicable by-laws, building codes and project specifications, and will obtain and keep all relevant certificates of completion.

2016-04-22, Corporation of the Township of North Huron (CP93742)

20. No Partnership or Joint Venture

- It is expressly acknowledged and agreed that this Grant Contract, the Grant or the conduct of the Foundation and the Grantee relating to the Grant shall not create any form of partnership or joint venture between the Foundation and the Grantee.

21. Non-Assignability

- This Grant Contract shall not be assigned by the Grantee without the written consent of the Foundation.

22. Reliance by Foundation

- The Grantee represents, warrants, agrees, and acknowledges that in providing the Grant to the Grantee, the Foundation has relied on the representations and warranties contained herein and all information provided to the Foundation in the Grantee's application to the Foundation for Grant funds and all other information provided in writing to the Foundation by the Grantee; that such information is correct, will continue to be correct, and contains no material misrepresentations; and that the Grantee will immediately notify the Foundation if any such information ceases to be correct.

23. Severability of Provisions

- The invalidity or unenforceability of any provision of this Grant Contract will not affect the validity or enforceability of any other provision of the Grant Contract. Any invalid or unenforceable provision will be deemed to be severed.

Declaration of Understanding

I declare that I have read and understand the Grant Contract between the Ontario Trillium Foundation (OTF) and my organization (Corporation of the Township of North Huron)

This includes all OTF Policies, published at www.otf.ca.

In addition to the Grant Contract, I further declare that:

I, or the appropriate person in my organization for this Grant, have participated in OTF's orientation webinar and understand the role and responsibilities of an OTF grantee.

I understand that I must provide OTF with the details for a bank account in the name of my organization at a Canadian financial institution, and have added this information to our grant portal.

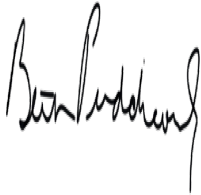
I understand that if my grant includes capital renovations to land or property, that my organization must hold proof of ownership or a minimum five-year lease agreement, and that this documentation will be provided to OTF immediately upon request.

I understand that OTF sets parameters to support the effective use of grant funds while ensuring accountability and the appropriate use of public funds and that Grant funds can only be reallocated in accordance with the terms of the Reallocation of Grant Funds Policy.

I have reviewed and understand the OTF reporting requirements for this program, including timing and tools for reporting and evaluation. I understand what information needs to be tracked, and how to complete the reports.

IN WITNESS WHEREOF, the Grant Contract has been signed on behalf of the parties as of the dates indicated below. I have the authority to legally bind the organization in this Grant Contract.

Ontario Trillium Foundation



Per:
Beth Puddicombe
Vice-President, Community Investments
2016-03-24

Corporation of the Township of North Huron

Per:

X

Name : Donna White

2016-04-22, Corporation of the Township of North Huron (CP93742)

SCHEDULE A

BUDGET GRANT RESULT AND METRICS PAYMENT AND REPORT SCHEDULES

Grantee: Corporation of the Township of North Huron
Application ID: CP93742 **Approved Amount:** \$30,000.00
Approval Date: 2016-03-24 **Grant Term:** 11 Months
Assigned Staff: Kathleen Cleland Moyer

The Grant to your organization is based on information provided in your application.

BUDGET

Grant funds may only be spent as per the approved amounts in each of the categories below, which are based on itemized details provided in the financial workbook submitted with your application.

Direct Personnel Costs

OTF Budget Request	Requested Amount	Notes
Construction/Renovation Equipment	\$30,000.00	Sprinkler system to meet fire code
Property Purchase	\$0.00	
Developmental Costs	\$0.00	
Total Project Costs	\$30,000.00	

OTF INVESTMENT STRATEGY ALIGNMENT

Your grant has been approved for the following purpose: Delivering improved infrastructure with a \$30,000 grant over 11 months to install a sprinkler system in the Wingham Town Hall Theatre. Enriching people's lives through arts, culture and heritage, this initiative is helping arts, culture and heritage have appropriate spaces, and has an impact on the lives of 10,000 people in the community.

Priority Outcome: Better Quality Programming and infrastructure to experience culture, heritage and the arts.

Grant Result: arts, culture and heritage have appropriate spaces.

You will be expected to measure and report on the following:

Metrics	Achievements
Number of new construction projects completed	0
Number of renovation projects completed	1
Amount of new space:	0
Amount of renovated space:	6750
Infrastructure created or renovated reflects	Page 101

2016-04-22, Corporation of the Township of North Huron (CP93742)

arts, culture or heritage:

Arts

Payment and Report Schedule

Scheduled Event	Payment Amount	Date
Payment	\$27,000.00	2016-08-02
Final Report - Capital		2017-08-30
Payment	\$3,000.00	2017-09-19

**THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON**

BY-LAW NO. 51-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council,
a Land Lease Agreement between the Corporation of the Township of North Huron and
William Versteeg for the lease of lands at 86165 Currie Line for the 2016 calendar year.

WHEREAS the Municipal Act, 2001, as amended permits the Councils of all municipalities to enter into certain agreements;

AND WHEREAS Council is desirous of executing an Agreement between the Corporation of the Township of North Huron and William Versteeg for the lease of lands at 86165 Currie Line for the 2016 calendar year;

AND WHEREAS Council deems it expedient to enter into said agreement;

NOW THEREFORE, the Council of the Corporation of the Township of North Huron ENACTS the following:

1. The designated officials are hereby authorized to sign an Agreement between the Corporation of the Township of North Huron and William Versteeg for the lease of lands at 86165 Currie Line for the 2016 calendar year.
2. A copy of the said Agreement is attached hereto and designated as Schedule A to this By-law.
3. That this By-law shall come into force and takes effect on the day of the final passing thereof.

READ A FIRST AND SECOND TIME THIS 16TH DAY OF MAY, 2016.

READ A THIRD TIME AND PASSED THIS 16TH DAY OF MAY, 2016.

CORPORATE SEAL

Neil G. Vincent, Reeve

Kathy Adams, Director of
Corporate Services/Clerk

Agreement

This AGREEMENT made in duplicate this 16th day of May, 2016

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF NORTH HURON
(hereinafter called the "Landlord")

-and-

William Versteeg
(hereinafter collectively called the "Tenant")

WITNESSETH that in consideration of the rents, covenants and agreements hereinafter reserved and contained on the part of the Tenant, the Landlord doth demise and lease unto the Tenant all that parcel or tract of land situate, lying and being in the Township of North Huron, in the County of Huron, and being composed of the lands more particularly described in Schedule 'A' hereto attached.

TO HAVE AND TO HOLD the said demised premises on the following terms:

Article 1.0 1 year lease for approximately 6.8 acres

The Landlord hereby leases to the Tenant all of the workable acres on the lands described in Schedule 'A', the number of workable acres having been agreed to be approximately 6.8 acres for the 2016 calendar year. The annual rent shall be \$300.00 plus applicable taxes per year.

Article 2.0 Annual Rent Amount & Payment Plan

The aforementioned annual rent in the amount of \$300.00 plus applicable taxes of \$39.00 for a total of \$339.00 shall be payable on or before the 15th day of December of each year of this Lease.

Article 3.0 Landlord request Tenant to vacate

In the event that the Landlord shall at any time require any portion of the rented lands for purposes of sale, or for its own purposes, during the term of this Lease, the Landlord shall by notice in writing to the Tenant describe such lands and the date on which it requires possession, and the Tenant agrees to surrender to the Landlord vacant possession of the lands described in such notice on or before the date set forth in such notice. In the event the date for giving possession is prior to any crops being planted in such lands or any part thereof, there shall be an abatement of rent determined on a per acreage basis for the year in which such vacant possession is to be given, and for any subsequent year of this Lease, as the case may be. In the event that crops have been planted and have not been harvested by the possession date referred to in the above described notice, the Landlord agrees to compensate the Tenant for the value of the crop on the said lands which has not been harvested, and to rebate rent paid for such portion of the lands, determined on a per acreage basis. In the event that such possession date is after the date that crop on such lands has been harvested, there shall be no abatement of rent, and the full amount of rent for such year shall be payable by the Tenant to the Landlord, however rent shall abate on a per acreage basis for any subsequent year(s) of this Lease.

Article 4.0 Landlord restrictions of types of crops

None

Article 5.0 *Tenant use of Fertilizer, Herbicides or Insecticides*

The Tenant agrees to advise the Landlord in advance of the application on the rented lands of the types of fertilizers, herbicides or insecticides that are to be applied on any part of the rented lands and of the rate of such applications. The Tenant agrees that the Landlord shall have the right to prohibit such applications if, in the opinion of the Landlord, the type or rate such applications would be detrimental to the lands hereby leased.

Article 6.0 *Noxious Weed Control*

The Tenant agrees that during the term of the Lease, he will pull up or otherwise destroy noxious weeds of all kinds which shall grow upon the leased lands, and will not sow, or permit to be sown any grain infected by smut or containing any foul seeds or noxious weeds, and will not suffer or permit any such foul seeds or noxious weeds to go to seeds on the said lands. In the event that the Tenant fails to observe the foregoing agreement, the Landlord may, on 48 hours prior notice in writing to the Tenant, enter upon the said lands and pull up or otherwise destroy or prevent from going to seed any noxious weeds or grasses growing thereon, and all costs, charges and expenses of the Landlord in so doing may be added by the Landlord to the rent for such year, and shall be recoverable in like manner as Additional Rent. This provision shall not amount to a re-entry by the Landlord, and shall not relieve the Tenant of any of his obligations pursuant to this agreement. This clause shall not supersede the provisions in the Weed Control Act and any amendments thereto.

Article 7.0 *Style or Position of Fences*

The Tenant agrees to keep up and not to alter or change the style or position of any fences on the said lands without prior written consent of the Landlord.

Article 8.0 *Cut Trees or Burn Crop Residue*

The Tenant agrees not to cut trees of any kind on the leased lands, for any purpose whatsoever, except with the prior written authorization from the Landlord, and not to burn crop residue such as straw or corn stalks or grass at any time.

Article 9.0 *Drains and Water flowing*

The Tenant agrees to keep the mouths of all underdrains on the said lands open and free from obstruction and in good running order at all times during the term of this Lease, and will not suffer or permit such drains, or the water-courses in any open ditches on the said lands, to become obstructed, but will constantly keep them free and clear for the escape of water flowing therein. The Landlord agrees to repair and maintain all existing municipal drains and tile drains located on said lands.

Article 10.0 *Default and Re-entry*

- 10.1 It is expressly agreed that:
- a) If the Tenant shall be in default in the payment of Rent or any other amounts collectable hereunder, and such default shall continue for a period of ten (10) days after Rent has become due and payable; or
 - b) if the Tenant shall be in default of any of its material covenants or agreements hereunder (other than its covenant to pay Rent or any other amounts collectable hereunder) and such default shall continue for a period of twenty (20) days (or such longer period as may be reasonably necessary to cure such default considering the nature thereof) after notice by the Landlord to the Tenant specifying with reasonable particularity the nature of such default and requiring it to be remedied; or

- c) if the default set out in the notice given to the Tenant pursuant to (b) reasonably requires more time to cure than the twenty (20) day period referred to in (b) and the Tenant has not commenced remedying or curing the default within the twenty (20) day period, or in the opinion of the Landlord, acting reasonably, fails to diligently complete the remedying or curing within a reasonable time; or
- d) if the Tenant shall make an assignment for the benefit of its creditors, or have a receiving order made against it under the Bankruptcy and Insolvency Act or the Companies' Creditors Arrangement Act or any comparable statute of any applicable jurisdiction;

then the current Rent shall immediately be due and payable, and at the option of the Landlord, the Term hereby granted shall become forfeited and void, and the Landlord may without notice or any form of legal process whosoever forthwith re-enter upon the rented lands and repossess and enjoy them as of their former estate, any statute or law to the contrary notwithstanding.

10.2 Forfeiture of this Lease by the tenant shall be wholly without prejudice to the right of the Landlord to recover arrears of Rent or damages for any antecedent breach of covenant on the part of the Tenant, and notwithstanding any such forfeiture, the Landlord may subsequently recover from the Tenant damages for loss of Rent suffered by reason of this Lease having been terminated prior to the end of its Term, and this action and the rights hereunder shall survive the termination of this Lease whether by act of the parties, or by operation of law.

10.3 Right of Entry to Perform Covenants

If the Tenant shall default in the performance of any covenant in this lease (except the covenant to pay Rent) and if such default shall continue for ten (10) days after written notice thereof to the Tenant, the Landlord may perform that covenant on the Tenant's behalf and may enter the rented lands for that purpose and shall not be liable to the Tenant for any loss or damage to the Tenant's stock or business so caused. If the Landlord at any time is compelled or reasonably elects to incur any expense including legal fees in instituting, prosecuting or defending any action or proceeding based upon any default of the Tenant under this lease (including any action or proceeding against the Tenant), any reasonable sum including legal costs so paid by the Landlord, together with all interest and damages, shall be payable by the Tenant on demand as Additional Rent.

10.4 Enter Premises

The Landlord or its agents, at all reasonable times may enter upon and view the state of repair of the rented lands and the Tenant agrees to comply with all reasonable requirements of the Landlord with regard to the care, maintenance and repair thereof, to the extent that the Tenant is responsible under this lease for such care, maintenance and repair.

Article 11.0 *Non-transferable*

This agreement is not assignable by the Tenant without the express prior written consent of the Landlord.

Article 12.0 Land Taxes

The Tenant shall not be responsible for any property taxes that may be assessed against the property as a result of the Tenant occupying said property.

Article 13.0 Nuisance Business

The Tenant shall not carry on upon the premises any business that may be deemed a nuisance or by which the insurance on the premises will be increased.

Article 14.0 Signs

The Tenant agrees not to display, paint, inscribe, affix or mount any sign, advertisement, notice, lettering or direction on the land except with the written consent of the Landlord.

Article 15.0 Personal Injury to Tenant or Tenant employee

The Landlord shall not be responsible for any personal injury which shall be sustained by the Tenant or any employee, customer or any other person who may be upon the premises or the entrances or appurtenances thereto. All risks of any such injury being assumed by the Tenant, who shall hold the Landlord harmless and indemnified therefrom.

Article 16.0 Proof of Tenant Insurance

The Tenant shall provide to the Landlord adequate proof of insurance (for liability and personal property) to the satisfaction of the Landlord on a yearly basis during the term of this Lease.

Article 17.0 Termination of Agreement

This agreement may be terminated by mutual agreement between the Landlord and the Tenant..

Article 18.0 Terms of Renewal

There is no automatic term of renewal for this land lease. At the end of the term, the Township will perform a public competitive bid process for the lease of the land.

Article 19.0 Words of Singular and Plural, Masculine and Feminine gender

In this agreement, words importing the singular shall include the plural and vice-versa and words importing the masculine gender shall include the feminine gender, and words importing persons shall include firms and corporations and vice-versa.

Article 20.0

It is hereby declared and agreed that this Indenture shall enure to the benefit of and be binding upon the parties hereto, their heirs, executors, administrators and assigns, respectively.

Article 21.0

The Landlord covenants with the Tenant for quiet enjoyment subject to the aforementioned provisions of this Lease.

Article 22.0 Notices

Where this agreement requires notice to be delivered by one party to the other, such notice shall be given in writing at the addresses noted below:

The Corporation of the Township of North Huron
P. O. Box 90, 274 Josephine Street
Wingham, ON N0G 2W0
519-357-3550

William Versteeg
39840 Reid Road
R. R. #5
Wingham, ON N0G 2W0
519-357-3699

IN WITNESS WHEREOF the parties hereto have set their hands and seals.

**THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON**

Per: _____
Neil Vincent, Reeve

Per: _____
Kathy Adams, Clerk
We have authority to bind the Township.

Tenant

William Versteeg

Witness

SCHEDULE 'A'

PROPERTY DESCRIPTION

1. Reid Road Landfill Site (Part B) – 86165 Currie Line
 - Approximately 6.8 acres

**THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON**

BY-LAW NO. 52-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement for the purpose of operating the Optimist Ball Park Snack Bar for the 2016 season, between the Corporation of the Township of North Huron and The Wingham Scouts.

WHEREAS the Municipal Act, 2001, as amended permits the Councils of all municipalities to enter into certain agreements;

AND WHEREAS Council is desirous of executing an Agreement for the purpose of operating the Optimist Ball Park Snack Bar for the 2016 season, between the Corporation of the Township of North Huron and The Wingham Scouts.

AND WHEREAS Council deems it expedient to enter into said agreement;

NOW THEREFORE, the Council of the Corporation of the Township of North Huron ENACTS the following:

1. That the Reeve and Clerk are hereby authorized to sign and execute on behalf of Council, executing an Agreement for the purpose of operating the Optimist Ball Park Snack Bar for the 2016 season, between the Corporation of the Township of North Huron and The Wingham Scouts.
2. That a copy of the said Agreement is attached hereto and designated as Schedule A to this By-law.
3. That this By-law shall come into force and takes effect on the day of the final passing thereof.

READ A FIRST AND SECOND TIME THIS 16TH DAY OF MAY, 2016.

READ A THIRD TIME AND PASSED THIS 16TH DAY OF MAY, 2016.

CORPORATE SEAL

Neil G. Vincent, Reeve

Kathy Adams, Director of
Corporate Services/Clerk



OPTIMIST SNACK BAR AGREEMENT

Between

The Corporation of the Township of North Huron
P.O. Box 90, 274 Josephine Street
Wingham, ON N0G 2W0
(The Lessor)

&

Wingham Scouts
C/O Angela Benninger
(The Lessee)

The Lessee agrees to operate the Optimist Ball Park Snack Bar for the 2016 season. The agreement will commence May 1, 2016 and ends October 31, 2016.

The intention of this agreement is to offer the opportunity to a community based group to fundraise using sales from the Optimist Ball Park Snack Bar. In exchange for this opportunity, the Lessee agrees to clean and stock the adjoining washrooms daily, and lock up the washrooms at the end of each evening (dusk) or at the end of any rentals at the park.

Hydro

The Lessor agrees to pay for all hydro costs at the site.

Keys and Bathroom Stock

The Lessor agrees to provide the Lessee with the required number of keys to the facility. The Lessee agrees not to copy the keys; if additional keys are required they will be provided by the Lessor. At the end of the season, all keys will be returned to the Lessor.

The Lessor agrees to provide the supplies for stocking and cleaning the washrooms.

Equipment

The Snack Bar is equipped as is by the Lessor. The Lessee may equip the facility with fridge and/or freezer to store supplies for sale. The remaining equipment belongs to the Lessor and may be used by the Lessee as part of their operations. The Lessee may move in their own equipment and stock.

Subletting

The Lessee is not to sublet or assign any portion of the Optimist Snack Bar Building without permission from the Lessor. Such consent may be arbitrarily refused and is at the sole discretion of the Lessor.

By-laws and Statues

The Lessee agrees to comply with all applicable by-laws, statutes, rules and regulations governing the conduct and operation of the Snack Bar. It is the responsibility of the

Lessee to contact the Huron County Health Unit at the start of the season to inform them of their intent to operate a Snack Bar. It is the responsibility of the Lessor to have the water tested at the start of the season. The Lessee may not initiate operations until the Lessor has provided a certificate of clearance for the water quality.

Insurance and Indemnity

At the time of the execution of this Lease, the Lessee is required to show proof of general liability insurance for the operations of this food booth of up to \$2,000,000 naming the Township of North Huron as an additional insured. The Lessee has the option to carry property insurance on their stock or equipment stored in the facility, however the Lessor will not be responsible for loss under any circumstances. The Lessee shall indemnify and keep indemnified the Lessor from and against all actions, suits, claims, and demands whatsoever arising out of or incidental to the Lessee's occupancy of the premises, or his operations.

Repair and Maintenance

The Lessee agrees to keep the snack bar in good repair and to maintain the concession, equipment, and conduct the business generally at a high level of cleanliness following all guidelines set forth by the Huron County Health Unit.

Garbage

It is the responsibility of the Lessee to deposit their garbage in the barrel located at the front of the Snack Bar. The Lessor will be responsible for collecting that garbage daily Monday to Friday. If the Lessee requires extra garbage pick up for a specific event or on a weekend at the park, they must coordinate this in advance with the Lessor. The Lessee supplies their own garbage bags for inside the food booth.

Alterations and Additions

The Lessee agrees not to alter or add to or in any way vary the concession without first obtaining the written consent of the Lessor.

Types of Food

The Lessee agrees to offer for sale pre-packaged foods only. No foods will be prepared on-site or off-site for sale by the Lessee without prior written consent from the Lessor and approval by the Huron County Health Unit.

Hours of Operation

The Lessor agrees to provide for the Lessee a copy of the rental schedule for the park. It is recommended that the Lessee check weekly for any changes or updates to this schedule as it fluctuates regularly. It is anticipated that the Lessee will make every effort to operate the Snack Bar when there are park rentals.

Occupational Health and Safety Act

The Lessee agrees to abide by and enforce the requirements of the current Ontario Occupational Health and Safety Act, Regulations for Industrial Establishments, the Workplace Hazardous Materials Information System (W.H.M.I.S) and other relevant regulations made under the Occupational Health and Safety Act.

Contract Termination

The Lessor may immediately terminate the contract if the local Medical Officer of Health notifies the Lessor that there is a problem. The Lessor will attempt to work with the Lessee to resolve any issues, however if this can not be done to the satisfaction of the Lessor the contract may be terminated.

The Lessor reserves the right to cancel the contract with 10 days written notice, without penalty, if it is determined that the Lessee is not honouring their side of the agreement.

Exclusive Privileges

The Lessee has the exclusive right to operate the snack bar. Should the Lessor wish to offer the space for rent to another group for an event, this must be agreed upon by the Lessee.

Loss by Fire or Burglary

The Lessor shall not be liable to the Lessee for any loss or damage caused by fire to or burglary of any of the stock or equipment of the Lessee upon the premises covered herein.

Please sign and date below to indicate you have read and agree to the conditions outlined in this agreement. This must be signed by an officer of Wingham Scouts with authority to bind said organization to a contract.

Kathy Adams, Clerk
Township of North Huron

Date

Name
Wingham Scouts

Signature

Date



**THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON
By-law No. 53-2016**

Being a by-law of the Corporation of the Township of North Huron to regulate the construction or alteration of any entranceways, private roads or access to a municipal road.

WHEREAS under Section 27(1) of the Municipal Act, 2001, a municipality may pass by-laws in respect of a highway only if it has jurisdiction over the highway;

WHEREAS, it is deemed necessary and desirable to regulate the construction and alteration of entranceways, private roads on other facilities that permit access to municipal roads.

WHEREAS, Subsection 1 of Section 63 of the Public Transportation and Highway Improvement Act, R.S.O. 1990, Chapter 50 and amendments thereto provides that a municipality may, with respect to the roads under its jurisdiction and control, by by-law prohibit or regulate the construction or alteration of any private road, entranceway, gate or other structure or facility that permits access to a road; and any change in use of any private road, entranceway, gate or other structure or facility that permits access to a road;

AND WHEREAS, Subsection 2 of Section 63 of the Public Transportation and Highway Improvement Act, R.S.O. 1990, Chapter 50 and amendments thereto provides that a by-law passed for this purpose may provide for the issuance of a permit for any of the Acts that may be regulated under this section and may prescribe the form, terms and conditions of the permit and the fees to be paid for it, and may prescribe penalties for contravention of the by-law;

AND WHEREAS, The Council of the Corporation of the Township of North Huron deems it expedient to control entranceways onto municipal roads and provide for the issuing of permits related thereto;

NOW THEREFORE, the Council of the Corporation of the Township of North Huron enacts as follows:

1. THAT in this By-Law:
 - (a) “Council” shall mean the Council of the Corporation of the Township of North Huron;
 - (b) “Township road” shall mean all roads included in the Township of North Huron road system.
2. THAT no person shall construct or alter or cause to be constructed or altered any private road, gate or other structure or facility that permits access to any municipal road, unless such access has been approved by an authorized officer as evidenced by the issuance of an access permit.
3. THAT no person shall make or permit any change of use of any private road, entranceway, gate or other structure or facility that permits access to any municipal road, unless such access has been approved by an authorized officer as evidenced by the issuance of an access permit.

4. THAT an access permit may be issued by the municipal Director of Public Works in accordance with the standards, policies and fees set out in Schedule “B” of this By-law.
5. THAT any such access constructed, altered, or the use of which has been changed, under the provisions of this by-law shall conform to the standards and principles set out in the policies in Schedule “B” of this by-law and shall further comply with all terms and conditions attached to any access permit issued hereunder.
6. THAT all costs associated with an access permit and construction of the entrance access in accordance with the terms of the permit will be the responsibility of the applicant.
7. THAT the access permit be in the form set out in Schedule “A” attached hereto and forming part of this by-law and that the permit where necessary, shall include the terms and conditions for the construction of the said entrance or access as required by the authorized officer issuing the said permit.
8. THAT every person who contravenes any provision of this by-law shall upon conviction be liable to payment of a fine of at least \$500.00 for a first offence and \$1,000.00 for a second or succeeding offence, exclusive of costs and every such penalty shall be recoverable under the provisions of the provincial Offences Act as amended from time to time.
9. THAT the Director of Public Works be authorized to remove any unauthorized access from the Road Allowance.
10. THAT this by-law shall come into force and take effect upon the final passing thereof.

READ A FIRST AND SECOND TIME THIS 16TH DAY OF MAY, 2016.

READ A THIRD TIME AND FINALLY PASSED THIS 16TH DAY OF MAY, 2016.

Reeve, Neil G. Vincent

Clerk, Kathy Adams

SCHEDULE "B"

To BY-LAW NO. 53-2016

TOWNSHIP OF NORTH HURON

ENTRANCE POLICIES

The Township Roads Department shall consider the following criteria when reviewing all applications for new entrances or alterations to entrance:

- (a) Protection of the public through the orderly control of traffic movements onto and from Municipal roads.
- (b) Maintenance of the traffic carrying capacity of the Township road network.
- (c) Protection of the public investment in Township road facilities
- (d) Minimizing Township expenditures on maintenance of private entrance ways.
- (e) Providing legal access onto Township roads from adjacent private property.
- (f) 911 Number shall be assigned to the new entrance.

Definitions

- Field Entrance:** provides access to agricultural fields.
- Farm Entrance:** provides access to farm buildings and agricultural lands.
- Residential Entrance:** provides access to residential facilities of four units or less.
- Commercial/Industrial Entrance:** provides access to a development where goods are manufactured or sold to the public and includes residential facilities of five or more units.
- Temporary Entrance:** provides access to properties for a limited period not to exceed one year for the purpose of construction, repairs or improvement on that property or to facilitate a staged development.

1. Location of Accesses

The Township may restrict the placement of an access onto the Township road in the interest of public safety. New accesses must be located so as to provide:

- (a) no undue interference with the safe movement of public traffic, pedestrians, or other users of the highway.
- (b) favourable vision, grade, and alignment conditions for all traffic using the proposed access to the Township road.

In general, new entrances **will not be permitted** at the following locations:

- (a) along a lane which is identified for the purpose of an exclusive vehicular turning movement.
- (b) in close proximity to intersection.
- (c) within daylight triangles at intersections.
- (d) where the following minimum sight distance requirements are not met.

2. Speed Limit

Minimum Sight Distance

40 km/hr	70 metres
50 km/hr	135 metres
60 km/hr	165 metres
70 km/hr	180 metres
80 km/hr	200 metres
90 km/hr	210 metres

Note: Sight distance shall be measured from an eye height of 1.05 metres measured 3.0 metres from outer edge of the traffic lane to passenger car lights designated as 0.60 metres above the roadway surface.

3. Design Standards

Entrance Grade: The finished surface of the access must drop away from the edge of the highway driving surface at a slope of not less than 2% to at least the edge of shoulder rounding.

Field Entrance: Shall be surfaced with at least 150 mm (6") pit run gravel (Gran. "B"), and where a culvert is required its length must be sufficient to provide a 1:1 slope up from the ditch invert to entrance width of 6.0 metres.

Farm or Residential Entrance: Shall be surface with at least 150 mm (6") crushed gravel (Gran."A"), and where a culvert is required its length must be sufficient to provide a 1:1 slope up from the ditch invert to an entrance width of 6.0 metres.

Commercial/Industrial Entrance: Shall be surfaced with hot-mix asphalt and where a culvert is required its length will be dictated by the entrance design which will be site specific having regard for number and type of vehicles expected to utilize the entrance.

Curbs and/or Headwalls: No curb or headwall can extend above the surface of the roadway shoulder within the limits of the shoulder and its rounding. All curbs and headwalls are constructed at the sole expense and risk of the applicant.

Maintenance of Entrances: Property owners having access to a Township road are fully responsible for the maintenance of the access including the removal of snow and ice and keeping the portion of the access within the highway in a safe condition for vehicular traffic.

A culvert installed under the terms of the access permit shall become the property of the Township upon acceptance of the work and all subsequent maintenance, repairs, alterations, etc. shall be the responsibility of the Township except where the culvert crosses a municipal drain in which case the maintenance will be the responsibility of the Township with costs shared in accordance with the By-law.

Curb and Gutter: Where curb and gutter exists at the location of the proposed entrance, the applicant will be required to construct a curb cut at the entrance location if required. The existing curb shall be removed and replaced using material acceptable to the Director of Public Works or altered in accordance with the Director of Public Works' requirements. The area between the curb and sidewalk is to be paved with hot-mix

asphalt, concrete or paving stones in accordance with the Director of Public Works' requirements. If there is no sidewalk, the entrance is to be paved a distance of 2 metres behind the curb.

4. Number and Width of Accesses:

- (a) It will be the policy of the Township Roads Department to limit the width of accesses to discourage the construction of entrances wider than required for the safe and reasonable use of the entrance.
- (b) Limit the number of accesses to a property and in general conformity with the following:

Residences	- one per property
Farm buildings	- one per farm
Farm entrance	- minimum one field entrance per farm with additional field entrances where natural obstructions within the field prevent reasonable access across the field.
Commercial/industrial entrances	- two with a minimum spacing of 30 metres between entrances

- (c) **Exceptions:** Two entrances will be allowed for residential lots for the following circumstances:
 - 1. Lot, Corner
 - 2. Lot, through

Definitions:

- 1. Lot, Corner means a lot situated at the intersection of, or abutting upon, two or more public roads, provided that the angle of intersection of such streets is not more than 135 degrees;
- 2. Lot, through shall mean a lot bounded on two opposite sides by a street. If any lot qualifies as being both a "Lot, Corner" and a "Lot, through", as herein before defined, such lot shall be deemed a "Lot, Corner" for the purpose of this By-law.

5. Culvert Pipe:

If a culvert pipe is required it will be the responsibility of the landowner to supply the pipe at their cost. The Director of Public Works will determine what size and length of pipe and specifications are required.

6. Refundable Deposit:

A refundable deposit in the amount of \$500.00 shall be collected prior to issuance of the permit. This deposit shall be refunded to the applicant upon acceptance of the entrance by the Director of Public Works less any amounts expended to bring the entrance up to Township Standards.

7. Permit Fee:

That a Fee in the amount of \$250.00 be collected prior to issuance of the permit.

8. Cancellation of Permit:

Where the entrance has not been constructed and accepted by the Township within one year of the date of the Permit, then the Permit shall be null and void.

SCHEDULE "A"

To BY-LAW NO. 53-2016

TOWNSHIP OF NORTH HURON

APPLICATION FOR A NEW ENTRANCE

(Includes modifications to an existing entrance)

DATE: _____

NAME OF APPLICANT: _____

MAILING ADDRESS:

TELEPHONE:

Res: _____

Bus: _____

Location of Proposed Entrance:

_____ side of Township of North Huron _____ at Lot _____
Concession _____ in the Township of _____ or Registered Plan
_____ in the Village of _____.

Sketch of Area:

Sketch to include:

- Approx. total length of frontage (also show buildings).
- Any other entrances to property.
- Distance between existing and proposed entrances including any nearby entrances on other properties.
- Other features: i.e. intersections, curves, etc.

**Township of North Huron
ENTRANCE PERMIT**

Authority is granted to _____ of
Owner / Applicant

Address Postal Code Telephone

to construct a _____ entrance to serve
Type

Lot _____ Concession _____ Township of _____ or

Lot _____ Registered Plan No. _____ Town/Village/ Hamlet of _____

on the _____ side of the Township of North Huron Ward _____

Requirements for the Entrance:

Top Width _____ m Surface Type _____

Length of Pipe _____ m Diameter of Pipe _____ mm

Special Conditions:

Fee Paid: \$ _____

Refundable Deposit \$ _____

Date of Issue:

per _____
Director of Public Works
Township of North Huron

FOR MUNICIPAL USE ONLY

CHECK: Is the visibility adequate in each direction?

_____ YES or List problems.

Requirements for Pipe:

- Top width required on Entrance _____ m - Length of Pipe _____ m

- Diameter of Pipe _____ mm - No. of Couplers _____

Reason of New Access:

- Installation by: _____ Owner

Date completed by: _____

FOR OFFICE USE ONLY

Comments re Policy: _____

Policy Reviewed By: _____

Decision of Director of Public Works:

_____ Approved Date _____
_____ Not Approved

Applicant Advised: _____

Deposit: _____

Cost Calculation: _____

Fee: \$250.00

Cheques to be made Payable to "Treasurer Township of North Huron"

THE TOWNSHIP OF NORTH HURON

BY-LAW NO. 54-2016

**A By-law of the Township of North Huron
To confirm generally previous actions of the Council of the
Township of North Huron**

THEREFORE the Council of the Corporation of the Township of North Huron enacts as follows:

1. The actions of the Council of the Corporation of the Township of North Huron at its meeting on May 16, 2016, be confirmed.
2. Execution by the Reeve and the Clerk of all Deeds, Instruments, and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal, to any such Deed, Instruments, or other Documents is hereby authorized and confirmed.
3. This By-law shall come into force and takes effect on the date of its final passing.

READ A FIRST AND SECOND TIME this 16th day of May, 2016.

READ A THIRD TIME AND FINALLY PASSED this 16th day of May, 2016.

Neil Vincent, Reeve

SEAL

**Kathy Adams, Director of
Corporate Services/Clerk**