

Part 2 of 2

of

*NORTH HURON
AGENDA*



TOWNSHIP OF NORTH HURON

REPORT

Item No. 6.5.1

REPORT TO: Reeve Vincent and Council
PREPARED BY: Pat Newson, Director of Recreation and Facilities
DATE: December 21, 2015
SUBJECT: Town Hall Theatre Committee Update
ATTACHMENTS:

RECOMMENDATION:

THAT the Council of the Township of North Huron proceed as planned and require that the funds be raised for Phase 1 and 2 prior to initiating the project renovations.

AND FURTHER THAT The Council of the Township of North Huron request from the Wingham Town Hall Theatre Committee a revised fundraising and project schedule for consideration.

EXECUTIVE SUMMARY

The Wingham Town Hall Theatre Committee has achieved excellent results in a short time, but unfortunately have experienced a set-back by not receiving the Ontario Trillium Foundation funding they had hoped to, in order to meet their fundraising schedule presented and approved by Council. They should be commended on their excellent work to date.

It is the preferred approach to the project that all the funds be in place prior to initiating the renovations and opening the theatre.

DISCUSSION

The Town Hall Theatre group is aware of a few groups interested in using the theatre as early as March 2015.

In a report to Council on July 20, 2015 the theatre committee submitted their fundraising and project schedule for approval. The following plan and schedule was approved by Council. The target was to achieve all the fundraising by December 31, 2015 in order to proceed with the renovation project January 2016, for a completion date of April 29, 2016.

Fundraising and Project Schedule

<u>Date</u>	<u>Milestone</u>	<u>Comments</u>
September 2, 2015	Grant applications submitted	
December 31, 2015	Grant applications approved Donor Fundraising Completed	
January 4, 2016	Circulate Tender and RFQ documents as per procurement procedures.	The purchase of the projector and screen will be delayed until the tenders are received to ensure funding is adequate to proceed with this part of the project.
February 1, 2016	Council review and approval of suppliers for the project	
February-April	Work completed at the Town Hall	
April 29, 2016	Re-opening of the theatre	Depending on work schedule of the suppliers, this date may be moved later. Council will be kept updated.

The fundraising plan was to raise a total of \$120,000 to perform the following:

- Requirements of the Fire Code compliance – PHASE 1
- New HVAC system to provide for air conditioning which currently does not exist, and provide for Natural Gas heat to replace the current inefficient electric heat. PHASE 2
- Retractable screen and permanent projector for the theatre – PHASE 3

The committee was not successful in receiving the Ontario Trillium Foundation grant of \$60,000, so they have not achieved their plan to have the funding in place for the entire project by December 31, 2015. They have requested to proceed now with the Fire Code upgrades in order to still achieve their target of opening the theatre. Based on previous estimates, the committee believes they have the funding to proceed with Phase 1 of the project to install the fire code improvements. This would allow for the space to meet the fire code and be re-opened.

The advantage of approving their request to move forward with phase 1 is that the theatre could possibly be open in time for spring 2016. The disadvantage is that once the theatre is open, it may be more difficult to secure donors and grant funds. If Phase 2 of the project which was to install a new HVAC system were not included as part of this committee's project, the Township would be opening the theatre with inefficient electric heat and no air conditioning. Opening the theatre without the new HVAC equipment will reduce the potential rentals for the facility therefore reducing potential rental revenue for the Township of North Huron, to offset expenses of operating the theatre. Additionally the electric heat is expensive to use during colder seasonal rentals. The committee's HVAC estimate also includes installing improved insulation in the attic of the building which was recommended by the engineer. Without this, efficiencies are reduced and expenses are higher. Phase 3 of the project is not critical to the operation of the Theatre and therefore, could be considered optional.

FINANCIAL IMPACT

Confirmed funds raised to date:	\$51,400.00
Expenses to date:	\$ 3,994.47
Balance for Fire Code Upgrades:	\$47,405.53
HVAC expense (estimate from engineer)	\$47,300.00
Donator Recognition	\$ 5,000.00
Screen and Projector (estimate)	\$13,000.00
Balance:	\$65,300.00

Note that actual prices for the Fire Code Upgrades and the HVAC system are estimates, until the project is tendered.

FUTURE CONSIDERATIONS

Staff recommend that the committee provide details of their strategy to fundraise the remaining funds for the HVAC system and a new schedule, and prior to approving the project renovation proceeding that all the funds be in place.

RELATIONSHIP TO STRATEGIC PLAN

Our community is attractive to new businesses and residents.

Our administration is fiscally responsible and strives for operational excellence.

REVIEWED BY (INITIAL)

CAO _____ Clerk _____ Treasurer _____ Dir of PW _____ Chief Operator _____ Dir of Rec & Fac PL

Fire Chief _____ Police Chief _____ Other _____

PL

Pat Newson, Director of Recreation and
Facilities

Sharon Chambers, CBO

PL



TOWNSHIP OF NORTH HURON

REPORT

Item No. 6.5.2

REPORT TO: Reeve Vincent and Council
PREPARED BY: Pat Newson, Director of Recreation and Facilities
DATE: December 21, 2015
SUBJECT: Wingham Trailer Park Licence Agreement Renewal
ATTACHMENTS: November 2012 Wingham Trailer Park Operating Agreement

RECOMMENDATION:

THAT the Council of the Township of North Huron instruct staff to prepare an authorizing by-law to renew the Wingham Trailer Park Operating License Agreement with the Royal Canadian Legion Branch 180 – Wingham for January 1, 2016 to December 31, 2018.

EXECUTIVE SUMMARY

From January 1, 2013 to December 31, 2015 the Township of North Huron and the Wingham Legion have enjoyed a partnership in the form of a license agreement, authorizing the Legion to operate the Trailer Park on behalf of the Township. The Legion has provided in writing their desire to renew the agreement for another 3 year term, with the understanding that all terms and conditions of the previous agreement remain in effect.

DISCUSSION

- The agreement allows for the day to day operations and maintenance of the Wingham Trailer Park to be performed by volunteers, staff or contractors of the Wingham Legion. This reduces the North Huron staff time required to operate this facility.
- Both the Township and Wingham Legion work together to minimize expenses and maximize revenue at the facility
- At the end of the year, the Legions revenue from rentals, less their expenses from operations is split 75% to Wingham Legion, and 25% to Township of North Huron. This revenue is applied to the Township expenses toward operations. The agreement details which organization is responsible for the different operating expenses.
- Prior to this partnership with the Wingham Legion, the Township of North Huron was considering a number of options for the Trailer Park which included divesting of the asset. At that time, the Legion presented a proposal which was agreeable to North Huron Council and the License Agreement was put in place.
- Staff and the Legion volunteers report that this has been a successful partnership. There is a 12 month notification for termination clause in the agreement for either party if they wish to exit from the partnership.
- Staff are recommending renewal of this agreement. Both parties agree that there are no apparent major capital expenses anticipated for this facility for the next three years. With this understanding, and the historical data and positive partnership with this agreement, that staff support renewing this agreement.

FINANCIAL IMPACT

TOWNSHIP BUDGET SUMMARY:

	2013	2014	2015
Revenue (utilities)	\$4,271.12	\$6,028.50	\$5,428.13
Revenue (rentals)	\$3,493.55	\$3,939.13	\$3,232.39
Total Revenue	\$7,764.49	\$9,967.63	\$8,660.52
Total NH Expenses	\$8,234.82	\$9,289.34	\$8,813.85
Balance	-\$470.33	+\$678.29	-\$153.33

- Balance over the 3 years of operations +\$54.63
- This operating agreement assists the Wingham Legion toward meeting their operating budget. They rely on this renewal for their ongoing operations.

FUTURE CONSIDERATIONS

This is a 3 year operating term, with a 12 month notice for termination, so this is a low risk renewal for the Township. The long term future and planning for this asset is under the control of the Township of North Huron.

RELATIONSHIP TO STRATEGIC PLAN

Our community is attractive and welcoming to new businesses and residents.

Our residents are engaged and well informed.

Our administration is fiscally responsible and strives for operational excellence.

REVIEWED BY (INITIAL)

CAO SC Clerk _____ Treasurer _____ Dir of PW _____ Chief Operator _____ Dir of Rec & Fac PL
Fire Chief _____ Police Chief _____ Other _____

PL

Pat Newson, Director of Recreation and Facilities

Sharon Chambers, CAO

THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON

BY-LAW NO. 63-2012

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an Agreement with the Royal Canadian Legion Branch 180 - Wingham for the Operations of the Wingham Trailer Park.

WHEREAS the Municipal Act, permits the Councils of all municipalities to enter into certain agreements;

AND WHEREAS the Council of the Township of North Huron desires to enter into the said Agreement with the Royal Canadian Legion Branch 180 - Wingham, for the Operations of the Wingham Trailer Park;

AND WHEREAS Council deems it expedient to enter into said agreement;

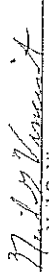
NOW THEREFORE the Council of the Corporation of the Township of North Huron ENACTS the following:

1. The Reeve Neil G. Vincent and CAO/Clerk Gary Long be and are hereby authorized to sign, on behalf of Council, an Agreement with the Royal Canadian Legion Branch 180 - Wingham, for the Operations of the Wingham Trailer Park.
2. A copy of the said Agreement is attached hereto and designated as Schedule A to this By-law.
3. This By-law shall come into force and takes effect on the day of final passing thereof.

READ A FIRST AND SECOND TIME THIS 19TH DAY OF NOVEMBER, 2012.

READ A THIRD TIME AND FINALLY PASSED THIS 19TH DAY OF NOVEMBER, 2012.

CORPORATE SEAL


Reeve Neil G. Vincent


CAO/Clerk Gary Long

WINGHAM TRAILER PARK OPERATING AGREEMENT

THIS LICENCE made this 19th day of November, 2012

BETWEEN:

**THE ROYAL CANADIAN LEGION
BRANCH 180 - WINGHAM**
(the "Licensee")

- and -

**THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON**
(the "Township")

WHEREAS:

1. The Township is the registered owner of the property known municipally as the Wingham Trailer Park, 166 John Street, Wingham, Ontario, legally described as Plan 410, Lots 367-370, Part of Arthur Street, Part Block D Mill reserve, Lane between Lots 367-370, and Lots 410-404, and shown more particularly on the map attached to this Agreement as Schedule "A" (the "Trailer Park");
2. The Licensee agrees to maintain and operate the Trailer Park.

NOW THEREFORE in consideration of One Dollar (\$1.00) and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. The Township grants to the Licensee a licence to operate the Trailer Park for three years commencing January 1, 2013 and ending December 31, 2015.
2. The Licensee shall pay to the Township twenty-five percent (25%) of the net revenue from the operation of the Trailer Park (the "Licence Fee"). Such net revenue shall include all amounts received from all operations of the Trailer Park including, without limitation, site rental fees and any other revenues generated at the Trailer Park. Payment shall be made to the Township once per year within 15 days of the end of each calendar year of the agreement. The Licensee shall provide the Township with annual financial statements for the Trailer Park operations, prepared by the Legion Financial Officer, by no later than December 31st of each year. Any discrepancy between the amounts received by the Township as Licence Fee and the amounts shown in the annual financial statements shall be adjusted within ten (10) days of the delivery of the annual financial statements to the Township by the party who received the benefit of any mistake.
3. The Licensee and the Township will reconcile site utility accounts and any other miscellaneous expenses three (3) times during this Licence, and any renewal thereof, on July 31st, October 31st and December 31st.
4. This Licence may be renewed upon agreement between the parties hereto. The Township and the Licensee agree to begin discussions regarding the renewal of this Licence no later than August 1 of 2015. The Licensee shall have the first right of refusal to operate the Trailer Park, provided however that if the parties hereto cannot come to agreement as to the renewal of this Licence by December 31st of 2015, the Township

shall have the option to contract with another party to operate the Trailer Park or to operate the Trailer Park itself. This Licence may not be assigned by the Licensee without the prior written consent of the Township, which consent may be arbitrarily withheld.

5. The parties hereto agree that, if at any time a dispute shall arise with respect to the intention and or interpretation of this Agreement, the issue shall be resolved through discussions between the Licensee and the representative of the Township of North Huron. Should a mutually acceptable solution not be attained within a reasonable time period as a result of said discussions, the matter shall be referred to a public meeting of the Council of the Township of North Huron (the "Council") for a final and binding decision. Either the Licensee or the representative of the Township of North Huron shall have the ability to request the intervention of the Council.

6. Both the Township and the Licensee shall each have the unilateral right and option (in each of their sole discretion) to terminate this Licence for any reason whatsoever upon giving notice to the other party in writing of its intention to terminate one (1) year prior to the date upon which such termination is to take effect.

7. In the event this Licence is terminated the payments hereby reserved and outlined in sections 2, 8 and 9 of this agreement shall be apportioned and paid only to the date of termination and no allowance, compensation or payment shall be allowed or made to one party by the other in respect of any improvements, repairs, fixtures and/or alterations made in, to or upon the Trailer Park.

8. If any of the following events occur:

(i) The Licensee defaults under the terms of this Licence and such default shall continue following thirty (30) days' written notice thereof by the Township; or

(ii) The Licensee becomes insolvent or bankrupt or makes an assignment for the benefit of creditors, or if proceedings are begun to wind up the Royal Canadian Legion Branch 180, Wingham;

then the Township, in addition to any rights accorded by law, immediately or any time thereafter, may terminate this Licence without further notice to the Licensee.

(iii) The Township defaults under the terms of this Licence and such default shall continue following thirty (30) days' written notice thereof by the Township; or

(iv) The Township becomes insolvent or bankrupt or makes an assignment for the benefit of creditors, or if proceedings are begun to wind up the Township of North Huron;

then the Licensee, in addition to any rights accorded by law, immediately or any time thereafter, may terminate this Licence without further notice to the Township.

9. The Licensee agrees to operate and maintain the Trailer Park as follows:

- (a) Renting camp sites;
- (b) Managing rental agreements;
- (c) Signing rental contracts;

- (d) Collecting fees;
- (e) Verifying insurance on trailers in seasonal rentals;
- (f) Develop and enforce campground rules;
- (g) Pay power and water bills;
- (h) Trailer Park marketing;
- (i) Open and close the Trailer Park yearly, excluding water services and water testing;
- (j) Minor maintenance (e.g. plugged toilets, leaking taps, tripped breakers);
- (k) Cleaning washrooms;
- (l) Stock and supply washrooms;
- (m) Painting washrooms as required;
- (n) Grass cutting;
- (o) Gardens and flowers maintenance;
- (p) Spring outdoor cleanup;
- (q) Remove tree litter;
- (r) Trash and waste removal.

10. The Township will be responsible for:

- (a) Water and sewer services repairs and replacements;
- (b) Electrical services repairs and replacements;
- (c) Large tree maintenance;
- (d) Washroom fixtures;
- (e) All capital work;
- (f) Payment of property taxes;
- (g) Opening and closing the water seasonally.

11. The Licensee shall provide the Township with the name and telephone number of a contact person for the Licensee, so that the Township may direct public inquiries and concerns to that individual.

12. Whenever in this Agreement notice is required to be given by either party to the other, such notice shall be given and shall not be deemed to have been duly given unless so given in writing and forwarded by registered mail, addressed as follows:

To the Township at:

The Corporation of the Township of North Huron
P.O. Box 90
274 Josephine Street
Wingham, Ontario, N0G 2N0

Attention: Director of Recreation and Facilities

To The Royal Canadian Legion Branch 180 – Wingham at:

183 Victoria St. West
Wingham, ON, N0G 2W0
Attention:

Such address may be changed from time to time by notice as provided above.

13. This Licence shall, where the context permits, be binding on, extend to and enure to the benefit of the parties hereto and their permitted successors and assigns.
14. This Agreement contains the whole agreement between the parties with respect to the subject matter of this Agreement. There is no representation, warranty, collateral agreement or condition affecting this Agreement other than as expressed herein.
15. This Agreement may not be modified or amended except by instrument in writing signed by the Township and the Licensee.
16. The Licensee shall provide the Township prior to the commencement of this Agreement, and at any time upon request, proof of general liability insurance for a limit of no less than Five Million Dollars (\$5,000,000.00) per occurrence. Coverage shall include, but not be limited to, bodily injury including death, personal injury, property damage including loss of use thereof, premises and completed operations liability, blanket contractual liability, owners' and contractors' protection, and contain a cross liability, severability of insured clause. The Township shall be added as an additional insured. Coverage shall also include sudden and accidental pollution (120 hour reporting period). As determined by the Township, the Licensee may be required to provide and maintain additional insurance coverage(s) which are related to the Licence. All applicable premiums and deductibles are at the sole expense of the Licensee, and all policies shall apply as primary and not excess of any insurance available to the Township. The policy shall be endorsed to provide the Township thirty (30) days prior written notice should the policy be cancelled.
17. The Licensee shall not allow any activity that is contrary to the Township's by-laws or the laws of the Province of Ontario in or about the Trailer Park.
18. The Licensee shall at all times indemnify and save harmless the Township, its officers, employees and members of Council, from and against any and all manner of claims, demands, losses, costs (including legal fees), charges, actions and other proceedings whatsoever made or brought against, suffered by, or imposed on the Township in respect of any loss, damage or injury to any person or property directly or indirectly arising out of, resulting from, or sustained as a result of this Licence, provision of services, or any operations connected therewith unless caused by the negligence or wilful misconduct of the Township.
19. The permission to utilize the Trailer Park granted hereby operates solely as an Agreement for the term set out in this Agreement, and does not transfer an exclusive possessory right or leasehold interest to the Licensee.
20. A breach of any of the conditions of this Agreement by the Licensee or the Township will constitute an automatic cancellation of this Licence upon written notice thereof. This clause may be waived at the discretion of the non-defaulting party, said waiver to be in writing.
21. The Township shall be allowed access to the Trailer Park at all times for the purposes of inspection thereof. In the event the Township is required to perform maintenance at the Trailer Park, it shall provide 48 hours' notice to the Licensee. Notwithstanding the foregoing, in the event emergency maintenance is required, as determined in the sole discretion of the Township acting reasonably, the Township shall be permitted access to the Trailer Park to perform such emergency maintenance without notice.

IN WITNESS WHEREOF the parties hereto have signed this Agreement on the date first written above.

**THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON**

Per: 
Neil Vincent, Reeve

Per: 
Gary Long, CAO/Clerk

Township of North Huron
We have authority to bind the corporation.

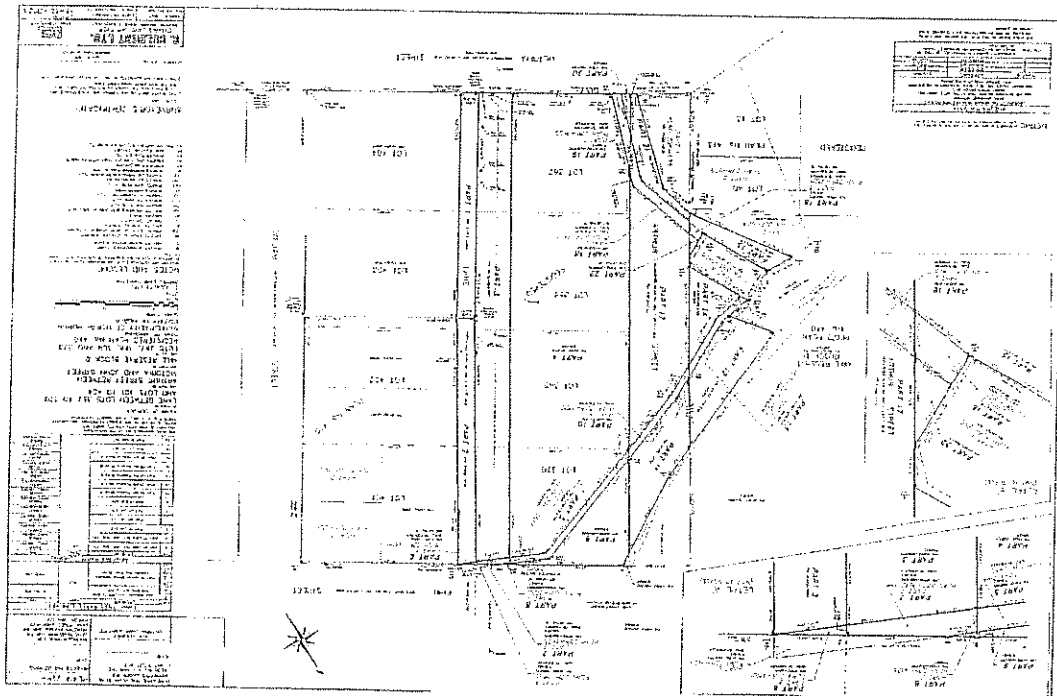
**THE ROYAL CANADIAN LEGION,
BRANCH 180 - WINGHAM**

Per: 

Per: 

John Douglas
Treasurer
We have authority to bind the organization.

SCHEDULE A
MAP OF TRAILER PARK



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TOWNSHIP OF NORTH HURON

REPORT

Item No. 6.6.1

REPORT TO: Reeve Vincent and Council
PREPARED BY: Kelly Church
DATE: December 21st, 2015
SUBJECT: Maintenance on Jackson Drain Branch "C"
ATTACHMENTS:

RECOMMENDATION:

THAT the Report of the Drainage Superintendent is hereby received for information AND FURTHER THAT the Drainage Superintendent is directed to obtain quotes for the estimated cost of the repairs to the Jackson Drain Branch C, and bring forward a provisional by-law for Council's consideration, in accordance with Section 75 (1) of the Drainage Act.

EXECUTIVE SUMMARY

That the Drainage Superintendent have the necessary repairs done to the Jackson Drain Branch "C" at lots 37,38, Concession 3 & 4 East Wawanosh ward in accordance with sec 75 (1) of the Drainage Act. The Council will give two readings to a provisional by-law with the description, extent and estimated cost of the repairs. The total cost of the repairs will be assessed to upstream landowners as per the then current by-law. Council will need to pass a levying by-law after the repairs are completed.

DISCUSSION

The Drainage Superintendent met with the three landowners that are requesting drainage maintenance to be done on that portion (C Drain) of the Jackson Drain. Work on the drain was to be completed in 2012. The Drainage Superintendent at the time retired shortly after the original site meeting, Burnside Engineering took over the role of Drainage. The project did not proceed due to the changeover of Drainage Superintendents. The plan is to move this project forward as soon as contractors can price the job and be selected. Two contractors have been asked to quote on the job, Roth Drainage and KMM drainage and both are extremely busy at this time so estimates are expected after they can assess the job and location. The project consists of clearing the brush from the path of the tile, replacing perforated tile with solid tile that runs through the bush lot continuing to the catch basin in the adjacent field. The existing tile is currently restricted by root infiltration causing water to run above ground and overflowing the berm that was created/installed in 2002 to slow and collect the surface water before entering the catch basin. One new catch basin will be added at the start of the replacement tile, this will allow the landowner outlet allowing him to tile the field. The surface water now breeches the berm that was created to stop the water and this is causing the landowner to lose valuable top soil and excessive soil erosion.

FINANCIAL IMPACT

The total cost of this drainage works repair shall be assessed to the property owners in accordance with the schedule of assessment as per sec. 74 of the Drainage Act

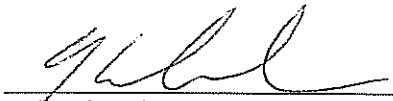
FUTURE CONSIDERATIONS

RELATIONSHIP TO STRATEGIC PLAN

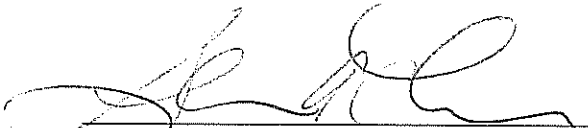
Goal #5 Our natural environment is valued and protected.

REVIEWED BY (INITIAL)

CAO _____ Clerk _____ Treasurer _____ Dir of PW _____ Chief Operator _____ Dir of Rec & Fac _____
Fire Chief _____ Police Chief _____ Other _____



Kelly Church, Director of Public Works



Sharon Chambers, CAO



TOWNSHIP OF NORTH HURON

REPORT

Item No. 6.6.2

REPORT TO: Reeve Vincent and Council
PREPARED BY: Kelly Church
DATE: December, 21st 2015
SUBJECT: New stop sign on Carling Terrace at Elm Street
ATTACHMENTS:

RECOMMENDATION:

That the Council of the Township of North Huron hereby accepts the recommendation of the Public Works Director to implement a three way stop on Carling Terrace at Elm Street and that the by-law be updated to reflect this change.

EXECUTIVE SUMMARY

As per the direction of Council, the Director of Public Works has taken into consideration the concerns of the excess speed of traffic on Carling Terrace. A suggestion by residents that a three way stop be put in on Carling Terrace at Elm Street is considered to be the best course of action. Putting up a three way stop will aid in speed reduction in both directions on Carling Terrace and eliminate the need for speed/sign changes, as traffic will be stopped rather than just slowed down. Most importantly, this will lessen the concern residents have for the safety of the children who live in the neighbourhood. In addition, increased monitoring of snow accumulation and removal will be done by the Public Works department.

FINANCIAL IMPACT

Two new stop signs and posts, two signs indicating "new stop sign ahead" and posts, labour to install.

FUTURE CONSIDERATIONS

Signage posted for Children playing, trail crossing ahead, and if speeding is still an issue the portable sign with flashing indicator be used.

RELATIONSHIP TO STRATEGIC PLAN

Goal #2 Our residents are engaged and well informed.
Goal #3 Our community is healthy and safe.

REVIEWED BY (INITIAL)

CAO _____ Clerk _____ Treasurer _____ Dir of PW _____ Chief Operator _____ Dir of Rec & Fac _____

Fire Chief _____ Police Chief _____ Other _____

[Handwritten signature of Sharon Chambers]

Sharon Chambers, CAO

Kelly Church, Director of Public Works



REPORT TO: Reeve Vincent and Council
PREPARED BY: David Sparling
DATE: 9 December 2015
SUBJECT: Activity Report – Emergency Services Department
ATTACHMENTS:

RECOMMENDATION:

THAT the Department Activity Report of the Director of Fire and Emergency Services dated 9 December 2015 is hereby received for information purposes.

EXECUTIVE SUMMARY

The Director of Fire & Emergency Services provides periodic updates to Council on activities within the Emergency Services Department.

DISCUSSION

FDNH Report to North Huron Council for the Month of November 2015
 FDNH Report to North Huron Council for Activity for the Month of November 2015
Training:
 Weekly Training:
 1 week of equipment checks (29 personnel)
 2 weeks of firefighter survival (33 & 34 personnel)
 1 week of chimney fire training (32 personnel)
 Full day training:
 5 days of Fire Inspector training (1 person)
Notable Fire Prevention and Public Education:
 Hosted Wingham Beavers for a fire safety presentation and station tour.
 Fire safety Presentation to Friendship Club
 Distributed FDNH’s “Planning for Emergencies in Places of Worship Book” to the Wingham Ministerial Association.

November Incidents:

1 November:

Medical first response
Morris-Turnberry
Outcome: 1 patient transferred by EMS.

5 November:

Fire - structure
North Huron
Outcome: Exterior of residence only. Damage under \$5,000.

7 November:

Alarm activation
Morris-Turnberry
Outcome: No smoke. No fire. Faulty equipment.
Notes: 2nd activation in 12 month period. Warning letter issued.

9 November:

Motor vehicle collision
Morris-Turnberry
Outcome: 2 patients transferred by EMS.

9 November:

Open air burn
Morris-Turnberry
Outcome: FDNH requested owner extinguish fire.
Notes: Fire was in contravention of several areas of Morris-Turnberry by-law as well as Ontario Fire Code.

17 November:

Medical first response
Central Huron
Outcome: Patient deceased.

18 November:

CO alarm activation
Morris-Turnberry
Outcome: Zero readings found. Faulty alarm.

20 November:

Medical first response
North Huron
Outcome: 1 patient transferred by EMS.

22 November:

Motor vehicle collision

Central Huron

Outcome: 1 patient transferred by EMS.

Notes: During this incident, another motorist nearly struck FDNH apparatus but instead struck and broke hydro pole. FDNH on scene until Hydro One crews arrived

25 November:

Mutual aid

Ashfield Colborne Wawanosh

Outcome: Tanker assisted Lucknow FD at a structure fire.

25 November:

Gas leak – refrigerant

North Huron

Outcome: No gas present. Accidental activation.

26 November:

Fire – hydro pole

North Huron

Outcome: Fire extinguished after Westario disconnected electricity.

27 November:

CO alarm activation

North Huron

Outcome: Zero readings found. Faulty alarm.

FINANCIAL IMPACT

FUTURE CONSIDERATIONS

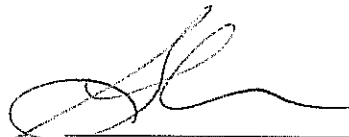
RELATIONSHIP TO STRATEGIC PLAN

REVIEWED BY (INITIAL)

CAO _____ Clerk _____ Treasurer _____ Dir of PW _____ Chief Operator _____ Dir of Rec & Fac _____

Fire Chief Police Chief _____ Other _____

David Sparling, Director of Fire
& Emergency Services



Sharon Chambers, CAO



REPORT TO: Reeve Vincent and Council
 PREPARED BY: David Sparling
 DATE: 16 December 2015
 SUBJECT: Amendment to North Huron's Emergency Management Program
 ATTACHMENTS:

RECOMMENDATION:

THAT the Report of the Director of Fire and Emergency Services regarding the annual update to the Emergency Management Program By-law is received for information purposes.

EXECUTIVE SUMMARY

Municipalities must update their Emergency Management Program By-Law annually for submission to the Office of the Fire Marshall and Emergency Management. The Director of Fire and Emergency Services has reviewed the by-law and made the necessary amendments to reflect staff changes that have occurred over the past year.

DISCUSSION

The by-law shall be brought forward for Council's consideration under the By-law Section of the Council Agenda.

FINANCIAL IMPACT

None.

FUTURE CONSIDERATIONS

None.

RELATIONSHIP TO STRATEGIC PLAN

Section 3. We promote community safety and preparedness.

REVIEWED BY (INITIAL)

CAO _____ Clerk _____ Treasurer _____ Dir of PW _____ Chief Operator _____ Dir of Rec & Fac _____

Fire Chief Police Chief _____ Other _____

David Sparling, Director of Fire and Emergency Services

Sharon Chambers, CAO



TOWNSHIP OF NORTH HURON

REPORT

Item No. 6.91

REPORT TO: Reeve Vincent and Council
PREPARED BY: Sharon Chambers, CAO
DATE: December 21, 2015
SUBJECT: CAO Department Activity
ATTACHMENTS: eSCRIBE – Project Plan
SKETCH PLAN 22R-6334 – BLYTH LEGION LAND CONVEYANCE

RECOMMENDATION:

1. THAT the Department Activity Report of the CAO dated December 21, 2015 is hereby received for information purposes.
2. THAT the municipally owned parcel of land legally described as PT LT 9 PL 168 BLYTH, PLAN 22R-6334, PART 1 be declared surplus to the needs of the municipality and;

AND FURTHER THAT the lands be sold directly to the abutting landowner, the BLYTH CANADIAN LEGION, in accordance with Section 6 d) of By-Law No. 25-2008; it being noted that there is a community interest and objective of facilitating an addition to the Legion Building and rectifying existing encroachments on Township lands.

AND FURTHER THAT the Clerk shall post notice to the public of the impending sale of lands in accordance with Section 3 and 5 of By-Law No. 25-2008

EXECUTIVE SUMMARY

The CAO provides periodic updates to Council on activities within the Administration Department and overall operation of the Township.

DISCUSSION

1. **eSCRIBE Meeting Management Software Implementation:** Staff participated in a teleconference to discuss the implementation plan for the new meeting management software. A copy of the Project Plan is attached for Council's information.
2. **Howson Dam:** The Howson Dam Committee has accepted Council's request to attend as a delegation at the January 4th Council meeting to make a presentation regarding the Howson Dam. The presentation materials will be distributed in the Council package in advance of the meeting.
3. **2015 Service Review:** The Senior Management Team held a brainstorming session on December 14th to help formulate the recommendations in the Airport Service Review Report. The Reeve, Director of Fire and Emergency Services and CAO are working to arrange a meeting early in the new year with representatives from the County Economic Development Board to discuss the Board's recommendations for the Emergency Services Training Centre (ESTC). The discussion will be considered within the ESTC Service Review Report.
4. **Blyth Legion Land Transfer:** Council agreed to enter into an encroachment agreement with Blyth Legion to allow a portion of their new addition to encroach onto the

municipal road allowance. The Encroachment agreement was adopted by by-law on November 16th. Council also agreed to convey the municipally owned lands at the rear of the property to the Legion at no charge to address existing encroachments on Township lands, provided the Legion agreed to pay all legal and survey costs. The property being conveyed is shown as PART 1 on the attached sketch. By-law #25-2008 sets out the procedure for the sale and disposal of real property. In accordance with section 1 a) of the by-law, Council must pass a resolution at an open meeting declaring the land to be surplus to the needs of the municipality. The Clerk of the Township must give notice to the public of the sale of property.

FINANCIAL IMPACT

N/A

FUTURE CONSIDERATIONS

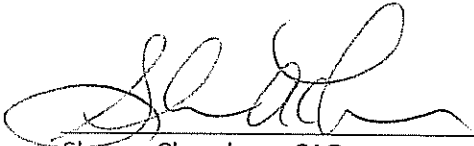
N/A

RELATIONSHIP TO STRATEGIC PLAN

GOAL #4 - Our municipality is fiscally responsible and strives for operational excellence.
Outcome: We have a responsible and accountable local government

REVIEWED BY (INITIAL)

CAO _____ Clerk _____ Treasurer _____ Dir of PW _____ Chief Operator _____ Dir of Rec & Fac _____
Fire Chief _____ Police Chief _____ Other _____



Sharon Chambers, CAO

Project Plan

Dates	Activity	Description	Follow Up Activities
Dec 14	Project Hand Off Mtg (15 min call)	<ul style="list-style-type: none"> Project Hand Off Meeting Introductions of project teams (eSCRIBE & Customer) Confirmation of modules purchased & Configuration details Confirm Goals & Objectives Confirm desired project kick off & completion timeline. 	<ul style="list-style-type: none"> eSCRIBE to finalize project plan & build site Customer to gather & send meeting artefacts (Agendas, Minutes, Reports) eSCRIBE review meeting artefacts
Dec 16	Implementation Kick Off (60 min call)	<ul style="list-style-type: none"> Review finalized project plan, adjust with customer feedback Review further detail of implementation & training plan Review meeting artefacts, identify any process & formatting adjustments 	<ul style="list-style-type: none"> Customer to provide user configuration work package Customer to gather & send logos/colours/website page for publishing for publishing eSCRIBE to configure environment
Dec 21 / Jan 6	Configure eSCRIBE	<ul style="list-style-type: none"> Create meeting artefacts in environment Test environment Complete user configurations 	
Jan 8	Configuration Review Mtg (30 min call)	<ul style="list-style-type: none"> Review finalized meeting artefact template configuration Review finalized publishing mock ups Review remaining configuration settings 	<ul style="list-style-type: none"> eSCRIBE to adjust templates & send revised copy Customer to send training dates eSCRIBE team to build publishing mock ups

Project Plan

Dates	Activity	Description	Following Actions
Jan 14 / 15	Administrator Training	<ul style="list-style-type: none"> Meeting Manager Training Mock Meeting Preparation Mock Meeting Delivery 	<ul style="list-style-type: none"> eSCRIBE Trainer to send training summary & next steps via email to Customer Project Team & eSCRIBE Project Lead
Jan 18	Conduct First Meeting	<ul style="list-style-type: none"> Customer to prepare meeting and conduct first meeting in eSCRIBE (build agendas, minutes, reports, publishing) First meeting support from eSCRIBE Project Team 	<ul style="list-style-type: none"> Customer Training Attendees to start using eSCRIBE immediately for meetings Send publishing mock ups for review/sign off
Jan 20	Post Meeting Debrief	<ul style="list-style-type: none"> Highlight areas of difficulty or challenges 	
Jan 21	Contributor Training Implement Publishing Pages	<ul style="list-style-type: none"> Report Manager Training eSCRIBE Technical team to send instructions to embed publishing pages into website content 	<ul style="list-style-type: none"> Training attendees use eSCRIBE Customer Web Contact to implement publishing pages
Feb 1	Participant Training	<ul style="list-style-type: none"> Training for meeting participants, web/iPad access 	<ul style="list-style-type: none"> Arrange training with Council
Feb 9	Go Live	<ul style="list-style-type: none"> Entire system in use for Board meeting, including participants using eSCRIBE 	

DRUMMOND STREET

I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT

PLAN 22R-6334
RECEIVED AND DEPOSITED

DATE: November 30, 2015

DATE: December 1, 2015

D.A. CULBERT
ONTARIO LAND SURVEYOR

K Clark
REPRESENTATIVE FOR THE LAND TITLES DIVISION OF HURON (No 22)

PARTS SCHEDULE

PART	LOT/BLOCK	PLAN	PN
1	PART OF LOT 9	168	PN 41070-0134
2	Part of DINSLEY STREET	168	PN 41070-0198
3	Part of LOT 9		PN 41070-0130
4	Part of LOT 9		PN 41070-0130

THIS PLAN COMPRISES PART OF PINS 41070-0134 AND 41070-0198 AND ALL OF PIN 41070-0130

PLAN OF SURVEY
OF PART OF
LOT 9
AND PART OF
DINSLEY STREET
REGISTERED PLAN No. 168
VILLAGE OF BLYTH
TOWNSHIP OF NORTH HURON
COUNTY OF HURON
SCALE 1:100

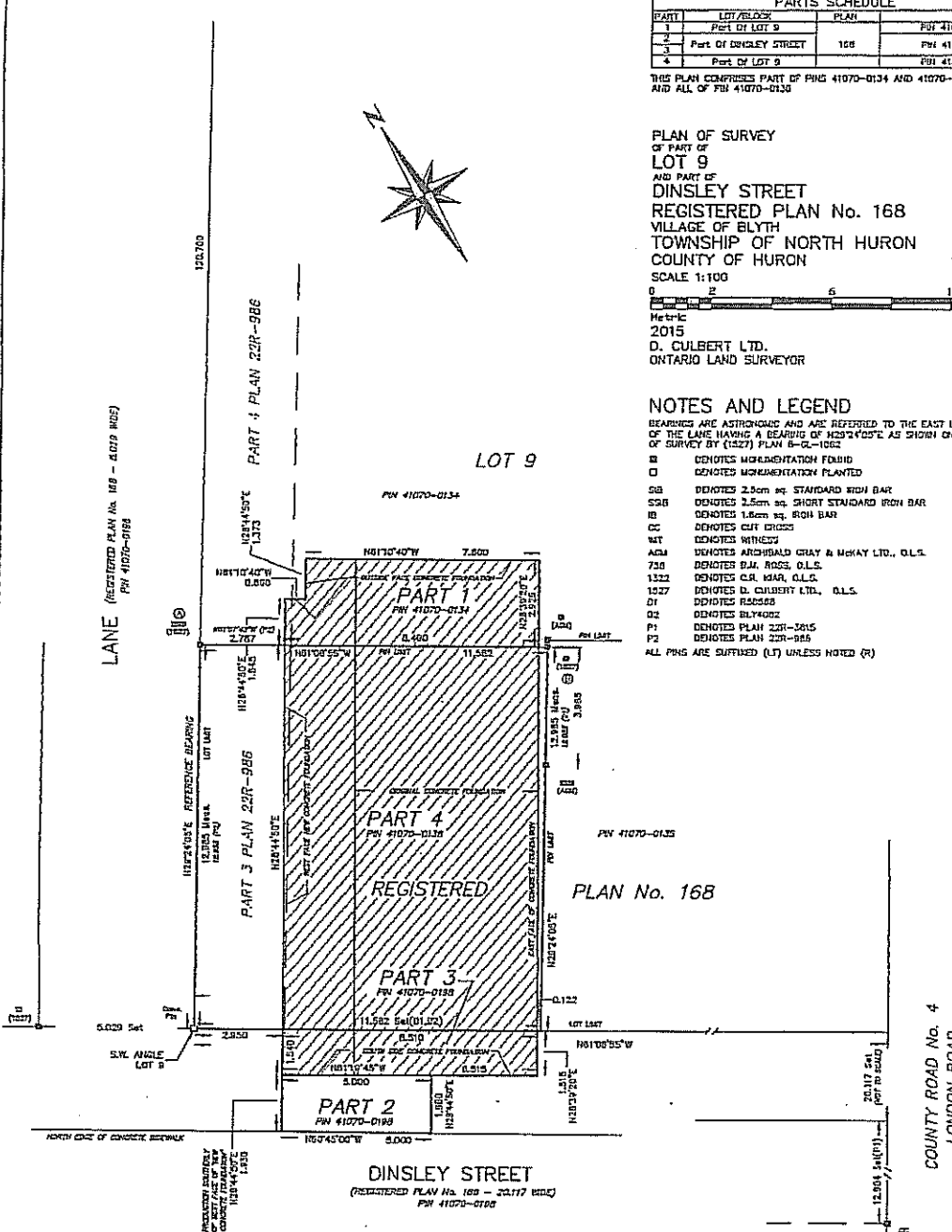


Metric
2015
D. CULBERT LTD.
ONTARIO LAND SURVEYOR

NOTES AND LEGEND

BEARINGS ARE AZIMUTHIC AND ARE REFERRED TO THE EAST LIMIT OF THE LANE HAVING A BEARING OF N02°40'S AS SHOWN ON A PLAN OF SURVEY BY (1827) PLAN 8-G-1052

- DENOTES MONUMENTATION FOUND
 - DENOTES MONUMENTATION PLANTED
 - SB DENOTES 2.0cm sq. STANDARD IRON BAR
 - SBH DENOTES 2.5cm sq. SHORT STANDARD IRON BAR
 - IB DENOTES 1.6cm sq. IRON BAR
 - CC DENOTES CUI CROSS
 - WT DENOTES WIRETYE
 - AG4 DENOTES ARCHIBALD GRAY & MCKAY LTD., O.L.S.
 - 730 DENOTES B.J. ROSS, O.L.S.
 - 1332 DENOTES C.R. MAR, O.L.S.
 - 1027 DENOTES D. CULBERT LTD., O.L.S.
 - D1 DENOTES R00588
 - D2 DENOTES BLYK002
 - P1 DENOTES PLAN 22R-3015
 - P2 DENOTES PLAN 22R-966
- ALL PINS ARE SUFFIXED (LT) UNLESS NOTED (R)



INTEGRATION DATA		
COORDINATES ARE DERIVED FROM GPS OBSERVATIONS USING SMARTNET NETWORK AND ARE REFERRED TO UTM ZONE 17 (01° WEST LONGITUDE) GRID (GCS) PROJ: 2010		
COORDINATE VALUES ARE TO A RURAL ACCURACY IN ACCORDANCE WITH SECTION 14(2) OF OREGA/2010		
POINT ID	NORTHING	EASTING
A	4842735.5	485391.3
B	4842735.0	485391.4
C	4842735.0	485444.7

COORDINATES CANNOT IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

CAUTION:

DISTANCES SHOWN ON THIS PLAN ARE METRIC AND CAN BE CONVERTED TO FEET BY MULTIPLYING BY A CONVERSION FACTOR OF 0.914404

FOR BEARING COMPARISONS, A ROTATION OF 0°19'00" CLOCKWISE CAN BE APPLIED TO MATCH GRID BEARINGS

METRIC: DISTANCES AND CO-ORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

SURVEYOR'S CERTIFICATE:

- 1) I CERTIFY THAT:
- 1) THE SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT AND THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
- 2) THE SURVEY WAS COMPLETED ON THE 21ST DAY OF NOVEMBER, 2015

NOVEMBER 7, 2015
GODFRICH, ONTARIO
D.A. CULBERT
ONTARIO LAND SURVEYOR

D. CULBERT LTD.
ONTARIO LAND SURVEYOR
GODFRICH, ONTARIO PHONE 510-524-5321

ONTARIO DCL LAND SURVEYOR

DRAWN BY: EDCS
CHECKED BY: DAC

DIGITAL FILE: BL1502R1
FILE No: BL-0160-03-11

PLAN No: 2-GZ-1955



TOWNSHIP OF NORTH HURON

REPORT

Item No. 6.9.2

REPORT TO: Reeve Vincent and Council
PREPARED BY: Connie Goodall
DATE: December 15, 2015
SUBJECT: Economic Development Department Activity
ATTACHMENTS:

RECOMMENDATION:

THAT the Department Activity Report of the Economic Development Office dated December 15, 2015 is hereby received for information purposes.

EXECUTIVE SUMMARY

The Economic Development Officer provides periodic updates to Council on activities within the Economic Development Department.

DISCUSSION

1. Economic Development Strategic Plan

A draft version of the Economic Development Strategic Plan will be circulated to the Planning Committee for review and final edits in early January. The plan will be presented to Council on January 18, 2016.

2. Creative Countryside Job Creation Partnership (JCP) Project

A second position through the Creative Countryside Project has been made available to North Huron. The position made possible by funding from MTCU and the Huron Business Development Corporation has allowed Judy Lyons to be hired to work on some of the recommendations of the Alice Munro LMP. Judy will also be available to follow up with some museum work, specifically research and information requests as part of her job description.

Karen Peuser, who has been working in the position of Arts and Culture Assistant for the municipality has been creating a special events toolkit for North Huron. In January, she will be working with the County, and using the North Huron template will create a toolkit for Huron County. Karen is also creating a map of local points of interests named in Alice Munro books.

3. Employee/Resident Attraction

Through the Economic Development Strategic Planning Process, it was identified by employers that it is sometimes difficult to attract, and more importantly, retain employees in some sectors. Follow up discussions with employers and community partners including; The Centre for Employment and Learning, Conestoga Careers, Huron County Economic Development and the Huron Manufacturing Association has resulted in the concept of a grass roots campaign that will speak to the lifestyle aspect of living and working locally. A "conversation" will be started that will highlight – the number of jobs available, the cost of living, a promotion of our local assets and services, benefits and opportunities of making your home in North Huron/Huron County. While other areas share the same issue, we will work together to share resources, ideas and information. In North Huron information will be made available through;

- a brochure that can be included in recruitment packages, as well as, real estate
- a facebook page dedicated to sharing employment, real estate and business opportunities, local good news stories, and highlights of local assets
- a North Huron LINKED IN page that can connect with employment and training opportunities
- updated infographic information regarding local employment opportunities made available through local communication channels ie, economic development update, tax bill newsletter

4. Events 2016

Wingham BIA AGM – Thursday, February 25, 2016
 Alice Munro Festival of the Short Story – June 2 – 5, 2016
 Musical Muskrat Festival – June 10 – 12, 2016
 Blyth Street Festival – July 23, 2016
 Rural Talks to Rural (R2R) Conference – September 28 – 30, 2016

FINANCIAL IMPACT

Financial considerations for the above have been included in the 2016 Economic Development Budget.

FUTURE CONSIDERATIONS

RELATIONSHIP TO STRATEGIC PLAN

GOAL: Our community is attractive to new business and residents

Outcome: We foster a positive business environment that retains, promotes, and attracts businesses and investment.

Outcome: Tourism is a driver in economic development.

GOAL: Our residents are engaged and well informed

Outcome: We cultivate a culture of volunteerism and belonging.

REVIEWED BY (INITIAL)

CAO Clerk _____ Treasurer _____ Dir of PW _____ Chief Operator _____ Dir of Rec & Fac _____
 Fire Chief _____ Police Chief _____ Other _____

~~Name, Role~~

CONNIE GOODALL,
 ECONOMIC DEVELOPMENT
 OFFICER

~~Name, Role~~

SHARON CHAMBERS,
 CAO.



TOWNSHIP OF NORTH HURON

REPORT

Item No. 6.9.3

REPORT TO: Reeve Vincent and Council
PREPARED BY: Connie Goodall
DATE: December 15, 2015
SUBJECT: Alice Munro Festival of the Short Story 2016 Planning Committee
ATTACHMENTS:

RECOMMENDATION:

THAT the Council of the Township of North Huron approve the Committee for the 2016 Alice Munro Festival of the Short Story.

EXECUTIVE SUMMARY

It was confirmed at the AMFSS meeting of October 29, 2015 that the planning committee of the 2016 event is as follows;

Council Representative	Yolanda Ritsema-Teeninga	Township of North Huron
Chair	Rick Sickinger	County of Huron
Secretary	Shannon Kammerer	County of Huron – Library Services
Treasurer	Alison Lobb	County of Huron – Small Business Enterprise Centre Municipality of Central Huron
Programming Coordinator	Jack Gillespie	Wingham
Artistic Programming Advisory (Honorary Role)	Marilyn Simmonds	Author
Production Coordinator	Amy Zoethout	Creative Countryside JCP – Huron Arts & Heritage Network
Contest Coordinator	Nancy Fisher	
Marketing & Promotion Coordinator	Karen Stewart	Blyth 14/19
Volunteer Coordinator	Connie Goodall	Township of North Huron
Development and Sponsorship Coordinator	Rick Sickinger/Gil Garratt /Alyson Nyiri	
Lead Judge	Cindy Matthews	Author
Festival Support	Karen Peuser	Creative Countryside JCP – North Huron Arts & Culture
Committee Member – Past Chair	Verna Steffler	Wingham

DISCUSSION

FINANCIAL IMPACT

none



TOWNSHIP OF NORTH HURON

REPORT

Item No. 6,9,4

REPORT TO: Reeve Vincent and Council
 PREPARED BY: Connie Goodall
 DATE: December 16, 2015
 SUBJECT: EmployerOne Survey – Memorandum of Understanding
 ATTACHMENTS:

RECOMMENDATION:

THAT the Council of the Township of North Huron approve staff to enter into a Memorandum of Understanding with the Four County Labour Market Planning Board to facilitate communications regarding the EmployerOne survey with North Huron Businesses.

EXECUTIVE SUMMARY

The EmployerOne survey conducted by the Four County Labour Market Planning Board provides insight on local workforce challenges. EmployerOne is a local survey of employers in Bruce, Grey, Huron and Perth Counties. This survey asks questions about employer’s current workforce, as well as the overall status of the local labour market. EmployerOne survey is helpful as a HR planning tool, helps identify skills shortages, informs the community about employer’s needs, is confidential and is for businesses large and small. The survey will be available to employers from January 1 – 30, 2016 at www.planningboard.ca/survey.

DISCUSSION

Data from the EmployerOne Survey can be used to provide direction on activities and initiatives that will minimize labour issues and provide a local lens to economic development projects. It is valuable information to have while determining economic development priorities.

FINANCIAL IMPACT

Minimal – staff time. The Economic Development Officer will be the contact person for the survey in North Huron. Information will be shared through our business organizations and our business contact lists.

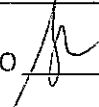
FUTURE CONSIDERATIONS

RELATIONSHIP TO STRATEGIC PLAN

GOAL: *Our community is attractive to new business and residents*

Outcome: We foster a positive business environment that retains, promotes, and attracts business and investment.

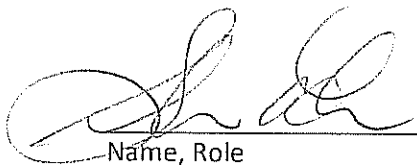
REVIEWED BY (INITIAL)

CAO  Clerk _____ Treasurer _____ Dir of PW _____ Chief Operator _____ Dir of Rec & Fac _____

Fire Chief _____ Police Chief _____ Other _____

Name, Role

CONNIE GOODALL, EDO

 , CAO

Name, Role



Clinton Public Hospital Foundation
98 Shipley Street
Clinton, ON NOM 1L0
Phone: 519-482-3440 Ext. 6297
Fax: 519-482-8762
Email: cph.foundation@hpha.ca
Web: www.cphfoundation.ca

*Agenda
8, 1, 1
DEC 21/2015*

December 1, 2015

*Mr. Neil Vincent, Reeve
Township of North Huron
274 Josephine Street
Wingham, ON N0G 2W0*

Mr. Neil Vincent, Reeve
Township of North Huron
274 Josephine Street
Wingham, ON N0G 2W0

Dear Mr. Vincent and Councilors of North Huron:

The Clinton Public Hospital Foundation Fundraising Committee is planning its biennial **Gala Event** on June 11, 2016 at the Central Huron Community Complex. This year's theme will be "The Kentucky Derby" and will include Dinner with both a Live & Silent Auction and Entertainment to raise funds for **renovations of the Surgical Services area and enhanced equipment** to meet the **hospital's ambulatory surgery program**..

In past years, the gala has been a resounding success with well over \$500,000 raised for the Clinton Public Hospital Foundation. In the past several years the Gala fundraising money has been used for a Refit & Refresh of the hospital, ENT equipment and most recently, the enhanced cataract services for Huron/Perth. We are taking this opportunity to announce our event well in advance, in the hopes that you will consider supporting our great community event with not only a sponsorship but attendance to a fun and elegant evening.

We are very fortunate to have a great Hospital and a wonderful Health Care Team to provide our community with our Health Care needs. We are always grateful for the donations received from our supporters and acknowledge that without you, our foundation would not be able to fulfill its mission.

We are sincerely thankful for the support that we have received from the Township of North Huron at our past Gala's and have enclosed a sponsorship form for your review.

We appreciate your consideration of this request and we assure you that we will continue to support the medical needs of our community and promote interest and passion to all for this special place we all call home.

We look forward to hearing back from you soon. Should you require more information, we will certainly be glad to provide it.

Sincerely

Una Roy
Una Roy
Fundraising Chair
Clinton Public Hospital Foundation

Encl.

**CLINTON PUBLIC HOSPITAL FOUNDATION
DINNER AUCTION GALA
SATURDAY, JUNE 11, 2016**

Sponsorship Levels and Benefits

Platinum: \$5,000.00

- ❖ Full page ad in program
- ❖ Digital Scrolling Banner on large screen throughout evening
- ❖ Entrance Recognition
- ❖ Verbal Recognition throughout the night
- ❖ All Event Advertising (excluding tickets unless secured before printing)

Gold: \$2,000.00

- ❖ ¾ page ad in program
- ❖ Digital Scrolling Banner on large screen throughout evening
- ❖ Entrance Recognition

Silver: \$1,000.00

- ❖ ½ page in program
- ❖ Digital Scrolling Banner on large screen throughout evening

Bronze: \$500.00

- ❖ ¼ page ad in program
- ❖ Digital Scrolling Banner on large screen throughout evening

Community Sponsor: \$200.00

- ❖ Video presentation advertising
- ❖ Program Listing

NOTE: All sponsors will be named in an appropriate fashion with a "Buy Local" theme in our "Thank you advertisement" in the newspaper following our Gala event.

Receipts will be issued according to Canada Revenue Agency regulations.

Barb Black

*Appendix
9.1
Dec 21/2015*

From: Kathy Adams
Sent: December-11-15 8:52 AM
To: Barb Black
Cc: Councillors
Subject: FW: Mark your calendars - AMO Conference guestroom bookings open January 12

For your information.

From: AMO Communications [mailto:communicate@amo.on.ca]
Sent: Thursday, December 10, 2015 6:07 PM
To: Kathy Adams
Subject: Mark your calendars - AMO Conference guestroom bookings open January 12

Guestroom Booking Policy for the 2016 AMO Annual Conference in Windsor, Ontario

The 2016 AMO AGM/Conference will be held at Caesars Windsor. The City of Windsor has a number of accommodations available to AMO delegates; to make the booking process easier AMO has reserved guest hotel room blocks in a number of hotels. Locations and starting rates are below, full details can be found online at <http://bit.ly/1RcijKu>:

- Caesars Windsor*: 377 Riverside Dr E (rates starting at: \$180/night plus taxes)
 - Waterfront Hotel: 277 Riverside Dr W (rates starting at: \$159/night plus taxes)
 - Travelodge Hotel: 33 Riverside Dr E (rates starting at: \$125/night plus taxes)
 - TownPlace Suites by Marriott: 250 Dougall Ave (rates starting at: \$149/night plus taxes)
 - Holiday Inn Downtown: 430 Ouellette Ave (rates starting at: \$109/night plus taxes)
 - Holiday Inn and Suites: 1855 Huron Church Rd (rates starting at: \$125/night plus taxes)
- * Primary Conference Hotel/Venue

As in previous years, the AMO room blocks will not be released for booking until **Tuesday, January 12th, 2016 @ 10:00 a.m.**

Also, a non-refundable cancellation fee is in place at the above hotels for guest room reservations in order to deter the practice of overbooking guest rooms.

Historically, when the August conference guest room block was made available, municipalities frequently booked multiple guest rooms less than one name and often an excessive number of rooms. These rooms were subsequently firmed up and the rooms not required were cancelled, often as late as forty-eight hours prior to check in, with no financial penalty to the booker, resulting in unused rooms at the time of the conference and the financial penalty of attrition applied to AMO.

Implementing a non-refundable cancellation fee enables us to:

- Maximize the number of guest rooms available to all conference delegates at the main conference hotels.
- Mitigate the contractual financial penalty levied against AMO when a block becomes undersold due to the cancellation of overbooked rooms.

The Booking Process

The 2016 block of guest rooms at the main conference hotels will be released for booking on January 12th, 2015 at 10:00 a.m. Municipalities will be given the opportunity to make individual bookings at this time. All guest rooms must be booked using a credit card and must be assigned individual names, any multiple bookings under one guest name will not be allowed. We are therefore requesting your co-operation with the 2016 booking process.

All reservations may be made either online through the AMO Group Links that will be available on January 13, 2016 starting at 10:00 a.m. on the AMO website (www.amo.on.ca), or by phone, unless otherwise indicated please identify yourself as part of the Association of Municipalities of Ontario (AMO) block. For a listing of hotels and booking instructions please visit <http://bit.ly/1RcjlKu>

- At time of booking the hotel will charge a deposit that will guarantee your stay. Hotels will charge up to three-nights on all reservations, securing rooms over the peak conference dates of August 14 - 17, 2016.
- Should you wish to reduce the number of nights you are staying, the hotel has the discretion to consider this a cancellation and rebooking for a shorter duration, and may choose not to refund the cancelled night(s).
- Should you cancel your reservation between the date of booking your reservation and the hotel cut-off date listed you will be charged a one night non-refundable cancellation fee and have the remainder of the deposit in excess of one-night credited back to your credit card.
- After the hotel cut off date listed above if you cancel the guest room reservation or reduce the number of nights you plan on staying at the hotel then none of the deposit will be refunded.
- You may change names on the reservation without penalty at any time.
- Please review the confirmation notice sent to you by the hotel as soon as you receive it to ensure the information is correct.

We hope that this process will encourage municipalities to book only those guest rooms that are actually needed so that more delegates will have the opportunity to stay at the official conference hotels.

If you have any questions about this policy, please visit the Conference page online at <http://bit.ly/1RcjlKu> or contact Navneet Dhaliwal at 416.971.9856 ext. 330, toll free 1.877.426.6527 or by email at ndhaliwal@amo.on.ca

Ministry of Energy

Ministère de l'Énergie

Office of the Minister

Bureau du ministre

4th Floor, Hearst Block
900 Bay Street
Toronto ON M7A 2E1
Tel.: 416-327-6758
Fax: 416-327-6754

4^e étage, édifice Hearst
900, rue Bay
Toronto ON M7A 2E1
Tél. : 416 327-6758
Télééc. : 416 327-6754



December 3, 2015

Mr. Neil Vincent
Reeve
Township of North Huron
274 Josephine Street, PO Box 90
Wingham ON N0G 2W0

11/24/15
11:10 AM
11/24/15
11:10 AM

Dear Reeve Vincent:

I am writing today to encourage you to consider accessing available funding and actively participating in two key Ministry of Energy initiatives which support the province's and municipalities' efforts to better understand local energy needs. The first is Regional Electricity Planning, which we anticipate will commence in your municipality in 2016. The second is the Municipal Energy Plan program, which is currently available to all Ontario municipalities.

Regional Electricity Planning

One of our highest priorities is continuing to implement Ontario's 2013 Long-Term Energy Plan (LTEP). The LTEP balances five principles that will guide future decisions: cost-effectiveness, reliability, clean energy, community engagement, and an emphasis on conservation and demand management before building new generation.

Regional electricity planning and siting is a key feature of the LTEP. The cornerstone of regional electricity planning is an open exchange of information and engagement with municipalities, Aboriginal communities, stakeholders and members of the general public.

Improvements to the regional electricity planning processes will support implementation of the 2013 LTEP. As directed by the LTEP, regional plans will promote the principle of Conservation First while also considering other cost-effective solutions such as supply, transmission and distribution investments.

Changes introduced by the Ontario Energy Board in 2013 have enhanced the regional planning process by ensuring that transmitters, distributors and the Independent Electricity System Operator (IESO) work closely to identify solutions for regional electricity needs and by encouraging greater municipal involvement and public participation.

.../cont'd

To make sure your voices are heard, municipalities will need to actively participate in electricity planning and siting activities. There are 21 electricity regions in Ontario. Planning is already underway in 14 of the 21 regions and planning in your region will likely begin in 2016. This is your opportunity to work directly with the IESO, key electricity stakeholders and the public to contribute to planning and identify the right solutions for your municipality.

I encourage you to visit the IESO website at www.ieso.ca/Pages/Participate/Regional-Planning/default.aspx to learn more about upcoming regional planning processes. Please contact the local distribution company in your area to find out how your community can be involved in this process.

Municipal Energy Plans

In the 2013 LTEP, the province committed to putting conservation first. Putting conservation first means ensuring conservation is the first resource considered before building new generation and transmission facilities, wherever cost-effective. Conservation is the cleanest and cheapest energy resource and it offers consumers a way to reduce their energy bills.

To continue our efforts to put conservation first, our government is supporting local energy planning and engaging municipalities through the Municipal Energy Plan (MEP) program.

Launched in 2013, the MEP program supports municipalities' efforts to better understand their local energy needs, develop plans to meet their goals, and identify opportunities for energy efficiency and clean energy. MEPs can help municipalities:

- assess the community's energy use and greenhouse gas (GHG) emissions;
- identify opportunities to conserve, improve energy efficiency and reduce GHG emissions;
- consider impact of future growth and options for local clean energy generation; and
- support local economic development.

Ontario is accepting MEP applications on an ongoing basis for two funding streams:

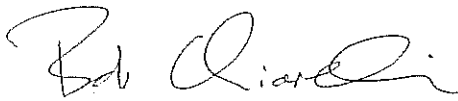
1. Development of a New Municipal Energy Plan: Successful applicants will receive 50 per cent of eligible costs, up to a maximum of \$90,000.
2. Enhancement of an Existing Energy Plan: Successful applicants will receive 50 per cent of eligible costs, up to a maximum of \$25,000.

.../cont'd

To complement the regional planning process in Greater Bruce/Huron, I would like to encourage Township of North Huron to apply to the MEP program. The program guidelines and application form are available at www.energy.gov.on.ca/en/municipal-energy/. Should you have any questions about the Municipal Energy Plan Program and the tools available to assist your municipality in applying, please contact Jennifer Block, Director, Conservation Programs and Partnerships Branch. Jennifer can be reached at 416-212-9267 or at jennifer.block@ontario.ca.


I believe that these two initiatives are great examples of the Ontario government's commitment to working with municipalities on energy planning.

Sincerely,

A handwritten signature in black ink, appearing to read "Bob Chiarelli". The signature is fluid and cursive, with the first name "Bob" and last name "Chiarelli" clearly distinguishable.

Bob Chiarelli
Minister

c: Serge Imbrogno, Deputy Minister, Ministry of Energy
Andrew Teliszewsky, Chief of Staff, Minister's Office
Kaili Sermat-Harding, Assistant Deputy Minister, Conservation and Renewable Energy Division, Ministry of Energy

Agenda
9.3
Dec 21/2015


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NOV 14 2015

CHAMPLAIN TOWNSHIP

November 16, 2015

The Honourable Yasir Naqi
Minister of Community Safety and
Correctional Services
25 Grosvenor Street, 18th Floor
Toronto, ON M7A 1Y6

RE: Review of the new OPP billing model

At its meeting held on November 11, 2015, Council for Champlain Township passed resolution 2015-438 requesting that the Minister of Community Safety and Correctional Services (MCSCS) review and reconsider the new OPP billing model and implement a more equitable formula including an in-depth review of the current expenditures in order to reduce the cost per household.

A copy of Council's resolution 2015-438 dated November 11, 2015 is attached for your consideration.

Yours truly,



Alison Collard
Clerk

cc: The Honourable Kathleen O. Wynne
The Honourable Charles Sousa
Gary McNamara, AMO President
Grant Crack, M.P.P. Glengarry-Prescott-Russell
Ontario Municipalities served by the OPP

Enc.

TOWNSHIP OF CHAMPLAIN

ITEM NO.	7.3.4
DATE	November 11, 2015
RESOLUTION NO.	2015-438

MOVED BY Troy Carkner Paul Emile Duval
 Jacques Lacelle Helen MacLeod
 Gérard Miner Pierre Perreault
 Normand Riopel Marc Séguin

SECONDED BY Troy Carkner Paul Emile Duval
 Jacques Lacelle Helen MacLeod
 Gérard Miner Pierre Perreault
 Normand Riopel Marc Séguin

WHEREAS the Minister of Community Safety and Correctional Services (MCSCS) announced at the August 2013 meeting of the Association of Municipalities of Ontario that, in response to municipal concerns, the OPP and the Ministry were developing a new, simplified billing model for OPP municipal police services;

WHEREAS this proposed new billing model would be based on principles of fairness and transparency with the intent to provide fair and transparent cost recovery;

WHEREAS the mandate to develop this new billing model did not include examination and review of expenditures in order to reduce the costs of OPP services per household;

WHEREAS the new billing model was implemented in 2015 and will be phased in over a three (3) year period;

WHEREAS the Township of Champlain's 2015 OPP Services invoice was \$1,387,765, an increase of \$167,249 over 2014;

WHEREAS the 2016 OPP invoice for Champlain Township increases another \$196,769 to a total of \$1,584,534;


ITEM NO.	7.3.4
DATE	November 11, 2015
RESOLUTION NO.	2015-438

BE IT RESOLVED THAT the Township of Champlain request that the Minister of Community Safety and Correctional Services (MCSCS) review and reconsider the new OPP billing model and implement a more equitable formula including an in-depth review of the current expenditures in order to reduce the cost per household.


BE IT FURTHER RESOLVED THAT this Resolution be forwarded the Premier of Ontario, Minister of Community Safety and Correctional Services, Ministry of Finance, AMO, Grant Crack, MPP Glengarry-Prescott-Russell, and to all municipalities serviced by the OPP.



Carried



**Carried
as amended**



Defeated

Gary J. Barton, Mayor

Ministry of Agriculture,
Food and Rural Affairs

Ministère de l'Agriculture, de
l'Alimentation et des Affaires rurales

Office of the Parliamentary Assistant

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December 16, 2015

Neil Vincent
Reeve
Township of North Huron
kadams@northhuron.ca

Dear Reeve Vincent:

I am writing to you regarding the recent release of our government's report, *2015 Rural Roadmap: The Path Forward for Ontario*. Building on the valuable input we have received from rural stakeholders this report outlines key government priorities and highlights the progress made in Ontario since the original report was issued in 2014. It also identifies additional initiatives impacting rural Ontario and sets the stage for ongoing consultations and engagement with rural Ontarians.

Ontario is committed to creating conditions where the province's rural municipalities, businesses and regional economies can grow and prosper. That is why Ontario is:

- **Investing in infrastructure** –, approximately \$15 billion has been committed through the Moving Ontario forward Fund to support investments in roads, bridges, transit and other critical infrastructure in communities outside of the Greater Toronto and Hamilton Area.
- **Improving rural health care**- the Telehomecare Expansion Project is reducing the need for rural patients with chronic health conditions to travel to receive health care. The project helps patients manage their health using remote monitoring technology with the support of specially trained nurses. As of March 31, 2015, more than 5,000 patients with congestive heart failure and chronic obstructive pulmonary disease have benefited from the program.
- **Helping youth to develop skills for success** - as part of Ontario's renewed Youth Jobs Strategy, the new Youth Job Connection program offers paid pre-employment workshops, job placement opportunities and mentorship to youth between the ages of 15 and 29, who are unemployed, in school, or in training. The program also offers part-time after-school and summer job opportunities to high-school students between the ages of 15 and 18, facing challenging life circumstances.

.../2

- **Supporting Aboriginal people in rural Ontario** - \$25 million has been committed through the Aboriginal Economic Development Fund, to support Aboriginal businesses and communities over the next three years.

Thanks to the roadmap Ontario better understands how to provide rural communities with the tools they need to succeed. These tools help to support good jobs, attract investment, and ensure that rural Ontario continues to be a vital part of the Ontario economy.

The 2015 Rural Roadmap report can be viewed online here:

www.omafra.gov.on.ca/english/rural/roadmap.html

Thank you for your contribution to this effort.

Sincerely,

Original signed by

Arthur Potts
Parliamentary Assistant



Good Things Grow in Ontario
À bonne terre, bons produits

Agenda
12.1
Dec. 21/2015

THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON

BY-LAW NO. 85-2015

Being a by-law to adopt a Municipal Design Standards for Storm Drainage, Storm Water Management and Lot Grading to regulate all new development and redevelopment projects for the Township of North Huron.

WHEREAS the Municipal Act, 2001, as amended permits the Councils of all municipalities to enter into certain agreements;

AND WHEREAS Council is desirous to establish Municipal Design Standards for Storm Drainage, Storm Water Management and Lot Grading to regulate all new development and redevelopment projects;

NOW THEREFORE, the Council of the Corporation of the Township of North Huron **ENACTS** the following:

1. The Reeve and Clerk to sign, on behalf of Council, are hereby empowered to sign and execute all documents necessary to empower this by-law;
2. That the Storm Water Management Policy be and is hereby adopted as attached hereto, and designated as Schedule A to this By-law.
3. That this By-law shall come into force and takes effect on the day of the final passing Thereof and supercedes all former by-laws enacted under the Authority of this Act.

READ A FIRST AND SECOND TIME THIS 21ST DAY OF DECEMBER, 2015.

READ A THIRD TIME AND PASSED THIS 21ST DAY OF DECEMBER, 2015.

CORPORATE SEAL

Neil G. Vincent, Reeve

Kathy Adams, Director of
Corporate Services/Clerk

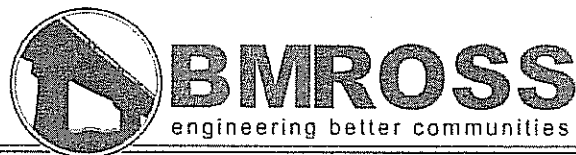
SCHEDULE A
Of
BY-LAW NO. 85 -2015

**Municipal Design Standards for Storm Drainage, Storm Water Management
and Lot Grading to regulate all new development and redevelopment projects
for the Township of North Huron**

1. For all new development and redevelopment projects with the Township of North Huron, the post-development storm water outflow from the subject property shall NOT exceed the pre-development storm water outflow, for all storm conditions up to and including the 100 year return period rainfall event.
2. The Proponent shall have a storm water management plan prepared by a qualified professional engineer. This plan shall include a detailed storm water management system design and shall address storm water quality and quantity. This plan and detailed design shall be submitted to the Township for approval and this approval must be obtained prior to any development, redevelopment, or construction of any kind taking place on the subject site. The Township may establish a fee for the review and approval of the plan and the design.
3. After the Township approval of the plan and the system design has been obtained, the Proponent shall proceed to have the plan implemented and the system installed in accordance with the approved documents. The professional engineer responsible for the design must certify this installation as to conformance with the approved documents.
4. The Clerk and / or Chief Building Official in conjunction with the Drainage Superintendent, shall enforce this Policy and shall deal with submissions made under it in conjunction with development and redevelopment projects; however, Council reserves the right to modify or completely waive this requirement for any project, due to site specific circumstance.

MUNICIPALITY OF NORTH HURON

MUNICIPAL DESIGN STANDARDS
FOR
STORM DRAINAGE, STORMWATER MANAGEMENT
AND LOT GRADING



MUNICIPALITY OF NORTH HURON

MUNICIPAL DESIGN STANDARDS
FOR
STORM DRAINAGE, STORMWATER MANAGEMENT
AND LOT GRADING

July 20, 2010

B. M. ROSS AND ASSOCIATES LIMITED
Consulting Engineers
62 North Street
Goderich, Ontario
N7A 2T4

File No. 06224

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SECTION A – STORM DRAINAGE AND STORMWATER MANAGEMENT

1.0 DRAINAGE POLICIES

1.1 Application

These drainage policies will apply to all development or redevelopment requiring site plans or other planning approvals. Where the Maitland Valley Conservation Authority (MVCA) determines the development is in a regulation area or they have an interest in the development, their guidelines and policies shall apply.

1.2 Drainage Objectives

The Municipality of North Huron has set the following objectives for the management of storm drainage within its boundaries:

- Reduce to acceptable levels, the potential risk of health hazards, loss of life and property damage from flooding.
- Reduce to acceptable levels, the incidence of inconvenience caused by surface ponding and flooding.
- Ensure that any development or redevelopment minimizes the impact of change to the groundwater regime; increased pollution; increased erosion or increased sediment transport, especially during construction; and impact to surrounding lands and areas of existing development.
- Maintain, where applicable, any natural stream channel geometry insofar as it is feasible while achieving the above objectives.

2.0 ATTAINMENT OF DRAINAGE OBJECTIVES

2.1 Major and Minor Systems

In general, the Municipality of North Huron supports the concept of drainage having two separate and distinct components – the minor drainage system and the major drainage system. The minor system comprises swales, street gutters, ditches, catchbasins and storm sewers. The major system comprises the natural streams and valleys and man-made channels, roads, or other overland conveyance systems.

2.2 Run-off Quality Control

The Municipality requires developers, contractors and builders to plan and execute their operations so as to minimize sediment and debris pickup and transport to water bodies. The degree of control and methods used must meet the regulations and guidelines of the MOE, MNR, MTO, and local conservation authorities. The Municipality will expect all erosion control works to be properly maintained throughout the duration of the project.

2.3 Master Drainage Plans

The Municipality requires a Master Drainage Plan for all proposed urban developments. The primary purpose of the Master Drainage Plan is to define the effects of urban development and to determine the solution that is compatible with the objectives for the watershed.

2.4 Conservation Authority Criteria

In the design of new drainage systems within areas regulated by the Maitland Valley Conservation Authority (MVCA), the developer's Consulting Engineer will be required to follow the most recent edition of the Authority's Stormwater Management Policies and Technical Guidelines.

3.0 MAJOR SYSTEM

3.1 Hazard Lands and Floodlines

The Municipality of North Huron requires that Hazard Lands be clearly defined on all watersheds and that no development other than necessary access or services be located herein. The Municipality also requires that the floodplains that would result from the 1:100 and Regional storms be defined for predevelopment and post development conditions. Consultation with the MVCA will be necessary when dealing with Hazard Lands.

3.2 Detention Ponds

Detention Ponds shall be design so as to minimize any adverse effects to the environment as well as ensuring the safety of local residents. Unless noted otherwise, detention ponds are to be designed in accordance with the Ministry of the Environment Stormwater Management Planning and Design Manual (March 2003), or the latest edition.

4.0 MINOR SYSTEM

4.1 Watershed Area

The watershed area shall be determined from the contour plans and shall include all areas that naturally drain into the system. Fringe areas not accommodated in adjacent drainage systems, and any areas which may become tributary by reason of regrading.

4.2 Storm Drainage Plans

External Areas

A plan shall be prepared to a scale dependent on the size of the watershed area, to show the nature of the drainage of the lands surrounding the development site. The area to be developed and all existing contours used to justify the design shall be clearly shown. This plan shall be prepared and submitted to the Municipality's Engineer at the functional report stage.

Internal Drainage Plan

All internal drainage plans shall be prepared and shall include all streets, blocks, lots and easements. The proposed storm sewer system shall be shown on this plan with all manholes and the area contributing to each manhole shall be clearly outlined on the plan. The area in hectares and the run-off coefficient shall be shown within the contributing area.

In determining the contributing area to each storm sewer structure, the proposed lot grading must be considered to maintain consistency in the design.

The length, size, and grade of each section of the minor system shall also be shown on the storm drainage plan. Arrows should depict the overland flow route and the extent of flooding from the major storm.

5.0 HYDRAULIC DESIGN

5.1 Design Levels

The system of street gutters, catchbasins, storm sewers or open ditches, where permitted, shall be designed for the 1:5 year storm. Culverts or sewers crossing major County roads or Provincial highways shall be designed and approved in accordance with the requirements of the Huron County Highways Department or the Ministry of Transportation, respectively.

5.2 Rational Method

In general, the Rational Method shall be used for the sizing of the minor sewer system at the final design stage. Calculations based on a hydrologic simulation model are required for systems serving large areas or involving treatment and/or storage systems.

5.3 Stormwater Management Report

Hydrologic studies should describe the model parameters and criteria for their selection as well as input and output data. The Consulting Engineer has the responsibility for the computations, and the Municipality's Engineer shall check the main assumptions and the input data. All information required for this verification shall be submitted with the hydrologic computations. Copies of the report, where required, shall be provided to the MVCA and MOE for approval purposes.

Each report shall include a section outlining the following:

- Run-off Quantity Control
 - Address the impact of the minor and major storm as required in these guidelines for both pre development and post development regimes.

- Run-off Quality Control
 - Address best management practices proposed to achieve desired treatment.
 - Make reference to MOE Stormwater Management Planning and Design manual.
- Erosion and Sediment Control Plan
 - Provide comments and detail on a Site Plan or a separate plan as part of the submission.
- Major System/Overland Flow Routes
 - Provide extent of flood for the Major Storm or Site Plan
 - Show major storm route
 - Comment on a right to access of major storm routes based on land ownership on adjacent lands
- Maintenance Considerations
 - Address ownership and obligation for maintenance
 - A maintenance manual outlining maintenance tasks and frequency of maintenance activities shall be provided as part of the Stormwater Management Report process

6.0 STORM SEWER DESIGN

The requirements for storm sewer design shall be in accordance with the latest edition of the Ministry of the Environment Design Guidelines, as summarized below.

6.1 Rainfall Intensity Data

Rainfall intensity data to be used in storm sewer design shall be the most current data provided by Environment Canada for the Goderich area.

6.2 Design Storm Events

a) Rational Method

Stormwater run-off rates to be computed using the Goderich area I.D.F. curve information (Appendix 'A').

b) Hydrologic Simulation Models

Stormwater run-off rates to be computed using the SCS Type II distribution for the 6 hour storm unless otherwise required by external review agencies (MVCA or MTO, etc.).

6.3 Run-off or Imperviousness Coefficients

Run-off coefficients to be used in storm sewer design with the Rational Method shall be based upon soil types, slope, and initial moisture conditions within the following ranges:

Asphalt, concrete, roof areas	0.90 – 1.00
Grassed areas, parkland, agricultural	0.15 – 0.35
Commercial	0.75 – 0.85
Industrial	0.65 – 0.75
Residential:	
Single Family	0.40 – 0.45
Semi-detached	0.45 – 0.60
Row housing, Town housing	0.50 – 0.70
Apartments	0.60 – 0.75
Institutional	0.40 – 0.75

A ten minute entry time at the head of the system must be utilized unless large external drainage areas exist. (In this case, separate time of concentration calculations should be provided).

6.4 Pipe Capacities

Manning's Formula shall be used in determining the capacity of all storm sewers. The capacity of the sewer shall be determined on the basis of the pipe flowing full.

The value of the roughness coefficient 'n' used in the Manning's Formula shall be as follows:

- (a) Concrete/Plastic pipe all sizes 0.013
- (b) Corrugated Steel (culverts only) 0.024

6.5 Flow Velocities

Minimum → 0.80 m/s
Maximum → 6.00 m/s

6.6 Minimum Sizes

Minimum pipe size for storm sewers and catchbasin leads shall be 300 mm.

6.7 Minimum Grades

Regardless of flow velocities obtained, the minimum design grades for pipe storm sewer shall be as follows:

Sewer Size (mm)	Minimum Slope in Metres Per 100 Metres
300	0.22
350	0.17
375	0.15
400	0.14
450	0.12
525	0.10
600	0.08
675	0.067
750	0.058
900	0.046

6.8 Minimum Cover

The minimum cover to the top outside pipe barrel of a shallow storm sewer system shall in no case be less than 1.3 metres from the centerline of the roadway.

6.9 Location

Any storm sewers within road allowances shall be located as shown on the standard Municipality of North Huron road cross section drawings (Appendix 'C').

6.10 Limits

All sewers shall be terminated at the development limits when external drainage areas are considered in the design. Suitable provision shall be provided to allow for the future extension of the sewer (i.e., maintenance hole knock-outs, sewer stubs, etc.).

6.11 Sewer Alignment

All storm sewers shall be laid in a straight line between manholes unless radial pipe has been selected for design purposes.

6.12 Pipe Crossings

A minimum clearance of 0.20 metres shall be provided between the outside of all pipes barrels at all points of crossing. In the event of watermain crossing, Ministry of the Environment separation distances shall apply.

In cases where the storm sewer crosses a recent utility trench at an elevation higher than the elevation of the utility, a support system shall be designed to prevent settlements of the storm sewer, or alternatively the utility trench is to be excavated and backfilled with compacted crushed stone or concrete to adequately support the storm sewer. When the storm sewer passes under an existing utility, adequate support shall construction to prevent damage to that utility. In either case, the support system shall meet the minimum requirements provided by the utility company.

6.13 Changes in Pipe Size

No decrease of pipe size from a larger upstream pipe to a smaller downstream size will be allowed regardless of the increase in grade.

6.14 Sewer Pipe Materials

- a) Concrete Sewer Pipe (Rigid)
 - 150 mm to 375 mm Class 3
 - 375 mm or greater as specified in the tender form
- b) Polyvinyl Chloride (PVC) Pipe (Flexible)
 - Class SDR35 or Class V (320 kPa)
 - Annular ribbed profile for ribbed pipe
- c) Polyethylene Sewer Pipe (Flexible) – CSA certified Sewer Class to B 182.6
 - 150 mm to 600 mm
 - Smooth inner wall, annular corrugated profile (320 kPa), 15 PSI bell and spigot joints shall have elastomeric gaskets (CSA certified to B 182.6)

6.15 Pipe Bedding

The class of pipe and the type of bedding shall be selected to suit loading and proposed construction conditions. Details and types of bedding are illustrated in OPS Drawing 802.03.

6.16 Backfill for Sewers

Backfill for sewers shall be in accordance with OPSD 803.04.

7.0 MANHOLES

7.1 Location

Manholes shall be located at each change in alignment, grade or pipe material, at all pipe junctions and at intervals along the pipe to permit entry for maintenance to the sewer.

7.2 Maximum Spacing of Manholes

Manhole spacing shall be as per MOE Design Guidelines as follows:

Pipe Size	Maximum MH Spacing
Up to 450 mm	120 m
500 and greater	150 m

7.3 Manhole Types

Manholes may be constructed of precast or poured concrete. The standard manhole details as shown on the OPS Drawings shall be used for manholes. In cases where the standard drawings are not applicable, the manholes shall be individually designed and detailed.

Precast manholes shall conform to ASTM specifications C-478 M latest revision.

A reference shall be made on all profile drawings to the type and size of all storm manholes.

7.4 Manhole Design

- a) Safety gratings shall be provided in all manholes when the depth of the manhole exceeds 5.0 m.
- b) When the difference in elevation between the obvert of the inlet and outlet pipes exceeds 0.9 m, a drop structure shall be placed on the inlet pipe.
- c) All storm sewer manholes shall be benched in accordance with the OPS Drawings.

7.5 Grades for Manhole Frames and Covers

All manholes located within the traveled portion of a roadway shall have the rim elevation set flush to the base course of asphalt. Prior to the placement of the surface course asphalt the manhole frame shall be adjusted to the finished grade of asphalt. Steel adjusting rings will not be permitted. The concreting and setting of the frame and cover shall be in accordance with the details on the OPS Drawings. A maximum of 300 mm of modular rings shall be permitted on manhole in new subdivisions.

7.6 Head Losses Through Manholes

Suitable drops shall be provided across all manholes to compensate for the loss of energy due to the change in flow velocity and for the difference in the depth of flow in the sewers;

The minimum drops across manholes shall be as follows:

Change of Direction	Minimum Drop (mm)
1 to 45 degrees	30 mm
46 to 90 degrees	60 mm

8.0 CATCHBASINS

8.1 Location and Spacing

Catchbasins shall be generally located upstream of sidewalk crossings at intersections.

Double catchbasins shall normally be required when the catchbasin intercepts flow from more than one direction. Single catchbasins may be used in the case where the total length of drainage to the catchbasin does not exceed 95 metres, subject to the analysis of the major – minor system.

Rear lot catchbasins and connections shall be located as outlined in the lot grading criteria.

8.2 Catchbasin Types

Catchbasins must be of the precast type with full depth sumps, as shown on the OPS Drawing 705.010.

Special catchbasins and inlet structures shall be fully designed and detailed by the Consulting Engineer.

8.3 Catchbasin Connections

Type	Minimum Size of Connection	Minimum Grade of Connection
Single and Double Catchbasins	300 mm	1.0%
Rear Lot Catchbasin	250 mm	1.0%

8.4 Catchbasins Frame and Covers

The frame and cover for catchbasins shall be as detailed in the OPS Drawings 400.110.

9.0 INLETS, OUTFALLS AND SPECIAL STRUCTURES

9.1 Inlets

Inlet structures must be fully designed and detailed on the Engineering Drawings.

Gabions, rip rap or concrete shall be provided at all inlets to protect against erosion and to channelize flow to the inlet structure.

9.2 Outlets

The OPSD 804.030 standard headwall shall be used for all storm sewers up to 900 mm in diameter. For sewers over 900 mm in diameter, the OPSD 804.040 headwall shall be used. All headwalls shall be equipped with a grating over the outlet as per OPSD 804.050.

Suitable erosion protection, which may include gabions, rip rap, concrete or other erosion protection shall be provided to the satisfaction of the regulatory agencies at all outlets to prevent erosion of the watercourse and the area adjacent to the headwall.

9.3 Open Channels

The proposed criteria for an open channel shall be submitted to the Municipal Engineer for his approval. The Consulting Engineer shall be responsible for obtaining the approval from the MNR, MOE, and the Maitland Valley Conservation Authority, if the open channel concept is favourably considered.

The Maitland Valley Conservation Authority shall be consulted during initial project planning in regard to any potential watercourse alterations associated with the development proposal.

Watercourse alterations are subject to permitting requirements under the Authority's Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation (Ontario Regulation 147/06). Planned watercourse alterations may, in addition, be subject to other Agency requirements. (Fisheries and Oceans, Canada (DFO), MNR, Navigable Waters (Transport Canada), Drainage Act, etc.)

10.0 MAINTENANCE MANUAL

Prior to completion of the works a maintenance manual shall be provided. This manual shall address the obligations for maintenance, outline the appropriate tasks, and shall provide the frequency of maintenance measures required.

SECTION B – LOT GRADING

1.0 GENERAL

The lot grading of all lots and blocks in new subdivisions must be carefully monitored by the Consulting Engineer in order to provide sites that are suitable for the erection of buildings and to provide satisfactory drainage from all lands within the development.

2.0 LOT GRADING PLANS

All Lot Grading Plans for new development in the Municipality of North Huron shall be prepared in accordance with the criteria contained in this section and shall contain the following information and detail:

- Scale 1:500 (unless otherwise approved).
- All existing and proposed lot numbers and blocks.
- All proposed rear lot catchbasins, leads, top elevations and inverts.
- Location of service connections.
- Existing contours at maximum 0.5 m intervals.
- Existing and proposed elevations at lot corners.
- Specified house grades.
- Proposed road grades, length and elevations on all streets.
- Proposed elevations along the boundary of all blocks abutting single family and semi-detached lots in the subdivision.
- Direction of the surface run-off by means of arrows.
- All proposed easements required for registration.

3.0 LOT GRADING DESIGN

- 3.1 Generally, the front yards of all lots shall be graded to drain towards the street.
- 3.2 All boulevards are to be graded with a constant slope from the curb to the street limit. (Minimum slope to be 2.0 percent and the maximum slope to be 6.0 percent).
- 3.3 All rear yard drainage is to be directed away from the houses in defined swales which outlet at the curb or a catchbasin.
- 3.4 All lot surfaces shall be constructed to a minimum grade of 2.0 percent and a maximum grade of 12.0 percent.
- 3.5 The maximum slope on all embankments and terraces shall be 3:1 (4:1 preferred).
- 3.6 The maximum flow allowable to any side yard swale shall be that from two lots plus that from two adjacent lots.
- 3.7 The maximum number of rear lots contributing to a rear yard swale shall be that of four rear yards.
- 3.8 The maximum length of a rear yard swale between outlets shall be 90 metres. Where rear yard swales provide drainage for more than one lot, the swale must be located within a 4.0 metre drainage easement over the total length. Rear yard swales shall have a minimum slope of 1.5 percent.
- 3.9 Swales providing internal drainage from each lot shall have a minimum slope of 2.0 percent.

- 3.10 Minimum depth of any swale to be 150 mm.
- 3.11 Maximum depth of rear yard swales to be 500 mm.
- 3.12 Maximum depth of side yard swales to be 300 mm.
- 3.13 Maximum side slopes on any swale to be 3:1.
- 3.14 All drainage swales shall be located on the common lot line between adjacent lots.
- 3.15 Rear yard catchbasins and outlet pipes are to be located entirely on the same lot and shall be located 1.0 metres from the lot line.
- 3.16 The minimum driveway grade shall be 1.0 percent and the maximum grade permissible shall be 8.0 percent.

4.0 INDIVIDUAL LOT GRADING PLAN

Prior to application for a building permit, individual lot grading plans for each lot shall be prepared and shall be submitted to the Developer's Consulting Engineer for approval. These lot grading plans shall include the following:

1. Lot description including Registered Plan Number.
2. Dimensioned property limits and house location.
3. House type; normal, side split, back split, etc.
4. Finished floor elevation.
5. Finished garage floor elevation.
6. Finished and original grades over septic tile beds.
7. Finished basement floor elevation.
8. Top of foundation wall elevations (all locations).
9. Existing and proposed lot elevations.
10. Existing trees to be maintained.
11. Driveway location, width and proposed grades.
12. Arrows indicating the direction of all surface drainage and swales.
13. Location and elevation of swales.
14. Location of decks, porches and patios.
15. Location of terraces and retaining walls.
16. Location and type of any private sewage disposal systems, reserve areas and private wells.
17. Location of engineered fill (where required).
18. Lot grading certificate by Developer's Engineer in accordance with the subdivision agreement requirements.
19. In the case where the lot falls within the Conservation Authority's regulatory limit, the Conservation Authority shall be consulted in regard to any additional information provided on the plan.

4.1 Certification

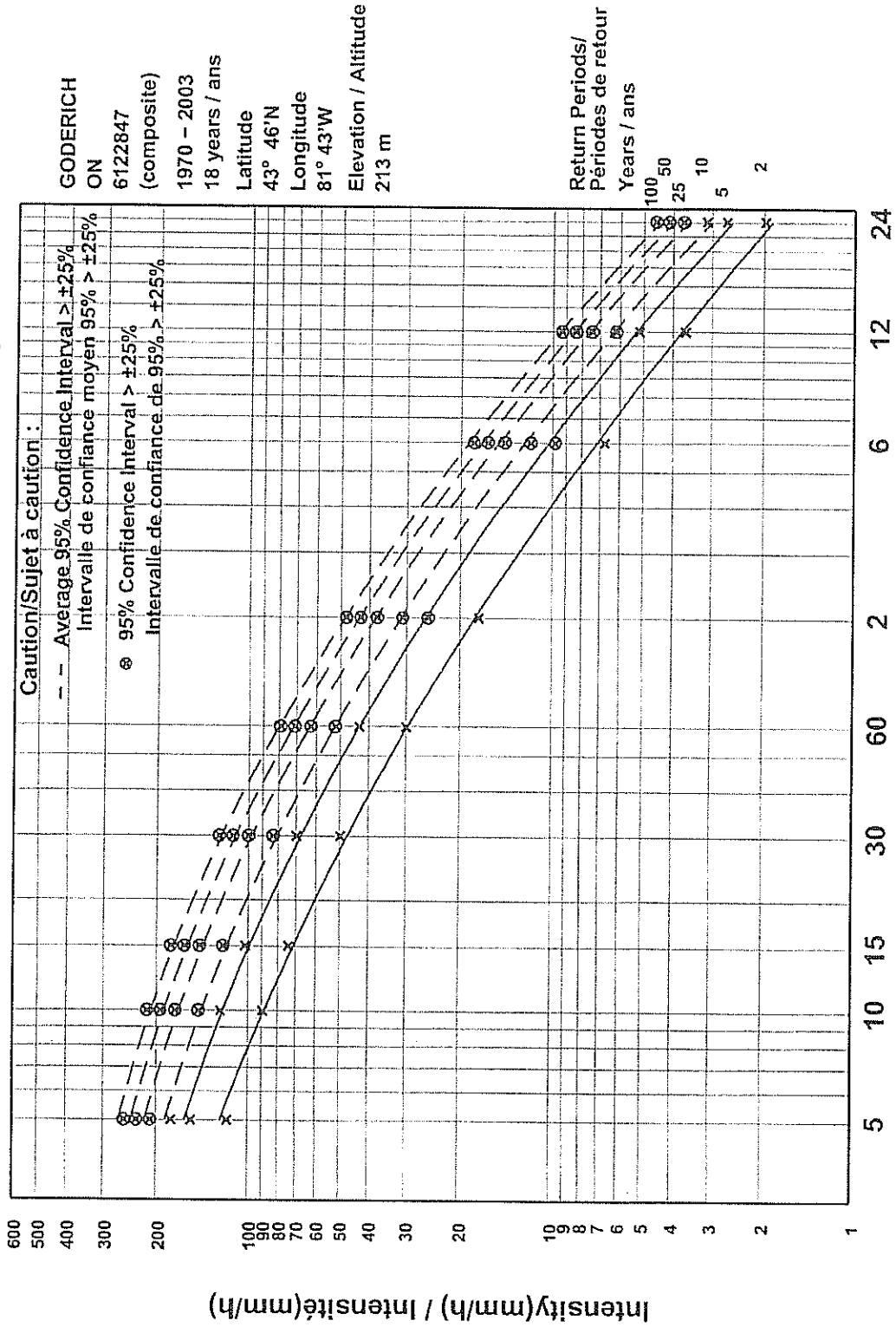
Prior to the release of any lot from the subdivision agreement, the Developer's Consulting Engineer shall provide certification to the Municipality of North Huron that the grading and drainage of the lot is in accordance with the approved lot grading and drainage plans.

APPENDIX 'A'
PRECIPITATION DATA

Short Duration Rainfall Intensity-Frequency Data

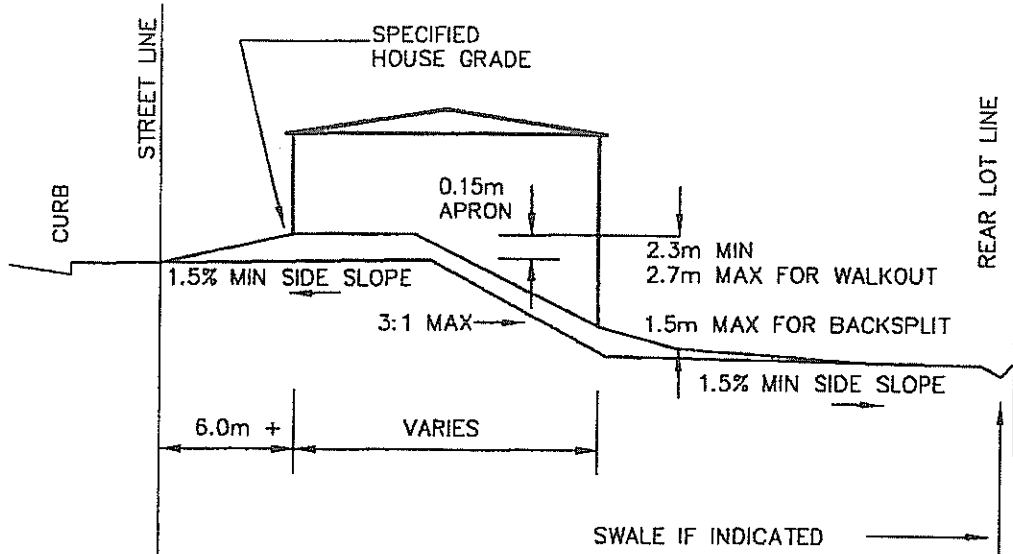
2010/04/13

Données sur l'intensité, la durée et la fréquence des chutes de pluie de courte durée

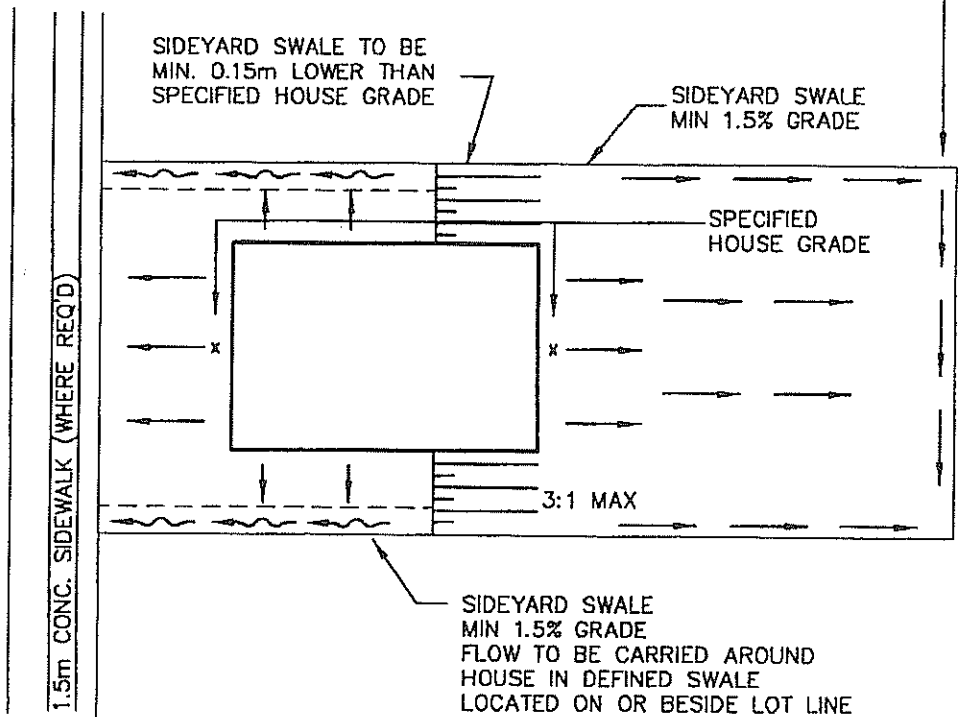


APPENDIX 'B'

LOT GRADING STANDARDS



ELEVATION



PLAN



BMROSS
engineering better communities

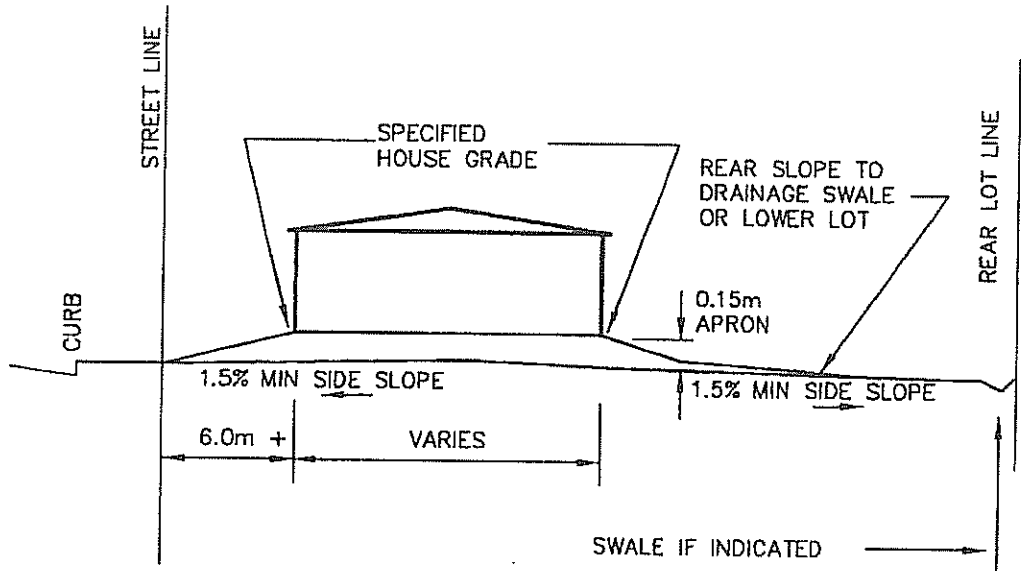
BMROSS STANDARD DRAWING

Typical Rear Lot Drainage
Backsplitt or Walkout

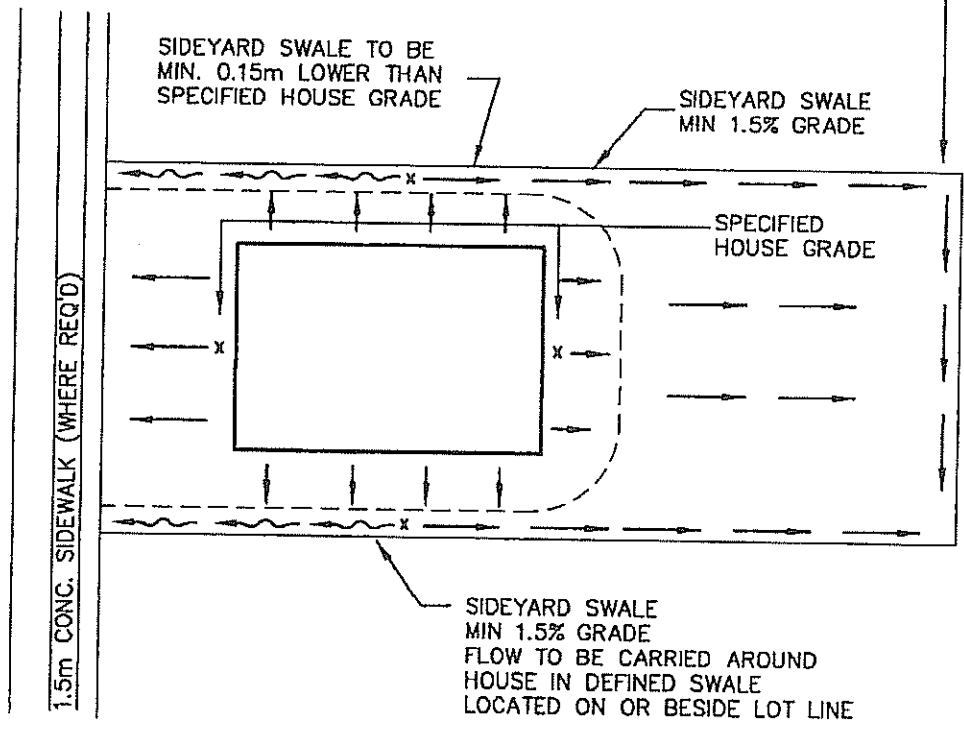
DATE OF REVISION - Jan, 2004

SCALE : N.T.S.

DRAWING No. 233



ELEVATION



PLAN



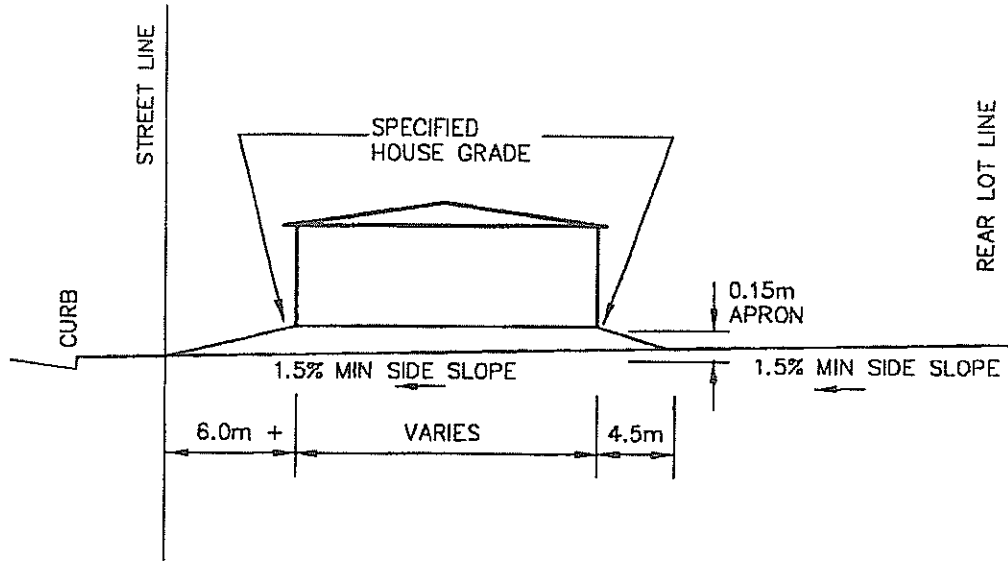
BMROSS STANDARD DRAWING

DATE OF REVISION - Jan, 2004

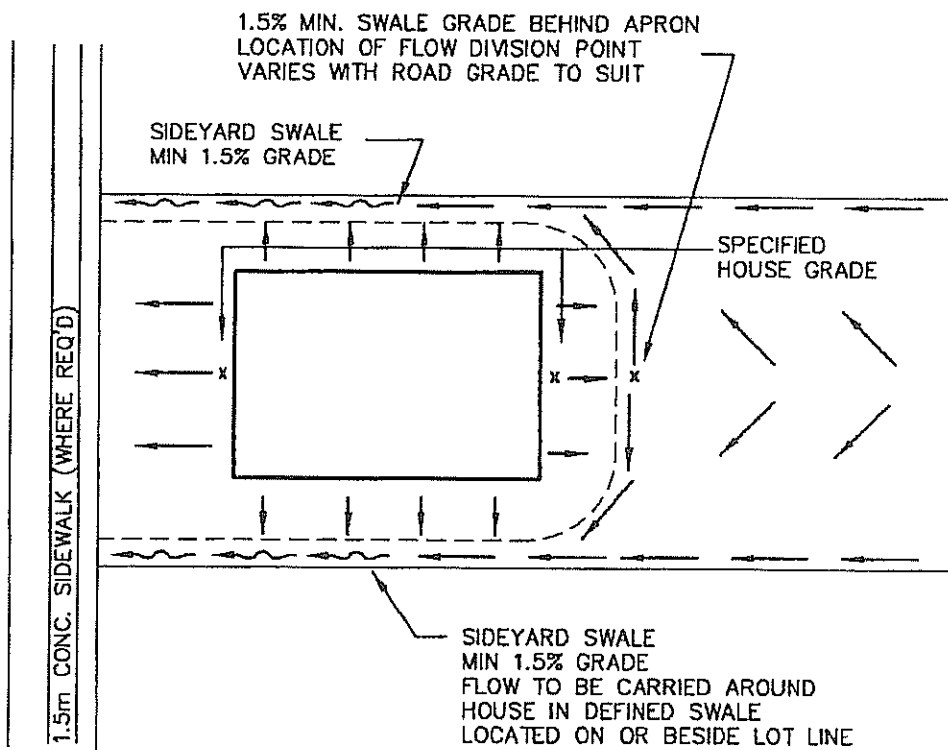
Typical Rear Lot Drainage

SCALE : N.T.S.

DRAWING No. 232



ELEVATION



PLAN



BMROSS
engineering better communities

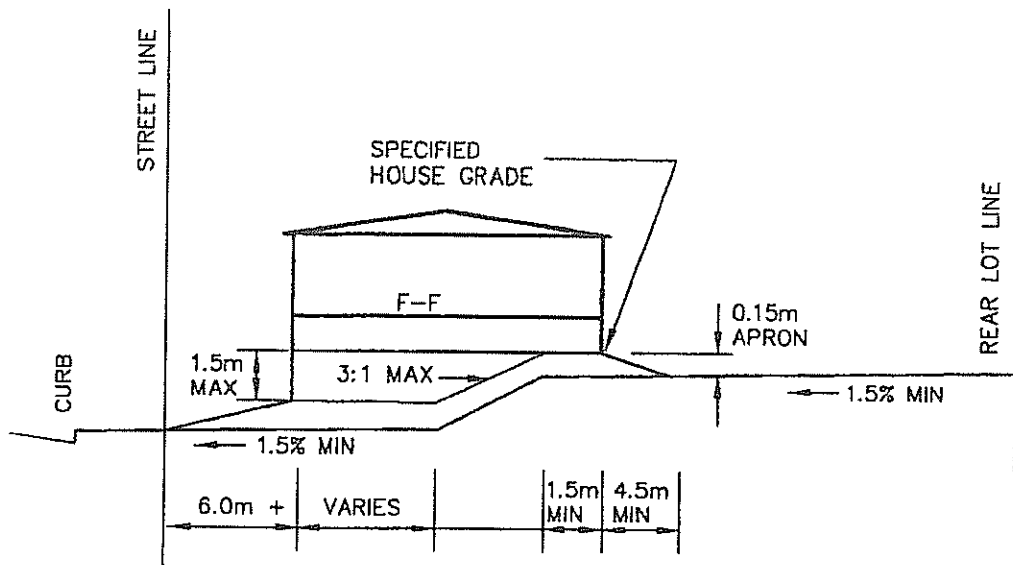
BMROSS STANDARD DRAWING

DATE OF REVISION - Jan, 2004

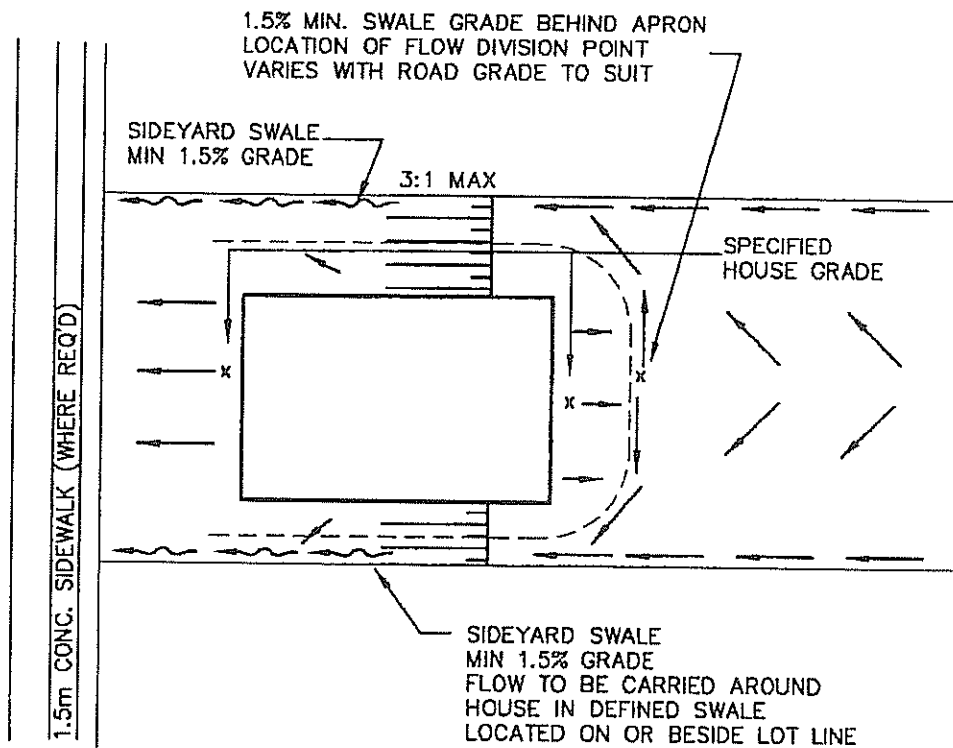
Typical Front Lot Drainage

SCALE : N.T.S.

DRAWING No. 230



ELEVATION



PLAN



BMROSS
engineering better communities

BMROSS STANDARD DRAWING

DATE OF REVISION - Jan, 2004

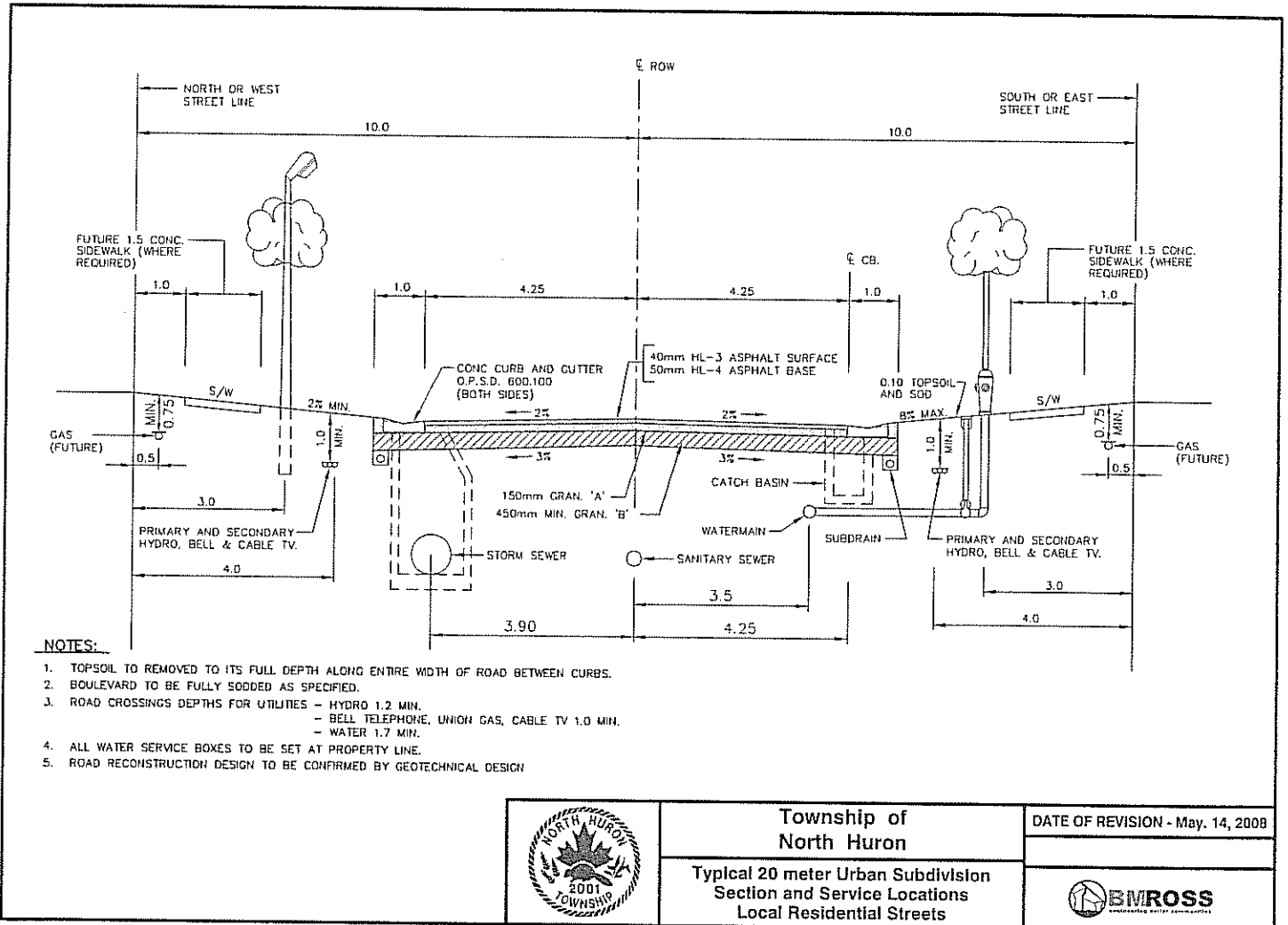
Front Split Lot Drainage

SCALE : N.T.S.

DRAWING No. 231

APPENDIX 'C'

**NORTH HURON
TYPICAL URBAN ROAD CROSS-SECTION**



Agenda
12.15
December

THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON

BY-LAW NO. 86-2015

Being a By-law to Amend By-law No. 39 (2012) A By-law to Provide
for the Regulation and Control of Traffic on the Highways of the
Township of North Huron

WHEREAS it is deemed necessary and expedient to regulate traffic on the highways of the Municipality;

AND WHEREAS Section 210, Paragraph 123 of the Municipal Act, R.S.O. 1990, c. M.45, as amended, permits Municipalities to pass By-laws for regulating traffic on the highways, subject to the provisions of the Highway Traffic Act;

AND WHEREAS the Council of the Corporation of the Township of North Huron deemed it expedient to pass such a by-law:

NOW THEREFORE the Council of the Corporation of the Township of North Huron enacts the following:

- 1. That Schedules A, F, G, H, J and K to By-law No. 39 (2012) A By-law to Provide for the Regulation and Control of Traffic on the Highways of the Township of North Huron be amended as follows -

Schedule A Parking Prohibited

- change John Street Both Sides Carling Terrace and East End
to John Street Both Sides From Carling Terrace to the End of the John St Cul-de-Sac In Front of Maitland River Elementary School

Schedule F Parking for the Physically Challenged

- add The Co-Operators One Parking Spot South
12 North Street West East of Front Entrance
- add M. W. Simpson Ltd. One Parking Space
152 Josephine Street West of Rear Entrance
- remove Wingham Public 131 John Street
School
- change North Huron Three Parking Spaces on
Municipal Office North Side of Laneway
274 Josephine Street between Police Station and
Library Opposite the
Police Station
to Alice Munro Public Three Parking Spaces
Library at West Side of Building

2. That this By-law shall come into force and effect upon its enactment.

READ A FIRST AND SECOND TIME THIS 21ST DAY OF DECEMBER, 2015.

READ A THIRD TIME AND PASSED THIS 21ST DAY OF DECEMBER, 2015.

CORPORATE SEAL

Reeve Neil G. Vincent

Clerk Kathy Adams

THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON
BY-LAW NO. 87-2015

*Hyndle
123
Dec 21 2015*

A BY-LAW TO AMEND SCHEDULE "B" and SCHEDULE "C"
OF BY-LAW NO. 54 (2007)
BEING A BY-LAW TO ADOPT AN EMERGENCY MANAGEMENT
PROGRAM FOR THE TOWNSHIP OF NORTH HURON

WHEREAS the Council of the Corporation of the Township of North Huron enacted By-law No. 54 (2007), being a By-law to Adopt an Emergency Management Program for the Township of North Huron;

AND WHEREAS the Council of the Township of North Huron desires to amend Schedule "B" and Schedule "C" of By-law No. 54 (2007);

AND WHEREAS the Council of the Township of North Huron deems it expedient to amend said Schedule;

NOW THEREFORE, the Council of the Corporation of the Township of North Huron ENACTS as follows:

1. That Schedule "B" of By-law No. 54 (2007) – "Community Emergency Management Co-ordinator and Alternates, and

That Schedule "C" of By-law No. 54 (2007) – "Community Emergency Program Committee

be hereby amended effective 21 December 2015.

READ A FIRST AND SECOND TIME THIS 21ST DAY OF DECEMBER 2015.

READ A THIRD TIME AND PASSED THIS 21ST DAY OF DECEMBER 2015.

CORPORATE SEAL

Reeve Neil G. Vincent

Clerk Kathy Adams

THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON
BY-LAW NO. 87-2015

Appendix B

Community Emergency Management Co-ordinator and Alternates

Primary

David Sparling,
Director of Fire & Emergency Services.

Alternates

Kathy Adams,
Director of Corporate Services/Deputy Clerk.

Tim Poole,
Chief Wingham Police Service

THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON
BY-LAW NO. 87-2015

Appendix C

Community Emergency Program Committee

The Committee of the Whole of Council acts as the Community Emergency Program Committee. The Committee meets on a monthly basis and emergency planning is a standing item on the agenda and is discussed at these meetings. The Committee consists of municipal Councillors, staff and invited guests.

Committee Members

Reeve Neil Vincent
Councillor James Campbell
Councillor Ray Hallahan
Councillor Bill Knott
Councillor Yolanda Ritsema-Teeninga
Councillor Trevor Seip
Councillor Brock Vodden
Sharon Chambers, CAO (Emergency Information Officer)
David Sparling, Director of Emergency & Fire Services (Community Emergency Management Coordinator (CEMC))
Kathy Adams, Clerk (Alternate CEMC)
Kelly Church, Director of Public Works
Pat Newson, Director of Recreation & Facilities
Donna White, Director of Finance
Tim Poole, Chief Wingham Police (Alternate CEMC)

All Committee Members are also members or alternate members of the Emergency Control Group.

PART LOT CONTROL BYLAW
THE CORPORATION OF THE TOWNSHIP OF NORTH HURON

*Approved
12/21/15
2015/12/21*

BY-LAW NUMBER 88- 2015

“Being a By-Law to exempt certain lands from Part Lot Control, in Registered Plan 451 being part of Block A on a street legally named Elm Street, Town of Wingham, in the Township of North Huron and the County of Huron.”

WHEREAS pursuant to subsection 50(7) of the Planning Act and pursuant to the application from Howick Homes Ltd. it is expedient to exempt from Part Lot Control certain lands being Part of Block A, Plan 451, Town of Wingham, in the Municipality of North Huron, in the County of Huron.

NOW THEREFORE, COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF NORTH HURON ENACTS AS FOLLOWS:

1. THAT Part of Block A, Plan 451, being Parts 1, 2, 3, 4, 5, 6, 7, 8, 9 and 10 on Reference Plan 22R- 6345, Town of Wingham, Township of North Huron, in the County of Huron, with frontage of 37.795 meters, is hereby exempted from Part Lot Control pursuant to subsection 50(7) of the Planning Act, which lands are zoned to permit townhouse dwelling units in accordance with the Zoning By-Law No. 18 - 2009, which zoned the lands R2-12 (Residential Medium Density-Special Zone).
2. THAT this By-Law comes into force and effect when it is approved by the County of Huron and will remain in effect until the 4th day of April, 2016 upon which date the By-Law is repealed.
3. THAT this By-Law be registered by and at the expense of the applicant.

READ A FIRST, SECOND THIS 21st day of December, 2015.

READ A THIRD TIME AND FINALLY PASSED THIS 21st day of December, 2015

Neil Vincent – Reeve
Township of North Huron

Kathy Adams – Clerk
Township of North Huron

Pursuant to County of Huron By-law 60-2015, this by-law, having met the criteria for Part Lot Control exemption, is hereby APPROVED under Section 50(7) of the Planning Act, RSO 1990, as amended.

Sandra Weber, Manager of Planning
County of Huron

Date

*Agenda
1/2
Dec 21/2015*

THE TOWNSHIP OF NORTH HURON

BY-LAW NO. 89-2015

**A By-law of the Township of North Huron
To confirm generally previous actions of the Council of the
Township of North Huron**

THEREFORE the Council of the Corporation of the Township of North Huron enacts as follows:

1. The actions of the Council of the Corporation of the Township of North Huron at its meeting on December 21 2015, be confirmed.
2. Execution by the Reeve and the Clerk of all Deeds, Instruments, and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal, to any such Deed, Instruments, or other Documents is hereby authorized and confirmed.
3. This By-law shall come into force and takes effect on the date of its final passing.

READ A FIRST AND SECOND TIME this 21st day of December, 2015.

READ A THIRD TIME AND FINALLY PASSED this 21st day of December, 2015.

Neil Vincent, Reeve

SEAL

Kathy Adams, Director of
Corporate Services/Clerk