

Part 2 of 2

of

*NORTH HURON
AGENDA*



TOWNSHIP OF NORTH HURON

REPORT

Item No. *6.2.4*

REPORT TO: Reeve Vincent and Council
 PREPARED BY: Kelly Church
 DATE: Febuary,1 2016
 SUBJECT: Report Staff Report – Minimum maintenance Standard
 ATTACHMENTS: Minimum Maintenance Standards for Municipal Highways 239/02

RECOMMENDATON:

THAT the Council of the Township of North Huron hereby receives the February 1st 2016 Minimum Maintenance Standards for Municipal Highways Ontario Regulation 239/02 for information purposes;

AND FURTHER THAT Council approves the adoption of the Minimum Maintenance Standards for Municipal Highways within the Township of North Huron;

AND FURTHER THAT the Clerk is directed to prepare a by-law to adopt the Minimum Maintenance Standards for Municipal Highways as outlined in the Ontario Regulation 239/02 at the February 15, 2016 Council meeting.

DISCUSSION:

Currently the Township of North Huron does not have a Minimum Maintenance Standard for Highways within the boundaries of the Township. The Director of Public Works is requesting the Township adopt the Ontario Regulation 239/02 in reference to Minimum Maintenance Standards for Municipal Highways.

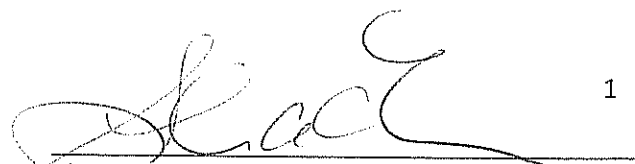
By adopting this Ontario Regulation there will be a bench mark to what the minimum standard is on our current network of highways.

RELATIONSHIP TO STRATIGIC PLAN:

This new policy fits the Township’s goal that:” our community is healthy and safe”.

REVIEWED BY (INITIAL)

CAO _____ Clerk _____ Treasurer _____ Dir of PW _____ Chief Operator _____ Dir of Rec & Fac _____
 Fire Chief _____ Police Chief _____ Other _____



 Sharon Chambers, CAO

ONTARIO REGULATION 239/02

MINIMUM MAINTENANCE STANDARDS FOR MUNICIPAL HIGHWAYS

Consolidation Period: From January 25, 2013 to the e-Laws currency date.

Last amendment: O. Reg. 47/13.

This Regulation is made in English only.

Definitions

1. (1) In this Regulation,

“cm” means centimetres;

“day” means a 24-hour period;

“ice” means all kinds of ice, however formed;

“motor vehicle” has the same meaning as in subsection 1 (1) of the *Highway Traffic Act*, except that it does not include a motor assisted bicycle;

“non-paved surface” means a surface that is not a paved surface;

“Ontario Traffic Manual” means the Ontario Traffic Manual published by the Ministry of Transportation, as amended from time to time;

“paved surface” means a surface with a wearing layer or layers of asphalt, concrete or asphalt emulsion;

“roadway” has the same meaning as in subsection 1 (1) of the *Highway Traffic Act*;

“shoulder” means the portion of a highway that provides lateral support to the roadway and that may accommodate stopped motor vehicles and emergency use;

“snow accumulation” means the natural accumulation of any of the following that, alone or together, covers more than half a lane width of a roadway:

1. Newly-fallen snow.
2. Wind-blown snow.
3. Slush;

“substantial probability” means a significant likelihood considerably in excess of 51 per cent;

“surface” means the top of a roadway or shoulder;

“weather” means air temperature, wind and precipitation. O. Reg. 239/02, s. 1 (1); O. Reg. 23/10, s. 1 (1); O. Reg. 47/13, s. 1.

(2) For the purposes of this Regulation, every highway or part of a highway under the jurisdiction of a municipality in Ontario is classified in the Table to this section as a Class 1, Class 2, Class 3, Class 4, Class 5 or Class 6 highway, based on the speed limit applicable to it and the average annual daily traffic on it. O. Reg. 239/02, s. 1 (2).

(3) For the purposes of subsection (2) and the Table to this section, the average annual daily traffic on a highway or part of a highway under municipal jurisdiction shall be determined,

(a) by counting and averaging the daily two-way traffic on the highway or part of the highway; or

(b) by estimating the average daily two-way traffic on the highway or part of the highway. O. Reg. 239/02, s. 1 (3); O. Reg. 23/10, s. 1 (2).

(4) For the purposes of this Regulation, a municipality is deemed to be aware of a fact if, in the absence of actual knowledge of the fact, circumstances are such that the municipality ought reasonably to be aware of the fact. O. Reg. 23/10, s. 1 (3).

TABLE
CLASSIFICATION OF HIGHWAYS

Average Annual Daily Traffic (number of motor vehicles)	Posted or Statutory Speed Limit (kilometres per hour)						
	91 - 100	81 - 90	71 - 80	61 - 70	51 - 60	41 - 50	1 - 40
15,000 or more	1	1	1	2	2	2	2
12,000 - 14,999	1	1	1	2	2	3	3
10,000 - 11,999	1	1	2	2	3	3	3
8,000 - 9,999	1	1	2	3	3	3	3
6,000 - 7,999	1	2	2	3	3	3	3
5,000 - 5,999	1	2	2	3	3	3	3
4,000 - 4,999	1	2	3	3	3	3	4
3,000 - 3,999	1	2	3	3	3	4	4
2,000 - 2,999	1	2	3	3	4	4	4
1,000 - 1,999	1	3	3	3	4	4	5
500 - 999	1	3	4	4	4	4	5
200 - 499	1	3	4	4	5	5	5
50 - 199	1	3	4	5	5	5	5
0 - 49	1	3	6	6	6	6	6

O. Reg. 613/06, s. 1.

Application

2. (1) This Regulation sets out the minimum standards of repair for highways under municipal jurisdiction for the purpose of clause 44 (3) (c) of the Act. O. Reg. 288/03, s. 1.

(2) Revoked: O. Reg. 23/10, s. 2.

(3) This Regulation does not apply to Class 6 highways. O. Reg. 239/02, s. 2 (3).

MINIMUM STANDARDS

Patrolling

3. (1) The minimum standard for the frequency of patrolling of highways to check for conditions described in this Regulation is set out in the Table to this section. O. Reg. 23/10, s. 3 (1).

(2) If it is determined by the municipality that the weather monitoring referred to in section 3.1 indicates that there is a substantial probability of snow accumulation on roadways, ice formation on roadways or icy roadways, the minimum standard for patrolling highways is, in addition to that set out in subsection (1), to patrol highways that the municipality selects as representative of its highways, at intervals deemed necessary by the municipality, to check for such conditions. O. Reg. 47/13, s. 2.

(3) Patrolling a highway consists of observing the highway, either by driving on or by electronically monitoring the highway, and may be performed by persons responsible for patrolling highways or by persons responsible for or performing highway maintenance activities. O. Reg. 23/10, s. 3 (1).

(4) This section does not apply in respect of the conditions described in section 10, subsections 11 (0.1) and 12 (1) and section 16.1. O. Reg. 23/10, s. 3 (1).

TABLE
PATROLLING FREQUENCY

Class of Highway	Patrolling Frequency
1	3 times every 7 days
2	2 times every 7 days
3	once every 7 days
4	once every 14 days
5	once every 30 days

O. Reg. 239/02, s. 3, Table; O. Reg. 23/10, s. 3 (2).

Weather monitoring

3.1 (1) From October 1 to April 30, the minimum standard is to monitor the weather, both current and forecast to occur in the next 24 hours, once every shift or three times per calendar day, whichever is more frequent, at intervals determined by the municipality. O. Reg. 47/13, s. 3.

(2) From May 1 to September 30, the minimum standard is to monitor the weather, both current and forecast to occur in the next 24 hours, once per calendar day. O. Reg. 47/13, s. 3.

Snow accumulation

4. (1) The minimum standard for addressing snow accumulation is,

- (a) after becoming aware of the fact that the snow accumulation on a roadway is greater than the depth set out in the Table to this section, to deploy resources as soon as practicable to address the snow accumulation; and
- (b) after the snow accumulation has ended, to address the snow accumulation so as to reduce the snow to a depth less than or equal to the depth set out in the Table within the time set out in the Table,
 - (i) to provide a minimum lane width of the lesser of three metres for each lane or the actual lane width, or
 - (ii) on a Class 4 or Class 5 highway with two lanes, to provide a total width of at least five metres. O. Reg. 47/13, s. 4.

(2) If the depth of snow accumulation on a roadway is less than or equal to the depth set out in the Table to this section, the roadway is deemed to be in a state of repair with respect to snow accumulation. O. Reg. 47/13, s. 4.

(3) For the purposes of this section, the depth of snow accumulation on a roadway may be determined in accordance with subsection (4) by a municipal employee, agent or contractor, whose duties or responsibilities include one or more of the following:

1. Patrolling highways.
2. Performing highway maintenance activities.
3. Supervising staff who perform activities described in paragraph 1 or 2. O. Reg. 47/13, s. 4.

(4) The depth of snow accumulation on a roadway may be determined by,

- (a) performing an actual measurement;
- (b) monitoring the weather; or
- (c) performing a visual estimate. O. Reg. 47/13, s. 4.

(5) For the purposes of this section, addressing snow accumulation on a roadway includes, but is not limited to,

- (a) plowing the roadway;
- (b) salting the roadway;
- (c) applying abrasive materials to the roadway; or

(d) any combination of the methods described in clauses (a), (b) and (c). O. Reg. 47/13, s. 4.

(6) This section does not apply to that portion of the roadway designated for parking. O. Reg. 47/13, s. 4.

TABLE
SNOW ACCUMULATION

Class of Highway	Depth	Time
1	2.5 cm	4 hours
2	5 cm	6 hours
3	8 cm	12 hours
4	8 cm	16 hours
5	10 cm	24 hours

O. Reg. 47/13, s. 4.

Ice formation on roadways and icy roadways

5. (1) The minimum standard for the prevention of ice formation on roadways is doing the following in the 24-hour period preceding an alleged formation of ice on a roadway:

1. Monitor the weather in accordance with section 3.1.
2. Patrol in accordance with section 3.
3. If the municipality determines, as a result of its activities under paragraph 1 or 2, that there is a substantial probability of ice forming on a roadway, treat the roadway to prevent ice formation within the time set out in the Table to this section, starting from the time that the municipality determines is the appropriate time to deploy resources for that purpose. O. Reg. 47/13, s. 5.

(2) If the municipality meets the minimum standard set out in subsection (1) and, despite such compliance, ice forms on a roadway, the roadway is deemed to be in a state of repair until the earlier of,

- (a) the time that the municipality becomes aware of the fact that the roadway is icy; or
- (b) the applicable time set out in the Table to this section for treating the roadway to prevent ice formation expires. O. Reg. 47/13, s. 5.

(3) The minimum standard for treating icy roadways after the municipality becomes aware of the fact that a roadway is icy is to treat the icy roadway within the time set out in the Table to this section, and an icy roadway is deemed to be in a state of repair until the applicable time set out in the Table for treating the icy roadway expires. O. Reg. 47/13, s. 5.

(4) For the purposes of this section, treating a roadway means applying material to the roadway, including but not limited to, salt, sand or any combination of salt and sand. O. Reg. 47/13, s. 5.

TABLE
ICE FORMATION PREVENTION AND ICY ROADWAYS

Class of Highway	Time
1	3 hours
2	4 hours
3	8 hours
4	12 hours
5	16 hours

O. Reg. 47/13, s. 5.

Potholes

6. (1) If a pothole exceeds both the surface area and depth set out in Table 1, 2 or 3 to this section, as the case may be, the minimum standard is to repair the pothole within

the time set out in Table 1, 2 or 3, as appropriate, after becoming aware of the fact. O. Reg. 239/02, s. 6 (1).

(2) A pothole is deemed to be in a state of repair if its surface area or depth is less than or equal to that set out in Table 1, 2 or 3, as appropriate. O. Reg. 239/02, s. 6 (2); O. Reg. 47/13, s. 6.

TABLE 1
POTHOLES ON PAVED SURFACE OF ROADWAY

Class of Highway	Surface Area	Depth	Time
1	600 cm ²	8 cm	4 days
2	800 cm ²	8 cm	4 days
3	1000 cm ²	8 cm	7 days
4	1000 cm ²	8 cm	14 days
5	1000 cm ²	8 cm	30 days

O. Reg. 239/02, s. 6, Table 1.

TABLE 2
POTHOLES ON NON-PAVED SURFACE OF ROADWAY

Class of Highway	Surface Area	Depth	Time
3	1500 cm ²	8 cm	7 days
4	1500 cm ²	10 cm	14 days
5	1500 cm ²	12 cm	30 days

O. Reg. 239/02, s. 6, Table 2.

TABLE 3
POTHOLES ON PAVED OR NON-PAVED SURFACE OF SHOULDER

Class of Highway	Surface Area	Depth	Time
1	1500 cm ²	8 cm	7 days
2	1500 cm ²	8 cm	7 days
3	1500 cm ²	8 cm	14 days
4	1500 cm ²	10 cm	30 days
5	1500 cm ²	12 cm	60 days

O. Reg. 239/02, s. 6, Table 3.

Shoulder drop-offs

7. (1) If a shoulder drop-off is deeper, for a continuous distance of 20 metres or more, than the depth set out in the Table to this section, the minimum standard is to repair the shoulder drop-off within the time set out in the Table after becoming aware of the fact. O. Reg. 239/02, s. 7 (1).

(2) A shoulder drop-off is deemed to be in a state of repair if its depth is less than or equal to that set out in the Table. O. Reg. 239/02, s. 7 (2); O. Reg. 47/13, s. 7.

(3) In this section,

“shoulder drop-off” means the vertical differential, where the paved surface of the roadway is higher than the surface of the shoulder, between the paved surface of the roadway and the paved or non-paved surface of the shoulder. O. Reg. 239/02, s. 7 (3).

TABLE
SHOULDER DROP-OFFS

Class of Highway	Depth	Time
1	8 cm	4 days
2	8 cm	4 days
3	8 cm	7 days
4	8 cm	14 days
5	8 cm	30 days

O. Reg. 239/02, s. 7, Table.

Cracks

8. (1) If a crack on the paved surface of a roadway is greater, for a continuous distance of three metres or more, than both the width and depth set out in the Table to this section, the minimum standard is to repair the crack within the time set out in the Table after becoming aware of the fact. O. Reg. 239/02, s. 8 (1).

(2) A crack is deemed to be in a state of repair if its width or depth is less than or equal to that set out in the Table. O. Reg. 239/02, s. 8 (2); O. Reg. 47/13, s. 8.

TABLE
CRACKS

Class of Highway	Width	Depth	Time
1	5 cm	5 cm	30 days
2	5 cm	5 cm	30 days
3	5 cm	5 cm	60 days
4	5 cm	5 cm	180 days
5	5 cm	5 cm	180 days

O. Reg. 239/02, s. 8, Table.

Debris

9. (1) If there is debris on a roadway, the minimum standard is to deploy resources, as soon as practicable after becoming aware of the fact, to remove the debris. O. Reg. 239/02, s. 9 (1).

(2) In this section,

“debris” means any material (except snow, slush or ice) or object on a roadway,

(a) that is not an integral part of the roadway or has not been intentionally placed on the roadway by a municipality, and

(b) that is reasonably likely to cause damage to a motor vehicle or to injure a person in a motor vehicle. O. Reg. 239/02, s. 9 (2); O. Reg. 47/13, s. 9.

Luminaires

10. (0.1) The minimum standard for the frequency of inspecting all luminaires to check to see that they are functioning is once per calendar year, with each inspection taking place not more than 16 months from the previous inspection. O. Reg. 23/10, s. 6; O. Reg. 47/13, s. 10 (1).

(1) For conventional illumination, if three or more consecutive luminaires on a highway are not functioning, the minimum standard is to repair the luminaires within the time set out in the Table to this section after becoming aware of the fact. O. Reg. 239/02, s. 10 (1).

(2) For conventional illumination and high mast illumination, if 30 per cent or more of the luminaires on any kilometre of highway are not functioning, the minimum standard is to repair the luminaires within the time set out in the Table to this section after becoming aware of the fact. O. Reg. 239/02, s. 10 (2).

(3) Despite subsection (2), for high mast illumination, if all of the luminaires on consecutive poles are not functioning, the minimum standard is to deploy resources as soon as practicable after becoming aware of the fact to repair the luminaires. O. Reg. 239/02, s. 10 (3).

(4) Despite subsections (1), (2) and (3), for conventional illumination and high mast illumination, if more than 50 per cent of the luminaires on any kilometre of a Class 1 highway with a speed limit of 90 kilometres per hour or more are not functioning, the minimum standard is to deploy resources as soon as practicable after becoming aware of the fact to repair the luminaires. O. Reg. 239/02, s. 10 (4).

(5) Luminaires are deemed to be in a state of repair,

(a) for the purpose of subsection (1), if the number of non-functioning consecutive luminaires does not exceed two;

- (b) for the purpose of subsection (2), if more than 70 per cent of luminaires on any kilometre of highway are functioning;
 - (c) for the purpose of subsection (3), if one or more of the luminaires on consecutive poles are functioning;
 - (d) for the purpose of subsection (4), if more than 50 per cent of luminaires on any kilometre of highway are functioning. O. Reg. 239/02, s. 10 (5); O. Reg. 47/13, s. 10 (2).
- (6) Subsections (1), (2) and (3) only apply to,
- (a) Class 1 and Class 2 highways; and
 - (b) Class 3, Class 4 and Class 5 highways with a posted speed of 80 kilometres per hour or more. O. Reg. 239/02, s. 10 (6).
- (7) In this section,
- “conventional illumination” means lighting, other than high mast illumination, where there are one or more luminaires per pole;
- “high mast illumination” means lighting where there are three or more luminaires per pole and the height of the pole exceeds 20 metres;
- “luminaire” means a complete lighting unit consisting of,
- (a) a lamp, and
 - (b) parts designed to distribute the light, to position or protect the lamp and to connect the lamp to the power supply. O. Reg. 239/02, s. 10 (7).

TABLE
LUMINAIRES

Class of Highway	Time
1	7 days
2	7 days
3	14 days
4	14 days
5	14 days

O. Reg. 239/02, s. 10, Table.

Signs

11. (0.1) The minimum standard for the frequency of inspecting signs of a type listed in subsection (2) to check to see that they meet the retro-reflectivity requirements of the Ontario Traffic Manual is once per calendar year, with each inspection taking place not more than 16 months from the previous inspection. O. Reg. 23/10, s. 7 (1); O. Reg. 47/13, s. 11 (1).

(0.2) A sign that has been inspected in accordance with subsection (0.1) is deemed to be in a state of repair with respect to the retro-reflectivity requirements of the Ontario Traffic Manual until the next inspection in accordance with that subsection, provided that the municipality does not acquire actual knowledge that the sign has ceased to meet these requirements. O. Reg. 47/13, s. 11 (2).

(1) If any sign of a type listed in subsection (2) is illegible, improperly oriented, obscured or missing, the minimum standard is to deploy resources as soon as practicable after becoming aware of the fact to repair or replace the sign. O. Reg. 239/02, s. 11 (1); O. Reg. 23/10, s. 7 (2).

(2) This section applies to the following types of signs:

1. Checkerboard.
2. Curve sign with advisory speed tab.
3. Do not enter.
- 3.1 Load Restricted Bridge.

- 3.2 Low Bridge.
- 3.3 Low Bridge Ahead.
- 4. One Way.
- 5. School Zone Speed Limit.
- 6. Stop.
- 7. Stop Ahead.
- 8. Stop Ahead, New.
- 9. Traffic Signal Ahead, New.
- 10. Two-Way Traffic Ahead.
- 11. Wrong Way.
- 12. Yield.
- 13. Yield Ahead.
- 14. Yield Ahead, New. O. Reg. 239/02, s. 11 (2); O. Reg. 23/10, s. 7 (3).

Regulatory or warning signs

12. (1) The minimum standard for the frequency of inspecting regulatory signs or warning signs to check to see that they meet the retro-reflectivity requirements of the Ontario Traffic Manual is once per calendar year, with each inspection taking place not more than 16 months from the previous inspection. O. Reg. 23/10, s. 8; O. Reg. 47/13, s. 12 (1).

(1.1) A regulatory sign or warning sign that has been inspected in accordance with subsection (1) is deemed to be in a state of repair with respect to the retro-reflectivity requirements of the Ontario Traffic Manual until the next inspection in accordance with that subsection, provided that the municipality does not acquire actual knowledge that the sign has ceased to meet these requirements. O. Reg. 47/13, s. 12 (2).

(2) If a regulatory sign or warning sign is illegible, improperly oriented, obscured or missing, the minimum standard is to repair or replace the sign within the time set out in the Table to this section after becoming aware of the fact. O. Reg. 23/10, s. 8.

(3) In this section,

“regulatory sign” and “warning sign” have the same meanings as in the Ontario Traffic Manual, except that they do not include a sign listed in subsection 11 (2) of this Regulation. O. Reg. 23/10, s. 8.

TABLE
REGULATORY AND WARNING SIGNS

Class of Highway	Time
1	7 days
2	14 days
3	21 days
4	30 days
5	30 days

O. Reg. 239/02, s. 12, Table.

Traffic control signal systems

13. (1) If a traffic control signal system is defective in any way described in subsection (2), the minimum standard is to deploy resources as soon as practicable after becoming aware of the defect to repair the defect or replace the defective component of the traffic control signal system. O. Reg. 239/02, s. 13 (1).

(2) This section applies if a traffic control signal system is defective in any of the following ways:

- 1. One or more displays show conflicting signal indications.

2. The angle of a traffic control signal or pedestrian control indication has been changed in such a way that the traffic or pedestrian facing it does not have clear visibility of the information conveyed or that it conveys confusing information to traffic or pedestrians facing other directions.
3. A phase required to allow a pedestrian or vehicle to safely travel through an intersection fails to occur.
4. There are phase or cycle timing errors interfering with the ability of a pedestrian or vehicle to safely travel through an intersection.
5. There is a power failure in the traffic control signal system.
6. The traffic control signal system cabinet has been displaced from its proper position.
7. There is a failure of any of the traffic control signal support structures.
8. A signal lamp or a pedestrian control indication is not functioning.
9. Signals are flashing when flashing mode is not a part of the normal signal operation. O. Reg. 239/02, s. 13 (2).

(3) Despite subsection (1) and paragraph 8 of subsection (2), if the posted speed of all approaches to the intersection or location of the non-functioning signal lamp or pedestrian control indication is less than 80 kilometres per hour and the signal that is not functioning is a green or a pedestrian “walk” signal, the minimum standard is to repair or replace the defective component by the end of the next business day. O. Reg. 239/02, s. 13 (3).

(4) In this section and section 14,

“cycle” means a complete sequence of traffic control indications at a location;

“display” means the illuminated and non-illuminated signals facing the traffic;

“indication” has the same meaning as in the *Highway Traffic Act*;

“phase” means a part of a cycle from the time where one or more traffic directions receive a green indication to the time where one or more different traffic directions receive a green indication;

“power failure” means a reduction in power or a loss in power preventing the traffic control signal system from operating as intended;

“traffic control signal” has the same meaning as in the *Highway Traffic Act*;

“traffic control signal system” has the same meaning as in the *Highway Traffic Act*. O. Reg. 239/02, s. 13 (4).

Traffic control signal system sub-systems

14. (1) The minimum standard is to inspect, test and maintain the following traffic control signal system sub-systems once per calendar year, with each inspection taking place not more than 16 months from the previous inspection:

1. The display sub-system, consisting of traffic signal and pedestrian crossing heads, physical support structures and support cables.
2. The traffic control sub-system, including the traffic control signal cabinet and internal devices such as timer, detection devices and associated hardware, but excluding conflict monitors.
3. The external detection sub-system, consisting of detection sensors for all vehicles, including emergency and railway vehicles and pedestrian push-buttons. O. Reg. 239/02, s. 14 (1); O. Reg. 47/13, s. 13 (1).

(1.1) A traffic control signal system sub-system that has been inspected, tested and maintained in accordance with subsection (1) is deemed to be in a state of repair until the next inspection in accordance with that subsection, provided that the municipality does

not acquire actual knowledge that the traffic control signal system sub-system has ceased to be in a state of repair. O. Reg. 47/13, s. 13 (2).

(2) The minimum standard is to inspect, test and maintain conflict monitors every five to seven months and at least twice per calendar year. O. Reg. 239/02, s. 14 (2); O. Reg. 47/13, s. 13 (3).

(2.1) A conflict monitor that has been inspected, tested and maintained in accordance with subsection (2) is deemed to be in a state of repair until the next inspection in accordance with that subsection, provided that the municipality does not acquire actual knowledge that the conflict monitor has ceased to be in a state of repair. O. Reg. 47/13, s. 13 (4).

(3) In this section,

“conflict monitor” means a device that continually checks for conflicting signal indications and responds to a conflict by emitting a signal. O. Reg. 239/02, s. 14 (3).

Bridge deck spalls

15. (1) If a bridge deck spall exceeds both the surface area and depth set out in the Table to this section, the minimum standard is to repair the bridge deck spall within the time set out in the Table after becoming aware of the fact. O. Reg. 239/02, s. 15 (1).

(2) A bridge deck spall is deemed to be in a state of repair if its surface area or depth is less than or equal to that set out in the Table. O. Reg. 239/02, s. 15 (2); O. Reg. 47/13, s. 14.

(3) In this section,

“bridge deck spall” means a cavity left by one or more fragments detaching from the paved surface of the roadway or shoulder of a bridge. O. Reg. 239/02, s. 15 (3).

TABLE
BRIDGE DECK SPALLS

Class of Highway	Surface Area	Depth	Time
1	600 cm ²	8 cm	4 days
2	800 cm ²	8 cm	4 days
3	1,000 cm ²	8 cm	7 days
4	1,000 cm ²	8 cm	7 days
5	1,000 cm ²	8 cm	7 days

O. Reg. 239/02, s. 15, Table.

Roadway surface discontinuities

16. (1) If a surface discontinuity on a roadway, other than a surface discontinuity on a bridge deck, exceeds the height set out in the Table to this section, the minimum standard is to repair the surface discontinuity within the time set out in the Table after becoming aware of the fact. O. Reg. 23/10, s. 9.

(1.1) A surface discontinuity on a roadway, other than a surface discontinuity on a bridge deck, is deemed to be in a state of repair if its height is less than or equal to the height set out in the Table to this section. O. Reg. 47/13, s. 15.

(2) If a surface discontinuity on a bridge deck exceeds five centimetres, the minimum standard is to deploy resources as soon as practicable after becoming aware of the fact to repair the surface discontinuity on the bridge deck. O. Reg. 23/10, s. 9.

(2.1) A surface discontinuity on a bridge deck is deemed to be in a state of repair if its height is less than or equal to five centimetres. O. Reg. 47/13, s. 15.

(3) In this section,

“surface discontinuity” means a vertical discontinuity creating a step formation at joints or cracks in the paved surface of the roadway, including bridge deck joints, expansion joints and approach slabs to a bridge. O. Reg. 23/10, s. 9.

TABLE
SURFACE DISCONTINUITIES

Class of Highway	Height	Time
1	5 cm	2 days
2	5 cm	2 days
3	5 cm	7 days
4	5 cm	21 days
5	5 cm	21 days

O. Reg. 239/02, s. 16, Table.

Sidewalk surface discontinuities

16.1 (1) The minimum standard for the frequency of inspecting sidewalks to check for surface discontinuity is once per calendar year, with each inspection taking place not more than 16 months from the previous inspection. O. Reg. 23/10, s. 10; O. Reg. 47/13, s. 16 (1).

(1.1) A sidewalk that has been inspected in accordance with subsection (1) is deemed to be in a state of repair with respect to any surface discontinuity until the next inspection in accordance with that subsection, provided that the municipality does not acquire actual knowledge of the presence of a surface discontinuity in excess of two centimetres. O. Reg. 47/13, s. 16 (2).

(2) If a surface discontinuity on a sidewalk exceeds two centimetres, the minimum standard is to treat the surface discontinuity within 14 days after acquiring actual knowledge of the fact. O. Reg. 23/10, s. 10; O. Reg. 47/13, s. 16 (3).

(2.1) A surface discontinuity on a sidewalk is deemed to be in a state of repair if it is less than or equal to two centimetres. O. Reg. 47/13, s. 16 (4).

(3) For the purpose of subsection (2), treating a surface discontinuity on a sidewalk means taking reasonable measures to protect users of the sidewalk from the discontinuity, including making permanent or temporary repairs, alerting users' attention to the discontinuity or preventing access to the area of discontinuity. O. Reg. 23/10, s. 10.

(4) In this section,

“surface discontinuity” means a vertical discontinuity creating a step formation at joints or cracks in the surface of the sidewalk. O. Reg. 23/10, s. 10.

REVIEW OF REGULATION

Review

17. (1) The Minister of Transportation shall conduct a review of this Regulation and Ontario Regulation 612/06 (Minimum Maintenance Standards for Highways in the City of Toronto) made under the *City of Toronto Act, 2006* every five years. O. Reg. 613/06, s. 2.

(2) Despite subsection (1), the first review after the completion of the review started before the end of 2007 shall be started five years after the day Ontario Regulation 23/10 is filed. O. Reg. 23/10, s. 11.

18. Omitted (provides for coming into force of provisions of this Regulation). O. Reg. 239/02, s. 18.



TOWNSHIP OF NORTH HURON

REPORT

Item No. 6.8.1

REPORT TO: Reeve Vincent and Council
PREPARED BY: David Sparling
DATE: 27 January 2016
SUBJECT: Development of a Business Plan for the ESTC
ATTACHMENTS: none

RECOMMENDATION:

THAT North Huron hire a consultant to review ESTC operations, budget and operating structure and subsequently develop a business plan for the ESTC.

EXECUTIVE SUMMARY

The CAO, Reeve, and Director of Fire & Emergency Services met two representatives from the Huron Economic Development Board on 20 January.

Upon review of the ESTC 2015 grant application, The Board had several perspectives which they shared.

Specifically:

- 1) North Huron should develop a business plan for the ESTC
 - a. Find an outside consultant to assist with this
 - b. Scope would include a financial, operational and operating structure review and proposals
- 2) North Huron should find a use for the unused administration building space at the ESTC

FINANCIAL IMPACT

FUTURE CONSIDERATIONS

Having a realistic business plan would allow ESTC to have a sustainable direction and future.

RELATIONSHIP TO STRATEGIC PLAN

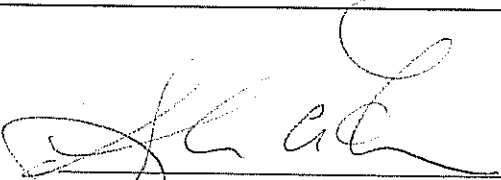
4.74. Ensure fiscally responsible operating and capital budgets are established annually.

REVIEWED BY (INITIAL)

CAO _____ Clerk _____ Treasurer _____ Dir of PW _____ Chief Operator _____ Dir of Rec & Fac _____

Fire Chief Police Chief _____ Other _____

David Sparling, Director of Fire and Emergency Services



Sharon Chambers, CAO



TOWNSHIP OF NORTH HURON

REPORT

Item No. 6.9.1

REPORT TO: Reeve Vincent and Council
PREPARED BY: Sharon Chambers, CAO
DATE: January 27, 2016
SUBJECT: Howson Dam – Response to Committee Delegation & Correspondence
ATTACHMENTS: Letter from Ministry of Natural Resources
Letter from Andy Ross, P. Eng. BMI Ross

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby accepts the Report of the CAO dated January 27, 2016 regarding the Howson Dam for information purposes;

AND FURTHER THAT, in consideration of the provisions of the Township's Committee Appointment Policy; the request from the Howson Dam Committee to be appointed as a Committee of Council is hereby denied.

EXECUTIVE SUMMARY

Representatives from the Howson Dam Committee attended Council as a delegation on January 4th, 2016 to make a presentation to Council regarding the Howson Dam. During their presentation, they requested that Council consider making them a Committee of Council. They further requested that Council consider a dam repair project as a priority in the 2016 budget.

At the January 18th Council meeting, Council received two pieces of correspondence from the Howson Dam Committee and passed a motion directing the CAO to prepare a response to the delegation and correspondence.

DISCUSSION

REQUEST FOR COMMITTEE OF COUNCIL APPOINTMENT:

By-law #54-2015 adopted a Committee Appointment Policy which established a process for the appointment of Township Committees. Under the policy a Committee of Council is defined as "any advisory committee, ad-hoc committee, task force, Board, statutory committee, or steering committee of the Township of North Huron, authorized by by-law, to which the Council appoints Volunteer Committee Members and Council representatives."

Section 4 of the policy sets out the process for Council to consider requests to establish Committees of Council.

- b. **By Request:** From time to time, Council may be approached by groups of citizens or organizations requesting to become a Committee of Council. These requests typically relate to specific projects, community events or matters of public interest. Upon receiving such requests, Council shall consider the following criteria;*

- i. *whether the mandate of the proposed committee is consistent with current or short term priorities in the Township's Strategic Plan or Capital Plan.*
- ii. *whether the mandate of the proposed committee is in the best interest of the ratepayers and citizens of the Township of North Huron.*

Section 6 of the policy describes "non-township" committees

- b. ***Special Interest Groups:*** *From time to time, groups of citizens, persons or organizations may lobby or petition Council to influence their decision on a particular matter. Special Interest Groups may request to appear before Council as a delegation, in accordance with the Township's Procedural By-law.*

Evaluation of the Howson Dam Committee's Request:

Section 4:

Is the mandate of the Committee Consistent with the current or short term priorities in the Township's Strategic Plan or Capital Plan?

When assessing the request against the policy criteria, Council may consider the following;

The Howson Dam committee minutes state that the project objective is to *"Improve appearance of the Howson Dam and re-establish the water level as close as possible to the 1980 levels which is approximately 4-5 feet higher than it is currently."*

The minutes further describe efforts to gain public support to lobby Council to undertake a repair project for the Howson Dam.

The dam has not been listed among the tourism assets in the Township's strategic Plan.

The strategic plan contains several goals and actions related to capital planning and fiscal responsibility such as;

- *Complete a facility assessment of township buildings to establish the condition, future costs, usage expectations, growth opportunities, and future goals for each building.*
- *Develop a capital plan that outlines the township's infrastructure priorities and budget resources required.*
- *Develop asset management plans for all major physical asset categories.*

To date, these capital planning activities have not been completed, however funds have been included in the draft 2016 budget to begin the necessary work to update the Township's Asset Management Plan to include all asset categories. Prioritization of the Howson Dam project has not been considered by Council in relation to the Township's overall infrastructure needs.

Is the mandate of the proposed committee in the best interest of the ratepayers and citizens of the Township of North Huron?

The Howson Dam Committee has stated they have a petition with over 1000 signatures in support of the project. Their minutes indicate that they have placed display boards and petition sheets at various public events with high attendance. The Committee recently sent a communication to their email distribution list requesting that letters of support for a dam repair project be forwarded to Council. Council has received some letters of support as a result, and have been included in the

Council agenda package. Council has received letters of support and letters opposing a dam repair project in previous Council agenda packages. Supporters of a dam repair project attended the January 4th Council meeting to hear the Howson Dam Committee's presentation and express their support to council.

Council may consider public opinion as part of their decision-making. Due to the high profile and controversial nature of this type of project, it would be beneficial for the Township to do some public outreach to ensure that the public has accurate information about project costs and the impact on taxation.

The Howson Dam Committee's mandate is consistent with the description of "Special Interest Group" which is listed as a non-township committee in the Committee Appointment Policy.

Request for Staff Resources: The Committee also requested that staff resources be reinstated to their Committee. Council has confirmed that they did not appoint the Committee as a Committee of Council and did not authorize the use of Township staff to prepare committee minutes, communications, etc. Council's role with respect to infrastructure is to make decisions on the overall priorities for the Township, to allocate funds within the annual budget to fund these priorities and to appoint qualified staff to implement their decisions. These decisions are expressed by resolution of Council and given legal status through the passing of a confirmatory by-law, or they are expressed by passing a by-law adopting the annual budget. Once decisions are made, it is the responsibility of staff to implement those decisions. Staff is responsible for oversight of all capital projects, working with agencies, consultants and contractors, as required. Staff has authority to purchase goods and authorize expenses under the Township's purchasing and procurement policy. Their activities are covered under the Township insurance policy and they are ultimately accountable for ensuring that Council decisions are implemented in accordance with all Federal and Provincial statutes and municipal policy. It is not advisable that these duties be delegated to volunteers. As the project proceeds, the CAO will ensure that appropriate staff resources are allocated to implement Council's decision with respect to this structure.

On Sept 14, 2014, Council passed a motion authorizing the release of \$15,000 from the reserve to investigate the options for repairs to the dam. The Committee worked with staff and project engineer, Andy Ross to develop a preliminary design for the dam repair. Agency approvals, required studies and the influence of removing components of the deteriorating bridge structure were excluded from the scope of work that was requested from BM Ross.

Council has not made a formal decision on the preferred alternative to address the deteriorating structure at this time. Whatever alternative is chosen by Council, the Howson Dam project is a municipal infrastructure project. An advisory committee is not required at this time, since professional advice is being obtained from consulting engineers contracted for that purpose. Stakeholder engagement **must** be an important part of the process and the Township will continue to work with the adjacent landowners, community members and ratepayers to find an appropriate solution to the problem.

Response to Correspondence:

Letter from Rennie Alexander to Sharon Chambers, dated January 7th, 2016: A copy of the letters from BM Ross and Ministry of Natural Resources outlining the requirements for a stability analysis are attached to this report.

With respect to Mr. Alexander's comments regarding the "Do Nothing" option. In this case, "Do Nothing" means abandonment of the structure. This would have associated costs of approximately \$300,000 due to the requirement for an Environmental Assessment supported by studies of biology, stability and hydrotechnical. The abandonment option was discussed in the CAO's Howson Dam report dated July 20th, 2015. The report summarized estimated costs for alternatives that could be considered for the dam in an Environmental Assessment process, as provided by project engineer, Andy Ross.

Letter to Council from Rennie Alexander/Committee Members, dated January 7th, 2016: Mr. Alexander requested that Council consider Mr. McBride's suggestion that the Howson Dam Committee bring together all the groups and agencies to set up a course for community action. As previously mentioned, consultation with agencies and stakeholders will be an important part of decision-making. As the owner of the dam, it is recommended that the Township to lead the process. In this regard, Council may wish to formalize the process by undertaking a Municipal Class Environmental Assessment (EA).

Municipal infrastructure projects are subject to the Ontario Environmental Assessment Act (EA Act). The Class Environmental Assessment (Class EA) is an approved self-assessment process for a specific group or "class" of projects. The Municipal Class EA applies to municipal infrastructure projects including roads, water and wastewater. Projects are approved subject to compliance with the Class EA process.

A Municipal Class EA outlines a comprehensive planning process that provides a rational approach to consider the environmental and technical advantages and disadvantages of alternatives and mitigation measures in order to determine a preferred alternative for addressing the problem. The advantages of environmental assessment planning include:

- Provides for consultation with agencies, directly affected stakeholders and the public throughout the process.
- Gives consideration to a reasonable range of alternatives for improved decision-making;
- Gives consideration to technical components and the effects on natural, cultural and social, environments, balanced against short and long term economic factors.
- Allows for a systematic evaluation by a neutral third party consultant to provide an unbiased assessment to assist with Council's decision-making;
- Provides clear documentation throughout the process to ensure traceable decision making.

The estimated cost of a Class EA is \$60,000 to \$75,000, plus HST.

This may be the preferred approach if Council wishes to ensure the undertaking is appropriately planned and considers a range of potential solutions.

Alternatively, Council may undertake a stability analysis to determine whether the dam is stable enough to proceed with a repair project. If the analysis determines that the dam is not stable, Council would have to determine the actions that would be required to stabilize the structure, as well as the associated costs, or they may choose to proceed with another alternative at that time.

It should be noted that Class EA is not required for a dam repair project under the Ontario Environmental Assessment Act, however it is a requirement for the other alternatives described by Andy Ross, namely replacement, decommissioning and abandonment.

FINANCIAL IMPACT

As outlined in BM Ross’s letter of March 30th, 2015, probable costs to repair the four bays of the spillway and the restoration of the sill and stop logs is shown in the table below. This does not include materials or maintenance of the flashboards and removable posts, and it does not include repairs to the bridge structure above. If components of the bridge must be removed, the impact on stability and resulting implications to project costs are not known at this time. The committee had undertaken a strategy to phase the project so that a portion of the work could be completed using the available reserves. (Approximately \$208,000 remaining in reserve at December 31st, 2015 to be confirmed by Director of Finance after 2015 year end is complete.) The cost estimates did not take approvals or required studies into consideration. There are sufficient funds remaining in the reserve to proceed with either a stability analysis, or a Class EA. The January 21st letter from BM Ross indicates that, in addition to stability analysis, MNR also suggests that they would require reports on the Intake Design Flood and the Hazard Potential Classification for the dam before issuing approval. CAO Chambers has inquired about the potential cost of these studies to the Project Engineer and will report back to Council.

Projected Costs for Dam Repair Project	Short Term Costs	Maintenance Costs to End of Lifecycle	Long Term Costs	Total Cost to End of Lifecycle
Stability/Dam Break Analysis (estimated cost \$60-\$80K)*	\$70,000			
Repair Bays and spillway**	\$458,000			
Maintenance contract of \$50K @ 15 and 30 years + inflation @ 2%		\$47,400		
Decommissioning at end of life - 45 years			\$2,682,000	
Total Lifecycle costs				\$ 3,257,400.00
* Could be reduced if dam break analysis is not required				
** Does not include funds to address deteriorating bridge structure				

FUTURE CONSIDERATIONS

- Public opinion pertaining to the structure
- Investigation of possible funding sources for the preferred option
- Short term costs for the preferred option and long term costs if the structure is to remain in service.
- Annual reserve transfers required to address project needs, both short and long term
- Implication on taxation and prioritization in the Township’s capital plan.

RELATIONSHIP TO STRATEGIC PLAN

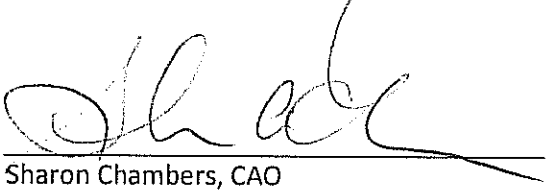
GOAL #4 - Our municipality is fiscally responsible and strives for operational excellence.

Outcome: We have a responsible and accountable local government

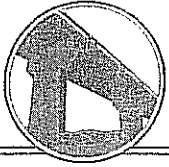
REVIEWED BY (INITIAL)

CAO _____ Clerk _____ Treasurer _____ Dir of PW _____ Chief Operator _____ Dir of Rec & Fac _____

Fire Chief _____ Police Chief _____ Other _____



Sharon Chambers, CAO



BMROSS
engineering better communities

B. M. ROSS AND ASSOCIATES LIMITED
Engineers and Planners
62 North Street, Goderich, ON N7A 2T4
p. (519) 524-2641 • f. (519) 524-4403
www.bmross.net

File No. BR476B

January 21, 2016

RECEIVED

IAN 26 2016

TOWNSHIP OF NORTH HURON

Sharon Chambers
Chief Administrative Officer
Township of North Huron
274 Josephine St., Box 90
Wingham, ON N0G 2W0

Dear Sharon

RE: Howson Dam – Stability Analysis

We have received a copy of the January 21, 2016 letter to you, from the Ontario Ministry of Natural Resources and Forestry. Their letter provides background information about the Lakes and Rivers Improvement Act, (LRIA) and references a technical bulletin. Their letter concludes, "*If the proposed repairs exceed the definition of minor works outlined in the procedure and approval is required under the LRIA, a stability analysis would be required...*"

The drawing of proposed repairs, prepared by our office and dated March 30, 2015, certainly does not meet the definition of *minor works* and almost no sub-portion of the works would meet that criteria. So the proposed work or any sub-part would, in the opinion of the MNRF, require a stability analysis in order to obtain their approval. Their letter also suggests that they would require reports on the Intake Design Flood and the Hazard Potential Classification for the dam before issuing such approval.

Of course, it must be assumed that the conclusions of the analyses would need to be favourable before they would approve the proposed work. The analyses could show the dam to have insufficient factors of safety, and it could be assumed that the Ministry would not approve the project unless it is shown to bring the factors of safety within Ministry criteria.

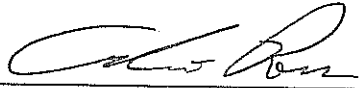
Another consideration is the bridge that spans the dam. We have seen examples, (County of Huron at Benmiller), where a bridge, integral with a dam, has been repaired and the MNRF has not been concerned. However, the removal of the bridge from the Howson Dam will remove gravity loads that will be significantly contributing to the stability of this dam. Whether or not the LRIA criteria cover this situation or not, it is our opinion that a stability analysis must prove that the factors of safety are adequate if the mass of the bridge is removed.

Please contact us if you have any questions.

Yours very truly

B. M. ROSS AND ASSOCIATES LIMITED

Per



A. I. Ross, P. Eng.

AIR:dmd

Ministry of Natural
Resources and Forestry

Ministère des Richesses
naturelles et des Forêts

Guelph District
1 Stone Road West
Guelph, Ontario
N1G 4Y2

Telephone: (519) 826-4955
Facsimile: (519) 826-4929



January 21, 2016

Sharon Chambers, CAO
Township of North Huron
P.O. Box 90, 274 Josephine Street
Wingham, ON
N0G 2W0

Re: Howson Dam – LRIA requirements

Dear Sharon,

Further to our meeting on October 16, 2015 to discuss the Howson dam, I committed to confirm the approval requirements under the *Lakes and Rivers Improvement Act* (LRIA) for any repairs that may be proposed for the dam and whether a stability analysis would be a requirement of that approval process.

Regulation 454/96 under the LRIA states that approval is required to make alterations, improvements or repairs to the dam, if the alterations, improvements or repairs may affect the dam's safety or *structural integrity*, the waters or natural resources.

The Ministry has created a procedure to assist in the administration of applications and approvals under the LRIA (see attached) which identifies minor works that are not subject to LRIA approval which includes:

"Minor concrete repair/spalling-isolated repair to area(s) less than 15m², have a penetration depth not exceeding 75mm, and/or involve exposure or replacement of reinforcing steel and have a total area(s) not to be comprised of more than 15% of the total concrete surface area of the dam".

Concrete repairs exceeding these amounts require approval, since they may affect the dam's structural integrity.

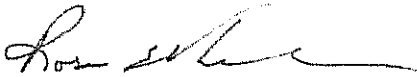
Approval may be granted if an improvement to a dam meets or exceeds Ministry standards. The Ministry's current structural criteria for concrete dams are described in the "Technical Bulletin for Structural Design and Factors of Safety, MNRF, 2011. Addressing the structural requirements requires consideration of the Inflow Design Flood (IDF), which in turn requires consideration of the Hazard Potential Classification (HPC). These requirements are described in the Technical Bulletin for Classification and Inflow Design Flood Criteria, MNRF, 2011.

To meet with our staff please be sure to call ahead and make an appointment.
For general information visit: www.mnr.gov.on.ca or www.ontario.ca

If the proposed repairs exceed the definition of minor works outlined in the procedure and approval is required under the LRIA, a stability analysis would be required to meet the requirements within the above listed technical bulletins.

If you have any further questions or concerns, please do not hesitate to contact me.

Sincerely,



Rose Whalen
Lands and Waters Technical Specialist
T: 519-826-4910 E: rose.whalen@ontario.ca

c. Stephen Jackson, Maitland Valley Conservation Authority

Encl.



TOWNSHIP OF NORTH HURON

REPORT

Item No. 6.9.2

REPORT TO: Reeve Vincent and Council
PREPARED BY: Sharon Chambers, CAO
DATE: January 27, 2016
SUBJECT: Draft Procedural By-law
ATTACHMENTS:

RECOMMENDATION:

THAT the Council of the Township of North Huron hereby accepts the Report of the CAO dated January 27, 2016 regarding the final draft of the Procedural By-law for information purposes;

EXECUTIVE SUMMARY

Council reviewed a draft Procedural By-law at the January 18th Council meeting and instructed the CAO to investigate potential options for revisions to the by-law. The by-law for consideration is the same as the draft presented on January 18th, however Council may direct that revisions be made before passing, based on discussion of items below.

DISCUSSION

COUNCIL MEETING LOCATIONS: The current procedural by-law contains a provision for meetings to be held in East Wawanosh and Blyth. Council must be aware that these sessions will not be audio-video recorded. An alternative that could be considered would be to hold Town Hall Public Meetings in each of those locations once per year.

Council may choose to leave the by-law as presented, or consider the following motion;

THAT the Council of the Township of North Huron directs the Clerk to amend the draft procedural by-law to include the requirement to hold a meeting in Blyth and East Wawanosh once per year.

Councillor Knott requested an investigation into audio video recording of closed sessions. A member of the public addressed this question during the Public Gallery Questions section of the agenda. The Ontario Ombudsman Sunshine Law Book states "The Ombudsman recommends that all municipalities make audio or video recordings of all meetings – both open and closed – to ensure the most thorough record possible, and encourages municipalities, committees or local boards to report publicly in open session about what transpired in closed session, providing as much detail as the subject matter permits."

The draft by-law includes a "reporting out" of closed session, describing in as much detail as possible, the nature of the matter being discussed without compromising confidentiality. Currently, 17 of the 444 municipalities in Ontario are currently audio video recording their closed sessions, according to the 2014/2015 Open Meeting Law Enforcement Team Annual Report.

Council may choose to leave the by-law as presented, or consider the following motion;

THAT the Council of the Township of North Huron directs the Clerk to amend the draft procedural by-law to include the requirement to (audio) or (video) record closed meetings.

Council requested some wording to provide clarity on how delegations are accepted to the agenda. This is appropriate, as recently delegation requests have been received that are of a routine nature and could be resolved via the request for service process. Requests have also been received for matters outside the jurisdiction of Council or the Township.

Council may choose to leave the by-law as presented, or consider the following motion;

THAT the Council of the Township of North Huron directs the Clerk to amend the draft procedural by-law to insert a new item 17.2,

17.2 The Clerk or the Reeve, may refuse a delegation request at their discretion if the matter is deemed to be routine or administrative in nature and can be referred to staff for quick resolution; the matter is not within the jurisdiction or normal realm of council business; the request is repetitive, vexatious or frivolous in nature; or any other reason deemed appropriate under the circumstances. The Clerk or Reeve may defer a delegation to subsequent agenda if the timing is deemed more appropriate, at their discretion. In all cases above, the decision of the Reeve shall be final. The Clerk shall notify Council in writing of any person who has requested to be a delegation but has been denied the right to be listed on the agenda.

AND FURTHER THAT the number of the remaining clauses be cascaded accordingly.

As requested by Councillor Knott, the CAO forwarded a link to the Chatham Kent procedure for public questions. See below;

How do I appear as a Deputation?

As a part of the Municipality's policy of open and accessible government, the Municipality of Chatham-Kent encourages public participation in its decision making process.

There are two types of Deputations:

Deputation – Item on Current Agenda

Any person who wishes to appear before Council regarding an item on the current agenda shall make written application to the Clerk by 3:00 p.m. on the day of the meeting to be placed on the Agenda to appear before Council at the meeting at which it will be dealing with the item of interest to the deputation. Presentation material must be submitted with the request to appear. A maximum of five minutes shall be allotted for each deputation.

Councillor Knott suggested the "Deputation-Item on the Current Agenda" process be included in the procedural by-law in place of Public Gallery questions. The Deputation has until 3:00 p.m. the day of the meeting to apply. Applying for a delegation the same day of a Council meeting does not leave time to prepare if the relevant department head, CAO or Clerk is out of the office or tied up with other matters.

This process would also require that the agenda be amended at every meeting where this type of Deputation is permitted. The addition to the agenda would have to be redistributed and re-published to the web on the day of the meeting. It should be noted that Chatham Kent is a larger Municipality that has a Council Coordinator position to deal specifically with Council meetings matters.

The final matter that was to be considered was whether Council wished to implement Town Hall meetings in place of public gallery. This was to be considered in a separate motion, and if successful, could be incorporated into the procedural by-law at a later date.

Both of the above matters relate to public input. The CAO is requesting that council discuss this matter further and determine if they wish to amend the draft by-law or leave it as presented.

The CAO has also received some comments from members of Council regarding prohibiting audio video recording of Council meetings, other than the official version. Council may wish to have some discussion on this, and consider directing the Clerk to amend the by-law accordingly

Media Questions: It is suggested that the Reeve call a brief recess at the end of the Open Session to allow for questions or interviews by the media.

RELATIONSHIP TO STRATEGIC PLAN

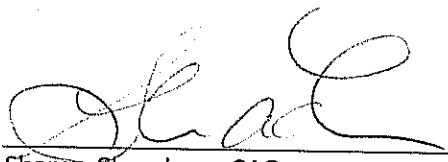
GOAL #4 - Our municipality is fiscally responsible and strives for operational excellence.

Outcome: We have a responsible and accountable local government

REVIEWED BY (INITIAL)

CAO _____ Clerk _____ Treasurer _____ Dir of PW _____ Chief Operator _____ Dir of Rec & Fac _____

Fire Chief _____ Police Chief _____ Other _____



Sharon Chambers, CAO

Agenda
8.1
Feb 16/2016

Barb Black

From: Sharon Chambers
Sent: January-15-16 7:53 PM
To: Barb Black; Richard AI
Subject: Fwd: Source Water Protection Stewardship - Your Response Requested

Next council agenda please.

Sent from my iPhone

Begin forwarded message:

From: Jenna Allain <jallain@abca.on.ca>
Date: January 15, 2016 at 2:18:22 PM EST
To: Jenette Walker <j.walker@town.bluewater.on.ca>, 'Craig Metzger' <cmetzger@huroncounty.ca>, Terri Rau <trau@centralhuron.com>, "'Monica Walker-Bolton (mwalker-bolton@huroncounty.ca)'" <mwalker-bolton@huroncounty.ca>, Brad Knight <bknight@huroneast.com>, 'Claire Dodds' <cdodds@huroncounty.ca>, "'Florence Stalenhoef (dclerk@acwtownship.ca)'" <dclerk@acwtownship.ca>, "'Monica Walker-Bolton (mwalker-bolton@huroncounty.ca)'" <mwalker-bolton@huroncounty.ca>, Sharon Chambers <SChambers@northhuron.ca>, Donna White <DWhite@northhuron.ca>, 'Laura Young' <lyoung@huroncounty.ca>, "'Nancy Michie (nmichie@morristoryberry.ca)'" <nmichie@morristoryberry.ca>, "'Susanna Reid (sreid@huroncounty.ca)'" <sreid@huroncounty.ca>, "'Mary Rose Walden (mrwalden@huronkinloss.com)'" <mrwalden@huronkinloss.com>, "'Sonya Watson (swatson@huronkinloss.com)'" <swatson@huronkinloss.com>, "Dkieffer@brucecounty.on.ca" <Dkieffer@brucecounty.on.ca>, 'David Smith' <dsmith@brucecounty.on.ca>, 'Kyle Davis' <KDavis@centrewellington.ca>, 'Stacey Pennington' <stacey@town.minto.on.ca>, 'Mark Van Patter' <markv@wellington.ca>, "'KSnell@northperth.ca'" <KSnell@northperth.ca>, "'scornwell@perthcounty.ca'" <scornwell@perthcounty.ca>, "'Allan Rothwell' (arothwell@perthcounty.ca)'" <arothwell@perthcounty.ca>
Subject: Source Water Protection Stewardship - Your Response Requested

Hello All,

Conservation Ontario has been requested by the Province to develop a business case for a targeted drinking water source protection stewardship program. The Province has made no commitment to this project yet, but is willing to consider the rationale for such a program. As part of the discussions around this, **the Province has indicated that they envision any future stewardship program to be a partnership program with funding provided by both the Province and municipalities.**

Staff from the Ausable Bayfield and Maitland Valley Conservation Authorities have been asked to provide input into the business case that Conservation Ontario is developing. One of the things that Conservation Ontario is looking for is an indication of the willingness of municipalities to participate in such a program.

I am therefore looking for your input into whether your municipality would be willing to participate in, and provide partnership funding for a future drinking water stewardship program. This is a hypothetical question only, to gauge your interest in this idea, and your response does not mean you are committing to anything. I welcome any and all responses. If you don't believe your municipality would be interested in providing partial funding for this program, we also ask whether your municipality would consider a loan program.

If you would like to discuss this in more detail, please feel free to contact me. Otherwise, I look forward to receiving your responses.

Jenna

Jenna Allain, M.Sc.

Source Protection Program Supervisor

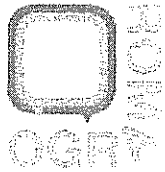
Ausable Bayfield Maitland Valley Source Protection Region

71108 Morrison Line, RR 3 Exeter, ON N0M 1S5

(t)519-235-2610 (f)519-235-1963 www.sourcewaterinfo.on.ca

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combined conference

Agenda
9.1
Feb 1/2016

Join us at the 2016 ROMA/OGRA Combined Conference: The Value Proposition

Rural municipalities have an important role to play in 2016. The majority of Ontario's municipalities are rural, and the challenges they face have never been greater. Whether it is protecting our natural heritage, responding to climate change, renewing democratic institutions or re-imagining how programs and services are provided, the expectation is that municipalities will be leading the response.

The 2016 ROMA/OGRA Combined Conference offers an outstanding roster of keynote speakers – each of them leaders in their field – and a wide range of workshops that will examine these issues, work together, and equip rural municipal governments to work towards a strong future. This is your opportunity to meet and learn from political leaders from all orders of government.

Join us on Sunday February 21st to Wednesday February 24th at the Fairmount Royal York, in Toronto. For more details and to register, visit combinedconference.org.

Workshops

- Asset Management
- Building Better Roads
- Protecting Our Environment
- Economic Development
- Renewing Local Democracy
- Road Safety and Liability
- ...and many more

ROCC Star Talks

- Leen Al-Zaibek,
Founder, Lifeline Syria
- Kyle Hill,
Founder, Teach For Canada
- Lisa McLaughlin,
Chief Conservation Officer, Nature
Conservancy of Canada
- Karen Restoule,
Justice Coordinator, Chiefs of Ontario
- Tyler Valiquette,
Founder, Vote Savvy

Keynotes

- Frank Graves,
President, EKOS Research Associates
- Premier Kathleen Wynne (invited)
- Mike Moffat,
Chief Economist, Mowat Centre
- Minister Marc Garneau,
Transport Canada (invited)
- Patrick Brown,
Leader of Ontario PCs (invited)
- Andrea Horwath,
Leader of Ontario NDP (invited)
- The Ministers Forum

And

- Small town forum
- Student forum
- Technical road building session
- Long service awards



January 11, 2016

Happy New Year! Greetings from Chris White, Mayor, Township of Guelph-Eramosa, your ROMA Zone 2 Representative.

As the Zone Representative for your municipality on the ROMA Board, I make sure the issues, innovations and challenges in communities in our Zone are raised and reflected in ROMA discussions, decisions and initiatives.

The Rural Ontario Municipal Association (ROMA) is the rural arm of the Association of Municipalities of Ontario (AMO). ROMA is an integral part of AMO. With several members of ROMA's Executive Committee as members of AMO's Board of Directors, the rural perspective is embedded in AMO's policy, research and advocacy activities, including AMO's regular meetings with the provincial government as part of their Memorandum of Understanding.

ROMA's Executive undertakes a range of activities on behalf of, and in consultation with, its membership. This year, ROMA undertook a process of refreshing the *Rural and Northern Lens*, which allows policy makers to ensure new policies reflect rural and northern experiences. ROMA ensured a rural perspective was well reflected in AMO's policy advocacy work including the *Aggregate Resources Act* review, the Long-Term Affordable Housing Strategy update and in AMO's *What's Next Ontario* strategic work on the future economic sustainability of municipalities.

I would like to invite you to attend this year's ROMA/OGRA Combined Conference, taking place on Sunday February 21st to Wednesday February 24th at the Fairmount Royal York, in Toronto. It is an opportunity to engage with other ROMA members and learn about issues that matter for rural Ontario. More details are attached to this letter; I hope you will review them and consider joining me and your ROMA colleagues in Toronto.

Rural municipal governments have an important role to play in 2016. The challenges and the complexity they face have never been greater. Whether it is protecting our natural heritage, responding to climate change, renewing democratic institutions or re-imagining how programs and services are provided, the expectation is that elected municipal officials will be leading the response. I look forward to working with you to tackle these challenges facing us all and work towards a strong future for rural Ontario in 2016 and beyond.

Sincerely,

Chris White
Mayor, Township of Guelph-Eramosa



Agenda
9.3
Feb 11/2016

GODERICH
Canada's prettiest town

January 2016

Dear OSUM Member,

Re: OSUM 2016 Annual Conference and Trade Show

On behalf of the Town of Goderich, I am pleased to extend an invitation to join us at the 63rd Annual Ontario Small Urban Municipalities Conference taking place May 4th – 5th, 2016 in the Town of Goderich. Goderich is perched on a bluff looking west over Lake Huron and described by visitors as "The Prettiest Town in Canada". We are very proud of our community, the unique octagon-in-the-square with all commercial activity fronting on "The Square" with its radiating streets. We are also proud of our beaches including over a kilometer of boardwalk and our many hiking and biking trails in and around the Town.

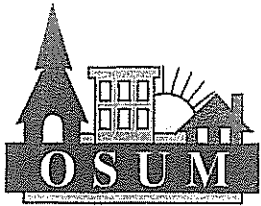
The Conference and Trade Show will be held in the state of the art Maitland Recreation Centre and the conference theme is "Are You Prepared?". Many of you will be aware of the F3 tornado that struck the Town of Goderich on Sunday, August 21, 2011. It hit on Sunday afternoon with winds reaching 300 kilometers per hour in speed, causing severe devastation to the downtown core and residential areas. This year's theme, "Are You Prepared?" is critical to municipalities today so they may be prepared to face the unexpected, whether it is economic development, government integrity or a natural disaster. Enclosed are the Conference highlights, registration form and local accommodation listings for your information.

On behalf of Goderich Town Council and staff, we extend an invitation to delegates and companions to Goderich for the 2016 OSUM Annual Conference. We look forward to showing some Goderich and Huron County hospitality to all participants.

Yours truly,

Kevin Morrison
Mayor
Town of Goderich

Encl.



63rd ANNUAL OSUM CONFERENCE & TRADE SHOW
TOWN OF GODERICH
MAY 4 – 6, 2016

DELEGATE REGISTRATION FORM

Full Delegate Package

Cost: \$499.00 + HST = \$563.87

Each Delegate will receive a registration kit, access to all workshops; Wednesday evening Welcome Reception/Opening Ceremonies & Trade Show including hot and cold Hors D'oeuvres and cash bar; Thursday evening's Mayor's reception including hot and cold Hors D'oeuvres and cash bar; breakfast and lunch on Thursday and Friday.

Early Bird Golf Outing

Cost: \$90.00 (HST included)

Wednesday, May 4, 2016 – Woodlands Golf Course – Shotgun start at 10:30 a.m.
18 Holes of Golf, cart and box lunch. Prizes!

Companion Program

Cost: \$150.00 + HST = \$169.50

The companion program includes Wednesday evening Welcome Reception/Opening Ceremonies & Trade Show including hot and cold Hors D'oeuvres and cash bar; Thursday evening's Mayor's reception including hot and cold Hors D'oeuvres and cash bar; breakfast and lunch on Thursday and Friday. A Full Day Guided Bus Tour of Goderich and area is planned for Thursday which includes an hour of shopping in downtown Goderich. Guides will highlight historical and architectural sites and the natural beauty of Goderich.

Bruce Nuclear Tour

A tour of the Bruce Nuclear Plant has been arranged, but is limited to 40 participants. The tour will be Thursday afternoon. Please indicate on the registration form if you are interested. If there are more people interested than can be accommodated then participants will be chosen by random draw. You will be notified in advance of the conference if you have been chosen. Note: pre-screening documentation is required by the Bruce Nuclear for participants.

Mayor's Reception and Dine Around

The Town of Goderich is excited to invite all OSUM delegates and companions to take part in the "Dine Around" in historic downtown Goderich. There will be a Mayor's Reception Thursday May 5th from 6:00 – 7:30 pm to be held downtown at the Livery. From there you are free to choose where you would like to have dinner in one of our fine restaurants. It is advised that you make a reservation at the restaurant of your choosing. A list of dining establishments will be provided to you at registration.

Inspiring Women in Huron



Agenda
3,4
Feb 1/2016

Township of North Huron
P.O. Box 90, 274 Josephine Street
Wingham, Ontario NOG 2W0

RECEIVED

JAN 21 2016

TOWNSHIP OF NORTH HURON

18 January 2016

Dear: Township of North Huron

Last year marked the 3rd Annual Inspiring Women of Huron Awards, hosted by the Huron Women's Shelter and Second Stage Housing and the Goderich-Huron YMCA. It was a remarkable afternoon that celebrated and recognized the contributions of 23 inspiring women. These are women who have improved the lives of other women or families by being a role model and advocate using their talents, vision and determination to make our community a better place.

Our committee has taken feedback from the previous events and made significant changes to our approach and we are hopeful that the community of Huron businesses will 'stand with us' to help make this the best Awards event yet and a resounding financial success. All proceeds will be distributed between the two sponsoring organizations; the Huron Women's Shelter and Second Stage Housing and the Goderich-Huron YMCA. Corporate and individual sponsors will be recognized in the following categories:

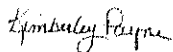
Gold \$2500.00 and over **Silver** \$1500.00 - \$2499.00 **Bronze** \$500.00 - \$1499.00

Silver and Bronze will receive two (2) complimentary tickets. Sponsors in the Gold category will receive four (4) complimentary tickets (Valued at \$45 each).

A member of the Committee will be contacting you in the next few weeks to discuss your plan of commitment to the 2016 event, which is planned for **Friday March 4th, 2016** at the Knights of Columbus Hall in Goderich. A poster for the event with details is attached and appropriate for circulation. In addition to any sponsorship, we encourage you to consider nominating an outstanding candidate for consideration. A nomination form is also provided for your convenience.

It is our pleasure on behalf of the *Inspiring women of Huron* to express our sincere thanks and gratitude for your commitment and dedicated support. We look forward to seeing you at *Inspiring women of Huron 2016!*

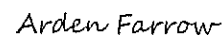
Warm regards,



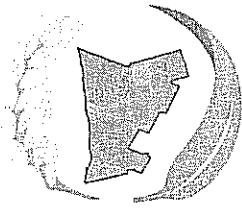
Kimberley Payne
Inspiring Women of Huron
Committee Member



Jenn Evans
Inspiring Women of Huron
Committee Member



Arden Farrow
Inspiring Women of Huron
Committee Member



HCFE
Huron County Federation of Agriculture

*Agenda
9.5
Feb 2016*

1

President: *Joan Vincent*

Office Administrator: *Lori Gordon*

P.O. Box 429, Clinton, ON N0M 1L0 519-482-9642/1-800-511-1135 ph
519-482-1416 fax ofahuron@tcc.on.ca www.hcfa.on.ca

January 26th, 2016

Township of North Huron

Kathy Adams, Clerk

We have scheduled the annual MPP/MP/Local Politician meeting for Friday February 26, 2016 at the Clinton Legion commencing at 10 a.m. and concluding at approximately 2 p.m..

The format will be similar to last year with the commodity groups and HCFA committees presenting their briefs for discussion. Both Lisa Thompson and Ben Lobb have confirmed their attendance and this year they have been invited to present briefs.

Please reply to me if someone from your municipality will be present by Friday February 12th. Two reps are welcome to attend.

Sincerely,

Lori Gordon

Office Administrator, Huron County Federation of Agriculture

Agenda
9.6
Feb 17, 2016

Barb Black

From: Kathy Adams
Sent: January-25-16 4:35 PM
To: Barb Black
Subject: Fwd: Maitland Conservation Annual Meeting Invitation

Copied correspondence please.

Sent from my iPad

Begin forwarded message:

From: Jayne Thompson <mvcacommunications@gmail.com>
Date: January 25, 2016 at 4:33:35 PM EST
To: Sharon Chambers <SChambers@northhuron.ca>, Kathy Adams <KAdams@northhuron.ca>
Subject: Maitland Conservation Annual Meeting Invitation

Good Afternoon,

The Annual Meeting of Maitland Conservation is being held on Wednesday Feb. 17th. This year the meeting is being hosted by the Town of Minto and it will be held in the meeting room at the Harriston Public Library. The meeting begins at 7:00 p.m.

On behalf of Maitland Conservation, I would like to invite the Council of the Township of North Huron to attend the meeting. The meeting will feature updates on our activities and services. In addition, Mitch Twolan (Mayor of Huron-Kinloss, Warden of Bruce County and Chair of the Great Lakes Cities Initiative) has agreed to speak about what the Climate Change Agreement that was approved in Paris means for municipalities.

A detailed meeting agenda will be posted shortly on our website at www.mvca.on.ca

Please feel free to extend the invitation to municipal staff and partners who may be interested in the meeting.

To ensure we have enough packages prepared for the meeting, please email jthompson@mvca.on.ca or call [519-335-3557](tel:519-335-3557) if you are planning attend.

Thank you,

Jayne Thompson, Communications Coordinator
Maitland Valley Conservation Authority
[519-335-3557](tel:519-335-3557)

JOIN US FOR
Maitland Conservation's
Annual Meeting

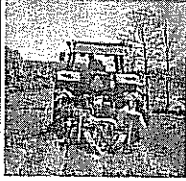


DATE + TIME

February 17, 2016
at 7:00 PM
Snow Date: March 2, 2016
at 7:00 PM

WHERE

Meeting Room
Harriston Public Library
88 Mill St., Harriston



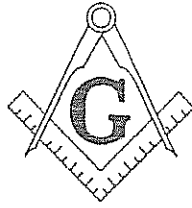
Maitland
CONSERVATION

Please RSVP by February 15, 2016.
Contact us at maitland@mvca.on.ca
or 519-335-3557.

RECEIVED

JAN 27 2016

TOWNSHIP OF NORTH HURON



Agenda
9:00
February

WINGHAM MASONIC LODGE

AF & AM NO. 286 GRC

241 CENTRE STREET (CORNER OF JOHN & CENTRE STREETS)

P. O. BOX 1227, WINGHAM, ONTARIO, N0G 2W0

Email: dgwall@hurontel.on.ca

Telephone: 519 357 1016

January 27, 2016

Township of North Huron
P.O. Box 90, 274 Josephine Street
Wingham, Ontario
N0G 2W0

Dear North Huron Council Members:

Re: Howson Dam Repair

The members of Wingham Masonic Lodge # 286 met on January 5, 2016 and a discussion was held on the Howson Dam project during business portion of the meeting. The new information in regards to the anticipated cost of the project was provided to the members. There was an issue whether we had agreed to support just the engineering study or the actual repair of the dam.

A thorough discussion was held and the members present felt that since a large number of our members actually live outside the North Huron catchment area, and the cost was substantially more than anticipated, we needed to take another vote on the issue.

A motion was made, seconded and carried by unanimous vote that Wingham Lodge #286 rescind the letter of support previously submitted, and it will be left up to each individual member to apprise council if they are willing to support the project.

Yours truly

David Wall
Secretary

Barb Black

9.7.2 (2)

From: Trevor Seip
Sent: January-28-16 8:12 AM
To: Barb Black
Subject: FW: Howson Dam Repair

FYI

From: The Camerons [ontime@bmts.com]
Sent: Friday, January 22, 2016 9:42 PM
To: Neil Vincent; Bill Knott; jccampbell@northhuron.ca; Brock Vodden; Ray Hallahan; Trevor Seip; Sharon Chambers
Subject: Fw: Howson Dam Repair

From: Howson Dam
Sent: Friday, January 22, 2016 3:56 PM
To: =?utf-8?Q??=
Subject: Howson Dam Repair

Re Council .

My wife & myself have lived in Wingham most of our lives & would like to see the Howsen Dam restored ,so the upper pond enhanced the northern entrance to our town .

Regards Mary Lou & Brian Cameron .

Howson Dam Supporters

Council will soon be making a decision on the fate of the Howson Dam. Information will be based on a report from CAO Sharon Chambers.

If you agree that the Howson Dam has been a significant part of Wingham's Heritage and want to see it restored, please take a few minutes and send a message to the Councilors to encourage them to make that decision. Next Council meeting is February 1st.

North Huron Council	Representing Ward	Phone Number	Email Address	CAO
Reeve Neil Vincent		(519) 357-2336	nvincent@northhuron.ca	
Councillor Bill Knott	Blyth	(519) 523-4534	bknot@northhuron.ca	
Councillor James Campbell	East Wawanosh	(519) 523-9264	icampbell@northhuron.ca	
Councillor Brock Vodden	Blyth	(519) 523-9393	bvodden@northhuron.ca	
Councillor Ray Hallahan	East Wawanosh	(519) 523-4798	rhallahan@northhuron.ca	
Councillor Trevor Seip	Wingham		tseip@northhuron.ca	
Councillor Yolanda Ritsema-Teeninga	Wingham		mailto:mailtoyritsema-teeninga@northhuron.ca	
Sharon Chambers			SChambers@northhuron.ca	

We can be contacted at howsondamrepair@gmail.com

Thank you for your continued support

Rennie Alexander

Andy McBride

Tom Inglis

Jim Wickens

Now that you've selected a template, you'll define the layout of your email and give your content a place to live by adding, rearranging, and deleting content blocks.

When you're ready to change the look of your email, take a look through the "design" tab to set background colors, borders, and other styles.

If you need a bit of inspiration, you can [see what other MailChimp users are doing](#), or [learn about email design](#) and blaze your own trail.

This email was sent to ontime@brucetelecom.com
[why did I get this?](#) [unsubscribe from this list](#) [update subscription preferences](#)

Barb Black

9.7.2 (Li)

From: Trevor Seip
Sent: January-28-16 8:12 AM
To: Barb Black
Subject: FW: Howson Dam

FYI

From: Carol MacKay [carol.mackay049@gmail.com]
Sent: Friday, January 22, 2016 9:52 PM
To: Trevor Seip
Subject: Howson Dam

We understand the fate of the above mentioned, will be voted on during the Feb 1st meeting.

As rate payers of this town for over 40 years, the dam is quite an eye sore. Since our former Mayor, Don Carter, had a sum of money put aside for the repair/upkeep of said dam project, we feel the project should begin to repair dam to a point the eye sore will become a tourist attraction.

Please do not let one of Wingham's beautiful waterways go down the "tubes"!

Sincerely

Mac/Carol MacKay

Barb Black

9.17.2(ILL)

From: Trevor Seip
Sent: January-28-16 8:14 AM
To: Barb Black
Subject: FW: Howson dam restoration

FYI

From: marie gear [marie.gear@sympatico.ca]
Sent: Sunday, January 24, 2016 3:36 PM
To: Trevor Seip
Cc: Yolanda Ritsema-Teeninga
Subject: Fwd: Howson dam restoration

Begin forwarded message:

From: marie gear <marie.gear@sympatico.ca>
Date: January 24, 2016 at 10:33:42 AM HST
To: nvincent@northhuron.ca
Cc: SChambers@northhuron.ca
Subject: **Howson dam restoration**

We are writing in regard to the Howson dam project. It is our belief that this is an important project for Wingham and surrounding area. This dam is an important part of our history. It provides a beautiful vista to enter the north end , making our town an attractive place for visitors and residents alike. There are many aspects to the practical uses the dam and river provides. Our summer festival uses the parkland beside the river as well as the river itself for various activities. There is extensive canoeing and kayaking by young and old including school classes, people from out of town and local residents. Being "on the river" provides physical fitness and the pleasure of nature. The park beside the river is used for wedding pictures and picnics.

The loss of this dam is easy to imagine when the boards are taken out in the fall and we have a muddy , odorous trickle.

The image of the community is enhanced tremendously by our river/dam. This is an important factor in attracting people to live here.

Respectfully submitted

Marie Gear and Larry Cerson

Barb Black

7.7.2 (iv)

From: Trevor Seip
Sent: January-28-16 8:14 AM
To: Barb Black
Subject: FW: Howson Dam

FYI

From: Dale and Terry Taylor [daleandterry@EastLink.ca]
Sent: Sunday, January 24, 2016 7:23 PM
To: Trevor Seip
Subject: Howson Dam

I am writing you in support of returning the Howson Dam's water level, back to it's original level.

1. The face of the dam is an eye sore, that everyone who goes through Wingham sees.
2. There is enough money in an account to complete the work needed to return the water levels back to the original levels.
3. The pond in the middle of town is a beautiful asset that everyone can enjoy by canoeing, fishing, picnics, a relaxing oasis etc.
4. Wingham does not have many crown jewels left. I believe that letting the dam deteriorate further would be a major mistake.
5. A beautiful pond in the middle of town is a drawing card for people who are thinking of moving to Wingham. Wingham does not have many drawing cards for people to move to Wingham, left. To lose another one, would be yet another blow to the Wingham's economy.
6. Wingham spends a huge amount of money each year maintaining parks and recreation areas and yet the most important recreation area that costs almost nothing each year, is totally ignored.
7. The pond in the middle of Wingham is a major part of the fabric of Wingham. To lose that pond would be like cutting of your leg. It will cripple Wingham for ever.
8. The Howson Dam can not be replaced, ever.

I believe that in returning the Howson Dam to it's former glory is far more important to Wingham, than just making it look nice. I believe that the Howson Dam is vital in the growth of the local economy of the Wingham area. I believe that the Howson Dam has a direct effect on local housing prices, our tax base and down town businesses. The Howson Dam is one of the few remaining crown jewels of the Wingham area. We can not afford to lose another one.

I urge the North Huron Council to look past the cosmetic appearance of the Howson Dam refurbishment project and seriously look at how this will effect the local economy and the future of the Wingham area. The few dollars it would take to refurbish the Dam almost seems like nothing when you consider the huge amount that the dam will contribute to the local economy for decades without further cost.

Thanks
Terry Taylor

Barb Black

9.7.2(v)

From: Trevor Seip
Sent: January-28-16 8:14 AM
To: Barb Black
Subject: FW: Re Howson Dam Preservation

FYI

From: Shaun Marshall [marshalls@hurontel.on.ca]
Sent: Wednesday, January 27, 2016 5:36 PM
To: Neil Vincent
Cc: Trevor Seip; mailtoyritsema-teeninga@northhuron.ca
Subject: Re Howson Dam Preservation

Dear Mr. Vincent, Ms. Ritsema-Teeninga, and Mr. Seip

I am writing this note to encourage you to restore the Howson Dam and not destroy one of the few attractions in Wingham provided by this historical dam.

The decision to move to this town, establish our Medical practice and raise our children over 15 years ago was significantly influenced by a clandestine visit to Wingham on Canada day 16 years ago. On that day Bonnie, our children and I participated in a lovely afternoon of community festivities and fireworks by the river and small lake above the dam that convinced us this is where we wanted to live.

I was born and raised in St. Marys, Ontario, and much like Wingham, the dam, waterfront and small lake provide an attraction that helps define our town aesthetically, historically and activity wise. The beauty of this area is why we decided to build our home above the dam. The presence of the dam in many ways defines the identity of our town, much like the aging granaries at the Goderich harbour, or the reclaimed waterfront of Toronto harbour.

Sincerely
Shaun Marshall MD

Barb Black

9.7.2(vi)

From: James Campbell
Sent: January-28-16 8:25 AM
To: Barb Black
Subject: Re: Dam project!

Sent from my iPad

> On Jan 25, 2016, at 11:46 AM, carol hamilton <rosshamilton@sympatico.ca> wrote:
>
> Think it would be money well spent.
>
> Sent from my iPad

Barb Black

9.7.2(vii)

From: James Campbell
Sent: January-28-16 8:25 AM
To: Barb Black
Subject: Re: Howson Dam

Sent from my iPad

- > On Jan 25, 2016, at 2:23 PM, John Mann <jhmann@EastLink.ca> wrote:
- >
- > I understand that the Council will be making decisions concerning the Howson Dam at its next meeting and I would like to ask you, as a member of Council, to give very serious consideration to the repair of this dam.
- >
- > I have been a resident of Wingham for over 40 years, the last 30 of which I have resided on Park Drive overlooking the Maitland River. In those 30 years I have seen a steady decline in the water level and also in the recreational activity level on the waters above the dam, especially those above the Hanna Bridge.
- >
- > At one time there were boaters and water skiers enjoying this
- > recreational area. Fishermen from areas beyond Wingham came to the area and it was possible to approach the water because the banks were open right to the edge.
- >
- > We no longer see the high level of recreational activity on our river. Water levels are too low, and the grasses and shrubs have been allowed to take over what was once the river bank so that reaching the water's edge is no longer a simple task.
- >
- > When you next meet, please form a committee of Council to work in conjunction with the citizen committee (" Our Howson Dam Committee") to find ways of restoring this valuable asset to the town of Wingham.
- >
- > Thank you for your consideration.
- >
- > John H. Mann

The Occupational Health and Safety Policy Statement and Terms of Reference will be presented to Council for approval. Following approval from the Council of the Township of North Huron, the documentation will be forwarded to the Ministry of Labour for Review of Minister's Order permitting to a Multi-Workplace Joint Health and Safety Committee.

4. Employee Trainings:
 - i) Standard First Aid and CPR C Training was completed by the Recreation & Facilities Department.
 - ii) 17 North Huron Recreation & Facilities Staff watched a 15 minute Health and Safety video on Behavior Safety at Work.
 - iii) 17 North Huron Recreation & Facilities Staff participated in a presentation from FPO James Marshall on building evacuation procedures for persons with mobility challenges.
 - iv) Committee Members discussed the number of certified members presently on staff.

HSC16/15: MOVED: Pat Newson

SECONDED: Scott Price

That the Health & Safety Committee hereby authorizes two Committee Members Representing Workers to attend a JHSC Certification 1 and 2 training to become Certified.

DISPOSITION: Motion Carried.

5. Promoting Health & Safety:
 - i) Experiment Memo!
6. Video viewing: Safety Essentials

Correspondence:

- Public Services Health and Safety Association – Ministry of Labour JHSC Announcement re JHSC Standard.
- Public Services Health & Safety Association - JHSC Certification 1 and 2 – Train Before March 1, 2016 and be certified for life before the Standard Changes.
- Ministry of Labour – Flu and Your Workplace.

Other Business/Member Reports:

Next Meeting:

The next meeting is scheduled for Thursday, January 28, 2016 @ 10:00 a.m. in North Huron Council Chambers.

Adjournment:

JHSC17/15: MOVED: Scott Schiestel

SECONDED: Scott Price

That there being no further business before the Health & Safety Committee, the meeting be hereby adjourned @ 11:20 a.m.

DISPOSITION: Motion Carried.

Co-Chair Rob Kolkman

Secretary Barb Black

Agenda
11.2.1
Feb 11 2016

MINUTES
OF THE NORTH HURON POLICE SERVICES BOARD MEETING
HELD AT THE WINGHAM POLICE STATION BOARD ROOM
TUESDAY, DECEMBER 1, 2015 AT 7:00 P.M.

MEMBERS PRESENT: Chair Trevor Seip, Bill Gregoriadis, Yolanda Ritsema-Teeninga.

STAFF PRESENT: Chief of Police Tim Poole
Kathy Adams, Board Secretary.

Call to Order

Chair Seip called the meeting to order at 7:00 p.m.

Accept or Amend Agenda

PSB72/15: MOVED: B. Gregoriadis **SECONDED:** Y. Ritsema-Teeninga
THAT the North Huron Police Services Board accepts the Agenda for the December 1, 2015 Council Meeting; as printed and circulated.

DISPOSITION: Motion Carried

Declaration of Pecuniary Interest

There were no declarations of pecuniary interest declared.

Reading of the Minutes from the Previous Meetings

PSB73/15: MOVED: B. Gregoriadis **SECONDED:** Y. Ritsema-Teeninga
THAT the North Huron Police Services Board hereby adopts the Minutes of the meeting held November 17, 2015 as printed and circulated.

DISPOSITION: Motion Carried

Delegations/Petitions/Invited Guests

None in attendance.

Business Arising from the Minutes

(a) 2016-2018 Business Plan

Chair Seip circulated the final draft of the Business Plan which was reviewed by the Board with a few minor changes noted.

PSB74/15: MOVED: Y. Ritsema-Teeninga **SECONDED:** B. Gregoriadis
THAT the North Huron Police Services Board hereby adopts the 2016-2018 Business Plan in principle, as revised;
AND FURTHER THAT the 2016-2018 Business Plan be presented to the Council of the Township of North Huron for their review and consideration.

DISPOSITION: Motion Carried

Police Chief's Report

(a) 2016 Budget

PSB75/15: MOVED: Y. Ritsema-Teeninga **SECONDED:** B. Gregoriadis
THAT the North Huron Police Services Board hereby adopts the 2016 Police Services Budget as presented by the Chief of Police;
AND FURTHER THAT the 2016 Police Services Budget be forwarded to the Township Treasurer for Council's consideration and approval.

DISPOSITION: Motion Carried

Treasury Report

(a) Year to Date Financial Statement

The Year to Date Financial Statements were reviewed by the Board.

By-laws and Policies for Consideration

None for consideration.

Correspondence

None for consideration.

New Business

There was no new business.

Board Members Inquiries & Reports

There were no Board Members inquiries or reports.

Public Gallery Questions and/or Comments

There were no Public Gallery questions or comments.

In Camera Session

None required.

Next Meeting

Tuesday, January 26, 2016, 7:00 p.m., Police Station Board Room.

Adjournment

PSB76/15: MOVED: Y. Ritsema-Teeninga SECONDED: B. Gregoriadis
*That there being no further business before the Board, the meeting be hereby
Adjourned at 8:00 p.m.*

DISPOSITION: Motion Carried

CORPORATE SEAL

Chair Trevor Seip

Secretary Kathy Adams

*Agenda
11-31
Feb 11 2016*

**WINGHAM & AREA
HEALTH PROFESSIONALS
RECRUITMENT COMMITTEE**

FINANCIAL STATEMENTS

FOR THE YEAR ENDING

December 31, 2015

Wingham and Area
 Health Professionals Recruitment Committee
 Balance Sheet
 for the period ending
 December 31, 2015
 (with comparative figures for 2014)

	<u><20 15></u>	<u><20 14></u>
Assets		
Cash in Bank, (WDH Foundation Trust Fund)*	135,564.86	151,465.36
Accounts Receivable		
Township of North Huron	18,159.00	-
Total Assets	<u><u>\$ 153,723.86</u></u>	<u><u>\$ 151,465.36</u></u>
Liabilities		
Accounts Payable - WDH	19,283.52	20,332.65
Municipalities	<u>-</u>	<u>-</u>
	<u>\$ 19,283.52</u>	<u>\$ 20,332.65</u>
Equity		
Balance forward from 2010	16,139.02	16,139.02
Plus 2011 Excess of Revenue over Expense	3,537.98	3,537.98
Less 2012 Excess of Expense over Revenue	8,426.06	8,426.06
Less 2013 Excess of Expense over Revenue	1,516.25	1,516.25
Plus 2014 Excess of Revenue over Expense	1,735.02	1,735.02
Less 2015 Excess of Expense over Revenue	<u>8,752.37</u>	<u>11,469.71</u>
	2,717.34	
Plus Physician Incentive allocation - 2009	38,167.00	38,167.00
Plus Physician Incentive allocation - 2010	16,502.00	16,502.00
Plus Physician Incentive allocation - 2011	20,943.00	20,943.00
Plus Physician Incentive allocation - 2012	13,714.00	13,714.00
Plus Physician Incentive allocation - 2013	16,812.00	16,812.00
Plus Physician Incentive allocation - 2014	13,525.00	13,525.00
Plus Physician Incentive allocation - 2015	<u>12,060.00</u>	<u>119,663.00</u>
	131,723.00	
Total Equity	<u><u>\$ 134,440.34</u></u>	<u><u>\$ 131,132.71</u></u>
Total Liabilities and Equity	<u><u>\$ 153,723.86</u></u>	<u><u>\$ 151,465.36</u></u>

* Physician Incentive Allocation by Municipality

Amount Available for distribution Dec 31/15	\$ 12,060.00	Percentage	Allocation
	Percentage	x 1.3439	
Township of North Huron =	37.94%	50.99%	6,149.10
Morris Turnberry =	8.10%	10.89%	1,312.81
Ashfield, Colborne, Wawanosh =	1.31%	1.76%	212.33
Huron Kinloss =	17.86%	24.00%	2,894.67
South Bruce =	9.20%	12.36%	1,491.09
Total	74.41%	100.00%	\$ 12,060.00

* Physician Incentive Allocation by Municipality

Amount Available for distribution Dec 31/14	\$ 13,525.00	Percentage	Allocation
	Percentage	x 1.3439	
Township of North Huron =	37.94%	50.99%	6,896.07
Morris Turnberry =	8.10%	10.89%	1,472.29
Ashfield, Colborne, Wawanosh =	1.31%	1.76%	238.12
Huron Kinloss =	17.86%	24.00%	3,246.30
South Bruce =	9.20%	12.36%	1,672.22
Total	74.41%	100.00%	\$ 13,525.00

* Physician Incentive Allocation by Municipality

Amount Available for distribution Dec 31/13	\$ 16,812.00	Percentage	Allocation
	Percentage	x 1.3439	
Township of North Huron =	37.94%	50.99%	8,572.05
Morris Turnberry =	8.10%	10.89%	1,830.10
Ashfield, Colborne, Wawanosh =	1.31%	1.76%	295.99
Huron Kinloss =	17.86%	24.00%	4,035.25
South Bruce =	9.20%	12.36%	2,078.63
Total	74.41%	100.00%	\$ 16,812.00

* Physician Incentive Allocation by Municipality

Amount Available for distribution Dec 31/12	\$ 89,326.00	Percentage	Allocation
	Percentage	x 1.355565	To Dec 31/12
Township of North Huron =	37.64%	51.023%	45,577.22
Morris Turnberry =	9.06%	12.281%	10,970.50
Ashfield, Colborne, Wawanosh =	1.41%	1.911%	1,707.33
Huron Kinloss =	16.88%	22.882%	20,439.52
South Bruce =	8.78%	11.902%	10,631.46
Total	73.77%	100.000%	\$ 89,326.03

Combined Total Physician Incentive Allocation by Municipality

As At December 31, 2015

Township of North Huron =	\$ 67,194.44
Morris Turnberry =	\$ 15,585.69
Ashfield, Colborne, Wawanosh =	\$ 2,453.76
Huron Kinloss =	\$ 30,615.73
South Bruce =	\$ 15,873.40
Total	\$ 131,723.03

*Percentage allocation using visit numbers from fiscal 2011/2012.

** Calculated by taking Actual Costs (\$79,517.77 x Municipality Percentage (74.41%) = \$59,169.17

Municipal Funding \$71,229 - \$59,169 = \$12,060

Wingham and Area
 Health Professionals Recruitment Committee
 Statement of Receipts & Expenses
 for the period ending
 December 31, 2015
 (with comparative figures for 2014)

	<u><20 15></u>	<u><20 14></u>
Receipts:		
Municipalities		
Township of North Huron	36,318.00	36,318.00
Morris Turnberry	7,754.00	7,754.00
Ashfield Colborne Wawanosh	1,254.00	1,254.00
South Bruce	8,807.00	8,806.00
Huron Kinloss	<u>17,096.00</u>	<u>17,096.00</u>
	71,229.00	71,228.00
Special Events		
Dining for Docs Event	8,232.50	-
Golf Ball Drop	1,966.00	1,314.40
Golf Tournament	7,457.25	9,010.00
Donations	340.00	12,850.00
Interest	<u>1,150.91</u>	<u>1,288.04</u>
Total Income	<u>90,375.66</u>	<u>95,690.44</u>
Expenses		
Recruitment Coordinator	61,395.90	60,771.65
Travel	414.74	253.45
Cell Phone Charges	741.01	744.56
Catering	121.50	38.75
Recruitment Tours	5,984.86	7,664.53
Recruitment Tour Stipend for Physicians	-	-
Physician Visits	296.89	(180.86)
Medical Student Visits	-	281.67
Physician Appreciation	418.11	247.00
Advertising, Promotion, Webhosting	1,290.75	1,324.02
Membership Fees	-	-
Miscellaneous	189.86	100.00
Office Supplies	240.84	75.47
F E Madill Student Bursary	500.00	500.00
Subscriptions	117.64	78.76
Apartment Rent (Net)	<u>7,805.67</u>	<u>5,647.70</u>
	79,517.77	77,546.70
Physician Incentives		
- Municipalities	12,060.00	13,525.00
Dining for Docs Fundraiser	4,884.26	254.72
Golf Tournament	<u>2,666.00</u>	<u>2,629.00</u>
	7,550.26	2,883.72
Total Expense	<u>99,128.03</u>	<u>93,955.42</u>
Excess of Revenue over Expenses		<u>\$ 1,735.02</u>
Excess of Expense over Revenue	<u><u>-\$ 8,752.37</u></u>	

Wingham and Area
Health Professionals Recruitment Committee

Bank Reconciliation as at December 31, 2015

Bank Balance as per Cash Journal	\$ 135,564.86
Bank Balance as per Bank Statement	\$ 125,390.66
Plus O/S Deposit - Dec. 31/15	10,514.00
Sub Total	135,904.66
Less O/S Cheques	

Nov. 24	J. R. Fear Apiaries Inc., McMaster Res. Day	#115	50.00	
Nov. 24	J. R. Fear Apiaries Inc. Western Res. Weekend	#116	75.00	
Dec. 15	The Citizen	#119	141.30	
Dec. 15	The Citizen	#120	36.00	
Dec. 22	J. R. Fear Apiaries	#121	37.50	
	Sub Total		339.80	

Bank Balance as per Bank Statement	\$ 135,564.86
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Accounts Payable - Dec 31, 2015

Wingham and District Hospital	\$ 19,283.52
- Wages	15,069.15
- Recruiting Tours - Western Residents Reg.	-
- Recruiting Tours - Western Res. Travel/Prizes	53.19
- Recruiting Tours - McMaster Residents	910.65
- Recruiting Tours - U of Ottawa	
- Doctor Appreciation	217.61
- Advertising & Promotion	777.63
- Catering	121.50
- Stationery & Office Supplies	73.21
- Cell Phone Charges	185.58
- Apartment Rent	1,875.00
- Western Student Accomodations	
- Travel	
Total	\$ 19,283.52

Accounts Receivable - December 31, 2015

- Township of North Huron	\$ 18,159.00
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Wingham and Area
Health Professionals Recruitment Committee
Cash Journal

Date	Particulars	Cheque Number	Deposits	Cheques	Balance
<2015>					
Jan-01	Balance Forward from Dec 31, 2014				151,465.36
Jan-07	Interest	*	144.17		151,609.53
					151,609.53
Feb-05	Interest	*	143.49		151,753.02
					151,753.02
Mar-05	Interest	*	99.89		151,852.91
Mar-24	Davis & Henderson - Cheque Order	DM	*	152.96	151,699.95
Mar. 30	Wingham & District Hospital (Q3)	101	o	20,332.65	131,367.30
					131,367.30
Apr-03	Interest		o	115.01	131,482.31
Apr-15	Wingham & District Hospital (Q4)	102	z	19,278.20	112,204.11
					112,204.11
May. 4	Interest		z	104.39	112,308.50
					112,308.50
Jun. 30	Deposit - Interest		*	99.42	112,407.92
Jun. 17	Deposit - Golf Tournament		*	7,177.25	119,585.17
Nov. 2014	WDH cheque Not Issued.		*	18,469.36	138,054.53
Jun-18	Wingham & District Hospital	104	*	18,469.36	119,585.17
Jun. 30	Deposit		*	35,714.00	155,299.17
					155,299.17
Jul-04	Interest		o	87.52	155,386.69
July. 7	Jan McKague-Weishar, Golf Prizes	106	o	550.00	154,836.69
July. 20	Deposit - Golf Tournament		o	280.00	155,116.69
July. 22	Wingham Golf & Curling Club	107	o	2,116.00	153,000.69
					153,000.69
Aug-06	Interest		z	84.26	153,084.95
					153,084.95
Sep. 3	Interest		*	70.20	153,155.15
Sep. 22	Deposit - Dining for Docs		*	8,232.50	161,387.65
					161,387.65
Oct. 5	Deposit - Interest		z	71.63	161,459.28
Oct. 13	Wingham Advance Times	108	z	202.28	161,257.00
Oct. 13	Brenda Deyell - Dining for Docs Exp.	109	z	200.00	161,057.00
Oct. 13	Jan McKague-Weishar - Dining for Docs Exp	110	z	186.89	160,870.11
Oct. 13	Wingham Columbus Centre	111	z	3,992.65	156,877.46
Oct. 13	Wingham & District Hospital (Q1)	112	z	21,673.63	135,203.83
					135,203.83
					135,203.83
					135,203.83
Oct-15	Wingham & District Hospital (Q2)	113	z	18,760.46	116,443.37
					116,443.37
					116,443.37
					116,443.37
Oct. 15	Wingham Advance Times-Dining for Docs	114	z	101.14	116,342.23
					116,342.23
Nov. 3	Deposit - Libro Donations		o	240.00	116,582.23
Nov-04	Interest		o	70.54	116,652.77
Nov-24	J. R. Fear Apiaries Inc., McMaster Res, Day	115		50.00	116,602.77
Nov-24	J. R. Fear Apiaries Inc. Western Res. Weekend	116		75.00	116,527.77
Nov-24	Blakes Apple Orchards - Dr. Appreciation	117	*	130.50	116,397.27
Nov-24	The 2 Step - Gift Certificate	118	o	100.00	116,297.27
					116,297.27
Dec-03	Deposit - Interest		*	60.39	116,357.66
Dec. 15	The Citizen	119		141.30	116,216.36
Dec. 15	The Citizen	120		36.00	116,180.36
Dec. 22	J. R. Fear Apiaries	121		37.50	116,142.86
Dec. 29	Deposit		*	4,404.00	120,546.86
Dec. 29	Deposit		*	4,504.00	125,050.86
Dec-31	Deposit - Golf Ball Drop Proceeds + Huron Kinloss			10,514.00	135,564.86
					135,564.86
Total			90,686.02	106,586.52	135,564.86

WINGHAM & AREA
Health Professionals Recruiting Committee
Budget - 2016
with Comparative figures for 2014 & 2015

Expense	<2014>	<2014>	<2015>	<2015>	<2016>
	Budget	Income Expense	Budget	Income Expense	Budget
Fixed Costs:					
- Physician, Nurse Practitioner Visits	1,000.00	\$ (180.86)	1,000.00	\$ 296.89	\$ 500.00
- Recruiting Tours					
- Nurse Practitioners Annual Conference	1,500.00	-	-	-	-
- Family Resident Medicine - Western	1,000.00	750.00	1,000.00	1,178.19	1,200.00
- Discovery Week - London				247.77	300.00
- Casper Conference,	1,925.00	2,163.49	1,500.00	553.54	1,500.00
- Primary Care Conference		1,752.01	1,800.00	1,685.97	1,800.00
- McMaster Residents Day		1,061.20	1,100.00	917.39	1,000.00
- McMaster University Career Development Reg./Travel				998.15	1,000.00
- Recruitment Tours - Other	1,000.00	1,937.83	1,975.00	403.85	1,000.00
- Membership Fees, Casper	150.00	-	150.00	-	150.00
- Medical Student Expense	250.00	281.67	300.00	-	300.00
- Stipend to Physicians on Recruitment Tour (6 days @ \$500/day)	2,000.00	-	2,000.00	-	2,000.00
- Doctor Appreciation Expense	1,000.00	247.00	1,000.00	418.11	500.00
- Physician Incentives	10,000.00	-	10,000.00	-	-
- Marketing & Advertising/Promotion	3,000.00	1,324.02	2,000.00	1,290.75	2,000.00
- Miscellaneous Expense	500.00	100.00	500.00	189.86	400.00
- Magazine/Newspaper Subscriptions	100.00	78.76	100.00	117.64	125.00
- Office Supplies	100.00	75.47	100.00	240.84	250.00
- Recruitment Co Coordinator - Salary & Benefits (9 months)	60,750.00	60,771.65	61,000.00	61,395.90	61,500.00
- Recruitment Co Coordinator Expense (Travel etc.)	1,000.00	253.45	1,000.00	414.74	1,000.00
- Cell Phone Charges	800.00	744.55	800.00	741.01	800.00
- Catering	-	38.75	100.00	121.50	100.00
- Apartment Rental	7,500.00	7,500.00	7,500.00	7,805.67	7,500.00
- Western Student Accomodation	-	\$ (1,852.30)	-	-	-
- Scholarship - F E Madill Student	500.00	500.00	500.00	500.00	500.00
- Web Site Hosting	300.00	-	300.00	-	300.00
- Web Site Design & Software	-	-	-	-	-
Total Fixed Budget/Costs	\$ 95,725.00	\$ 77,546.70	\$ 95,725.00	\$ 79,517.77	\$ 85,725.00

Anticipated Income - Other Sources

- Donations, Other (Net)	-	12,595.28	-	340.00
- Golf Tournament/Golf Ball Drop (Net Proceeds)	5,000	7,695.40	-	6,757.25
- Dining for Docs Event (Net)	-	-	-	3,348.24
- Curling Bonspiel	4,000	-	-	-
- Interest on Account	800	1,288.04	1,300.00	1,150.91
Total Anticipated Income - Other Sources	\$ 9,800.00	\$ 19,450.25	\$ 1,300.00	\$ 11,596.40

Total Annual Cost Allocated by Municipality

2014/2015 Visit Data	<2015> Allocated Budget *	<2016> Allocated Budget *
Township of North Huron	39.03%	36,318
Township of Morris Turnberry	9.10%	7,754
Township of Ashfield, Colborne, Wawanosh	1.11%	1,254
Township of South Bruce	9.20%	8,807
Township of Huron Kinloss	15.42%	17,096
Sub Total	73.86%	\$ 71,229

Total Annual Cost for Other Sources

Patients from out of Area	26.14%	\$ 24,496	\$ 22,409
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Total Income

	100.00%	\$ 95,725	\$ 85,725
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*Percentage allocation using visit numbers from fiscal 2014/2015.

Budget approved by Committee January 18th, 2016

*Percentage allocation using visit numbers from fiscal 2014/2015.

** Calculated by taking Actual Costs (\$ x Municipality Percentage (74.41%) =

Municipal Funding \$71,229 - \$ = \$

Recruiting Funding (Patients out of Area) = \$ - Shortfall \$ - \$ = \$

Prepared January 17, 2016

Approved at Meeting, January 25, 2016

Wingham and District Hospital
 Visits by Residence Code
 April 1, 2014 to March 31, 2015

Res Code	Municipality	E.R.	Day Surg	Oncology	Colposcope	IP Acute	TOTALS
1203	Goderich	88	143	110		4	345
1216	Howick	1,054	32	42	2	40	1,170
1231	Bluewater	15	53	37		4	109
1232	Huron East	894	54	40	1	52	1,041
1233	South Huron	6	10				16
1234	Ash-Col-Wawa	160	23			2	185
1235	Central Huron	101	81	52		1	235
1236	North Huron	5,877	255	77	6	261	6,476
1237	Morris-Turnberry	1,346	71	31	1	61	1,510
TOTAL For HURON COUNTY		9,541	722	389	10	425	11,087
244	South Bruce Penn	2	4				6
245	Saugeen Shores	5	14	14			33
246	Arran-Elderslie	11	3	10		2	26
247	Brockton	52	28	101		8	189
248	North Bruce Penn	1	2				3
249	South Bruce	1,363	86	9	6	62	1,526
250	Huron-Kinloss	2,218	147	46	1	147	2,559
251	Kincardine	88	74	106	1	5	274
TOTAL for BRUCE COUNTY		3,740	358	286	8	224	4,616
2801	Stratford	9	3				12
2802	St. Marys						
2821	North Perth	111	18	31		5	165
2822	Perth East	12					12
2823	Perth South						
2824	West Perth	15	5			2	22
TOTAL for PERTH COUNTY		147	26	31	-	7	211
3733	Minto	99	13	12	1	2	127
3607	Woolwich	18				2	20
3737	Wellington North	8	2	10		1	21
	Mapleton	2	3	2			7
	Centre Wellington	4					4
	Guelph	6					6
TOTAL for WELLINGTON COUNTY		137	18	24	1	5	185
701	Owen Sound	7	2	2			11
703	Hanover	21	5	52	1		79
731	Blue Mountains						
734	Chatsworth	8		7			15
737	Georg Highlands						
738	Georgian Bluffs	1	1				2
739	Grey Highlands	4	1				5
740	West Grey	9	5	1	1		16
TOTAL for GREY COUNTY		50	14	62	2	-	128
Ontario Other		263	28	29		9	329
Canada Other		32				1	33
World Other		5					5
TOTAL for OTHER		300	28	29	-	10	367
TOTAL		13,915	1,166	821	21	671	16,594

Wingham and District Hospital
 Visits by Residence Code
 April 1, 2011 to March 31, 2012

Res Code		E.R.	Day Surg	Oncology	Colposcope	IP Acute	TOTALS	% of Total
Huron County								
1236	North Huron	5,877	255	77	6	261	6,476	39.03%
1237	Morris-Turnberry	1,346	71	31	1	61	1,510	9.10%
1234	Ash-Col-E Wan	160	23	-	-	2	185	1.11%
SUB TOTAL - Huron		7,383	349	108	7	324	8,171	49.24%
Bruce County								
249	South Bruce	1,363	86	9	6	62	1,526	9.20%
250	Huron-Kinloss	2,218	147	46	1	147	2,559	15.42%
SUB TOTAL - Bruce		3,581	233	55	7	209	4,085	24.62%
Sub Total - Huron & Bruce		10,964	582	163	14	533	12,256	73.86%
Other								
Patients Outside Area		2,951	584	658	7	138	4,338	26.14%
TOTAL		13,915	1,166	821	21	671	16,594	100.00%

WINGHAM & AREA
Health Professionals Recruiting Committee
Budget/Actual - December 31, 2015
with Comparative figures for 2014

Expense	<2014>		<2015>	
	Budget	Income Expense	Budget	Income Expense
Fixed Costs:				
- Physician, Nurse Practitioner Visits	1,000.00	\$ (180.86)	1,000.00	\$ 296.89
- Recruiting Tours				
- Nurse Practitioners Annual Conference	1,500.00	-	-	-
- Family Resident Medicine - Western	1,000.00	750.00	1,000.00	1,178.19
- Discovery Week - London				247.77
- Casper Conference,	1,925.00	2,163.49	1,500.00	553.54
- Primary Care Conference		1,752.01	1,800.00	1,685.97
- McMaster Residents Day		1,061.20	1,100.00	917.39
- McMaster University Career Development Reg./Travel				998.15
- Recruitment Tours - Other	1,000.00	1,937.83	1,975.00	403.85
- Membership Fees, Casper	150.00	-	150.00	-
- Medical Student Expense	250.00	281.67	300.00	-
- Stipend to Physicians on Recruitment Tour (6 days @ \$500/day)	2,000.00	-	2,000.00	-
- Doctor Appreciation Expense	1,000.00	247.00	1,000.00	418.11
- Physician Incentives	10,000.00	-	10,000.00	-
- Marketing & Advertising/Promotion	3,000.00	1,324.02	2,000.00	1,290.75
- Miscellaneous Expense	500.00	100.00	500.00	189.86
- Magazine/Newspaper Subscriptions	100.00	78.76	100.00	117.64
- Office Supplies	100.00	75.47	100.00	240.84
- Recruitment Co Coordinator - Salary & Benefits (9 months)	60,750.00	60,771.65	61,000.00	61,395.90
- Recruitment Co Coordinator Expense (Travel etc.)	1,000.00	253.45	1,000.00	414.74
- Cell Phone Charges	800.00	744.56	800.00	741.01
- Catering	-	38.75	100.00	121.50
- Apartment Rental	7,500.00	7,500.00	7,500.00	7,805.67
- Western Student Accommodation	-	\$ (1,852.30)	-	-
- Scholarship - F E Madill Student	500.00	500.00	500.00	500.00
- Web Site Hosting	300.00	-	300.00	-
- Web Site Design & Software	-	-	-	-
Total Fixed Budget/Costs	\$ 95,725.00	\$ 77,546.70	\$ 95,725.00	\$ 79,517.77

Anticipated Income - Other Sources				
- Donations, Other (Net)	-	12,595.28	-	340.00
- Golf Tournament/Golf Ball Drop (Net Proceeds)	5,000	7,695.40	-	6,757.25
- Dining for Docs Event (Net)	-	-	-	3,348.24
- Curling Bonspiel	4,000	-	-	-
- Interest on Account	800	1,288.04	1,300.00	1,150.91
Total Anticipated Income - Other Sources	\$ 9,800.00	\$ 19,450.25	\$ 1,300.00	\$ 11,596.40

2011/2012 Visit Data	<2014>		<2015>	
	Percentage Allocation	Allocated Budget *	Allocated Budget *	<2015> Amounts Received/Owing
Township of North Huron	37.94%	36,318	36,318	\$ 36,318
Township of Morris Turnberry	8.10%	7,754	7,754	\$ 7,754
Township of Ashfield, Colborne, Wawanosh	1.31%	1,254	1,254	\$ 1,254
Township of South Bruce	9.20%	8,806	8,807	\$ 8,807
Township of Huron Kintloss	17.86%	17,096	17,096	\$ 17,096
Sub Total	74.41%	\$ 71,228	\$ 71,229	\$ 71,229
Total Annual Cost for Other Sources				
Patients from out of Area	25.59%	\$ 24,496	\$ 24,496	
Total Income	100.00%	\$ 95,724	\$ 95,725	

*Percentage allocation using visit numbers from fiscal 2011/2012.

Budget approved by Committee January ??th, 2015

*Percentage allocation using visit numbers from fiscal 2011/2012.

** Calculated by taking Actual Costs (\$79,517.77 x Municipality Percentage (74.41%) = \$59,169.17

Municipal Funding \$71,229 - \$59,169.17 = \$12,059.83

Recruiting Funding (Patients out of Area) = \$20,348.60 - Shortfall \$20,348.60 - \$11,596.40 = \$8,752.20

Prepared January 17, 2016

*Algeria
11.4.1
Feb 1/2016*

MINUTES

East Wawanosh 150th Anniversary

November 25, 2015

Present: Reunion Chair Jamie McCallum, Treasurer Shawn Cottrill, Secretary Joan Vincent, Fundraising Chair and North Huron Representative Ray Hallahan, Reeve Neil Vincent, Katie Cottrill, Elaine Snell, Alex Blair, Heather Shiell, Matt Beck, Connie Goodall, Linda Logan, Melanie Pletch, Marvin Cook, Jason Rutledge, Gavin Van Camp, Margaret Vincent, Sylvia Nonkes, Alice McDowell, Vicky Bremner, Jonathan Van Camp

Welcome: Chair Jamie McCallum welcomed everyone to the meeting

Motion to approve Oct. 21, 2015 Minutes made by Melanie Pletch and seconded by Alex Blair.

CARRIED.

Financial Update: passed out

Website - 2 years would cost \$43.46 with North Huron hosting it.

Motion to approve the financial report moved by Heather Shiell and seconded by Linda Logan. CARRIED.

Fundraising Report – leave until later in the meeting.

History Book – pamphlet to be developed

- there need to be photos submitted and there is no time for doing people submissions
- want to show the character of the Township, Fowl Supper, School Fair with pictures and stories etc.
- aiming at 100-150 pages
- Fundraising for the history book – possibly a Christmas house tour for Christmas of 2016
 - Find hosts and decorators
 - Maybe sell Christmas ornaments

BX93 Dance – Margaret

The deposit is in and the booking is confirmed.

\$2362. Owed the evening of the BX93 Dance

-recommend \$10./ticket but if do \$10./ticket then need at least 350 tickets sold to break even before the cost of food

-Atwood charges \$15./person

-Question \$10./person in advance and \$15./person at the door

-Atwood Dance may be the same weekend

-Sell tickets starting at the New Year's Eve Dance

-Ticket price to print, security cost, lunch cost budget total \$5000.-\$6000.

Motion by Matt Beck Seconded by Marvin Cook to charge \$15.00/person in advance and \$20.00/person at the door and print 500 tickets. CARRIED.

-Have the tickets available at the Community Centre New Years Eve Dance.

Fundraiser – Ray Hallahan

-Ray appreciates idea of a co-chair and thanks Mike Cottrill for taking on the position.

- Has the tickets to distribute for the raffle

-Huron Bay has donated the beef for the prizes.

- Ray has the tickets bundled in groups of 6 books of tickets with 10 tickets in each book

-He has a list of the ticket sellers

-There is no bill yet for the printing.

School Reunion – no change

- - Is going to contact Clifford Coultres

Souvenirs – cannot order until have money.

Maintenance – Matt Beck contact Larry Meyer

-Wingham went to Pete at C & P for toilets and wash stations

-They had a quote from another company but Pete was the lowest

- WM – company for dumpsters

-Would loan big recycling bins

-Think had 6 dumpsters at Wingham

-Get a back up Generator (Belgrave Community Centre has one)

-North Huron uses WM rather than Bluewater

-Lot of other small operations that would give better deal, can get both recyclable and waste bins

Wingham had some issue with smoking (need a lot of signage)

-Need to contact Dan Macpherson

-How many people are we expecting?

- #25 years ago

-Probably start with 12 port-a-potties (position in right locations)

-Capacity 1000?

-Need port-a-potties for BX93 – Matt will look into

There may be #'s attached to certain permits

Certain # of port-a-potties for certain # in attendance – check with Health Unit and Liquor Inspector

Children's Activities – no report

Food –Jason

Saturday night –

PINERIDGE \$15.00 + tax

cash deal with ¼ chicken, baked potato, baked beans, coleslaw, roll, labour, paper products can be a tax \$17.

- Could charge \$25.00

-Discuss children's prices yet

- Extra ¼ chicken \$3.50

-Would have an extra 200 or so cooked

Motion by Margaret Vincent that the ticket price be \$25. For the Saturday meal. Motion was withdrawn.

Discuss meal and dance packages.

Keep affordable for families

PINERIDGE is a large buyer and the costs don't fluctuate that much. Happy with \$15.

Motion by Margaret Vincent. Seconded by Ray Hallahan that Jason sign the contract with PINERIDGE. CARRIED. If 1000 people, they will cook on location and tickets can be sold that day.

Belgrave Kinsmen have approached Jason about doing a Saturday morning breakfast.

Blyth Lions – Sunday night meal

Do we want to do 2 breakfasts? Yes.

Packages – All Dances & Meals

- All Meals

Contact Auburn Lions or North Huron Firefighters for 2nd breakfast

Other companies for food – most likely but long way away.

Decorating – not doing anything until next year.

Entertainment – Gavin VanCamp - Vicky Bremner

Gavin talked to Kevin Scott and they are willing to be Co-Chairs

Rostered support from Belgrave Kinsmen

-Margaret Vincent – Perth Studios have live music and great bands for \$500.-\$900.

Beard – New Year's 2017

- Attraction of New Years Dance

Parade – No report

Art & Photo

-Handout

-Add Children's classes (same classes just different ages – say over 14)

2 years of pictures

Opportunity for selling (blown up & property of reunion?)

-Projector show?

-Will become property of 2017, people could order them, deal with one on one, copyright issue. Deal with later.

Bar --Jonathan --nothing

Golf Tournament -- no update

Church Service -- no chair -- no update

Publicity & Advertising

2017Powwow.com

Hope to get site up in next couple of weeks. (Focal point of all events)

-Keep up to date

Shawn -- each committee give Shawn an estimate

-help set prices

-date to set prices -- before BX Dance

Work on budget for Reunion

Prices set by July 1st 2016?

Koozies at dance

Start of March

Next meeting at the end of January.

Shawn have start of budget in early February.

Have minutes out earlier.

Newspapers -- Linda Campbell include info in her column

-put in about tickets

Meeting in January have #'s for the raffle tickets. Anything before contact Ray & Mike.

Ray has ½ beef committed for live auction.

Katie will contact Linda Campbell.

Next meeting January 27, 2017 . Bring ticket stubs and money to Ray.

Motion to Adjourn by Alex Blair seconded by Neil Vincent. CARRIED.

Agenda
12.1
1.6.11.16

CORPORATION OF THE TOWNSHIP OF NORTH HURON

BY-LAW NO. 15 - 2016

"A By-Law to Provide for Interim Tax Levies"

WHEREAS section 317 of the *Municipal Act*, 2001 S.O. 2001, c.25, as amended, provides that the council of a local municipality, before the adoption of estimates for the year under section 290, may pass a by-law levying amounts on the assessment of property in the local municipality rateable for local municipality purposes;

AND WHEREAS the Council of the Township of North Huron deems it appropriate to provide for such interim levy on the assessment of property in this municipality;

THEREFORE the Council of the Township of North Huron enacts as follows:

1. In this by-law the following words shall be defined as:

"Act" shall mean the *Municipal Act*, 2001 S.O. 2001, C.25, as amended

"Minister" shall mean the Minister of Finance;

"MPAC" shall mean the Municipal Property Assessment Corporation;

"Treasurer" means the treasurer of a lower-tier municipality or a person delegated the treasurer's powers and duties under s.286(5) of the *Act*;

2. The amounts levied shall be as follows:

2.1. For the Residential, Pipeline, Farm and Managed Forest property classes there shall be imposed and collected an interim levy of:

(a) the percentage prescribed by the Minister under section subsection 317 (3) paragraph 2. of the *Act*; or,

(b) 50%, if no percentage is prescribed, of the total taxes for municipal and school purposes levied on a property in the year 2015.

2.2. For the Multi-Residential, Commercial and Industrial property classes there shall be imposed and collected an interim levy of:

(a) the percentage prescribed by the Minister under section subsection 317 (3) paragraph 2. of the *Act*; or,

(b) 50%, if no percentage is prescribed, of the total taxes for municipal and school purposes levied on a property in the year 2015.

3. For the purposes of calculating the total amount of taxes for the year 2015 under paragraph 2, if any taxes for municipal and school purposes were levied on a property for only part of 2015 because assessment was added to the tax roll during 2015, an amount shall be added equal to the additional taxes that would have been levied on the property if taxes for municipal and school purposes had been levied for the entire year.
4. The provisions of this by-law apply in the event that assessment is added for the year 2016 to the tax roll after the date this by-law is passed and an interim levy shall be imposed and collected.
5. All taxes levied under this by-law shall be payable into the hands of the Treasurer in accordance with the provisions of this by-law.
6. There shall be imposed on all taxes a penalty for non-payment or late payment of taxes in default of the installment dates set out below. The penalty shall be one and one-quarter percent (1¼%) of the amount in default on the first day of default and on the first day of each calendar month during which the default continues, but not after the end of 2016.
7. The interim tax levy imposed by this by-law shall be paid in two installments due on the following dates:
 - 7.1. One-half (1/2) thereof on the 24th day of March of 2016;
 - 7.2. One-half (1/2) thereof on the 24th day of June of 2016;
8. A notice specifying the amount of taxes payable, may be mailed (including electronic mail) or cause to be mailed to the address of the residence or place of business of each person taxed under this by-law by any person referred to under paragraph 2.
9. The notice to be mailed (including electronic mail) under this by-law shall contain the particulars provided for in this by-law and the information required to be entered in the Tax roll under section 340 of the *Act*.
10. The subsequent levy for the year 2016 to be made under the *Act* shall be reduced by the amount to be raised by the levy imposed by this by-law.
11. The provisions of s. 317 of the *Act*, apply to this by-law with necessary modifications.
12. Any person referred to under paragraph 2. shall be authorized to accept part payment from time to time on account of any taxes due, and to give a receipt of such part payment, provided that acceptance of any such part payment shall not affect the

collection of any percentage charge imposed and collectable under section 7 of this by-law in respect of non-payment or late payment of any taxes or any installment of taxes.

13. Nothing in this by-law shall prevent any person referred to under paragraph 2. from proceeding at any time with the collection of any tax, or any part thereof, in accordance with the provisions of the statutes and by-laws governing the collection of taxes.

14. In the event of any conflict between the provisions of this by-law and any other by-law, the provisions of this by-law shall prevail.

15. This by-law shall come into force and take effect on the day of the final passing thereof.

READ A FIRST AND SECOND TIME THIS 1st day of February, 2016.

READ A THIRD TIME AND FINALLY PASSED, THIS 1st day of February, 2016.

CORPORATE SEAL

Reeve – Neil Vincent

Clerk – Kathy Adams

THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON

Agenda
12.2
Feb 11, 2016

BY-LAW NO. 16-2016

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Site Plan Control Agreement between Wingham and District Hospital and The Corporation of the Township of North Huron.

WHEREAS the Municipal Act, 2001, as amended permits the Councils of all municipalities to enter into certain agreements;

AND WHEREAS Council is desirous of executing a Site Plan Control Agreement between Wingham and District Hospital and The Corporation of the Township of North Huron;

AND WHEREAS Council deems it expedient to enter into said agreement;

NOW THEREFORE, the Council of the Corporation of the Township of North Huron ENACTS the following:

1. The Reeve and Clerk are hereby authorized to sign and execute on behalf of Council, a Site Plan Control Agreement between Wingham and District Hospital and The Corporation of the Township of North Huron.
2. A copy of the said Site Plan Control Agreement is attached hereto and designated as Schedule A to this By-law.
3. That this By-law shall come into force and takes effect on the day of the final passing thereof.

READ A FIRST AND SECOND TIME THIS 1ST DAY OF FEBRUARY, 2016.

READ A THIRD TIME AND PASSED THIS 1ST DAY OF FEBRUARY, 2016.

CORPORATE SEAL

Neil G. Vincent, Reeve

Kathy Adams, Director of
Corporate Services/Clerk

Site Plan Control Agreement

THIS AGREEMENT made this 26th day of January 2016.

BETWEEN:

WINGHAM AND DISTRICT HOSPITAL

(Hereinafter called the "Owners")

-and-

THE CORPORATION OF THE TOWNSHIP OF NORTH HURON

(Hereinafter called the "Township")

WHEREAS the Owner is the owner of the land described in Schedule "A" hereto (the "Lands") and municipally known as 131 John Street East, Wingham, Ontario.

AND WHEREAS the Township approved the plans and drawings submitted to the Owner's application on February 1, 2016, subject to certain conditions, including the entering into of an agreement with respect to the provision of facilities, works or matters as permitted by subs. 41 (7) of the *Planning Act*, R.S.O. 1990, c. P. 13;

AND WHEREAS subs. 41 (10) of the *Planning Act* permits the registration of this Agreement against the lands to which it applies;

NOW THEREFORE THIS AGREEMENT WITNESSETH THAT in consideration of the mutual covenants hereinafter expressed and other good and valuable consideration, the Parties hereto agree one with the other as follows:

1. Construction in Accordance with Plans and Drawings

The Owner covenants and agrees that all proposed buildings on the subject property will be located in accordance with the building and structure locations as shown the plans and drawings as set out in Schedule "B".

2. Conditions

The Owner covenants and agrees to satisfy each of the conditions set out in Schedule "C" to this agreement.

3. Fees and Charges

The Owner covenants and agrees to pay the Township the fees and charges set out in Schedule "D" to this Agreement. The Owner will be responsible for any other reasonable and foreseeable charges that may occur as a direct result of this development, provided that it shall not be responsible for any indirect claims for business disruption or loss of profits of third parties arising out of the work.

4. Development Agreement

The owner acknowledges that it will be required to execute a development agreement with the Township of North Huron outlining the requirements for municipal and private servicing of this development. This agreement will include clauses outlining the following:

- a. The extent of municipal and private services to be installed
- b. Requirements for the posting of securities to ensure the installation of those servicing
- c. Requirements for grading, drainage and certification of lot grading.
- d. Provisions for insurance.

5. Securities

In lieu of a security deposit the owner agrees that the items contained in this site plan agreement must be adhered to. The owner further agrees that items that are not completed /or not completed properly may be completed by the Township of North Huron. The costs of completing these items will be billed to the property owner/s.

6. Compliance with Regulations

All elements of this site and operation will be conducted in strict compliance with all Federal, Provincial, and Municipal requirements and regulations.

7. Required Studies

The Owner will conduct any studies regarding noise and odour levels that may be requirements by relevant legislation.

8. Water and Sewer
Already provided ..

9. Minor Adjustments

Minor adjustments to the requirements and provisions of this agreement may be made subject to the approval of the Township provided that the spirit and intent of the agreement are maintained. Such minor adjustments shall not require an amendment to this agreement, however, the written approval of the Township is required before such minor adjustment can be made.

10. Notices

Any notice required to be given by either party to the other shall be mailed, delivered or sent by facsimile transmission to:

(a) the Owner at:

ATTN: Karl Ellis
Wingham and District Hospital
270 Carling Terrace
Wingham, Ontario
NOG2W0
phone: 519-357-3210
fax: 519-357-2931

(b) the Township at:

ATTN: Sharon Chambers, CAO
Township of North Huron
274 Josephine Street
Box 90
Wingham, ON NOG 2W0
phone: 519-357-3550
fax. 519-357-1110

or such other address of which the parties have notified the other in writing, and any such notice mailed, delivered or sent by facsimile transmission shall be deemed good and sufficient notice under the terms of this Agreement.

11. Registration of Agreement

The Owner hereby consents to the registration of this Agreement, together with any schedules hereto, upon the title to the Lands. The Owner agrees to pay the Township as a result of the registration of any other documents pertaining to this Agreement.

The Owner agrees that it will obtain from any Lender of the Owner, which holds security registered against title to the Lands, the Lender's consent to postpone its security to this Agreement.

12. Termination of Agreement

If the development proposed by this Agreement is not commenced within one (1) year from the date of the execution of this Agreement, the Township may, at its sole option and on thirty (30) days notice to the Owner, declare this Agreement null and void and of no further force or effect and the Owner shall not be entitled to any refund of fees, levies or other charges by the Owner pursuant to this Agreement.

13. Enforcement

The Owner acknowledges that the Township, in addition to any other remedy it may have at law, shall also be entitled to enforce this Agreement in accordance with s. 446 of the Municipal Act, 2001.

14. Acknowledgement

The Owner acknowledges that this Site Plan Agreement contains items and agreements that are in excess of what is required under Section 41 of the Planning Act. Regardless, the Owner agrees to compliance with such requirements.

15. Successors and Assigns

This Agreement and everything herein contained shall ensure to the benefit of and be binding upon the parties hereto and their successors and assigns.

IN WITNESS WHEREOF the Parties hereto have hereunto affixed their corporate seals duly attested to by their proper signing officers in that behalf.

SIGNED, SEALED AND DELIVERED

Schedule "A"

SUBJECT LANDS

LT 87 PL 418 WINGHAM; LT 86 PL 418 WINGHAM; LT 85 PL 418
WINGHAM; LT 13 PL 430 WINGHAM; LT 14 PL 430 WINGHAM; LT 15 PL
430 WINGHAM; S1/2LT 88 PL 418 WINGHAM; PT LT 84 PL 418 WINGHAM
AS IN W1674; PT LT 9 PL 430 WINGHAM AS IN R70478; PT LT 11 PL 430
WINGHAM AS IN R70469 & W110554; PT LT 12 PL 430 WINGHAM AS IN
W13710EXCEPTR70471; WINGHAM; TOWNSHIP OF NORTH HURON

Schedule "B"

APPROVED PLANS AND DRAWINGS

The Owner agrees and covenants to construct all buildings, structures, works, services and facilities required under this Agreement in accordance with the below referenced municipally-approved plans and drawings:

1.1 SITE PLAN

Identified as

PlanNo.:21509

Prepared by:

+VG Architects

TheVentin Group

1.2 GRADING PLAN

Identified as Plan No.:

300036110.0000

Prepared by:

Burnside Engineering

January 14, 2016

1.3 LANDSCAPE SITE PLAN

Identified as Plan No.:

300036110.0000

Prepared by:

Burnside Engineering January

14, 2016

1.4 SITE WORKS

Identified as Plan No.:

300036110.0000

Prepared by:

Burnside Engineering

January 14, 2016

SCHEDULE "C"
CONDITIONS OF SITE PLAN APPROVAL

The Owner covenants and agrees to:

- **Access facilities:** The Owner shall install and/or replace curbing to the Township's specifications along the relocated entrance, and at all locations shown on the approved drawing. Damage to existing road shall be restored to the Township's satisfaction.
- **Maintenance of facilities and works:** The Owner acknowledges and agrees that its obligations hereunder to construct, install and maintain the works including the replacement or relocation or repair of any of the works which are damaged or altered in connection with the installation of any such infrastructure.
- **Dedications, Utilities and Easements:**

The Owner shall obtain written confirmation from the appropriate entities that all public utilities requirements for the Lands, including but not limited to telephone, telecommunications, cable television, electric power, and gas have been satisfactorily arranged, that servicing for same will be provided underground without any expense, cost, or obligation on the part of the Township and that all requisite easements have been or will be provided to such entities.
- **Grading and storm water management:**

The Owner and subsequent owner of the lands shall provide for and maintain the drainage of surface waters on the Lands in accordance with the Plan No. 300036110.0000 as outlined on Schedule "B", to the satisfaction of the Township.

The Owner shall provide the Township with an Operating and Maintenance manual for the Storm Water Management facility and shall provide documentation of that maintenance to be filed with the Township on or before Feb. 15th of each subsequent year.
- **Surfacing:** Entrance/exit driveways, internal driveways, internal sidewalks or walkways, vehicle parking areas and vehicle maneuvering areas shall be surfaced with a stable dust inhibiting surface (concrete, asphalt pavement or similar hard surface).
- **Snow Removal:** All snow that is removed from the entrance/exit driveways, internal driveways, vehicle parking areas, and vehicle maneuvering areas shall be kept/stored on the subject property, as indicated on the Site Plan and not on any abutting road allowance.
- **Lighting:** Exterior building, parking lot and walkway lighting is to meet correct lumens as indicated in the Site Plan and shall be located, installed and oriented to prevent glare on the adjacent properties and roadways.
- **Landscaping:** The Owner shall complete and maintain landscaping and planting on the lands in accordance with the approved site plan to the satisfaction of the Township. All trees that are removed for the construction of this project are to be replaced in a manner satisfactory to the Township.
- **Parking:** Phased in parking is to be completed as deemed required and parking and entrances are to meet barrier free standards. The temporary parking lot that was created to facilitate this project will be removed as the project proceeds.
- **Storm Water and Grading:** Are to be completed as per the Engineer's specifications and Site Plan and in accordance with the Storm Water Management and Grading Plans.
- **Plans and drawings :**The owner shall ensure that plans and drawings are submitted for all renovations and additions including plumbing and hvac. These are required for property file.

SCHEDULE "D"
FINANCIAL PAYMENTS

The Owner covenants and agrees to pay to the Township, upon execution of this Agreement, the following fees:

1. Legal Fee for the preparation of this Agreement and its Registration;
2. Any outstanding taxes (including arrears, interest and penalties).
3. Engineering Fees for the review of the Site Plan.

SCHEDULE "E"
RELEASE OF SECURITIES

Securities will be released when the building is fully completed and all the site work has been completed as per the Plans and Drawings.

*Agenda
15
February 2016*

THE TOWNSHIP OF NORTH HURON

BY-LAW NO. 17-2016

**A By-law of the Township of North Huron
To confirm generally previous actions of the Council of the
Township of North Huron**

THEREFORE the Council of the Corporation of the Township of North Huron enacts as follows:

1. The actions of the Council of the Corporation of the Township of North Huron at its meeting on February 1, 2016, be confirmed.
2. Execution by the Reeve and the Clerk of all Deeds, Instruments, and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal, to any such Deed, Instruments, or other Documents is hereby authorized and confirmed.
3. This By-law shall come into force and takes effect on the date of its final passing.

READ A FIRST AND SECOND TIME this 1st day of February, 2016.

READ A THIRD TIME AND FINALLY PASSED this 1st day of February, 2016.

Neil Vincent, Reeve

SEAL

**Kathy Adams, Director of
Corporate Services/Clerk**