

**Township of North Huron**  
**Agenda**  
**Regular Council Meeting**



**To be held**  
**Monday, October 5, 2015**  
**at 7:00 P.M.**

**Township Council Chambers**  
**Wingham**

AGENDA  
FOR THE TOWNSHIP OF NORTH HURON COUNCIL MEETING  
TO BE HELD IN THE TOWNSHIP COUNCIL CHAMBERS  
MONDAY, OCTOBER 5, 2015 at 7:00 p.m.

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1. Call to Order:
2. Accept or Amend Agenda:  
*THAT:*  
*The Council of the Township of North Huron; accept the Agenda for the October 5th, 2015 Council meeting; as printed.*
3. Declaration of Pecuniary Interests:
4. Approval of Previous Minutes:
  - 4.1 Minutes of the Planning Advisory Committee Meeting held September 21<sup>st</sup>, 2015.  
*THAT:*  
*The Council of the Township of North Huron hereby adopts the minutes of the Planning Advisory Committee Meeting held September 21<sup>st</sup>, 2015; as printed and circulated.*
  - 4.2 Minutes of the Regular Council Meeting held September 21<sup>st</sup>, 2015.  
*THAT:*  
*The Council of the Township of North Huron hereby adopts the minutes of the Regular Council Meeting held September 21<sup>st</sup>, 2015; as printed and circulated.*
5. Deputations/Petitions/Invited Guests:
  - 5.1 Karl Ellis and Bernie Bailey, Hospital Foundation Capital Campaign
6. Reports:
  - 6.1 Reeve's Report:
  - 6.2 County Council Report:
  - 6.3 Clerks Department
    - 6.3.1 Department Update

*THAT:*  
*The Council of the Township of North Huron hereby receives the October 5, 2015 report of the Clerk's Department for information purposes.*

  - 6.4 Finance Department
    - 6.4.1 Bills & Accounts

| Accounts Payable                | October 2, 2015     |
|---------------------------------|---------------------|
| General Account                 | \$580,394.16        |
| Water Account                   | 97,447.77           |
| Sewer Account                   | 20,718.53           |
| General Internet/Pre-authorized | 26,673.99           |
| Water Internet/Pre-authorized   | 1,697.54            |
| <b>TOTAL</b>                    | <b>\$726,931.99</b> |

THAT:

*The Council of the Township of North Huron approve the Bills and Accounts in the amount of \$726,931.99 as of October 2, 2015.*

6.4.2 Small Communities Fund Expression Of Interest – Edward Street

THAT:

*The Council of the Township of North Huron endorses the application submission in regard to the Small Communities Fund (SCF) application for the Edward Street project further to Resolution #M522/15 passed by Council at the September 21, 2015 Council Meeting.*

6.5 Recreation and Facilities Department

6.5.1 Department Update

THAT:

*The Council of the Township of North Huron hereby receives the October 5, 2015 report of the Director of Recreation and Facilities for information purposes.*

6.6 Public Works Department

6.6.1 Department Update

THAT:

*The Council of the Township of North Huron hereby receives the October 5, 2015 report of the Director of Public Works for information purposes.*

6.7 Utility Department

6.7.1 Standpipe

6.8 Fire Department of North Huron

6.9 CAO

6.9.1 Administration Activities Update

THAT:

*The Council of the Township of North Huron receive the October 5<sup>th</sup>, 2015 Report of the CAO activities for information purposes.*

THAT:

*The Council of the Township of North Huron approves a joint Council meeting with the Municipality of Morris Turnberry on October 21<sup>st</sup>, 2015 at 7:00 p.m. at the ESTC to discuss the Industrial Land Strategy.*

6.9.2 Industrial Land Strategy

6.9.2 County Wide Economic Development Strategic Plan

6.9.3 2015 Service Review Report #1 - Cross Border Services

*THAT:*

*The Council of the Township of North Huron receive the October 5<sup>th</sup>, 2015 Report of the CAO regarding 2015 Service Review for Cross Border Services;*

*AND FURTHER THAT:*

*The Clerk is instructed to amend the Appointment By-law to include a Corss Boder Services Working Group which shall consist of the Reeve, Deputy Reeve and one member of Council, and such appointments shall be for the term of Council;*

*AND FURTHER THAT:*

*Council appoints Reeve Neil Vincent, Deputy Reeve James Campbell and Councillor Trevor Seip to the Cross Border Working Group for the 2014 to 2018 term of Council.*

7. Unfinished Business: None

8. New Business: None

9. Council Information (Council may bring forward information for discussion):

9.1 Lisa Thompson, MPP Huron-Bruce, Invitation to Queen's Park October 8<sup>th</sup>, 2015 to hear Private Member's Motion.

9.2 Drinking Water Source Protection Municipal Implementation Meetings, 2015.

9.3 Community Group Church Dinner for Less Fortunate - Request for Donation.

9.4 Wingham BIA 2<sup>nd</sup> Annual Festival of Lanterns, October 30, 2015.

9.5 Huron County Economic Development Collaborative Strategic Planning.

9.6 Westario Power & County of Bruce Partnership.

*THAT:*

*The Council of the Township of North Huron agree that the correspondence be ordered, read and filed.*

10. Correspondence (available at Clerk's Office):

10.1 AMO Communications:

10.1.1 AMO Watchfile, September 24, 2015.

10.1.2 AMO report to Member Municipalities Highlights of the September 2015 Board Meeting.

10.1.3 AMO Watchfile, October 1, 2015.

10.2 2015 Ontario West Municipal Conference Linkages, November 20, 2015.

10.3 Municipality of Morris-Turnberry Housekeeping Zoning By-law Amendment.

10.4 Municipality of Morris-Turnberry Zoning By-law Amendment.

*THAT:*

*The Council of the Township of North Huron agree that the correspondence be ordered, read and filed.*

**11. Committee Reports:**

**11.1 Health & Safety Committee**

11.1.1 Minutes June 25, 2015 Meeting.

**11.2 North Huron Police Services Board**

11.2.1 Minutes June 30, 2015 Meeting.

**12. By-laws:**

12.1 By-law No. 74 -2015; Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Contract for Emergency Response Services between the Corporation of the Township of North Huron and Quantum Murray LP.

*THAT:*

*By-law No. 74-2015; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Contract for Emergency Response Services between the Corporation of the Township of North Huron and Quantum Murray LP.; be introduced, read a first and second time.*

*THAT:*

*By-law No. 74-2015; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Contract for Emergency Response Services between the Corporation of the Township of North Huron and Quantum Murray LP.; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law Book.*

12.2 By-law No. 75 -2015; Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an amendment to By-law No. 52-2015 to include a "Donation Request Form" cited as Schedule "A".

*THAT:*

*By-law No. 75-2015; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an amendment to By-law No. 52-2015 to include a "Donation Request Form" cited as Schedule "A"; be introduced, read a first and second time.*

*THAT:*

*By-law No. 75-2015; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an amendment to By-law No. 52-2015 to include a "Donation Request Form" cited as Schedule "A"; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law Book.*

**13. Council Reports & Inquiries:**

**14. Public Gallery Questions:**

**15. In Camera Session:**

*THAT:*

*The Council of the Township of North Huron do hereby proceed at \_\_\_\_\_ p.m. to an In Camera Session (Closed to the Public) to discuss the following:*

- Personal matters about an identifiable individual, including municipal or local board employees (Development Agreement Update);*
- Personal matters about an identifiable individual, including municipal or local board employees (Personnel).*

*THAT:*

*The Council of the Township of North Huron agree to proceed to the Regular Council meeting at \_\_\_\_\_ p.m.;*

*AND FURTHER THAT:*

*Direction given to staff in the In Camera Session is hereby approved.*

**16. Confirmatory By-law:**

*THAT:*

*By-law No. 76-2015; being a By-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first and second time.*

*THAT:*

*By-law No. 76-2015; being a By-law to confirm general previous actions of the Council of the Township of North Huron, be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law Book.*

**17. Next Meeting:**

Monday, October 19, 2015 at 7:00 p.m. North Huron Council Chambers.

Monday, October 21, 2015, Joint Council Meeting with Morris Turnberry re Industrial Land Strategy.

**18. Adjournment:**

*THAT:*

*The Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at .....p.m.*

**MINUTES  
FOR THE TOWNSHIP OF NORTH HURON  
PLANNING ADVISORY COMMITTEE MEETING  
HELD AT NORTH HURON COUNCIL CHAMBERS  
MONDAY, SEPTEMBER 21<sup>st</sup>, 2015 AT 7:00 P.M.**

**MEMBERS PRESENT:** Chair Neil Vincent, James Campbell, Raymond Hallahan,  
Trevor Seip, Yolanda Ritsema-Teeninga,  
Brock Vodden

**MEMBERS ABSENT:** Bill Knott

**STAFF PRESENT:** Sharon Chambers, CAO  
Kathy Adams, Director of Corporate Services/Clerk  
Kelly Church, Director of Public Works  
Don Nicholson, Chief Utility Operator  
Donna White, Director of Finance  
Pat Newson, Director of Recreation & Facilities  
David Sparling, Director of Fire & Emergency Services  
Richard Al, Manager of Employee & Business Services  
Connie Goodall, Economic Development Officer  
Laura Young, Planner

**OTHERS PRESENT:** Pauline Kerr, Advance Times  
Denny Scott, Citizen  
Steve Hill, Brad Carther, Brent Mills, Alice & Ron  
McDowell, Harvey, Hank & Winnie Kikkert, Andy  
Lubbers, Karen Stewart, Peter Smith, Ann Hogg, Dawn  
Uyl, Jason Morgan, Bart Cameron, Lisa Milne

**Call to Order:**

Chair Vincent called the meeting to order at 7:00 p.m.

**Declaration of Pecuniary Interests: None**

**File. Zoning By-law Amendment**

Part Lot 42 Concession 13,  
56323 London Road, East Wawanosh Ward, Township of North Huron

Applicant: Debora Hopper

Owner: Wayne Hopper

**1. Purpose of this Public Meeting.**

The Purpose of this public meeting is for the Planning Advisory Committee of the Township of North Huron to consult with the public on the zoning amendment identified above.

**2. Requirement for the Public Meeting**

This Public Meeting is required to be held pursuant to The Planning Act, R.S.O. 1990, as amended, which requires that Council shall hold at least one Public Meeting and that all property owners within 120 metres (400 feet) of the area affected shall be given Notice of the Meeting by the Clerk of the municipality.

Pursuant to The Planning Act, R.S.O. 1990, as amended, Council shall forward to such boards, commissions, authorities, or other agencies as Council considers may have an interest in the proposal sufficient information to enable them to understand it generally.

**3. Purpose of the Zoning Amendment:**

This proposed Zoning By-law Amendment affects Part Lot 42, Concession 13, East Wawanosh Ward, Township of North Huron. The By-law proposes to change the zoning to 'Agricultural Small Holding (AG4)' and 'Restricted Agriculture (AG2)' from 'General Agriculture (AG1)'. This application for rezoning is a condition of Consent File B36-2014, which severs a surplus farm dwelling.

The severed lot is being rezoned from AG1 (General Agriculture) to AG4 (Agricultural Small Holding Zone). The severed parcel is approximately 1.1 ha (2.7 acres) and contains an existing dwelling.

The retained parcel is being rezoned from AG1 (General Agriculture) to AG2 (Restricted Agriculture) to prohibit any future construction of a residence, as required by the Provincial Policy Statement and North Huron Official Plan as a condition of a surplus residence severance. The retained farm lands are approximately 51 ha (126 acres) and will continue to be used for agricultural purposes.

**4. Comments of the Huron County Planner.**

Laura Young, Planner was present to provide verbal comments.

Huron County Planning & Development Department Report dated September 15, 2015 prepared by Laura Young, Planner (see attached).

**5. Comments of the Applicant and/or Agent.**

Applicants were not present to provide verbal and/or written comments.

**6. Comments of Others.****7. Planning Advisory Committee Members' Questions and/or Comments.**



**8. Zoning By-law Procedure Following Public Meeting.**

- Meeting is a Public Meeting of the Planning Advisory Committee, not a Council Meeting; thus a decision of Council may or may not be made this evening.
- If the By-law is passed, the Clerk is required to send Notice of the Passing of the By-law to all persons and agencies notified of this Public Meeting.
- There is a 20 day objection period from the time Notice of Passing of the By-law has been mailed by first class post, wherein submissions/letters of objection or support in respect to the passing of the by-law, will be received by the Clerk.
- If an objection is received, an Appeal is lodged with the Ontario Municipal Board (OMB) and at that point the Township no longer has any control over the time factor involved.
- If Council does not pass the by-law, the applicant may Appeal to the Ontario Municipal Board (OMB).
- If the by-law is passed and no objections are received within the objection period, the Clerk certifies that the by-law is in force and of effect as of the date of its passing and Notice is forwarded to the Huron County Planning & Development Department.

**9. Recommendation of the Huron County Planning & Development Department.**

It is recommended that the application for re-zoning be **approved**.

**10. Recommendation to Council from the Planning Advisory Committee.**

**PAC13/15:** MOVED: J.CAMPBELL      SECONDED: R. HALLAHAN  
*That the Planning Advisory Committee hereby recommends to North Huron Council that the Zoning By-law Amendment as it applies to Part Lot 42, Concession 13, East Wawanosh Ward, Township of North Huron; Applicant Debora Hopper; Owner Wayne Hopper; be approved.*

**CARRIED**

**11. Adjournment.**

**PAC14/15:** MOVED: T. SEIP      SECONDED: B. VODDEN  
*That there being no further business before the Planning Advisory Committee, the Public Meeting be hereby Adjourned at 7:07 p.m.*

**CARRIED**

CORPORATE SEAL

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Chairman, Neil Vincent

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Director of Corporate Services/Clerk  
Kathy Adams



## PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677 Toll Free: 1.888.524.8394 Ext. 3

www.huroncounty.ca

To: Sharon Chambers, CAO  
Reeve and Members of North Huron Council  
From: Laura Young, Planner  
Date: September 15, 2015  
Re: Zoning By-law Amendment, Part Lot 42, Concession 13, East Wawanosh, Township of North Huron (86323 London Road)  
Owner: Wayne S. Hopper  
Applicant/Agent: Debora L. Hopper

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This report is submitted to Council for the public meeting on September 21<sup>st</sup>, 2015.

### RECOMMENDATION

It is recommended that the application for re-zoning be **approved**.

### PURPOSE and DESCRIPTION

This proposed Zoning By-law Amendment affects Part Lot 42, Concession 13, East Wawanosh Ward, Township of North Huron. The By-law proposes to change the zoning to 'Agricultural Small Holding (AG4)' and 'Restricted Agriculture (AG2)' from 'General Agriculture (AG1)'. This application for rezoning is a condition of Consent File B36-2014, which severs a surplus farm dwelling.

The severed lot is being rezoned from AG1 (General Agriculture) to AG4 (Agricultural Small Holding Zone). The severed parcel is approximately 1.1 ha (2.7 acres) and contains an existing dwelling.

The retained parcel is being rezoned from AG1 (General Agriculture) to AG2 (Restricted Agriculture) to prohibit any future construction of a residence, as required by the Provincial Policy Statement and North Huron Official Plan as a condition of a surplus residence severance. The retained farm lands are approximately 51 ha (126 acres) and will continue to be used for agricultural purposes.

### COMMENTS

The North Huron Official Plan permits consents for surplus farm dwellings. The application conforms to the North Huron Official Plan and is consistent with the Provincial Policy Statement. This Zoning By-law Amendment application is a condition of Consent File B 36/14.

### OTHERS CONSULTED

No correspondence had been received at the time of writing this report. I will be in attendance at the September 21<sup>st</sup> public meeting to answer any questions from Council or the public.

Sincerely,

Original Signed By

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Laura Young, Planner

**PHOTOS OF THE SUBJECT PROPERTY**



Standing on London Road, looking at the severed parcel

**MINUTES**  
**OF THE TOWNSHIP OF NORTH HURON REGULAR COUNCIL MEETING**  
**HELD IN THE TOWNSHIP COUNCIL CHAMBERS**  
**MONDAY, SEPTEMBER 21<sup>st</sup>, 2015 at 7:08 p.m.**

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**MEMBERS PRESENT:** Reeve Neil Vincent, Deputy Reeve James Campbell,  
Councillors Raymond Hallahan, Yolanda Ritsema-  
Teeninga, Trevor Seip, Brock Vodden.

**MEMBERS ABSENT:** Councillor Bill Knott

**STAFF PRESENT:** Sharon Chambers, CAO  
Kathy Adams, Director of Corporate Services/Clerk  
Kelly Church, Director of Public Works  
Don Nicholson, Chief Utility Operator  
Donna White, Director of Finance  
Pat Newson, Director of Recreation & Facilities  
David Sparling, Director of Fire & Emergency Services  
Richard Al, Manager of Employee & Business Services  
Connie Goodall, Economic Development Officer  
Laura Young, Planner

**OTHERS PRESENT:** Pauline Kerr, Advance Times  
Denny Scott, Citizen  
Steve Hill, Brad Carther, Brent Mills, Alice & Ron  
McDowell, Harvey, Hank & Winnie Kikkert, Andy  
Lubbers, Karen Stewart, Peter Smith, Ann Hogg, Dawn  
Uyl, Rob Harth, Jason Morgan, Bart Cameron, Lisa Milne

**1. CALL TO ORDER:**

Reeve Vincent called the meeting to order at 7:08 p.m.

**2. ACCEPT OR AMEND AGENDA:**

**M514/15:** MOVED BY: B. VODDEN    SECONDED BY: T.SEIP

*THAT:*

*The Council of the Township of North Huron accept the Agenda for the  
September 21<sup>st</sup>, 2015 Council Meeting; as printed.*

**CARRIED**

**3. DECLARATION OF PECUNIARY INTERESTS:**

None Declared.

**4. READING OF THE MINUTES OF THE PREVIOUS MEETING:**

**M515/15:** MOVED BY: T.SEIP                      SECONDED BY: Y.RITSEMA-TEENINGA  
*THAT:*

*The Council of the Township of North Huron hereby adopts the minutes of the Regular Council Meeting held September 8<sup>th</sup>, 2015; as printed and circulated.*

**CARRIED**

**5. DEPUTATIONS/PETITIONS/INVITED GUESTS:**

**5.1 Westario Power Inc – Business Update to Shareholder**

- 5.1.1 Lisa Milne, President/CEO of Westario Power Inc along with Bart Cameron, North Huron representative, presented a business update detailing such items as an overview of North Huron's percentage in the company (7.71%), a breakdown of a typical residential hydro bill, and reviewed their collection policy.

Ms. Milne and Mr. Cameron were thanked and departed.

**5.2 Memorial Hall Renovation Committee**

- 5.2.1 Jason Morgan from Allan Avis Architects Inc. and Pat Newson, Director of Recreation & Facilities, presented proposed architectural plans for the Memorial Hall renovation project. Interior and exterior conceptual renderings were shown. Updated cost projections were also presented.

Mr. Morgan was thanked and departed.

**5.3 14/19 Fundraising Plan Update**

- 5.3.1 Karen Stewart and Peter Smith provided an update on fundraising initiatives. Rural Talks to Rural event taking place in Blyth was discussed.

Ms. Stewart and Mr. Smith were thanked and departed.

**6. REPORTS:**

**6.1 Reeve's Report:**

- 6.1.1 Reeve Vincent reported that he has been contacted by a number of individuals interested in determining the cost to bring families from Syria to the area.

- 6.1.2 Reeve Vincent congratulated the Huron Pioneer Threshers & Hobby Association as well as the Elementary School Fair on another successful year. He indicated that the attendance was down slightly for both events.

**6.2 County Council Report:**

- 6.2.1 Reeve Vincent reported that he attended meetings four days last week regarding shared services between Huron County and the lower tiers.

## 6.3 Financial Report:

## 6.3.1 Finance &amp; Treasury – Bills and Accounts.

| Accounts Payable                | September 17 <sup>th</sup> , 2015 |
|---------------------------------|-----------------------------------|
| General Account                 | \$664,563.88                      |
| Water Account                   | 10,147.41                         |
| Sewer Account                   | 89,698.89                         |
| General Internet/Pre-authorized | 128.86                            |
| Water Internet/Pre-authorized   | 4,580.83                          |
| <b>TOTAL</b>                    | <b>\$769,119.87</b>               |

**M516/15:** MOVED BY: T.SEIP                      SECONDED BY: B.VODDEN  
**THAT:**

*The Council of the Township of North Huron approves the Bills and Accounts in the amount of \$769,119.87 as of September 17, 2015.*

**CARRIED**

## 6.4 Clerk's Department

## 6.4.1 Summer 2015 North Huron Museum

**M517/15:** MOVED BY: J.CAMPBELL      SECONDED BY: R.HALLAHAN  
**THAT:**

*The Council of the Township of North Huron hereby accept the Summer 2015 North Huron Museum Report for information purposes.*

**CARRIED**

## 6.5 Recreation and Facilities Department

## 6.5.1 Canada Cultural Spaces Fund Application for Memorial Hall Renovation Project.

**M518/15:** MOVED BY: T.SEIP                      SECONDED BY: Y.RITSEMA-TEENINGA  
**THAT:**

*The Council of the Township of North Huron support staff submitting an application to the Canada Cultural Spaces Fund for up to \$1,100,00.00 (one million and one hundred thousand dollars) as part of the fundraising plan for the Memorial Hall Renovation Project.*

**CARRIED**

## 6.5.2 Memorial Hall Renovation Project Update.

**M519/15:** MOVED BY: B.VODDEN      SECONDED BY: T.SEIP  
**THAT:**

*The Council of the Township of North Huron hereby approves the renovation plans presented by the Blyth Memorial Community Hall Renovation Committee and the proposed revised renovation budget of \$3,500,982.20 (three million, five hundred thousand, nine hundred and eighty two dollars and twenty cents).*

**CARRIED**

6.6 Public Works Department

6.6.1 Blyth Union Cemetery Bequest

**M520/15:** MOVED BY: B.VODDEN      SECONDED BY: J.CAMPBELL

**THAT:**

*The Council of the Township of North Huron hereby authorizes the funds from the Bequest of the Late John William Bowes to be used for the purchase and installation of a Columbarium to be placed at the Blyth Cemetery with some type of plaque or recognition of this generous bequest.*

*AND FURTHER THAT Council authorize a transfer from reserves up to the total bequest amount of \$51,434.01 to complete this project*

*AND FURTHER THAT the Director of Public Works is authorized to proceed with obtaining quotes from various suppliers/contractors to complete this work to a maximum of the total bequest amount.*

**CARRIED**

6.7 Utilities Department

6.7.1 Department Update

**M521/15:** MOVED BY: B.VODDEN      SECONDED BY: R.HALLAHAN

**THAT:**

*The Council of the Township of North Huron hereby receives the September 21, 2015 report of the Chief Operator for information purposes.*

**CARRIED**

6.7.1.1 Don Nicholson, Chief Utilities Operator to provide a update at the next regular Council meeting in regards to the assessment of the Wingham standpipe.

6.7.2 Small Communities Funding Application

**M522/15:** MOVED BY: J.CAMPBELL      SECONDED BY: T.SEIP

**THAT:**

*The Council of the Township of North Huron hereby authorize staff to submit an application for SCF program for financial support to reconstruct Edward Street from Patrick to John St and further to retain BM Ross to provide an estimate for the overall cost for use within the application.*

**CARRIED**

6.7.3 Biosolids Utilization Budget

**M523/15:** MOVED BY: J.CAMPBELL      SECONDED BY: Y.RITSEMA-TEENINGA

**THAT:**

*The Council of the Township of North Huron hereby authorize the amendment in the 2015 budget for the redirection of funds budgeted for equipment*



*replacement at the Blyth Sewage Treatment Plant (\$25,000), with the additional balance of cost over run to be transferred from the Sewage Collection Maintenance line budget.*

**CARRIED**

6.8 Fire Department of North Huron (FDNH)

6.8.1 Department Update

**M524/15:** MOVED BY: B.VODDEN      SECONDED BY: R.HALLAHAN  
*THAT:*

*The Council of the Township of North Huron hereby receives the September 21, 2015 report of the Director of Fire & Emergency Services for information purposes.*

**CARRIED**

6.8.2 Provision of Hazardous Materials Emergency Response and Remediation Services.

**M525/15:** MOVED BY: J.CAMPBELL      SECONDED BY: R.HALLAHAN  
*THAT:*

*The Report of the Fire Chief regarding provision of hazardous materials emergency response and remediation services is received for information purposes;*

*AND FURTHER that the Clerk is directed to prepare a by-law for the October 5<sup>th</sup>, 2015 regular council meeting authorizing an agreement with Quantum Murray to provide hazardous materials emergency response and remediation services to North Huron as required.*

**CARRIED**

7. UNFINISHED BUSINESS:

None for consideration.

8. NEW BUSINESS:

8.1 Consent Application Report – File #B50/15

Owner: Ronald and Alice McDowell

Solicitor: John Schenk, 84359 Hoover Line, Lots 29 & 30, Concession 6, EW Ward, Township of North Huron.

**M526/15:** MOVED BY: J.CAMPBELL      SECONDED BY: T.SEIP  
*THAT:*

*The Council of the Township of North Huron hereby recommends approving the Consent Application Report - File #B50/15, Owner: Ronald and Alice McDowell*

*Solicitor: John Schenk, 84359 Hoover Line, Lots 29 & 30, Concession 6, EW Ward, Township of North Huron as presented, with the following conditions:*

***Expiry Period***

*Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of decision.*

***Municipal Requirements***

*All municipal requirements be met to the satisfaction of the Township including servicing connections if required, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures, and any related requirements, financial or otherwise.*

*The subject parcel be numbered and addressed for 911 purposes to the satisfaction of the Township.*

*The sum of \$500 be paid to the municipality as cash-in-lieu of parkland.*

***Survey/ Reference Plan***

*Provide to the satisfaction of the County and Township:*

- a) A survey showing the lot lines of the severed parcel and the location of any buildings thereon; and*
- b) A reference plan based on the approved survey.*

*Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning shall be obtained before the deed is stamped.*

***Storm Water***

*Section 65 of the Drainage Act to be addressed to the satisfaction of the Municipality.*

**CARRIED**

- 8.2 Laura Young, Planner, Huron County Planning & Development, Overview of Housekeeping Amendment for Council Review - Official Plan Amendment 10 to the North Huron Official Plan.

**M527/15:** MOVED BY: R.HALLAHAN SECONDED BY: Y.RITSEMA-TEENINGA  
*The Council of the Township of North Huron receives the September 15, 2015 proposed Official Plan Housekeeping Amendment Report of the Huron County Planner for information purposes.*

**CARRIED**

- 8.3 Laura Young, Planner, Huron County Planning & Development, Addition to the North Huron Zoning By-law Update Regarding Airport Adjacent Lands.

**M528/15:** MOVED BY: B.VODDEN      SECONDED BY: T.SEIP

*The Council of the Township of North Huron hereby direct planning staff to include in the Zoning By-law Update, a provision for 'Additional Maximum Height Restrictions for Airport Adjacent Lands' and Appendix 10.*

**CARRIED**

**9. COUNCIL INFORMATION (Council may bring forward information for discussion):**

9.1 Recycling Council of Ontario – October 19-25, 2015 is Waste Reduction Week in Ontario.

9.2 LAS - Practical Solutions for Municipal Risk Management.

**M529/15:** MOVED BY: T.SEIP

SECONDED BY: J.CAMBELL

*The Council of the Township of North Huron agrees that the correspondence be ordered, read and filed.*

**CARRIED**

**10. CORRESPONDENCE (available at Clerk's Office):**

**10.1 AMO Communications:**

- AMO Watchfile, September 10, 2015.
- Health Funding Review Report and Funding Allocation Announcement.
- Support for the Syrian Refugee Crisis – Call to Action.
- Ministry of Municipal Affairs and Housing Legislation Review – AMO Makes Initial Submission.
- Risk Management – Practical Solutions for Ontario Municipalities.
- Federal Election 2015 – Key Municipal Priorities.
- AMO Watchfile, September 17, 2015.

10.2 LAS / MFOA – Investment Basics and Beyond; Get More from Your Municipal Investments.

10.3 "LUNCH & LAUNCH" Wingham Town Hall Theatre Fundraising Sept 25<sup>th</sup>, 2015, 11:00am-2:00pm in front of the Wingham Town Hall, Event Sponsored by The Almost Famous Players.

10.4 Municipality of Central Huron Notice of Passing of a Zoning By-law Amendment.

**M530/15:** MOVED BY: T.SEIP

SECONDED BY: R.HALLAHAN

*The Council of the Township of North Huron agrees that the correspondence be ordered, read and filed.*

**CARRIED**

**11. COMMITTEE REPORTS:**

11.1 Blyth BIA

11.1.1 Minutes September 3, 2015 Meeting.

11.1.2 Next Meeting October 7, 2015, 8:00 a.m., Blyth Memorial Hall.

11.2 North Huron Police Services Board

11.2.1 Minutes June 16, 2015 Meeting.

11.2.2 Councillor Seip indicated that Arnold Taylor will not be renewing his term as provincial appointee to the board. Councillor Seip assumed the role of Chair and Bill Gregoriadis was elected as Vice Chair of the Police Services Board.

11.3 Wingham Town Hall Theatre Committee

11.3.1 Minutes August 31, 2015 Meeting.

11.4 150<sup>th</sup> East Wawanosh Reunion Committee

11.4.1 Minutes July 29, 2015 Meeting;  
Agenda attached for September 15<sup>th</sup> Meeting.

**12. BY-LAWS:**

12.1 By-law No. 70-2015; Being a by-law imposing special annual drainage rates upon land in respect of which money is borrowed under the Tile Drainage Act (L. Meinzinger).

**M531/15:** MOVED BY: R.HALLAHAN SECONDED BY: J.CAMPBELL  
*THAT:*

*By-law No. 70-2015; being a by-law imposing special annual drainage rates upon land in respect of which money is borrowed under the Tile Drainage Act (L. Meinzinger); be introduced, read a first and second time.*

**CARRIED**

**M532/15:** MOVED BY: B.VODDEN SECONDED BY: J.CAMPBELL  
*THAT:*

*By-law No. 70-2015; being a by-law imposing special annual drainage rates upon land in respect of which money is borrowed under the Tile Drainage Act (L. Meinzinger); be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law Book.*

**CARRIED**

12.2 By-law No. 71-2015; Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, Amendment No. 1 to a Grant Funding Agreement

between the Corporation of the Township of North Huron and the Ministry of the Environment, Source Protection Programs Branch.

**M533/15:** MOVED BY: T.SEIP                      SECONDED BY: B.VODDEN

**THAT:**

*By-law No. 71-2015; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, Amendment No. 1 to a Grant Funding Agreement between the Corporation of the Township of North Huron and the Ministry of the Environment, Source Protection Programs Branch; be introduced, read a first and second time.*

**CARRIED**

**M534/15:** MOVED BY: J.CAMPBELL   SECONDED BY: T.SEIP

**THAT:**

*By-law No. 71-2015; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, Amendment No. 1 to a Grant Funding Agreement between the Corporation of the Township of North Huron and the Ministry of the Environment, Source Protection Programs Branch; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law Book.*

**CARRIED**

- 12.3 By-law No. 73-2015; Being a by-law to amend the zoning on Part Lot 42, Conc.13, East Wawanosh Ward, Township of North Huron (Hopper).

**M535/15:** MOVED BY: R.HALLAHAN   SECONDED BY: J.CAMPBELL

**THAT:**

*By-law No. 73-2015; being a by-law to amend the zoning on Part Lot 42, Conc.13, East Wawanosh Ward, Township of North Huron (Hopper); be introduced, read a first and second time.*

**CARRIED**

**M536/15:** MOVED BY: J.CAMPBELL   SECONDED BY: T.SEIP

**THAT:**

*By-law No. 73-2015; being a by-law to amend the zoning on Part Lot 42, Conc.13, East Wawanosh Ward, Township of North Huron (Hopper); be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law Book.*

**CARRIED**

### **13. COUNCIL REPORTS & INQUIRIES:**

- 13.1 Councillor Seip queried Donna White, Director of Finance regarding the SCF grant application (M522/15) percentage (67%).
- 13.2 Councillor Campbell passed along greetings on behalf of the municipality at the Huron Pioneer Threshers & Hobby Association as well as the Belgrave Elementary School Fair.

**14. CAO REPORT:**

**14.1 Administration Activities Update**

**M537/15:** MOVED BY: T.SEIP                      SECONDED BY: B.VODDEN  
*The Council of the Township of North Huron receive the September 21<sup>th</sup>, 2015  
Report of the CAO activities for information purposes.*

**CARRIED**

**14.2** A request for celebrity chefs at the upcoming Howick/Turnberry Fall Fair has been received and was passed along to Council.

**14.3** Attended a number of meetings last week to discuss shared services. A report will be prepared and presented at the next regular Council meeting.

**15. PUBLIC GALLERY QUESTIONS:**

**15.1** David Sparling, Director of Fire & Emergency Services was asked if he was aware of a specific environmental cleanup product called Oil Spill Vanish and whether Quantum Murray would be using the product as part of the agreement (M525/15).

**16. IN CAMERA SESSION:**

**M538/15:** MOVED BY: B.VODDEN      SECONDED BY: J.CAMPBELL  
*THAT:*  
*The Council of the Township of North Huron do hereby proceed at 9:36 p.m. to an in Camera Session (Closed to the Public) to discuss the following:*  
*1. Personal matters about an identifiable individual, including municipal or local board employees (Development Agreement);*  
*2. Personal matters about an identifiable individual, including municipal or local board employees (Personnel).*

**CARRIED**

**M539/15:** MOVED BY: B.VODDEN      SECONDED BY: J.CAMPBELL  
*THAT:*  
*The Council of the Township of North Huron agree to proceed to the Regular Council meeting at 10:43 p.m.;*  
*AND FURTHER THAT:*  
*Direction given to staff in the In Camera Session is hereby approved.*

**CARRIED**

**17. CONFIRMATORY BY-LAW:**

**M540/15:** MOVED BY: Y.RITSEMA-TEENINGA      SECONDED BY: B.VODDEN  
*THAT:*  
*By-law No. 72-2015; being a By-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first and second time.*

**CARRIED**

**M541/15:** MOVED BY: J.CAMPBELL    SECONDED BY: Y.RITSEMA-TEENINGA  
*THAT:*

*By-law No. 72-2015; being a By-law to confirm general previous actions of the Council of the Township of North Huron, be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law Book.*

**CARRIED**

**18.    NEXT MEETING:**

Monday, October 5<sup>th</sup>, 2015 at 7:00 p.m. North Huron Council Chambers.

**19.    ADJOURNMENT:**

**M542/15:** MOVED BY: T.SEIP                      SECONDED BY: R.HALLAHAN  
*THAT:*

*There being no further business before the Council of the Township of North Huron, the meeting be hereby adjourned at 10:44 p.m.*

**CARRIED**

CORPORATE SEAL

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Neil Vincent, Reeve

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Kathy Adams, Director of Corporate  
Services/Clerk



## TOWNSHIP OF NORTH HURON

## REPORT

Item No. 6-3-10

**REPORT TO:** Reeve Vincent and Council  
**PREPARED BY:** Kathy Adams, Clerk  
**DATE:** October 5, 2015  
**SUBJECT:** Department Report  
**ATTACHMENTS:** None

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### **RECOMMENDATION:**

THAT the Council of the Township of North Huron hereby receives the October 5, 2015 Report 6-4-10 of the Clerk's Department for information purposes.

### **EXECUTIVE SUMMARY**

This report is to keep the Council of the Township of North Huron informed of the operations of the Clerk's Department.

### **DISCUSSION**

#### **1. Administration**

Assisted with interview process for Treasury Assistant.  
Postings for part-time staff in Child Care and Recreation programs.  
Processing planning applications.

#### **2. Building/Property Standards/By-law Enforcement**

The Chief Building Official continues to be busy dealing with permits and inspections. We are currently at 89 permits issued to date which puts us on track for a fifty percent increase from last year. At this time last year we had issued 50 permits. The increase can partly be attributed to being proactive to ensure projects have permits.

Some major property standards issues are being dealt with through the legal system and cannot be elaborated on at this time.

Two large commercial projects are also on track to have permits issued this year, with further details at a later date.

Dogs and their owners continue to be a problem at times. We would like to remind all pet owners to act in a responsible manner.

Winter parking in municipal lots last winter was an issue, with inquiries coming from landlords who have main street apartments without parking. This does not allow tenants to park in municipal lots overnight and interfere with snow removal. Last winter several vehicles were towed from signed municipal lots. We anticipate that will continue to have issues during the upcoming winter season.



### 3. Child Care Services

#### General

We have a staff retiring after thirty some years in child care. We will be advertising for a full time registered Early Childhood Educator.

We have also had one of our Ontario Early Years Staff leave the field. We have advertised and will be filling the position shortly.

We have had two out of three annual inspections from the Ministry of Education. These were our first inspections since our long-time advisor retired. The advisor we had is a temporary one (as they are behind in inspections). We have not met our new permanent advisor.

At the main centre we did very well but have many new items that are considered in progress with the new revisions to the Child Care and Early Learning Act. One example is the fact that we were to implement a new Program Statement as of August 31, 2015. However, they will be having guidelines as to what it needs to include "coming shortly". So it is unclear whether the work completed on this so far meets their "new requirement". Frustrating indeed!

We have revised several policies according to the directions and staff are implementing them. A new requirement will add additional costs to operation. We must have three staff in our infant sleep room at all times. We must have at least one of those three directly in the crib room if there are more than three children sleeping. This will require additional sleep room coverage.

During the main inspection we were approved to increase our capacity to 25 toddlers instead of 20. This was applied for due to increased demand in this age group.

#### Day Care

We are operating with 8/10 infants, 25/25toddlers and 20/32 preschoolers.

Rooms have been reorganized and are looking great for the fresh start in September. The front lobby has staff photos up for parents and it is an impressive bunch.

We are working with facility staff to install the new flooring that is mainly being funding though a Health and Safety grant from the County.

#### Early Learning Site

We are continuing to offer a program of preschoolers at the offsite with 8 full time spaces. This will allow us to enroll part time and new enrollment at the main centre throughout the fall.

During our inspection at this site the advisor commented on "what a calm and wonderful group they were"! This is thanks to our off site staff and the great room set up. Good work.

#### Before and After - Maitland River

We have on average 60 children each night. We are having a difficult time acquiring sufficient staff.

We advertised and only received three resumes.

We have applied to increase our capacity in this program as well from 40 JK/SK to 52 and from 30 grade one and up to 45. This inspection will be done shortly.

#### Before and After – Sacred Heart

The Before School at Sacred Heart is at approximately 10 in the mornings and 13 in the afternoon.

We have successfully hired a before and after position. The staff will begin October 5, 2015.

#### **4. Health and Safety**

Continuing to work on development of a new comprehensive health and safety policy and procedures.

Monthly inspections still going well with only minor items identified.

Continuing to work on modifications to Multi-site Joint Health and Safety Committee Terms of Reference as per a request from the Ministry of Labour who are currently reviewing all MJHSCs.

#### **5. Information Technology**

Various website updates for departments – Recreation, Utility, Administration, including the addition of an Accessibility page which will contain items to comply with AOD requirements.

Replaced computer at Blyth water plant.

Replaced faulty battery backup at North Huron Westcast Community Complex.

Attended web demos along with Pat Newson to investigate alternatives to ActiveNet primarily BookKing.

Day to day business - including repair of ESTC voicemail box problem, repair of email problem for Wingham Police, replacement of faulty printer for ESTC Administrative Assistant.

#### **FINANCIAL IMPACT**

None of the items in this report have a direct financial impact on the budget.

#### **FUTURE CONSIDERATIONS**

No items for future consideration.

**RELATIONSHIP TO STRATEGIC PLAN**

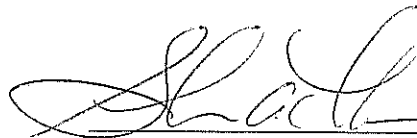
The Clerk's Department is fiscally responsible and strives for operational excellence.

**REVIEWED BY (INITIAL)**

CAO \_\_\_\_\_ Clerk \_\_\_\_\_ Treasurer \_\_\_\_\_ Dir of PW \_\_\_\_\_ Chief Operator \_\_\_\_\_ Dir of Rec & Fac \_\_\_\_\_

Fire Chief \_\_\_\_\_ Police Chief \_\_\_\_\_ Other \_\_\_\_\_

\_\_\_\_\_  
Kathy Adams, Clerk

  
\_\_\_\_\_  
Sharon Chambers, CAO

## Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 09/18/2015 to 12/31/2015

Vendor 000000 to 999999

| Vendor<br>Number Name                           | Invoice<br>Number | Entry<br>Date | Invoice<br>Description     | Invoice<br>Amount |
|---|-------------------|---------------|----------------------------|-------------------|
| Cheque 041242 Date 09/18/2015 Amount 100.00     |                   |               |                            |                   |
| 000910 BLYTH GREENWAY MEMORY GARDEN             | 206595            | 09/18/2015    | DOROTHY ELLIOTT DONATIC    | 100.00            |
|   |                   |               | Invoice Count 1 Total      | 100.00            |
| Cheque 041243 Date 09/18/2015 Amount 1,365.02   |                   |               |                            |                   |
| 004406 DAMIAN GOLLEY                            | 293 FRANCES ST.   | 09/18/2015    | OVERPAYMENT OF PROPER      | 1,365.02          |
|   |                   |               | Invoice Count 1 Total      | 1,365.02          |
| Cheque 041244 Date 09/18/2015 Amount 200.00     |                   |               |                            |                   |
| 003071 PETTY CASH - RECREATION DEPT             | BLYTH CON BOOTH   | 09/18/2015    | FLOAT FOR BLYTH CON BOC    | 200.00            |
|   |                   |               | Invoice Count 1 Total      | 200.00            |
| Cheque 041245 Date 09/21/2015 Amount 256,830.23 |                   |               |                            |                   |
| 000035 AVON MAITLAND DISTRICT                   | 9/21/15           | 09/21/2015    | SEPT 2015 INTERIM PAYMEN   | 256,830.23        |
|   |                   |               | Invoice Count 1 Total      | 256,830.23        |
| Cheque 041246 Date 09/21/2015 Amount 40,060.29  |                   |               |                            |                   |
| 000284 HURON PERTH CATHOLIC                     | 9/21/15           | 09/21/2015    | SEPT 2015 INSTALLMENT      | 40,060.29         |
|   |                   |               | Invoice Count 1 Total      | 40,060.29         |
| Cheque 041247 Date 09/21/2015 Amount 339.46     |                   |               |                            |                   |
| 000294 HYDRO ONE NETWORKS INC                   | 9/9/15-2950       | 09/18/2015    | 248.05 KWH - 435 QUEEN ST. | 82.77             |
| 000294 HYDRO ONE NETWORKS INC                   | 9/8/15-4071       | 09/18/2015    | 219.84 KWH - 377 GYPSY LAN | 75.94             |
| 000294 HYDRO ONE NETWORKS INC                   | 9/9/15-8337       | 09/18/2015    | 581.99 KWH - 377 GYPSY LN  | 143.42            |
| 000294 HYDRO ONE NETWORKS INC                   | 9/9/15-4633       | 09/18/2015    | 7.61 KWH - 377 GYP LN OTR  | 37.33             |
|   |                   |               | Invoice Count 4 Total      | 339.46            |
| Cheque 041248 Date 09/21/2015 Amount 50.81      |                   |               |                            |                   |
| 001213 PHIL BEARD                               | 9/14/15           | 09/21/2015    | REIMB FOR BADMINTON BIRI   | 50.81             |
|   |                   |               | Invoice Count 1 Total      | 50.81             |
| Cheque 041249 Date 09/23/2015 Amount 48,296.58  |                   |               |                            |                   |
| 000473 OMERS                                    | SEPT 2015         | 09/23/2015    | SEPTEMBER REMITTANCE       | 48,296.58         |
|   |                   |               | Invoice Count 1 Total      | 48,296.58         |
| Cheque 041250 Date 09/23/2015 Amount 37,716.28  |                   |               |                            |                   |
| 000535 RECEIVER GENERAL                         | 24/09             | 09/23/2015    | FULL TIME DEDUCTIONS       | 30,395.43         |
| 000535 RECEIVER GENERAL                         | 24/09/2015        | 09/23/2015    | PART TIME DEDUCTIONS       | 7,085.85          |
| 000535 RECEIVER GENERAL                         | 09/2015 Fire      | 09/23/2015    | FIRE DEDUCTIONS            | 235.00            |
|   |                   |               | Invoice Count 3 Total      | 37,716.28         |
| Cheque 041251 Date 09/23/2015 Amount 7,184.58   |                   |               |                            |                   |
| 000721 W S I B                                  | 09/2015           | 09/23/2015    | SEMPTEMBER PREMIUM         | 7,184.58          |
|   |                   |               | Invoice Count 1 Total      | 7,184.58          |
| Cheque 041252 Date 09/30/2015 Amount 499.18     |                   |               |                            |                   |

## Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 09/18/2015 to 12/31/2015

Vendor 000000 to 999999

| Vendor<br>Number Name                         | Invoice<br>Number | Entry<br>Date | Invoice<br>Description    | Invoice<br>Amount |
|---|-------------------|---------------|---------------------------|-------------------|
| 004402 PIERRE CLICHE                          | 463a              | 09/30/2015    | MEALS/MILEAGE/ACCOMMOI    | 499.18            |
|   |                   |               | Invoice Count 1 Total     | 499.18            |
| Cheque 041253 Date 10/01/2015 Amount 7,751.80 |                   |               |                           |                   |
| 002423 ALPINE TREE SERVICE                    | B0869             | 09/30/2015    | WORKS - TREE CUTTING      | 7,751.80          |
|   |                   |               | Invoice Count 1 Total     | 7,751.80          |
| Cheque 041254 Date 10/01/2015 Amount 270.00   |                   |               |                           |                   |
| 000017 AMCTO ZONE 2                           | 2015 Fall Meeting | 09/21/2015    | MEETING REGISTRATION      | 270.00            |
|   |                   |               | Invoice Count 1 Total     | 270.00            |
| Cheque 041255 Date 10/01/2015 Amount 200.00   |                   |               |                           |                   |
| 004368 ANGELA CAMPBELL                        | 20                | 09/30/2015    | E/W CEMETERY - LAWN MAI   | 200.00            |
|   |                   |               | Invoice Count 1 Total     | 200.00            |
| Cheque 041256 Date 10/01/2015 Amount 83.90    |                   |               |                           |                   |
| 000052 BELL CANADA                            | 9/1/15            | 09/21/2015    | POLICE - TELEPHONE        | 83.90             |
|   |                   |               | Invoice Count 1 Total     | 83.90             |
| Cheque 041257 Date 10/01/2015 Amount 378.55   |                   |               |                           |                   |
| 000053 BELL MOBILITY                          | 9/8/15-0833       | 09/28/2015    | POLICE - CELL PHONE       | 378.55            |
|   |                   |               | Invoice Count 1 Total     | 378.55            |
| Cheque 041258 Date 10/01/2015 Amount 48.03    |                   |               |                           |                   |
| 002539 BLOODHOUND ODOUR PROTECTION            | 1163              | 09/23/2015    | ARENA-W - FAN UNIT W/REF  | 28.82             |
| 002539 BLOODHOUND ODOUR PROTECTION            | 1161-1            | 09/23/2015    | TOWN HALL - FAN UNIT W/RI | 19.21             |
|   |                   |               | Invoice Count 2 Total     | 48.03             |
| Cheque 041259 Date 10/01/2015 Amount 75.00    |                   |               |                           |                   |
| 000910 BLYTH GREENWAY MEMORY GARDEN           | 207604            | 09/28/2015    | TAYLOR DONATION           | 75.00             |
|   |                   |               | Invoice Count 1 Total     | 75.00             |
| Cheque 041260 Date 10/01/2015 Amount 46.32    |                   |               |                           |                   |
| 001557 CAROL MACPHERSON                       | 9/29/15           | 09/30/2015    | EY - CRAFT SUPPLIES       | 46.32             |
|   |                   |               | Invoice Count 1 Total     | 46.32             |
| Cheque 041261 Date 10/01/2015 Amount 257.40   |                   |               |                           |                   |
| 003997 CDW CANADA INC                         | XX09624           | 09/28/2015    | WASTE - AXIOM KIT FOR IBM | 257.40            |
|   |                   |               | Invoice Count 1 Total     | 257.40            |
| Cheque 041262 Date 10/01/2015 Amount 6,703.84 |                   |               |                           |                   |
| 000140 CIBC VISA                              | 9/24/15           | 09/30/2015    | AUG 24 - SEPT 24 STATEMEN | 6,703.84          |
|   |                   |               | Invoice Count 1 Total     | 6,703.84          |
| Cheque 041263 Date 10/01/2015 Amount 189.41   |                   |               |                           |                   |

## Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 09/18/2015 to 12/31/2015

Vendor 000000 to 999999

| Vendor<br>Number Name                            | Invoice<br>Number | Entry<br>Date | Invoice<br>Description   | Invoice<br>Amount |
|--|-------------------|---------------|--------------------------|-------------------|
| 003919 CINTAS CANADA LIMITED                     | 839154933         | 09/28/2015    | REC - RESTROOM SANITATIC | 189.41            |
|  |                   | Invoice Count | 1 Total                  | 189.41            |
| Cheque 041264 Date 10/01/2015 Amount             | 134.08            |               |                          |                   |
| 000146 CLIFF'S PLUMBING & HEATING                | 24516             | 09/23/2015    | ARENA-B - WASHROOM PLUI  | 134.08            |
|  |                   | Invoice Count | 1 Total                  | 134.08            |
| Cheque 041265 Date 10/01/2015 Amount             | 590.03            |               |                          |                   |
| 000151 COCA COLA BOTTLING COMPANY                | 55960801          | 09/28/2015    | CONC-W - REFRESHMENTS    | 590.03            |
|  |                   | Invoice Count | 1 Total                  | 590.03            |
| Cheque 041266 Date 10/01/2015 Amount             | 41,629.71         |               |                          |                   |
| 000152 COLDSTREAM CONCRETE                       | 83383             | 09/28/2015    | WORKS - WESTMORELAND     | 9,550.72          |
| 000152 COLDSTREAM CONCRETE                       | 83336             | 09/28/2015    | WORKS - WESTMORELAND     | 9,641.73          |
| 000152 COLDSTREAM CONCRETE                       | 83410             | 09/28/2015    | WORKS - WESTMORELAND     | 22,437.26         |
|  |                   | Invoice Count | 3 Total                  | 41,629.71         |
| Cheque 041267 Date 10/01/2015 Amount             | 195.00            |               |                          |                   |
| 002619 COMMUNITY AIRPORTS GROUP ONTA Anniv. Mtg. |                   | 09/28/2015    | PAT N. - WORKSHOPS/MEET  | 195.00            |
|  |                   | Invoice Count | 1 Total                  | 195.00            |
| Cheque 041268 Date 10/01/2015 Amount             | 8,666.05          |               |                          |                   |
| 000585 COMPASS MINERALS CANADA                   | 72485022          | 09/30/2015    | WORKS - ROAD SALT/SAND   | 8,666.05          |
|  |                   | Invoice Count | 1 Total                  | 8,666.05          |
| Cheque 041269 Date 10/01/2015 Amount             | 1,259.89          |               |                          |                   |
| 004392 CORE MARK                                 | 2460597           | 09/21/2015    | CONC-W&B - SNACKS        | 1,259.89          |
|  |                   | Invoice Count | 1 Total                  | 1,259.89          |
| Cheque 041270 Date 10/01/2015 Amount             | 6,008.67          |               |                          |                   |
| 000159 COUNTY OF HURON                           | 2015-10P          | 09/29/2015    | WORKS - LINE PAINTING    | 6,008.67          |
|  |                   | Invoice Count | 1 Total                  | 6,008.67          |
| Cheque 041271 Date 10/01/2015 Amount             | 256.51            |               |                          |                   |
| 004335 CRS CONTRACTORS RENTAL SUPPLY             | 914692            | 09/28/2015    | WORKS - WESTMORELAND     | 256.51            |
|  |                   | Invoice Count | 1 Total                  | 256.51            |
| Cheque 041272 Date 10/01/2015 Amount             | 1,531.54          |               |                          |                   |
| 000885 DEAN'S VALU-MART                          | 641-9164          | 09/23/2015    | EL - FOOD                | 70.11             |
| 000885 DEAN'S VALU-MART                          | 641-3975          | 09/30/2015    | MR B&A - FOOD            | 220.27            |
| 000885 DEAN'S VALU-MART                          | 641-9450          | 09/30/2015    | MR B&A - FOOD            | 242.26            |
| 000885 DEAN'S VALU-MART                          | 641-2832          | 09/30/2015    | EL - FOOD                | 61.16             |
| 000885 DEAN'S VALU-MART                          | 641-3967          | 09/30/2015    | EL - FOOD                | 135.07            |
| 000885 DEAN'S VALU-MART                          | 641-4069          | 09/30/2015    | EL - FOOD                | 114.10            |
| 000885 DEAN'S VALU-MART                          | 641-1661          | 09/30/2015    | EL - FOOD                | 97.69             |
| 000885 DEAN'S VALU-MART                          | 641-9714          | 09/30/2015    | EY - FOOD                | 21.16             |
| 000885 DEAN'S VALU-MART                          | 641-9277          | 09/30/2015    | EY - FOOD                | 11.38             |

## Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 09/18/2015 to 12/31/2015

Vendor 000000 to 999999

| Vendor<br>Number Name                         | Invoice<br>Number | Entry<br>Date | Invoice<br>Description       | Invoice<br>Amount |
|---|-------------------|---------------|------------------------------|-------------------|
| 000885 DEAN'S VALU-MART                       | 641-2233          | 09/30/2015    | DC - FOOD                    | 240.25            |
| 000885 DEAN'S VALU-MART                       | 641-2273          | 09/30/2015    | DC - FOOD                    | 294.43            |
| 000885 DEAN'S VALU-MART                       | 642-4244          | 09/30/2015    | ARENA-W - BLEACH             | 23.66             |
| Invoice Count 12 Total                        |                   |               |                              | 1,531.54          |
| Cheque 041273 Date 10/01/2015 Amount 29.38    |                   |               |                              |                   |
| 003329 EASTLINK                               | 00359995          | 09/30/2015    | EY - PHONE                   | 29.38             |
| Invoice Count 1 Total                         |                   |               |                              | 29.38             |
| Cheque 041274 Date 10/01/2015 Amount 112.32   |                   |               |                              |                   |
| 000286 HURON TRACTOR                          | B75243            | 10/01/2015    | WORKS - FILTER ELEMENT       | 112.32            |
| Invoice Count 1 Total                         |                   |               |                              | 112.32            |
| Cheque 041275 Date 10/01/2015 Amount 2,692.34 |                   |               |                              |                   |
| 000294 HYDRO ONE NETWORKS INC                 | 9/9/15-6627       | 09/21/2015    | 196.13 KWH - 429 MILL ST., B | 73.23             |
| 000294 HYDRO ONE NETWORKS INC                 | 9/14/15-3303      | 09/28/2015    | 227.97 KWH - LANDFILL-W      | 79.80             |
| 000294 HYDRO ONE NETWORKS INC                 | 9/22/15-0523      | 09/30/2015    | 10951 KWH - 103 QUEEN-ST I   | 2,476.95          |
| 000294 HYDRO ONE NETWORKS INC                 | 9/9/15-7304       | 10/01/2015    | 138.58 KWH - FIRE HALL       | 62.36             |
| Invoice Count 4 Total                         |                   |               |                              | 2,692.34          |
| Cheque 041276 Date 10/01/2015 Amount 286.29   |                   |               |                              |                   |
| 002829 KETCHUM MANUFACTURING INC.             | 53360             | 09/23/2015    | ANIMAL CONTROL - DOG TAX     | 286.29            |
| Invoice Count 1 Total                         |                   |               |                              | 286.29            |
| Cheque 041277 Date 10/01/2015 Amount 525.39   |                   |               |                              |                   |
| 000352 KITSUPPLY                              | 132047            | 09/28/2015    | ARENA-W - CLEANING SUPPLI    | 162.03            |
| 000352 KITSUPPLY                              | 132040            | 09/30/2015    | DC - CLEANING SUPPLIES       | 150.19            |
| 000352 KITSUPPLY                              | 132157            | 09/30/2015    | TOWN HALL - CIGARETTE ST     | 213.17            |
| Invoice Count 3 Total                         |                   |               |                              | 525.39            |
| Cheque 041278 Date 10/01/2015 Amount 226.00   |                   |               |                              |                   |
| 001356 LEO SANDERS                            | 301702            | 09/18/2015    | MUSEUM - REP ANTIQUE BO.     | 226.00            |
| Invoice Count 1 Total                         |                   |               |                              | 226.00            |
| Cheque 041279 Date 10/01/2015 Amount 77.89    |                   |               |                              |                   |
| 000372 LIFESAVING SOCIETY                     | M108971           | 09/30/2015    | AQUATIC MATERIALS & SUPI     | 77.89             |
| Invoice Count 1 Total                         |                   |               |                              | 77.89             |
| Cheque 041280 Date 10/01/2015 Amount 113.00   |                   |               |                              |                   |
| 003860 LINDA BRINK                            | 9/29/15           | 09/30/2015    | DC - FIRST AID TRAINING, CF  | 113.00            |
| Invoice Count 1 Total                         |                   |               |                              | 113.00            |
| Cheque 041281 Date 10/01/2015 Amount 33.89    |                   |               |                              |                   |
| 002000 LLOYD MICHIE                           | 9/21/15           | 09/21/2015    | WORKS - MATERIALS/SUPPL      | 33.89             |
| Invoice Count 1 Total                         |                   |               |                              | 33.89             |

## Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 09/18/2015 to 12/31/2015

Vendor 000000 to 999999

| Vendor<br>Number Name                         | Invoice<br>Number | Entry<br>Date | Invoice<br>Description     | Invoice<br>Amount |
|---|-------------------|---------------|----------------------------|-------------------|
| Cheque 041282 Date 10/01/2015 Amount 100.00   |                   |               |                            |                   |
| 000393 MARYANNE MCCREIGHT                     | 1001943           | 09/18/2015    | WORK BOOTS ALLOWANCE       | 100.00            |
|   |                   | Invoice Count | 1 Total                    | 100.00            |
| Cheque 041283 Date 10/01/2015 Amount 203.40   |                   |               |                            |                   |
| 004369 MELISSA SWAIN                          | 9/22/15           | 09/28/2015    | AIRPORT - OPERATION MANI   | 203.40            |
|   |                   | Invoice Count | 1 Total                    | 203.40            |
| Cheque 041284 Date 10/01/2015 Amount 56.84    |                   |               |                            |                   |
| 000421 MICROAGE BASICS                        | 148174            | 10/01/2015    | POLICE - OFFICE SUPPLIES   | 42.05             |
| 000421 MICROAGE BASICS                        | 148289            | 10/01/2015    | POLICE - OFFICE SUPPLIES   | 2.37              |
| 000421 MICROAGE BASICS                        | 371975            | 10/01/2015    | POLICE - OFFICE SUPPLIES   | 12.42             |
|   |                   | Invoice Count | 3 Total                    | 56.84             |
| Cheque 041285 Date 10/01/2015 Amount 150.00   |                   |               |                            |                   |
| 000444 MUNICIPALITY OF MORRIS TURNBERF        | 9/28/15           | 09/29/2015    | MUN WATER HOOKUP - 14 Q    | 150.00            |
|   |                   | Invoice Count | 1 Total                    | 150.00            |
| Cheque 041286 Date 10/01/2015 Amount 2,088.69 |                   |               |                            |                   |
| 003138 OWEN SOUND POLICE SERVICES             | 2282-15           | 09/28/2015    | POLICE - GPS TRACKING SY:  | 33.90             |
| 003138 OWEN SOUND POLICE SERVICES             | 2284-15           | 09/28/2015    | POLICE - DISPATCH SERVICE  | 2,054.79          |
|   |                   | Invoice Count | 2 Total                    | 2,088.69          |
| Cheque 041287 Date 10/01/2015 Amount 1,161.92 |                   |               |                            |                   |
| 003878 PART II BISTRO                         | 8/15/15           | 09/23/2015    | FESTIVAL - MUN. NIGHT DINN | 1,161.92          |
|   |                   | Invoice Count | 1 Total                    | 1,161.92          |
| Cheque 041288 Date 10/01/2015 Amount 190.00   |                   |               |                            |                   |
| 004407 PHASE HOCKEY TRAINING                  | 9/24/15           | 09/28/2015    | BODY CHECKING CLINIC       | 190.00            |
|   |                   | Invoice Count | 1 Total                    | 190.00            |
| Cheque 041289 Date 10/01/2015 Amount 4.35     |                   |               |                            |                   |
| 000520 PUROLATOR COURIER LTD                  | 428777865         | 09/22/2015    | ORDER NOTICE TO MORTGA     | 4.35              |
|   |                   | Invoice Count | 1 Total                    | 4.35              |
| Cheque 041290 Date 10/01/2015 Amount 2,105.72 |                   |               |                            |                   |
| 000542 R.J. BURNSIDE & ASSOCIATES             | MCW162970.2014-5  | 09/29/2015    | WORKS - WESTMORELAND S     | 2,105.72          |
|   |                   | Invoice Count | 1 Total                    | 2,105.72          |
| Cheque 041291 Date 10/01/2015 Amount 46.35    |                   |               |                            |                   |
| 003354 RENEE BJORKMAN                         | 9/28/15           | 10/01/2015    | AQUAT - WORKSHOP MILEAC    | 46.35             |
|   |                   | Invoice Count | 1 Total                    | 46.35             |
| Cheque 041292 Date 10/01/2015 Amount 1,138.60 |                   |               |                            |                   |
| 004198 RICCO FOOD DISTRIBUTOR                 | 284225            | 09/21/2015    | CONC-W - FOOD              | 347.10            |
| 004198 RICCO FOOD DISTRIBUTOR                 | 286526            | 09/28/2015    | CONC.-W - SUPPLIES         | 479.11            |



## Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 09/18/2015 to 12/31/2015

Vendor 000000 to 999999

| Vendor<br>Number Name                       | Invoice<br>Number | Entry<br>Date | Invoice<br>Description    | Invoice<br>Amount |
|---|-------------------|---------------|---------------------------|-------------------|
| 004198 RICCO FOOD DISTRIBUTOR               | 286524            | 09/29/2015    | CONC-B - SUPPLIES         | 312.39            |
|   |                   |               | Invoice Count 3 Total     | 1,138.60          |
| Cheque 041293 Date 10/01/2015 Amount 29.38  |                   |               |                           |                   |
| 002355 ROBERT'S FARM EQUIPMENT              | P48626            | 09/21/2015    | WORKS - FILTER ELEMENT, I | 29.38             |
|   |                   |               | Invoice Count 1 Total     | 29.38             |
| Cheque 041294 Date 10/01/2015 Amount 100.00 |                   |               |                           |                   |
| 004289 ROYAL CANADIAN MOUNTED POLICE        | 1800001938        | 09/21/2015    | POLICE - FINGERPRINTING   | 100.00            |
|   |                   |               | Invoice Count 1 Total     | 100.00            |
| Cheque 041295 Date 10/01/2015 Amount 141.19 |                   |               |                           |                   |
| 002640 SCHMIDT'S POWER EQUIPMENT            | 18973             | 09/21/2015    | WORKS - OIL, STRING, SFTY | 141.19            |
|   |                   |               | Invoice Count 1 Total     | 141.19            |
| Cheque 041296 Date 10/01/2015 Amount 36.28  |                   |               |                           |                   |
| 000569 SCRIMGEOUR'S FOOD MARKET             | 03011404098       | 09/28/2015    | WORKS - WATER             | 7.96              |
| 000569 SCRIMGEOUR'S FOOD MARKET             | 26-2015           | 09/29/2015    | HALL-B - REFRESHMENTS     | 28.32             |
|   |                   |               | Invoice Count 2 Total     | 36.28             |
| Cheque 041297 Date 10/01/2015 Amount 834.50 |                   |               |                           |                   |
| 004330 SEPOY WIRING                         | 7889              | 09/23/2015    | ARENA-B - WIRING          | 178.46            |
| 004330 SEPOY WIRING                         | 7868              | 09/23/2015    | CAMPGROUND-B - CIRCUIT E  | 635.64            |
| 004330 SEPOY WIRING                         | 7908              | 09/23/2015    | PARKS-W - BULB            | 20.40             |
|   |                   |               | Invoice Count 3 Total     | 834.50            |
| Cheque 041298 Date 10/01/2015 Amount 84.72  |                   |               |                           |                   |
| 004032 SHELBY MURRAY                        | 9/23/15           | 09/30/2015    | EY - SUPPLIES             | 84.72             |
|   |                   |               | Invoice Count 1 Total     | 84.72             |
| Cheque 041299 Date 10/01/2015 Amount 420.50 |                   |               |                           |                   |
| 000594 SPARLINGS PROPANE                    | G44900            | 09/21/2015    | ARENA-W - PROPANE         | 44.07             |
| 000594 SPARLINGS PROPANE                    | G44933            | 09/21/2015    | ARENA-W - PROPANE         | 44.07             |
| 000594 SPARLINGS PROPANE                    | 1913156380        | 09/23/2015    | MEM HALL - PROPANE        | 66.83             |
| 000594 SPARLINGS PROPANE                    | G44974            | 09/29/2015    | ARENA-W - PROPANE         | 44.07             |
| 000594 SPARLINGS PROPANE                    | 88250168000901    | 09/30/2015    | WORKS SHED - PROPANE      | 221.46            |
|   |                   |               | Invoice Count 5 Total     | 420.50            |
| Cheque 041300 Date 10/01/2015 Amount 631.39 |                   |               |                           |                   |
| 004408 SPECTRUM EDUCATIONAL SUPPLIES        | S272012/M         | 09/29/2015    | MK B&A - MATERIALS/SUPPL  | 600.03            |
| 004408 SPECTRUM EDUCATIONAL SUPPLIES        | S272684/M         | 09/30/2015    | EY - ALPHABET BEADS       | 31.36             |
|   |                   |               | Invoice Count 2 Total     | 631.39            |
| Cheque 041301 Date 10/01/2015 Amount 302.81 |                   |               |                           |                   |
| 000606 STEFFEN'S AUTO SUPPLY                | 13.19C            | 09/29/2015    | CREDIT FOR INVOICE PD TW  | -13.19            |
| 000606 STEFFEN'S AUTO SUPPLY                | ADJ.              | 09/30/2015    | ADJUSTMENT TO BAL STMT    | 0.03              |
| 000606 STEFFEN'S AUTO SUPPLY                | 292264            | 09/30/2015    | WORKS - TAPERED ROLLER    | 33.13             |

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Cheque Date 09/18/2015 to 12/31/2015

Vendor 000000 to 999999

| Vendor<br>Number Name                          | Invoice<br>Number | Entry<br>Date | Invoice<br>Description    | Invoice<br>Amount |
|--|-------------------|---------------|---------------------------|-------------------|
| 000606 STEFFEN'S AUTO SUPPLY                   | 218734            | 09/30/2015    | WASTE - ALTERNATOR        | 210.45            |
| 000606 STEFFEN'S AUTO SUPPLY                   | 239366            | 09/30/2015    | WASTE - COOLANT           | 30.83             |
| 000606 STEFFEN'S AUTO SUPPLY                   | 240683            | 09/30/2015    | WORKS - MODULE, EMPTY     | 41.56             |
| Invoice Count 6 Total                          |                   |               |                           | 302.81            |
| Cheque 041302 Date 10/01/2015 Amount 222.95    |                   |               |                           |                   |
| 000620 SWAN DUST CONTROL LTD                   | 3494585           | 09/21/2015    | DC - MATS                 | 23.90             |
| 000620 SWAN DUST CONTROL LTD                   | 3500371           | 09/21/2015    | DC - MATS                 | 23.90             |
| 000620 SWAN DUST CONTROL LTD                   | 3512165           | 09/21/2015    | POLICE - MATS/MOPS        | 35.26             |
| 000620 SWAN DUST CONTROL LTD                   | 3512153           | 09/21/2015    | ARENA-W - MATS/MOPS       | 139.89            |
| Invoice Count 4 Total                          |                   |               |                           | 222.95            |
| Cheque 041303 Date 10/01/2015 Amount 181.93    |                   |               |                           |                   |
| 000629 TED MORAN MECHANICAL LTD                | 1000009803        | 09/23/2015    | ARENA-W - CLOSET REPAIR   | 181.93            |
| Invoice Count 1 Total                          |                   |               |                           | 181.93            |
| Cheque 041304 Date 10/01/2015 Amount 2,158.90  |                   |               |                           |                   |
| 004357 THE AGENCY EMPLOYMENT SERVICE: 18410    |                   | 09/23/2015    | ADMIN - OFFICE HELP       | 1,070.73          |
| 004357 THE AGENCY EMPLOYMENT SERVICE: 18468    |                   | 09/30/2015    | ADMIN - OFFICE HELP       | 1,088.17          |
| Invoice Count 2 Total                          |                   |               |                           | 2,158.90          |
| Cheque 041305 Date 10/01/2015 Amount 178.54    |                   |               |                           |                   |
| 000638 THE WORKSHOP                            | 303222            | 09/28/2015    | CONC-W - UNIFORMS         | 178.54            |
| Invoice Count 1 Total                          |                   |               |                           | 178.54            |
| Cheque 041306 Date 10/01/2015 Amount 213.53    |                   |               |                           |                   |
| 001796 TIM HORTON'S                            | 9/30/15           | 10/01/2015    | WORKS - TRAINING          | 213.53            |
| Invoice Count 1 Total                          |                   |               |                           | 213.53            |
| Cheque 041307 Date 10/01/2015 Amount 66.00     |                   |               |                           |                   |
| 003880 TOWNSHIP OF NORTH HURON - ESTC 143052   |                   | 09/29/2015    | JOINT COUNCIL MTG REFRE   | 66.00             |
| Invoice Count 1 Total                          |                   |               |                           | 66.00             |
| Cheque 041308 Date 10/01/2015 Amount 45,332.54 |                   |               |                           |                   |
| 000657 TOWNSHIP OF NORTH HURON WATER 9/23/15   |                   | 09/29/2015    | WATER ARREARS TO FINAL    | 45,332.54         |
| Invoice Count 1 Total                          |                   |               |                           | 45,332.54         |
| Cheque 041309 Date 10/01/2015 Amount 400.00    |                   |               |                           |                   |
| 004361 TRINITY ANGLICAN CHURCH                 | July/August       | 09/21/2015    | REC - RENT OF HALL FOR TA | 400.00            |
| Invoice Count 1 Total                          |                   |               |                           | 400.00            |
| Cheque 041310 Date 10/01/2015 Amount 242.95    |                   |               |                           |                   |
| 003532 TRULY NOLEN                             | 20577             | 09/21/2015    | TOWN HALL - RODENT INSPE  | 107.35            |
| 003532 TRULY NOLEN                             | 21384             | 09/29/2015    | ARENA-W - PEST INSPECTIO  | 73.45             |
| 003532 TRULY NOLEN                             | 20558             | 09/29/2015    | DC - PEST INSPECTION      | 62.15             |
| Invoice Count 3 Total                          |                   |               |                           | 242.95            |

## Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 09/18/2015 to 12/31/2015

Vendor 000000 to 999999

| Vendor<br>Number Name                          | Invoice<br>Number | Entry<br>Date | Invoice<br>Description      | Invoice<br>Amount |
|--|-------------------|---------------|-----------------------------|-------------------|
| Cheque 041311 Date 10/01/2015 Amount 647.60    |                   |               |                             |                   |
| 000665 UNION GAS LIMITED                       | 9/18/15-5467      | 09/23/2015    | 11.1 CM - 239 WILLIAM ST.   | 26.21             |
| 000665 UNION GAS LIMITED                       | 9/18/15-5340      | 09/23/2015    | 0 CM - 281 EDWARD ST - LIBI | 23.73             |
| 000665 UNION GAS LIMITED                       | 9/18/15-5109      | 09/23/2015    | 0 CM - 273 EDWARD ST - POI  | 23.73             |
| 000665 UNION GAS LIMITED                       | 9/18/15-0458      | 09/23/2015    | 1215.395CM - 99 KERR ST - R | 422.86            |
| 000665 UNION GAS LIMITED                       | 9/18/15-4108      | 09/23/2015    | 19.43CM - 274 JOSEPHINE ST  | 29.30             |
| 000665 UNION GAS LIMITED                       | 9/15/15-7759      | 09/23/2015    | 0 CM - 431 QUEEN ST - MEM   | 23.73             |
| 000665 UNION GAS LIMITED                       | 9/18/15-7408      | 09/29/2015    | 13.887 CM - 445 JOSEPHINE S | 26.85             |
| 000665 UNION GAS LIMITED                       | 9/22/15-9991      | 09/29/2015    | 0 CM - 273 JOSEPHINE ST-MI  | 23.73             |
| 000665 UNION GAS LIMITED                       | 9/22/15-8454      | 10/01/2015    | 0 CM - 369 JOSEPHINE ST-FII | 23.73             |
| 000665 UNION GAS LIMITED                       | 9/25/15-0619      | 10/01/2015    | 0 CM - 14 QUEEN ST, E/W     | 23.73             |
| Invoice Count 10 Total                         |                   |               |                             | 647.60            |
| Cheque 041312 Date 10/01/2015 Amount 504.17    |                   |               |                             |                   |
| 000672 VALERIE WATSON                          | 9/18/15           | 09/18/2015    | MR B&A - EQUIPMENT          | 323.51            |
| 000672 VALERIE WATSON                          | 9/18/15-1         | 09/18/2015    | MR B&A - SUPPLIES           | 180.66            |
| Invoice Count 2 Total                          |                   |               |                             | 504.17            |
| Cheque 041313 Date 10/01/2015 Amount 36.13     |                   |               |                             |                   |
| 003859 VANESSA LAWRENCE                        | 9/24/15           | 09/30/2015    | EY - DECORATIONS/SUPPLIE    | 36.13             |
| Invoice Count 1 Total                          |                   |               |                             | 36.13             |
| Cheque 041314 Date 10/01/2015 Amount 20,340.00 |                   |               |                             |                   |
| 000682 VODDEN BENDER & SEEBACH                 | 8/31/18           | 09/22/2015    | ACCOUNTING, AUDIT, STMTS    | 20,340.00         |
| Invoice Count 1 Total                          |                   |               |                             | 20,340.00         |
| Cheque 041315 Date 10/01/2015 Amount 3,456.00  |                   |               |                             |                   |
| 000856 WEILER'S CLEANING & RESTORATION         | 12301206          | 09/29/2015    | TOWN HALL - CARPET CLEANI   | 485.76            |
| 000856 WEILER'S CLEANING & RESTORATION         | 12301221          | 09/29/2015    | DC - CARPET CLEANING        | 292.08            |
| 000856 WEILER'S CLEANING & RESTORATION         | 12301351          | 10/01/2015    | CLEANING OF FACILITIES      | 2,678.16          |
| Invoice Count 3 Total                          |                   |               |                             | 3,456.00          |
| Cheque 041316 Date 10/01/2015 Amount 23,100.58 |                   |               |                             |                   |
| 000687 WESTARIO POWER INC.                     | 300206701         | 09/29/2015    | 25280 KWH - WINGHAM STR1    | 7,489.08          |
| 000687 WESTARIO POWER INC.                     | 2103175486        | 09/29/2015    | 85680 KWH - 99 KERR DR-CO   | 15,611.50         |
| Invoice Count 2 Total                          |                   |               |                             | 23,100.58         |
| Cheque 041317 Date 10/01/2015 Amount 271.20    |                   |               |                             |                   |
| 000691 WIGHTMAN TELECOM                        | 9/10/15-3797      | 09/23/2015    | ARENA-B - SECURITY MONIT    | 271.20            |
| Invoice Count 1 Total                          |                   |               |                             | 271.20            |
| Cheque 041318 Date 10/01/2015 Amount 52.47     |                   |               |                             |                   |
| 002081 WINGHAM FOODLAND                        | 1443              | 09/21/2015    | CONC - FOOD                 | 27.63             |
| 002081 WINGHAM FOODLAND                        | 4723              | 09/29/2015    | CONC-W - SUPPLIES           | 24.84             |
| Invoice Count 2 Total                          |                   |               |                             | 52.47             |
| Cheque 041319 Date 10/01/2015 Amount 75.00     |                   |               |                             |                   |

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014  
Cheque Date 09/18/2015 to 12/31/2015  
Vendor 000000 to 999999

| Vendor        |                          | Invoice         | Entry        | Invoice                   | Invoice    |
|---------------|--------------------------|-----------------|--------------|---------------------------|------------|
| Number        | Name                     | Number          | Date         | Description               | Amount     |
| 002624        | WINGHAM POLICE SERVICE   | 9/25/15         | 09/29/2015   | COMPLEX - RECORD CHECK    | 65.00      |
| 002624        | WINGHAM POLICE SERVICE   | Melinda Dorsch  | 09/30/2015   | DC - CRIMINAL RECORD CHE  | 5.00       |
| 002624        | WINGHAM POLICE SERVICE   | Sydney Teraa    | 09/30/2015   | DC - CRIMINAL RECORD CHE  | 5.00       |
|               |                          |                 |              | Invoice Count 3 Total     | 75.00      |
|               |                          |                 |              |                           |            |
| Cheque 041320 |                          | Date 10/01/2015 | Amount 66.61 |                           |            |
| 000713        | WINGHAM PRINTING SERVICE | 17331           | 09/23/2015   | ADMIN - SELF INKING STAMP | 66.61      |
|               |                          |                 |              | Invoice Count 1 Total     | 66.61      |
|               |                          |                 |              |                           |            |
| Cheque 041321 |                          | Date 10/01/2015 | Amount 5.76  |                           |            |
| 001037        | YELLOW PAGES GROUP CO.   | 15-1900431      | 09/29/2015   | ARENA-B - ADVERTISING     | 5.76       |
|               |                          |                 |              | Invoice Count 1 Total     | 5.76       |
| Report Total  |                          |                 |              |                           | 580,394.16 |





00140 CIBC VISA

|               |            |            |              |                             |      |        |           |
|---------------|------------|------------|--------------|-----------------------------|------|--------|-----------|
| 9/24/15       | 09/24/2015 | 09/24/2015 | 01-7340-6230 | ARENA-B - FIRST AID SUPPLIE | 0.00 | 31.06✓ | 269.95✓   |
| 9/24/15       | 09/24/2015 | 09/24/2015 | 01-7350-6230 | HALL-B - FIRST AID SUPPLIES | 0.00 | 16.63✓ | 144.57✓   |
| 9/24/15       | 09/24/2015 | 09/24/2015 | 01-7240-6400 | FITNESS - BOXING EQUIPMEN   | 0.00 | 16.26✓ | 141.33✓   |
| 9/24/15       | 09/24/2015 | 09/24/2015 | 01-7210-6290 | REC - STRIKE GRP MENU       | 0.00 | 74.78✓ | 662.53✓   |
| 9/24/15       | 09/24/2015 | 09/24/2015 | 01-7301-6250 | REC ADMIN - HARD DRIVE      | 0.00 | 32.63✓ | 283.63✓   |
| 9/24/15       | 09/24/2015 | 09/24/2015 | 01-7310-6300 | ARENA-B = KNOX BOX          | 0.00 | 53.26✓ | 462.98✓   |
| 9/24/15       | 09/24/2015 | 09/24/2015 | 01-7340-6300 | ARENA-B - KNOX BOX          | 0.00 | 53.26✓ | 462.99✓   |
| 9/24/15       | 09/24/2015 | 09/24/2015 | 01-7900-6250 | MUSEUM - CONNIE COMPUTEF    | 0.00 | 0.00✓  | 960.50✓   |
| 9/24/15       | 09/24/2015 | 09/24/2015 | 01-7900-6250 | CONNIE - COMPUTER SOFTWA    | 0.00 | 50.68✓ | 440.50✓   |
| 9/24/15       | 09/24/2015 | 09/24/2015 | 01-3100-6470 | WORKS - VEHICLE STICKERS    | 0.00 | 0.00✓  | 2,288.00✓ |
| 9/24/15       | 09/24/2015 | 09/24/2015 | 01-2700-6290 | ESTC - FOG GENERATOR-FRT    | 0.00 | 13.46✓ | 117.01✓   |
| 9/24/15       | 09/24/2015 | 09/24/2015 | 01-7900-6752 | MUSEUM - SURVEYS            | 0.00 | 0.00✓  | 25.00✓    |
| 9/24/15       | 09/24/2015 | 09/24/2015 | 01-2700-6400 | ESTC - GENERATORS           | 0.00 | 39.03✓ | 339.23✓   |
| 9/24/15       | 09/24/2015 | 09/24/2015 | 01-2700-6240 | ESTC - MARKETING            | 0.00 | 0.00✓  | 54.50✓    |
| 9/24/15       | 09/24/2015 | 09/24/2015 | 01-7900-6752 | MUSEUM - WEBSITE DOMAIN     | 0.00 | 3.90✓  | 51.12✓    |
| Payee Total - |            |            |              |                             | 0.00 | 384.95 | 6,703.84  |

## Accounts Payable

Paid Invoice History By Cheque Report - CIBC WATER ACCOUNT 6902413

Cheque Date 09/18/2015 to 12/31/2015

Vendor 000000 to 999999

| Vendor<br>Number Name                          | Invoice<br>Number | Entry<br>Date | Invoice<br>Description  | Invoice<br>Amount |
|--|-------------------|---------------|-------------------------|-------------------|
| Cheque 004469 Date 09/24/2015 Amount 1,242.70  |                   |               |                         |                   |
| 003017 TD VISA                                 | 5/2015 WCWC       | 09/24/2015    | CHURCH/BROMLEY TRAININ  | 892.70            |
| 003017 TD VISA                                 | MOE 15            | 09/24/2015    | CLASSIFICATION CHANGE W | 150.00            |
| 003017 TD VISA                                 | WCWC 21/2015      | 09/24/2015    | K CHURCH WATER COURSE   | 200.00            |
| Invoice Count 3 Total                          |                   |               |                         | 1,242.70          |
| Cheque 004470 Date 09/29/2015 Amount 1,695.00  |                   |               |                         |                   |
| 003077 DELL CANADA INC                         | 1011757444        | 09/29/2015    | BLYTH WATER COMPUTER    | 1,695.00          |
| Invoice Count 1 Total                          |                   |               |                         | 1,695.00          |
| Cheque 004471 Date 09/29/2015 Amount 140.55    |                   |               |                         |                   |
| 000322 JOE KERR LTD                            | 17089             | 09/29/2015    | GRAVEL                  | 140.55            |
| Invoice Count 1 Total                          |                   |               |                         | 140.55            |
| Cheque 004472 Date 09/29/2015 Amount 8,014.19  |                   |               |                         |                   |
| 003148 JOHN BELDMAN CONSTRUCTION LTD           | 8971              | 09/29/2015    | STANDPIPE INSPECTION    | 8,014.19          |
| Invoice Count 1 Total                          |                   |               |                         | 8,014.19          |
| Cheque 004473 Date 09/29/2015 Amount 3,755.66  |                   |               |                         |                   |
| 004394 NSF INTERNATIONAL STRATEGIC REG         | 4025755           | 09/29/2015    | DWQMS ON SITE AUDIT     | 3,755.66          |
| Invoice Count 1 Total                          |                   |               |                         | 3,755.66          |
| Cheque 004474 Date 09/29/2015 Amount 2,296.96  |                   |               |                         |                   |
| 000542 R.J. BURNSIDE & ASSOCIATES              | 300037113.1000    | 09/29/2015    | BLYTH UPGRADES - DESIGN | 1,226.05          |
| 000542 R.J. BURNSIDE & ASSOCIATES              | 300034887.0000-6  | 09/29/2015    | BLYTH UPGRADES/BLDG DE  | 1,070.91          |
| Invoice Count 2 Total                          |                   |               |                         | 2,296.96          |
| Cheque 004475 Date 09/29/2015 Amount 140.12    |                   |               |                         |                   |
| 000638 THE WORKSHOP                            | 303220            | 09/29/2015    | SAFETY CLOTHING - GREG  | 140.12            |
| Invoice Count 1 Total                          |                   |               |                         | 140.12            |
| Cheque 004476 Date 09/29/2015 Amount 80,162.59 |                   |               |                         |                   |
| 000897 TOWNSHIP OF NORTH HURON SEWEF           | 08/2015           | 09/29/2015    | AUGUST SEWER BILLING    | 80,162.59         |
| Invoice Count 1 Total                          |                   |               |                         | 80,162.59         |
| Report Total                                   |                   |               |                         | 97,447.77         |

Dona White

October 1/2015

## Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED PAYMENTS GENERAL

Cheque Date 09/18/2015 to 12/31/2015

Vendor 000000 to 999999

| Vendor<br>Number Name                          | Invoice<br>Number | Entry<br>Date | Invoice<br>Description     | Invoice<br>Amount |
|--|-------------------|---------------|----------------------------|-------------------|
| Cheque 000265 Date 09/18/2015 Amount 4,072.19  |                   |               |                            |                   |
| 000657 TOWNSHIP OF NORTH HURON WATER           | 8/26/15           | 09/18/2015    | MEM HALL - JULY AND AUGU   | 168.56            |
| 000657 TOWNSHIP OF NORTH HURON WATER           | 8/26/15-6200      | 09/18/2015    | CAMPGRND-B - JULY AND AL   | 277.12            |
| 000657 TOWNSHIP OF NORTH HURON WATER           | 8/26-15-9700      | 09/18/2015    | WORKS SHED-B - JULY AND    | 168.56            |
| 000657 TOWNSHIP OF NORTH HURON WATER           | 8/26/15-6500      | 09/18/2015    | E/W MUN OFFICE - JULY & AI | 95.60             |
| 000657 TOWNSHIP OF NORTH HURON WATER           | 8/26/15-8720      | 09/18/2015    | TRAILER PARK - JULY & AUG  | 277.12            |
| 000657 TOWNSHIP OF NORTH HURON WATER           | 8/26/15-1160      | 09/18/2015    | LIBRARY-W - JULY & AUGUS   | 168.56            |
| 000657 TOWNSHIP OF NORTH HURON WATER           | 8/26/15-8700      | 09/18/2015    | DAYCARE - JULY AND AUGU    | 89.42             |
| 000657 TOWNSHIP OF NORTH HURON WATER           | 8/28/15-7530      | 09/18/2015    | COMPLEX - JULY & AUGUST    | 777.54            |
| 000657 TOWNSHIP OF NORTH HURON WATER           | 8/28/15-8751      | 09/18/2015    | SPRINKLER PARK - JULY & A  | 640.73            |
| 000657 TOWNSHIP OF NORTH HURON WATER           | 8/28/15-9250      | 09/18/2015    | TRAILER DUMP STN - JULY &  | 168.56            |
| 000657 TOWNSHIP OF NORTH HURON WATER           | 8/28/15-1102      | 09/18/2015    | RIVERSIDE PARK - JULY ANC  | 168.56            |
| 000657 TOWNSHIP OF NORTH HURON WATER           | 8/28/15-1150      | 09/18/2015    | SNACK BAR - JULY & AUGUS   | 168.56            |
| 000657 TOWNSHIP OF NORTH HURON WATER           | 8/28/15-6600      | 09/18/2015    | ARENA-B - JULY & AUGUST    | 734.74            |
| 000657 TOWNSHIP OF NORTH HURON WATER           | 8/28/15-6300      | 09/18/2015    | ESTC - JULY AND AUGUST     | 168.56            |
| Invoice Count 14 Total                         |                   |               |                            | 4,072.19          |
| Cheque 000266 Date 09/22/2015 Amount 19,660.53 |                   |               |                            |                   |
| 003888 EQUITABLE LIFE OF CANADA                | 10/2015           | 09/22/2015    | OCTOBER PREMIUM            | 19,660.53         |
| Invoice Count 1 Total                          |                   |               |                            | 19,660.53         |
| Cheque 000267 Date 09/28/2015 Amount 150.04    |                   |               |                            |                   |
| 001365 TOWNSHIP OF NORTH HURON WATER           | 208229 FOODLAND   | 09/28/2015    | WATER/TAXES SAME CHEQL     | 150.04            |
| Invoice Count 1 Total                          |                   |               |                            | 150.04            |
| Cheque 000268 Date 09/30/2015 Amount 791.23    |                   |               |                            |                   |
| 003295 GLOBAL PAYMENTS                         | 5646              | 09/30/2015    | ADMIN OFFCE DEBIT MACHII   | 51.61             |
| 003295 GLOBAL PAYMENTS                         | 3579              | 09/30/2015    | REC DEBIT/CREDIT MACHINE   | 739.62            |
| Invoice Count 2 Total                          |                   |               |                            | 791.23            |
| Report Total                                   |                   |               |                            | 24,673.99         |

Dorise White

October 1/2015

## Accounts Payable

Paid Invoice History By Cheque Report - SEWER GENERAL TO CANADA TRUST

Cheque Date 09/18/2015 to 12/31/2015

Vendor 000000 to 999999

| Vendor<br>Number Name                          | Invoice<br>Number | Entry<br>Date | Invoice<br>Description   | Invoice<br>Amount |
|--|-------------------|---------------|--------------------------|-------------------|
| Cheque 003130 Date 09/24/2015 Amount 559.35    |                   |               |                          |                   |
| 003017 TD VISA                                 | 5456 k MCDONAGH   | 09/24/2015    | ENVIRONMENTAL LAW COUF   | 559.35            |
|  |                   |               | Invoice Count 1 Total    | 559.35            |
| Cheque 003131 Date 09/29/2015 Amount 68.03     |                   |               |                          |                   |
| 000052 BELL CANADA                             | 2230 09/2015      | 09/29/2015    | 357-2230 WINGHAM SPS     | 68.03             |
|  |                   |               | Invoice Count 1 Total    | 68.03             |
| Cheque 003132 Date 09/29/2015 Amount 625.40    |                   |               |                          |                   |
| 000146 CLIFF'S PLUMBING & HEATING              | 24538             | 09/29/2015    | CONDENSATE PUMP          | 66.05             |
| 000146 CLIFF'S PLUMBING & HEATING              | 24502             | 09/29/2015    | SEWER BACK UP - SCHIESTI | 559.35            |
|  |                   |               | Invoice Count 2 Total    | 625.40            |
| Cheque 003133 Date 09/29/2015 Amount 5,778.59  |                   |               |                          |                   |
| 004033 FLOCHEM QUALITY CHEMICAL MANAG          | S157742           | 09/29/2015    | FERRIC CHLORIDE BLYTH S1 | 5,778.59          |
|  |                   |               | Invoice Count 1 Total    | 5,778.59          |
| Cheque 003134 Date 09/29/2015 Amount 393.90    |                   |               |                          |                   |
| 000296 IDEAL SUPPLY COMPANY LTD                | 1531390           | 09/29/2015    | BATTERIES - VAC TRUCK    | 393.90            |
|  |                   |               | Invoice Count 1 Total    | 393.90            |
| Cheque 003135 Date 09/29/2015 Amount 23.43     |                   |               |                          |                   |
| 000520 PUROLATOR COURIER LTD                   | 428736538         | 09/29/2015    | SAMPLE SHIPMENTS         | 18.13             |
| 000520 PUROLATOR COURIER LTD                   | 428797002         | 09/29/2015    | PH PROBE TO ENDRESS/HAI  | 5.30              |
|  |                   |               | Invoice Count 2 Total    | 23.43             |
| Cheque 003136 Date 09/29/2015 Amount 13,230.12 |                   |               |                          |                   |
| 002512 TOWNSHIP OF NORTH HURON                 | 08/2015           | 09/29/2015    | AUGUST SEWER WAGES/BE    | 13,230.12         |
|  |                   |               | Invoice Count 1 Total    | 13,230.12         |
| Cheque 003137 Date 09/29/2015 Amount 31.73     |                   |               |                          |                   |
| 000687 WESTARIO POWER INC.                     | 2103154306        | 09/29/2015    | 435 MINNIE ST AUG USAGE  | 31.73             |
|  |                   |               | Invoice Count 1 Total    | 31.73             |
| Cheque 003138 Date 09/29/2015 Amount 7.98      |                   |               |                          |                   |
| 002081 WINGHAM FOODLAND                        | 725600            | 09/29/2015    | BOTTLED WATER            | 7.98              |
|  |                   |               | Invoice Count 1 Total    | 7.98              |
| Report Total                                   |                   |               |                          | 20,718.53         |

Dana White

October 1/2015

## Accounts Payable

Paid Invoice History By Cheque Report - WATER INTERNET/PRE-AUTHORIZED PAYMENTS

Cheque Date 09/18/2015 to 12/31/2015

Vendor 000000 to 999999

| Vendor<br>Number Name                         | Invoice<br>Number | Entry<br>Date | Invoice<br>Description   | Invoice<br>Amount |
|---|-------------------|---------------|--------------------------|-------------------|
| Cheque 000285 Date 09/22/2015 Amount 64.79    |                   |               |                          |                   |
| 000296 IDEAL SUPPLY COMPANY LTD               | 1501635           | 09/22/2015    | SHOP SUPPLIES            | 8.29              |
| 000296 IDEAL SUPPLY COMPANY LTD               | 1507190           | 09/22/2015    | TRUCK WIPERS, MARKING P  | 56.50             |
|   |                   | Invoice Count | 2 Total                  | 64.79             |
| Cheque 000286 Date 09/29/2015 Amount 1,377.69 |                   |               |                          |                   |
| 002664 D.H. JUTZI LIMITED                     | D95789            | 09/29/2015    | WELL 4 CHEMICALS         | 1,053.27          |
| 002664 D.H. JUTZI LIMITED                     | D95790            | 09/29/2015    | WELL 3 CHEMICALS         | 324.42            |
|   |                   | Invoice Count | 2 Total                  | 1,377.69          |
| Cheque 000287 Date 09/29/2015 Amount 51.32    |                   |               |                          |                   |
| 003924 GLOBAL PAYMENTS                        | 08/2015           | 09/29/2015    | DEBIT MACHINE FEES       | 51.32             |
|   |                   | Invoice Count | 1 Total                  | 51.32             |
| Cheque 000288 Date 09/29/2015 Amount 203.74   |                   |               |                          |                   |
| 000687 WESTARIO POWER INC.                    | 2103154325        | 09/29/2015    | STANDPIPE AUGUST USAGE   | 45.28             |
| 000687 WESTARIO POWER INC.                    | 2103154307        | 09/29/2015    | 435 MINNIE ST AUGUST USA | 158.46            |
|   |                   | Invoice Count | 2 Total                  | 203.74            |
| Report Total                                  |                   |               |                          | 1,697.54          |

Dorinda White

October 1 / 2015





## TOWNSHIP OF NORTH HURON

## REPORT

Item No. 6.4

**REPORT TO:** Reeve Vincent and Council  
**PREPARED BY:** Donna White, Don Nicholson, Kelly Church  
**DATE:** October 5, 2015  
**SUBJECT:** Small Communities Fund (SCF) Application – Edward St  
**ATTACHMENTS:** N/A

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### RECOMMENDATION:

THAT the Council of the Township of North Huron endorses the application submission in regard to the Small Communities Fund (SCF) application for the Edward Street project further to Resolution #M522/15 passed by Council at the September 21, 2015 Council Meeting.

### EXECUTIVE SUMMARY

The Expression of Interest for the SCF fund was submitted on September 28<sup>th</sup> prior to the due date of September 30, 2015. Council passed a resolution giving approval to submit an application for Edward Street from Patrick to John Street at the September 15<sup>th</sup> Council meeting along with permission to retain BM Ross to provide an estimate and support to complete the application. The project must be completed by October 31, 2021. Selected applicants will be notified in the fall of 2015 if they are selected to proceed to the second stage which will involve submitting a full project application. Funding recipients will be announced in January or February of 2016.

### DISCUSSION

The project involves the complete reconstruction of a 240 metre section of Edward Street from Patrick to John in the Wingham ward. This is a highly travelled road section with high volumes of both vehicle and pedestrian traffic that services the North Huron Municipal Office and main parking lot, Wingham Police station, the Alice Munro Public Library, a group home and two churches. This section has been a constant source of problems and has significant blockages due to root infiltration. Camera inspections have shown longitudinal cracks, holes and fractures along the entire length of sewer. The road and sidewalks are also in poor condition. The project is part of the Township of North Huron Asset Management Plan.

### FINANCIAL IMPACT

BM Ross provided a total project cost of \$799,200.00 with rebate able taxes of \$79,495.64 resulting in a total eligible cost of \$719,704.36. The maximum funding request from each of the Provincial and Federal levels is 33% leaving the remaining 33% to be funded by the municipality on a cost sharing basis with water, sewer and roads in the amount of \$239,902.00.

If the application is successful, the engineering, design and preparation of construction documents would be completed by the end of 2016 at an estimated cost of \$56,000 which would be included in the 2016 budget. The project would be tendered early in 2017 with construction completed later that year with those costs included in the 2017 budget. Once the tender stage is reached, the division of costs between the various components would be allocated and budgeted for.

### FUTURE CONSIDERATIONS

The engineering work has not been completed for this project and therefore the project completion date of October 31, 2021 is achievable and the project can be spread out over 2016 and 2017. In order to achieve consistency and economies of scale, the Public Works Staff will investigate the work required to resurface one block south on Edward Street, from John to Victoria to see if it is feasible to complete this block at the same time. This block would be a resurfacing only project as both the watermain and sanitary are in good shape and therefore could be undertaken with Township staff in conjunction with the main project.

### RELATIONSHIP TO STRATEGIC PLAN


Goal #3 – Our Community is healthy and safe – Outcome: Well planned and maintained infrastructure

Goal #4 – Our administration is fiscally responsible and strives for operational excellence – Outcome: We have a solid financial foundation.

### REVIEWED BY (INITIAL)

CAO \_\_\_\_\_ Clerk \_\_\_\_\_ Treasurer \_\_\_\_\_ Dir of PW \_\_\_\_\_ Chief Operator \_\_\_\_\_ Dir of Rec & Fac \_\_\_\_\_

Fire Chief \_\_\_\_\_ Police Chief \_\_\_\_\_ Other \_\_\_\_\_

  
Name, Role  
TREASURER

\_\_\_\_\_  
Name, Role



## TOWNSHIP OF NORTH HURON

## REPORT

Item No. 6.5.1

**REPORT TO:** Reeve Vincent and Council  
**PREPARED BY:** Pat Newson  
**DATE:** October 5, 2015  
**SUBJECT:** Recreation and Facilities Department Activity  
**ATTACHMENTS:** Apex Helicopters for Houses event poster

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### RECOMMENDATION:

THAT the Department Activity Report of the Director of Recreation and Facilities dated October 5, 2015 is hereby received for information purposes.

AND FURTHER THAT North Huron Council permit 14/19 Inc. to negotiate 20 year naming rights for the Lower Hall, Courtyard, Kitchen and South Lobby as part of the fundraising campaign for the renovations of Blyth Memorial Community Hall, with the understanding that Council will have an opportunity to review and approve the final names.

### EXECUTIVE SUMMARY

The Director of Recreation and Facilities provides periodic updates to Council on activities within the Recreation and Facilities Department.

### DISCUSSION

#### 1. Recreation

##### a. Refrigeration Plant Contract with CIMCO:

Councillor Seip requested an update on the status of the change to the terms of the refrigeration maintenance contract. Both the Blyth and Wingham Facilities Managers explained that it is too early in the contract to provide financial feedback. The arenas need to run through a full ice season to determine if savings have been realized. So far the supplier is reliable, professional, cooperative, and providing good customer service at each facility.

##### b. Wingham Parks – Gazebo Event September 9:

Volunteers and donors were recognized for their contributions to revitalizing the Gazebo at Riverside Park, near the Splash Park. There was an evening of music and light refreshments. The Wingham Advanced Times provided coverage of the event.

##### c. Blyth Community Centre Ice:

The ice plant is making ice, and ice was ready for Thursday October 1. The ice allocation process in Blyth has been challenging this season because two groups have reduced their ice needs, which was not anticipated at budget time. The Blyth Skating Club has reduced their ice usage from 5.5 hours per week to 2.5 hours per week, and Blyth Brussels Minor Hockey has reduced their ice usage from 24.75 hours per week to 19.5. The result will be reduced ice rental revenues at the Blyth Community Centre. Staff are working with all the ice users to mitigate this by attempting to sell more ice to other users, and reduce the ice gaps in the schedule. However Council should be prepared for a potential reduced ice revenue in Blyth by \$11,000. The 2015 budget is targeted to achieve \$121,000.

d. December 19<sup>th</sup> Church Dinner and Swim at Wingham Columbus Centre:

A letter addressed to Council requesting that the cost of the pool rental be covered by Council is in the agenda package for this meeting. As per Council's direction, any requests coming in for 2015 are brought forward for Council's consideration while the new Donation and Fee Waving Policy is implemented. At the same event held in 2014, 17 swimmers attended the swim. The Township of North Huron Recreation Department coordinates free sponsored with the support of local businesses. In 2015 there are 11 swims available with the bulk of those offered over the School Christmas Break. These swims attract a minimum of 100 swimmers and provide a similar purpose to what this group is requesting. It is recommended that this request for the swim not be approved, and instead the Recreation Department work with this community group to promote the scheduled free sponsored swims to guests attending the Church Lunch.

e. October 30: Wingham BIA Festival of Lanterns:

A letter addressed to Council requesting a donation of prizes for the Wingham BIA Festival of Lanterns is in the agenda package for this meeting. As per Council's direction, any requests coming in for 2015 are brought forward for Council's consideration while the new Donation and Fee Waving Policy is implemented. The value of the requests are as follows:

Pool and Pizza party for up to 25 swimmers = \$197.75

Six youth pool passes = \$24.00 (note that public skates are free and sponsored by the Township of North Huron so no passes are available for this request).

Food booth gift certificate = \$20.00

Last year the event attracted approximately 30 entries and the goal is to achieve more this year. Last year Sacred Heart and Maitland River participated, this year Howick has also been invited to get involved.

It is recommended that the Township follow the Non-Cash Donations section of the Donations and Fee Waiving Policy. That section is inserted here:

**NON-CASH DONATIONS**

*When possible, the Township of North Huron will assist local fundraising and volunteer community groups with non-cash donations. Often requests are made to provide items for silent auctions or give-aways at an event. For clarity, non-cash donations are not in-kind support. Providing non-cash donations will follow these guidelines:*

- *Donations will not add additional expense to the North Huron budget*
- *For items of \$50 value or under, the department head will have authority to approve the donation.*
- *The recipient will give credit and provide recognition to the Township for the donation*

It is recommended to donate the swim passes because this is what is traditionally donated for similar type community events. The Township may also choose to donate a 1 month Adult Complete Membership to the NHWCC for one of the adult category prizes, which is also an item traditionally donated for similar type community events.

**f. Fall Recreation Programs:**

September has been an extremely busy month ramping up to all the fall recreation programs. The NHWCC is pleased to be hosting the FE Madill grade 12 PE class (25 students) for morning workouts in the fitness centre. To date the department has sold 25 student memberships this fall, compared to 19 in 2014. The fall swim lessons have met budget targets, scooters program and floor gymnastics have exceeded capacity registration numbers and an additional class was added. The new Boxing program utilizing the new equipment has exceeded expectations and an additional 4 classes have been added to the schedule. The Spring/Summer (May-August) utilization statistics are currently being compiled for Council's review for the November Activity Report.

**g. Blyth Concession Booth:**

We are pleased to welcome Michelle Masowa as the new Booth Supervisor at the Blyth and District Community Centre.

**2. Facilities**

**a. 14/19 Inc Fundraising Campaign**

At the September 21, 2015 Council meeting, representatives of 14/19 Inc. presented their fundraising campaign plan. As part of the plan they requested the opportunity to negotiate naming opportunities for spaces at Blyth Memorial Community Hall: Lower Hall, Courtyard, South Lobby and Kitchen. The length of the term for the naming rights is 20 years. This is a typical activity in a major fundraising activity, and in their presentation to Council they agreed to come back to Council for final review and approval of the names they are able to negotiate with large sponsors for the fundraising. Staff recommend that Council approves this request.

**b. Huron Pioneer Threshers**

The Annual Huron Pioneer Threshers Reunion was held September 10-13 at the Blyth Campground.

**c. Belgrave – 14 Queen's Street Property**

The Request for Quotation document has been distributed to three prospective Contractors, and the closing date for submissions is Friday October 9, 2015. The Water Department has been assisting with the process of redirecting water service to 16 Queen's Street and the Belgrave Community Centre. The municipal water source for both properties is fed from 14 Queen's Street, it was anticipated that only 16 Queen's Street was fed from 14 Queen's Street.

**d. Airport – Apex Helicopter Fundraiser Event**

"Helicopters for Houses" has been moved to October 17<sup>th</sup>. The original date was September 26. The revised poster with all the information is attached to this report.

**e. Wingham Theatre Committee**

The Committee hosted TD Canada Trust for a \$10,000 cheque presentation on September 16 as a donation toward the renovation project. The Almost Famous Players hosted a fundraising lunch at the Town Hall lawn on Friday September 25 to raise money and increase awareness of the fundraising campaign. The report has been received from the Structural Engineer, and the project remains within budget expectations. A small amount of work is required in the attic to accommodate the weight of the proposed roof top units. CBO Tim Lewis is being kept informed on the project. Engineering

drawings will be ordered once the project moves to the implementation phase when all the funds are raised.

### FUTURE CONSIDERATIONS

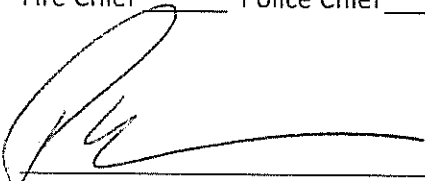
Upcoming events for the public in North Huron:

- October 17<sup>th</sup>, 6:30pm Blyth Witches' Walk held at the Shed next to the Blyth Community Centre.
- October 17<sup>th</sup>, all day, Helicopters for Houses at the Richard W. LeVan Airport
- October 24<sup>th</sup>, Blyth Festival Auction at the Blyth and District Community Centre
- October 30<sup>th</sup>, Family Hallowe'en Dance, Wingham Columbus Centre
- October 30<sup>th</sup>, Wingham BIA Festival of Lanterns and Museum games, Town Hall and Museum

### REVIEWED BY (INITIAL)

CAO \_\_\_\_\_ Clerk \_\_\_\_\_ Treasurer \_\_\_\_\_ Dir of PW \_\_\_\_\_ Chief Operator \_\_\_\_\_ Dir of Rec & Fac Bl

Fire Chief \_\_\_\_\_ Police Chief \_\_\_\_\_ Other \_\_\_\_\_

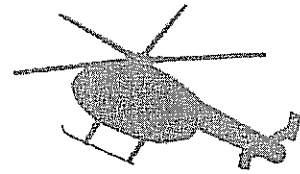


Name, Role

PAT NEWSON, DIRECTOR OF  
RECREATION & FACILITIES

Name, Role

JOIN US IN  
SUPPORTING



# HELICOPTERS FOR HOUSES

LIFTING HOPE ONE RIDE AT A TIME

## WINGHAM AIRPORT

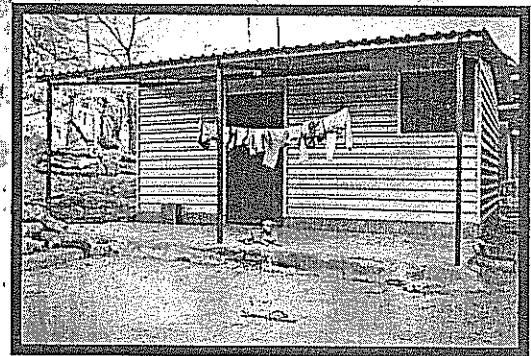
40647 Amberley Rd, Wingham, ON  
SATURDAY, OCT. 17<sup>TH</sup>

BEGINS AT 8 AM  
ALL DAY EVENT

## EVENT FEATURES:

- ▶ Helicopter rides provided by  
**APEX HELICOPTERS**  
Donation only
- ▶ Children's Activities  
Bouncy Castle & Games
- ▶ Fabulous food!

ALL PROCEEDS GO TO  
BUILDING HOMES FOR  
FAMILIES IN EL SALVADOR



building hope | Micah 6:8

# HOUSES AND HOPE



## TOWNSHIP OF NORTH HURON

## REPORT

Item No. 6.6

REPORT TO: Reeve Vincent and Council  
PREPARED BY: Kelly Church  
DATE: October 5 2014  
SUBJECT: Public Works Activity Report  
ATTACHMENTS: Wingham landfill site review letter to MOECC

---

### RECOMMENDATION:

THAT the Department Activity Report of the Public Works Department is hereby received for information purposes,

### EXECUTIVE SUMMARY

The Public Works Department provides monthly updates to Council on activities within the Department.

### DISCUSSION

1. Landfill East Wawanosh well monitoring will take place Oct. 5 2015 and Wingham will take place on Oct, 13 2015 as part of the annual landfill monitoring by Burnside Engineering.  
Response letter to Ministry of the Environment and Climate Change, by Joe Rutherford Hydrogeologist for Burnside Engineering.  
Comingled recycling bins now being lifted Tuesdays and Fridays to alleviate complaints.
2. Cemetery Clean-up of bank barn, house and drive shed now complete.  
Regular maintenance and burials as required.
3. East Wawanosh Ward Roadside grass cutting completed for 2015 season. Option is open for 2016 for same contractor.  
Winter sand for 2015/2016 season is mixed and all three sheds are full.  
Zion Rd will get some widening work done this fall.  
Survey of Zion road is complete.  
Trees are being cut on roadside.
4. Blyth Ward Westmoreland Street storm drain first phase completed.  
Will report with budget numbers in next month's report as all invoices are not in at present.  
Regular maintenance ongoing.
5. Wingham Ward New sidewalk poured in Cruikshank Park from fountain to gazebo.  
Asphalt patches readied for contractor in numerous locations.  
Assisted with Westmoreland Street storm drain in Blyth.



Summary of Department

- Continue staff training to work safely through meeting and inspections.
- Ongoing monthly meetings for staff utilization and efficiencies with equipment and material.
- Striving to work swiftly and effectively in a professional and courteous manner when dealing with public concerns/complaints.
- All departments in North Huron work together to be more efficient.
- Fall yard waste collection starts Monday October 5, 2015.

FINANCIAL IMPACT

Additional sampling and decommissioning of wells and the report by Burnside Engineering was not included in 2015 budget.

FUTURE CONSIDERATIONS

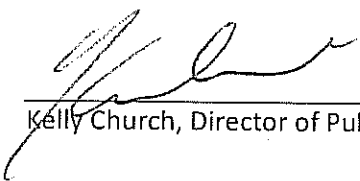
Follow recommendations/actions addressed in MOECC letter of August 21, 2015 and follow up letter by Burnside Hydrogeologist Joy Rutherford

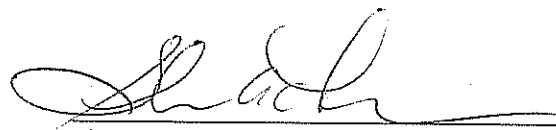
RELATIONSHIP TO STRATEGIC PLAN

Goal #5 Our natural environment is valued and protected

REVIEWED BY (INITIAL)

CAO ✓ Clerk \_\_\_\_\_ Treasurer \_\_\_\_\_ Dir of PW \_\_\_\_\_ Chief Operator \_\_\_\_\_ Dir of Rec & Fac \_\_\_\_\_  
Fire Chief \_\_\_\_\_ Police Chief \_\_\_\_\_ Other \_\_\_\_\_

  
\_\_\_\_\_  
Kelly Church, Director of Public Works

  
\_\_\_\_\_  
Sharon Chambers, CAO



BURNSIDE

[ THE DIFFERENCE IS OUR PEOPLE ]

September 29, 2015

**Via: Email**

Ian Mitchell  
District Engineer  
Ministry of the Environment and Climate Change  
101 17<sup>th</sup> Street  
Owen Sound ON N4K 0A5

Dear Mr. Mitchell:

**Re: Wingham Landfill Site  
Response to Groundwater Review  
2012, 2013 & 2014 Annual Report  
Project No.: LNE085790.2015**

The purpose of this letter is to respond to the Ministry of the Environment and Climate Change (MOECC) letter of August 21, 2015 on behalf of the Township of North Huron. The letter was a review of the 2012, 2013 & 2014 Monitoring Report (May 2015) for the Wingham Landfill and included a summary of the August 19, 2015 site visit. Below are the responses to your comments.

## **1.0 Comment Responses**

### ***Comment #1 to 3 - Reasonable Use***

The main focus of the letter and the site visit was elevated parameters at the site boundary that exceed the Reasonable Use Guideline (RUG). One well in particular is OW38, a well added to the downgradient network in 2012. The well has been monitored for three years now and the samples from this well have higher levels of DOC, arsenic and iron than the samples from the other boundary wells. DOC and iron are also above the RUG in OW32D and OW36. The MOECC has requested a plan be submitted by September 30 that will address these elevated parameters. This plan is outlined below in Section 2.0.

### ***Comment # 4 - VOC Samples***

VOC samples have been collected at OW32S and OW32D since 2008, with the wells now being sampled every two years. The Monitoring Report recommended that VOC samples be added at OW38. The MOECC review letter requested that OW33 and OW36 also be added.

The most recent VOC sampling took place in May 2015, at which time OW32S, OW32D and OW38 were sampled. The results for OW38 were similar to those of OW32D. The same five

VOC were detected in OW38 that have been detected in OW32D. All VOC results were below the O.Reg. 511 Table 2 Potable Groundwater standards.

The next VOC sampling is scheduled for the spring of 2017. We are proposing to sample OW33 and OW36 in the spring of 2016, with all five wells being sampled again in 2017. As long as the concentrations remain below the Table 2 standards, sampling would continue every two years thereafter.

#### ***Comment #5 - Well Decommissioning***

As a result of the County of Huron withdrawing their interest in the site, some of the monitoring wells have become redundant. These wells have been maintained (locked and inspected) but can now be decommissioned. This would be done in conjunction with the proposed installation of additional shallow wells, discussed below under the action items.

#### ***Comment #6 - Additional Cross-Section***

The MOECC review requested an additional cross-section along the northeast property boundary (Reid Road). This cross-section will be included in the interim report for the 2015 monitoring year and added to the three existing sections in future monitoring reports.

#### ***Comment #7 - Interim Reporting***

The ECA requires that monitoring reports be submitted to the MOECC every three years. Although not required, Burnside submits interim updates to the Township on the years when there is no MOECC report. The next monitoring report covering the monitoring period of 2015 to 2017 will be submitted to the MOECC May 31, 2018. The MOECC review requested that the interim reports also be submitted to the MOECC by April 30 each year until the Reasonable Use issue is addressed. The interim update will be submitted in April 2016 for the 2015 monitoring year.

## **2.0 Reasonable Use Exceedances**

### **2.1 Assess RUG exceedances at OW32, OW36 and OW38**

The data collected at OW38 and the other boundary wells to date shows the following patterns:

- Arsenic was detected above RUG in all five samples from OW38. The Ontario Drinking Water Quality Standards (ODWQS) were exceeded in four of five samples.
- Although arsenic has been detected in some of the leachate samples, the concentrations are below the concentrations at OW38, as well as below the RUG and ODWQS.
- Arsenic has not been detected at the other boundary wells
- Iron and DOC are at higher concentrations in OW38 than in the other boundary wells.
- Iron and DOC are above the RUG and ODWQS in the leachate samples and above the RUG and ODWQS in OW23 and OW31 (the northwest background wells).
- Iron is above the background well concentration at OW32D and OW36.
- Chloride has always been well below RUG in all boundary wells.

To select an appropriate corrective action, the following questions should be considered:

- Is the arsenic at OW38 derived from the leachate or is it naturally occurring?
- Could the elevated iron and arsenic be derived from the breakdown of arsenopyrite as has been seen at other Southern Ontario locations (Dereham Centre and Tillsonburg)?
- Is there a landfill related geochemical condition releasing the arsenic from a natural source?
- What is the shallow groundwater flow path beyond OW38 and OW32D?

#### Actions

1. Review documentation of other cases of naturally occurring arsenopyrite in overburden deposits and impacts on groundwater, specifically in Southern Ontario. This could also include additional analysis of existing water quality data and testing of soil samples from OW38, a borehole near OW38 and other boreholes in the area.
2. Installation of shallow wells on the north side of Reid Road, north of OW38 and OW32D. The preferred drilling method will be hollow-stem auger and split spoon samples unless overhead or buried utilities dictate an alternative method. Assuming the geology is similar to the landfill site, the wells will be screened in the granular material overlying the till. If the geology is significantly different, well construction will need to be reconsidered in the field.
3. Survey well elevations and measure water levels in the new wells.
4. Develop the wells and collect water samples. The sample parameters are to match the current monitoring program.
5. Incorporate the findings into the interim report to the MOECC.

## **2.2 Former Landfill**

The MOECC landfill database identifies a former landfill on the north side of Reid Road. There is no information on this landfill, confirmation of its location or evidence that the site actually exists. However, the potential presence of a former landfill on this property is important for two reasons:

- The potential for it to be impacting groundwater. While this is not likely, given the possible age and size, it remains an unknown.
- If downgradient CAZ becomes necessary, the Township does not want to become responsible for a former landfill about which very little is known.

#### Actions

1. Determine ownership and contact owner.
2. Conduct background search for information (interviews, historical aerial photographs).
3. Field search (if current owner allows access):
  - a) Site visit conducted in early spring (before vegetation growth) to look for materials at surface.
  - b) Test pits in possible fill areas, if areas can be identified.
  - c) If located, delineate edges and depth using test pits.

4. Incorporate the findings into the interim report to the MOECC.

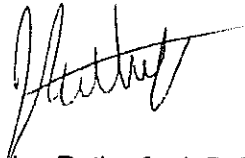
The work to this point would be undertaken by the Township. If a substantial landfill is located, and there is a need to do additional assessment, it would be up to the property owner or an agreement between the owner and the Township pending the outcome of the RUG assessment.

### **2.3 Schedule and Deliverables**

It is anticipated that the non-field work would begin as soon as the MOECC approves the plan as outlined above. Field work (i.e., drilling, site visits and test pits) are weather dependent and timing depends on approval of the work plan. It is anticipated that all of the work would be completed so that the findings could be incorporated into the interim report to be submitted to the MOECC by April 30, 2016.

Yours truly,

**R.J. Burnside & Associates Limited**



Joy Rutherford, P.Geo.  
Hydrogeologist  
JR:js

Enclosure(s)      Figure 1 - Site Plan

cc:      Kelly Church, Township of North Huron (enc.) (Via: Email)

Other than by the addressee, copying or distribution of this document, in whole or in part, is not permitted without the express written consent of R.J. Burnside & Associates Limited.

085790 Wingham LF 2015 MOECC.docx  
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## TOWNSHIP OF NORTH HURON

## REPORT

Item No. 6.9.1

**REPORT TO:** Reeve Vincent and Council  
**PREPARED BY:** Sharon Chambers, CAO  
**DATE:** October 5, 2015  
**SUBJECT:** CAO Department Activity  
**ATTACHMENTS:**

---

### **RECOMMENDATION:**

THAT the Department Activity Report of the CAO dated October 5, 2015 is hereby received for information purposes.

THAT the Council of the Township of North Huron approves a joint Council meeting with the Municipality of Morris Turnberry on October 21<sup>st</sup>, 2015 at 7:00 p.m. at the ESTC to discuss the Industrial Land Strategy.

### **EXECUTIVE SUMMARY**

The CAO provides periodic updates to Council on activities within the Administration Department and overall Operations of the Township.

### **DISCUSSION**

#### **1. Economic Development:**

- a. **Economic Development Strategic Plan:** The Economic Development Officer will be making a presentation on the progress to date which was provided by the County. The tight timelines for this project continue to be challenging. There was insufficient time to schedule focus group meetings and review relevant studies within the timeframes. The focus group sessions have been postponed to allow time to invite all of the key stakeholders to the table. In the meantime, the EDO is working on preparing an online survey to obtain some initial feedback from stakeholders in advance of the next TTT session on October 7<sup>th</sup>. The County Economic Development Department has forwarded a letter which is included in this Council package to inform lower tier Council's that the County strategic planning process will lag behind so that the County's plan can reflect the broader regional needs as identified in the lower tier plans.
- b. **New Development:** The CAO is continuing to work with developers on new development proposals. An update on confidential development matters will be provided in the closed session.
- c. **Industrial Land Strategy:** Pending both Council's approval, a joint meeting of Morris Turnberry and North Huron's Councils will be held on October 21<sup>st</sup>, 2015 at 7:00 p.m. at the ESTC to discuss the next steps in the Industrial Land Strategy. The focus of this discussion will be centred around the servicing requirements, servicing costs, phasing of service installations and timelines for same.

## 2. Water/Wastewater:

- a. **Chief Operator Position:** Don Nicholson's last day as the Chief Operator for the Utilities Department will be on October 9<sup>th</sup>. It has been a great pleasure working with Don, and on behalf of the staff and Council I wish to express our appreciation for his hard work and wish him well in his new position. The position of Overall Responsible Operator for the water and wastewater systems and Quality Management System Representative must be appointed in order to meet legislative requirements. A motion to appoint these positions will follow the closed session. Until the future path for filling this position has been decided, the CAO will oversee the Utilities Department and report to Council on departmental matters.
- b. **Sourcewater Protection:** The CAO, Chief Operator, Utilities Administrative Assistant, Director of Finance and representatives of the Sourcewater Protection Authority (SPA) and Ministry of the Environment (MOE) met at the Township office on September 30<sup>th</sup> to discuss issues around the delineation of the Wellhead Protection Area (WHPA) for the new Blyth Well. The SPA can do the work to assign the vulnerability scores to WHPA A and WHPA B, and the Risk Management Official (RMO) will do a preliminary assessment of potential drinking water threats within the WHPA. The MOE has indicated that, if an amendment is required to the Sourcewater Protection Plan (SPP), it will take a significant amount of time to have the amendment approved. In the meantime, the CAO is working with the County Planner and CBO to identify properties within the new WHPA so that any new activities in this area that may pose a threat to drinking water can be proactively addressed with owners prior to the SPP amendment. The Director of Finance will monitor expenses to that eligible activities are submitted for grant funding.

### **FINANCIAL IMPACT**

Discuss any short term/long term financial impacts, budget amendments required, how project or activity will be funded.

### **FUTURE CONSIDERATIONS**

Discuss future impacts of project or activity, if any

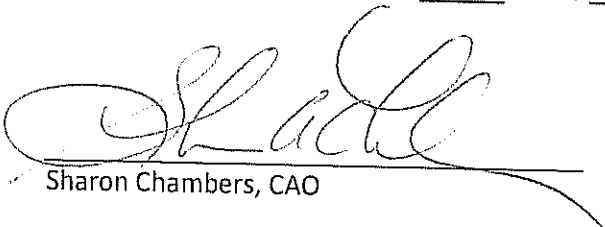
### **RELATIONSHIP TO STRATEGIC PLAN**

List the Goal and Outcome that the project or activity meets within the Strategic Plan.

### **REVIEWED BY (INITIAL)**

CAO \_\_\_\_\_ Clerk \_\_\_\_\_ Treasurer \_\_\_\_\_ Dir of PW \_\_\_\_\_ Chief Operator \_\_\_\_\_ Dir of Rec & Fac \_\_\_\_\_

Fire Chief \_\_\_\_\_ Police Chief \_\_\_\_\_ Other \_\_\_\_\_



Sharon Chambers, CAO



## TOWNSHIP OF NORTH HURON

## REPORT

Item No. 4.9.3

**REPORT TO:** Reeve Vincent and Council  
**PREPARED BY:** Sharon Chambers, CAO  
**DATE:** October 5, 2015  
**SUBJECT:** 2015 Service Review Report #1 - Cross Border Services  
**ATTACHMENTS:** n/a

### RECOMMENDATION:

THAT the Council of the Township of North Huron accepts the October 5<sup>th</sup>, 2015 report of the CAO regarding 2015 Service Review for Cross Border Services;  
AND FURTHER THAT the Clerk is instructed to amend the Appointment By-law to include a Cross Border Services Working Group which shall consist of the Reeve, Deputy Reeve and one member of Council, and such appointments shall be for the term of Council;  
AND FURTHER THAT Council appoints Reeve Neil Vincent, Deputy Reeve James Campbell and Councillor Trevor Seip to the Cross Border Working Group for the 2014 to 2018 term of Council.

### EXECUTIVE SUMMARY

In 2015, Council directed staff to conduct a review of various services and programs to investigate potential costs savings or efficiencies in advance of the 2016 budget process.

One of the top priorities identified by Council was to resolve some of the issues that they experienced with respect to Cross Border Services. On July 2<sup>nd</sup>, 2015, Council passed the new Cross Border Servicing Policy for extending water and sewer services across North Huron Boundaries. The new policy was the result of a collaborative process with the Municipality of Morris Turnberry, and received favorable comment from the Municipality of Central Huron.

The new policy recognizes that North Huron provides other services beyond its borders, such as recreation, cemeteries, libraries, day care centres, airport, economic development, etc., and future cross border agreements may include provisions for receiving municipalities to contribute annually to any of these services. Through this process, Morris Turnberry has increased recreation grants to the Westcast Community Centre and Blyth Community Centre and has offered cemetery grants in exchange for removal of non-resident fees for Morris Turnberry residents. Morris Turnberry has also requested that North Huron review the recreation facility usage numbers for their residents every five years to work toward an appropriate funding level.

As Provincial and Federal funding for municipalities continues to be clawed back, municipalities must work to find more efficient and cost effective ways of delivering service. The County of Huron has shown leadership in this area by facilitating a Shared Services Workshop which was held on September 17<sup>th</sup> and 18<sup>th</sup> and was attended by Council, CAO's and senior staff for all nine lower tier municipalities and the County.



## DISCUSSION

The new Cross Border Policy has provided a better framework to negotiate cross border agreements for water and sewer services which puts both North Huron and our neighbours in a better position for business attraction.

The Shared Services Workshop identified potential services or initiatives that could be shared, with projects being categorized into "Now" and "Later" categories. "Now" projects were those that could begin immediately and would not require significant resources or future budget approval.

The "Now" items were discussed by the CAO's and were assigned a lead municipality. They are summarized below;

1. **Regional Economic Development with a local focus** – It was noted that the County and lower tier municipalities are currently undertaking an Economic Development Strategic Planning Project. As a result, the County plans to restructure their Economic Development Department. When all ten municipal partners have completed their economic development strategy, the new County structure will identify common needs among the lower tiers and the new County structure may be designed to address some of these needs. This task was assigned to the County.
2. **Advocacy** – The County and lower tiers will establish an advocacy group to provide a strong unified voice when approaching senior levels of government on issues. – This was assigned to the Municipality of Bluewater.
3. **Youth Retention** – The County Warden and Mayors will jointly approach School Boards to discuss strategies to connect students with skilled trade opportunities in Huron County. The County will lead this initiative.
4. **Purchasing Inventory/Joint Purchasing Pilot Project** – Municipal Treasurers will create an inventory of commonly purchased goods and supplies and work on a joint purchasing pilot project to determine if cost savings can be achieved. Morris Turnberry will lead this project.
5. **Recreation Program Inventory** – In order to promote Recreation programs more broadly across the County, an inventory of recreation programs will be compiled and posted to the event calendar on the County website. Going forward, the event calendar will be self-populated by the lower tiers. There was discussion about whether online registration would be feasible but, due to costs and technical requirements, was deferred to the "later" category. This task was assigned to the Township North Huron.

It should be noted that there were many more substantial ideas for shared services that were deferred to the "later" category because they required more significant research or resources to complete. An annual review process was suggested so that these ideas are not lost. There may be more opportunities for shared services that don't encompass the entire County, but could be pursued between neighbouring municipalities. For this reason, the CAO is recommending that Council formally appoint the Cross Border Working Group that was established for the water and sewer cross border services issue, so that they can work with neighbouring municipalities on any future shared services arrangements.

## FINANCIAL IMPACT

Cost savings may be achieved by sharing services with neighbouring municipalities.

**FUTURE CONSIDERATIONS**

Sharing services is an alternative approach to address future challenges such as shrinking funding, potential shortage of qualified staff, capital costs of equipment, etc.

**RELATIONSHIP TO STRATEGIC PLAN**

Goal #4 – Our administration is fiscally responsible and strives for operational excellence.

**REVIEWED BY (INITIAL)**

CAO \_\_\_\_\_ Clerk \_\_\_\_\_ Treasurer \_\_\_\_\_ Dir of PW \_\_\_\_\_ Chief Operator \_\_\_\_\_ Dir of Rec & Fac \_\_\_\_\_

Fire Chief \_\_\_\_\_ Police Chief \_\_\_\_\_ Other \_\_\_\_\_



Sharon Chambers, CAO



Agenda  
9.1  
Oct. 5/2015

Lisa Thompson, MPP  
Huron-Bruce

RECEIVED

SEP 28 2015

TOWNSHIP OF NORTH HURON

Queen's Park Office:  
Room 430, Legislative Building  
Toronto, ON M7A1A8  
Tel. (416) 325-3467  
Fax (416) 325-3490  
E-mail: lisa.thompson@pc.ola.org

September 23, 2015

Township of North Huron  
274 Josephine St.  
Wingham, ON, N0G 2W0

Dear Ms. Adams,

I am pleased to share with you today that on October 8<sup>th</sup>, during this year's Agriculture Week, my Private Member's Motion is set to be debated during Second Reading in the Legislature.

As you may remember, this Motion was introduced to the House during Local Food Week this past June, and requests that the:

"Government should recognize the importance of agriculture and food literacy by ensuring that the Ministry of Education includes a mandatory component of career opportunities associated with Ontario's Agri-food Industry in the grades 9 and 10 Guidance and Career Education Curriculum."

Since then, I have spoken with many people in the agriculture-food industry such as yourself, and the responses I have received back on it have been overwhelmingly positive.

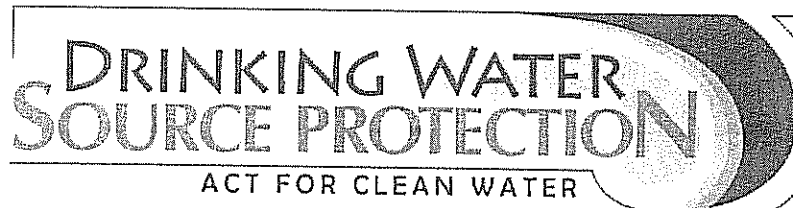
To show my appreciation, and in recognition of the time and support you dedicated to seeing this initiative succeed, I would like to invite you to join me at Queen's Park on October 8<sup>th</sup> to hear my Motion be debated.

With your support, we have achieved so much already, and will continue to reach our goals. Again, thank you for everything you have done to date and I look forward to seeing you at Queen's Park in October.

Sincerely,

Lisa Thompson, MPP  
Huron-Bruce





Ausable Bayfield  
Maitland Valley  
Source Protection  
Region

*Agenda  
9.2  
Oct 5/2015*

## Drinking Water Source Protection Municipal Implementation Meetings, 2015

Target Audience: Municipal Councils, CAOs and Clerks, CBOs and Planning Staff,  
Public Works and Operations Staff

| Two meeting options  |  |
|--|--|
| Wednesday, October 21 <sup>st</sup> , 2015<br>1:00 – 3:00 p.m.<br>Wingham Knights of Columbus Centre<br>North Huron Westcast Community Complex<br>99 Kerr Drive, Wingham | Friday October 23 <sup>rd</sup> , 2015<br>1:00 – 3:00 p.m.<br>Clinton OMAFRA Office<br>100 Don Street<br>Clinton |

### Topics to be covered:

- Update, Drinking Water Source Protection
- Implementation Progress
- How to streamline processes
- Risk Management Plans
- Education and Outreach Update
- Municipal training opportunities

Please RSVP by email to: [jallain@abca.on.ca](mailto:jallain@abca.on.ca)

---

Ausable Bayfield Maitland Valley Source Protection Region  
c/o Ausable Bayfield Conservation Authority  
71108 Morrison Line, RR 3  
Exeter, ON • N0M 1S5

Telephone: 519.235.2610  
Fax: 519.235.1963  
Toll-free: 1.888.286.2610  
[www.sourcewaterinfo.on.ca](http://www.sourcewaterinfo.on.ca)

Agenda  
9.3  
Oct 5/2015

September, 2015

Dear Councillors:

We would like to ask for your assistance in a church dinner we have for the 'less fortunate' who live in our community. A group of concerned individuals under the leadership of Sue Doig ( Columbus Center) and the Lisle's (Maureen and Gary) saw the need for this outreach last year and we organized our first Christmas dinner for these folks. Last year, was our second year at this and we were able to provide a meal for about 230 people and were able to put together another 170 meals that were distributed through the Salvation Army and the North Huron Food Share. All the meals were very appreciated by the people on the receiving end.

Planning has started for this year's event to be held on the 19th of December. We had lot of volunteers for the dinner last year, including some councillors who came to act as greeters. With the help of various individuals, as well as some local merchants, we were able to provide a lovely meal, lots of door prizes and live music to those who might not have been so fortunate otherwise.

Last year we expanded the dinner a little and include some swimming time and we would like to include that again this year. We have booked the pool at the complex from 10:00am to 12 at a cost of \$241.05 and we are wondering if council would consider covering this cost again this year to help us in our efforts to serve those who might not otherwise be able to take part in these type of activities at Christmas. As well, we understand that council will require more notice for such requests in the future so we would ask that you consider this for 2016 as well.

If you have any further questions, please do not hesitate to ask either Sue Doig at the Columbus Center ( 357 -1270) or Gary Lisle or Maureen at 357-1294. Thanks for your support in whatever form that may take.

Sincerely,



Gary and Maureen Lisle

Agenda  
9.4  
Oct 5/2015

Barb Black

---

From: Barb Black  
Sent: September-30-15 4:25 PM  
To: Barb Black  
Subject: FW: Request for Donation

From: Lisa Hearnden [mailto:[lisa.hearnden@foxtonfuels.com](mailto:lisa.hearnden@foxtonfuels.com)]  
Sent: September-30-15 3:58 PM  
To: Pat Newson <[PNewson@northhuron.ca](mailto:PNewson@northhuron.ca)>; Denise Lockie <[DLockie@northhuron.ca](mailto:DLockie@northhuron.ca)>  
Subject: Request for Donation

September 30, 2015

Dear Reeve Neil Vincent and the Council of the Township of North Huron

Following the success of the 1<sup>st</sup> Annual Festival of Lanterns the Wingham BIA is very pleased to host the 2<sup>nd</sup> Annual Festival of Lanterns on Friday October 30, 2015 at the Wingham Town Hall.

We are hoping that kids of all ages will carve and bring as many pumpkin lanterns as possible to the Town Hall on that night. The official lighting of lanterns is nightfall (6:00 pm).

Prizes in various categories, including Classroom, Children, Adult, and Business will be chosen by judges and the public. **We would like to request that Council approve that the North Huron Westcast Community Complex provide a "pool and pizza" party for the winner of the public school class entry and a smaller prize, for example, six passes to the pool or ice pad and a \$20 gift certificate at the Food Booth for the winner of the Children's Division.**

Ghost stories and traditional Halloween games will also be held at the Museum.

If I can provide you with any other information, please call me at 519 357 2664.

Thank you for your consideration.

Sincerely

Lisa Hearnden  
Wingham BIA Executive

cc: Pat Newson  
Denise Lockie

Lisa Hearnden

Agenda  
9.5  
Oct 5/2015

County of Huron  
1 Courthouse Square  
Goderich, Ontario  
N7A 1M3

September 29, 2015

To Reeve Neil Vincent and North Huron Council,

First and foremost, a sincere thank you to Council, municipal staff and volunteers for prioritizing this exciting collaboration in strategic planning towards the creation of collective economic development plans. To work through this process together with the Ontario Ministry of Food, Agriculture and Rural Affairs is an exciting and pivotal moment in the vision of a strong and vibrant future for Huron County. We also recognize the time commitment and workload that is expected of you and commend you for your efforts and for being a part of Huron County's path moving forward.

The economic development collaborative strategic planning process will provide the Huron County Economic Development Board with the perfect opportunity to collect insight and information related to how best to support our municipal partners and their respective communities in moving forward. The County of Huron is committed to a department and budgetary restructuring for Economic Development services in an effort to serve and support our partners and customers as effectively and efficiently as possible.

Given the opportunity that is underway, the County Core Team has determined that we must adjust our timeline relative to this process. We would like to communicate that while we will still participate in all training sessions, we will be undertaking our work a few steps behind the municipal strategic planning process. This will allow time for our municipal partners to determine their best path forward and the collaborative opportunities that might be available across the County. As each municipality decides how they will move forward in economic development efforts, we will listen to their questions, their vision and plans, and their requests for support. This information will further shape county wide decisions in its own planning, and provide guidance in the structure and allocation of resources moving forward.

We would encourage each core team to consider the following questions as they work through the strategic planning process:

1. What should the County start, stop and keep doing relative to economic development?
2. What can the County do or provide to empower and enable economic development in your area?

We would like to reiterate our sincere thanks to each municipality for their participation in this process. The opportunity to pool resources, address gaps and create a clear direction forward is unprecedented in Huron County. We are truly excited for the outcome.

Kind Regards,

Paul Gowing, Warden

Bernie MacLellan, County Councillor

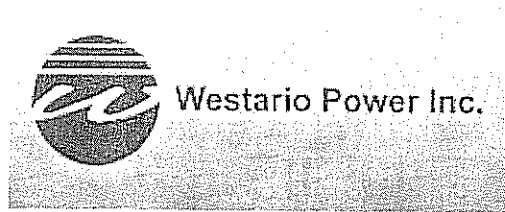
Karen Davis, Huron County Economic Development Board Director

Natasha Fritzley, Economic Development Manager

Mark Hussey, Web Designer



*Hydro  
Gen  
Oct 2015*



## Westario Power & County of Bruce Partnership

On September 30, 2015; the Westario Power Inc. Board of Directors unanimously approved the County of Bruce as its' new Social Service Agency partner for the deployment of the Corporation's Low-Income Energy Assistance Program (LEAP) funds. In addition, commencing in January 2016; Westario Power has committed to \$100,000 of funding over the next 4 years, which is twice the funding provided in previous years. While this program will be administered by the County of Bruce, it will be available to all customers in the 15 communities Westario Power serves including Bruce, Grey, Wellington and Huron Counties.

"It is important to Westario Power that we work with an agency that understands the needs of our customers and shares the same vision of assisting those in our communities that have difficulty paying their electricity charges and it is for that reason that Westario is pleased to announce this partnership with the County of Bruce. The increased funding approved today by our Board will further enhance this program, resulting, we hope in a longer period of availability." says President and CEO, Lisa Milne.

Chairman of the Board of Directors of Westario Power Mark Kraemer adds "We are thrilled that Bruce County has agreed to partner with us and provide the administration of this program. They are already engaged in income support programs, have staff trained in dealing with this type of assistance and are centrally located in our service territory."

In addition to a long term funding strategy, Westario Power is committed to providing educational materials and tools that will provide individuals with information to better understand their bill and provide tips on how to control electricity costs. Details of these initiatives will be provided at a later date. Westario Power continues to offer a number of Conservation and Demand Management programs to help customers reduce the amount of their electricity consumption, details of which can be found at [www.westario.com](http://www.westario.com).

Westario Power Inc. is a Local Distribution Company serving 23,000 customers in 15 communities within Bruce, Grey, Huron and Wellington Counties.

For further information, please contact:

Lisa Milne, CPA, CGA  
President/CEO  
Westario Power Inc.  
519-507-6937 x-216  
[lisa.milne@westario.com](mailto:lisa.milne@westario.com)

Agenda  
2009/15

**MINUTES**  
**HEALTH & SAFETY COMMITTEE MEETING**  
**HELD IN THE NORTH HURON COUNCIL CHAMBERS**  
**Thursday, June 25, 2015 at 10:00 a.m.**

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**MEMBERS PRESENT:** Richard Al, Barb Black, Rob Kolkman, Pat Fraser, Sonya Gibson, Kathy Adams, Denise Lockie, Pat Newson, Sharon Chambers

**MEMBERS ABSENT:** Bruce Bromley, Larry Meyer, Kelly Church, Scott Schiestel,

**Call to Order:** Co Chair Rob Kolkman called the meeting to order at 10:00 a.m. Sharon Chambers, CAO was welcomed to the meeting.

**Minutes of Previous Meeting:**

**JHSC09/15: MOVED:** Pat Fraser                      **SECONDED:** Richard Al  
*That the Health & Safety Committee hereby adopts the Minutes of the Meeting held March 26, 2015 as printed and circulated.*    **DISPOSITION:** Motion Carried.

**Deputations/Invited Guests:**

**Business Arising from Previous Meeting (not otherwise on the agenda):**

1. OH&S Act & Regulations book order has been received and distributed.
2. Working Alone Policy.
  - Discussion was held regarding employees working alone in the municipality.
  - Richard thanked Kathy for requesting sample copies of Working Alone Policies from her municipal contact list. There were a number of responses, with four being consistent with requirements that would be beneficial to incorporate into a policy for North Huron.
  - Richard and Barb will work on a draft policy and will forward to the Senior Management Team for review and comment.

**New Business:**

1.
  - a) **Inspection Schedule:**  
Recreation, Water and Public Works volunteered to assist Richard with site inspections for July, August and September.
  - b) Pat Newson prepared a slide presentation of pictures taken during the June inspection – Do's and Don'ts during inspections.
  - c) **Review Inspection Reports and Infraction Report:**  
Richard reviewed the April, May and June 2015 Site Inspection Reports, noting:
    - i) That there were a number of MSD sheets that needed to be updated.
    - ii) Emergency Exit light bulbs are being replaced continually.
    - iii) Fire Extinguishers monthly inspections have been missed.
    - iv) Housekeeping.

A discussion was held on encouraging the need for good housekeeping to prevent the risk of health and safety concerns. Through a power point presentation, Denise brought ideas to the committee, on strategy, motivation and rewards.

2. **Occurrence Reports / Near Misses (reported to the JH&SC):**
  - 0 reports submitted involving staff.
  - 12 occurrences reported involving the Public.

Denise noted that the occurrences involving the Public were actually low in comparison to how busy the Recreation Department has been this spring. Most involved children at the pool.

3. Employee Trainings:
  - i) Summer Staff Training – July 2, 2015
    - To include Fire Extinguisher Training
    - Plus Criminal Records Checks will be completed
  - ii) WHIMIS 2015 New Regulations
    - Regulations are moving to a globally harmonized system; all Staff eventually will be taking WHIMIS 2015
4. Promoting Health & Safety:
  - Employees were recognized for completing a 6 month period, November 1, 2014 to May 1, 2015 in which no employees lost time due to a work related injury. Each employee received a \$5.00 Gift Card in their May 2015 pay envelope.

**Correspondence:**

Ontario Ministry of Labour, Working at Heights Training:

Ontario's Working at Heights Training Program Standard has been established to improve fall prevention and worker safety by setting requirements for high quality, consistent training for those currently using the following equipment: travel restraint systems, fall restricting systems, fall arrest systems, safety nets and work belts or safety belts.

As of April 1, 2015, employers must ensure that certain workers complete a working at heights training program that has been approved by the Chief Prevention Officer and delivered by an approved training provider before they can work at heights. There is a two-year transition period for workers who, prior to April 1, 2015, met the fall protection training requirements set out in subsection 26.2(1) of the Construction Projects Regulation. These workers will have until April 1, 2017 to complete an approved working at heights training program.

**Other Business/Member Reports:** None noted.

**Next Meeting:**

The next meeting is scheduled for Thursday, September 24, 2015 @ 10:00 a.m. in North Huron Council Chambers.

**Adjournment:**

**JHSC10/15: MOVED:** Sharon Chambers

*That there being no further business before the Health & Safety Committee, the meeting be hereby adjourned @ 11:10 a.m.*

**SECONDED:** Pat Fraser

**DISPOSITION:** Motion Carried.

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Co-Chair Rob Kolkman

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Secretary Barb Black

Agenda  
11.2  
Oct 5/15

**MINUTES**  
**OF THE NORTH HURON POLICE SERVICES BOARD MEETING**  
**HELD AT THE WINGHAM POLICE STATION BOARD ROOM**  
**TUESDAY, JUNE 30, 2015 AT 5:00 P.M.**

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**MEMBERS PRESENT:** Trevor Seip, Bill Gregoriadis, Yolanda Ritsema-Teeninga, Robert Middleton.

**STAFF PRESENT:** Chief of Police Tim Poole.  
Kathy Adams, Board Secretary.

**OTHERS PRESENT:** Arnold Taylor.

**Call to Order**

Vice Chair Seip called the meeting to order at 5:00 p.m. as Chair Taylor's provincial appointment to the Board expired June 19, 2015.

**Declaration of Pecuniary Interest**

There were no declarations of pecuniary interest declared.

**PSB51/15: MOVED:** Y. Ritsema-Teeninga                      **SECONDED:** B. Gregoriadis  
*THAT the North Huron Police Service Board approves Arnold Taylor attending the Closed session.*

**DISPOSITION:** Motion Carried

**In Camera Session**

**PSB52/15: MOVED:** Y. Ritsema-Teeninga                      **SECONDED:** B. Gregoriadis  
*THAT the North Huron Police Service Board proceed into Closed session at 5:00 p.m. in order to address a financial or personal matters of other matters of such a nature that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public.*

**DISPOSITION:** Motion Carried

**PSB53/15: MOVED:** Y. Ritsema-Teeninga                      **SECONDED:** B. Middleton  
*THAT at 5:35 p.m., the North Huron Police Services Board hereby moves 'out of closed session' and returns to open session.*  
*AND FURTHER THAT direction given to staff in the In Camera Session is hereby approved.*

**DISPOSITION:** Motion Carried

**Next Meeting**

Tuesday, September 15, 2015, 7:00 p.m., Police Station Board Room.

**Adjournment**

**PSB54/15: MOVED:** B. Gregoriadis                      **SECONDED:** Y. Ritsema-Teeninga  
*That there being no further business before the Board, the meeting be hereby Adjourned at 5:36 p.m.*

**DISPOSITION:** Motion Carried

CORPORATE SEAL

\_\_\_\_\_  
Vice Chair Trevor Seip

\_\_\_\_\_  
Secretary Kathy Adams

Agenda  
12.1  
Oct 5/15

THE CORPORATION OF THE  
TOWNSHIP OF NORTH HURON

BY-LAW NO. 74-2015

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Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council,  
A Contract for Emergency Response Services between the Corporation of the  
Township of North Huron and Quantum Murray LP.

---

**WHEREAS** the Municipal Act, 2001, as amended permits the Councils of all  
municipalities to enter into certain agreements;

**AND WHEREAS** Council is desirous of executing a Contract for Emergency Response  
Services between the Corporation of the Township of North Huron and Quantum Murray LP.

**NOW THEREFORE**, the Council of the Corporation of the Township of North Huron  
ENACTS the following:

1. The Reeve and Clerk to sign, on behalf of Council, a Contract for Emergency Response  
Services between the Corporation of the Township of North Huron and Quantum Murray  
LP.
2. A copy of the said Contract is attached hereto and designated as Schedule A to this By-  
law.
3. That this By-law shall come into force and takes effect on the day of the final passing  
thereof.

READ A FIRST AND SECOND TIME THIS 5<sup>TH</sup> DAY OF OCTOBER, 2015.

READ A THIRD TIME AND PASSED THIS 5<sup>TH</sup> DAY OF OCTOBER, 2015.

CORPORATE SEAL

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Neil G. Vincent, Reeve

---

Kathy Adams, Director of  
Corporate Services/Clerk

**Quantum Murray LP**  
**CONTRACT FOR EMERGENCY RESPONSE SERVICES**  
**CONTRACT SUMMARY SHEET**

**WHEREAS:**

**Township of North Huron**  
**PO Box 90**  
**274 Josephine St.**  
**Wingham ON, N0G 2W0**

willing to provide to the Municipality Emergency Response Services that the Municipality may require from time to time.

- 1) (hereafter referred to as the Municipality) Conducts a business with operations in Canada consisting of (regional) coverage for incidents / spills involving dangerous and non-dangerous goods at North Huron facilities and transportation routes as outlined in Schedule 1.

NOW THEREFORE in consideration of the mutual agreements and covenants set forth in this Contract and for other good and valuable consideration (the receipt and sufficiency of which is mutually acknowledged) the parties covenant and agree as follows:

Municipality considers it prudent to plan for potential emergency situations involving the escape of products, wastes or other materials from its operations that have the potential to impact the environment

This Contract consists of this CONTRACT SUMMARY SHEET and the attached GENERAL TERMS AND CONDITIONS, SCHEDULE 1-CLIENT REVIEW FORM, SCHEDULE 2-PERSONNEL EQUIPMENT RATES, the terms of which are all hereby agreed to.

- 2) Quantum Murray LP ("QMLP") has trained personnel and applicable equipment, available to respond to such emergency situations, and is

**IN WITNESS WHEREOF** the parties hereto have executed this agreement by the hands of their duly authorized representatives.

**SIGNED AND DELIVERED**

In the presence of:

| <b>Township of North Huron</b>                   | <b>Township of North Huron</b>                   | <b>Quantum Murray LP</b>                             |
|--|--|--|
| <i>Neil G. Vincent, Reeve</i>                    | <i>Kathy Adams, Clerk</i>                        | <i>By its General Partner Quantum Murray GP Inc.</i> |
| <i>Authorized Signing Officer Name and Title</i> | <i>Authorized Signing Officer Name and Title</i> | <i>Authorized Signing Officer Name and Title</i>     |
| <i>Signature</i>                                 | <i>Signature</i>                                 | <i>Signature</i>                                     |
| <i>October 5, 2015</i>                           | <i>October 5, 2015</i>                           |  |
| <i>Date</i>                                      | <i>Date</i>                                      | <i>Date</i>  |

**Quantum Murray LP**  
**CONTRACT FOR EMERGENCY RESPONSE SERVICES**  
**GENERAL TERMS AND CONDITIONS**

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**PART 1 DEFINITIONS AND INTERPRETATION**

**1.1 Definitions**

- (a) **"Annual Review"** means an annual review conducted by QMLP, on or about the anniversary of this Contract, of the Municipality's Emergency Response Assistance Plan, operating methods, Dangerous Goods, and other materials transported or stored at the Municipality's site, potential hazards, and conditions that Emergency Response Services personnel may encounter in the provision of Emergency Response Services and the updating of QMLP's files;
- (b) **"Best Efforts"** means all commercially reasonable efforts consistent with land-based emergency response industry practices,
- (c) **"Books and Records"** has the meaning set out in Section 8.2
- (d) **"Commencement Date"** means the first day of the Term;
- (e) **"Contaminated Waste"** means contaminated liquids, solids, soils, and sediments which are contaminated from a Spill;
- (f) **"Dangerous Goods"** has the meaning given to that term under s.2 of the Transportation of Dangerous Goods Act as amended from time to time;
- (g) **"Disposal Facility"** means a facility identified by QMLP and which is legally capable of accepting the Contaminated Waste for disposal;
- (h) **"Emergency Response Assistance Plan"** means a plan, that meets the requirements of the applicable legislation, outlining what is to be done if there is an accident involving dangerous goods;
- (i) **"Emergency Response Services"** means the provision of material, equipment, personnel, and operational management to undertake the Stabilization, Mitigation, and Remediation of a Spill, or cleanup but does not include acting as or assuming the responsibilities of Incident Commander nor being responsible to pay claims or adjustments made by third parties nor any natural resource damage assessment resulting from the Spill;
- (j) **"Emergency Response Work"** means Emergency Response Services, Initial Review, and Annual Review;
- (k) **"Force Majeure"** means any event or circumstance beyond the reasonable control of a Party including, without limitation, an action of government, flood, fire, strike, lock-out or other labour unrest, riot, civil unrest, terrorism, war (whether declared or undeclared), or an act of God but, for greater certainty, not including the financial circumstances of a Party;



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**CONTRACT FOR EMERGENCY RESPONSE SERVICES**  
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- (l) **"Incident Commander"** means the person, agency, or group of people or agencies that are responsible for the overall management of an incident involving a Spill, including establishing the objectives and overall management strategy associated with the incident;
- (m) **"Indemnity"** has the meaning set out in Section 12.2;
- (n) **"Initial Review"** means a review conducted by QMLP immediately after the Parties have executed this Contract of the Municipality's Emergency Response Assistance Plan, operating methods, Dangerous Goods, and other materials transported or stored at the Municipality's site, potential hazards and conditions that QMLP personnel may encounter in the provision of Emergency Response Services and the establishment of QMLP's files;
- (o) **"Inspection"** has the meaning set out in Section 8.3;
- (p) **"Invoice"** has the meaning set out in Section 4.3;
- (q) **"Lot of Contaminated Waste"** means an amount of Contaminated Waste which QMLP receives from Municipality under this Contract;
- (r) **"Mitigation"** means operations directed towards removing the immediate risk of exposing people and the environment to a Spill, including risk evaluation and initial recovery of spilled material, and may or may not include incident Remediation;
- (s) **"Municipality"** means the Party identified in the Contract Summary Sheet;
- (t) **"Parties"** means Municipality and QMLP and **"Party"** means either of Municipality or QMLP;
- (u) **"QMLP"** means Quantum Murray LP as identified in the Contract Summary Sheet;
- (v) **"Remediation"** means the reduction of the long-term risk of exposure to hazardous materials, dangerous goods, or waste, to people and the environment, once an incident has been stabilized and mitigated, and includes operations directed towards assessment and final recovery of spilled material by means of waste disposal, site cleanup, and site restoration;
- (w) **"Remediation Fee"** has the meaning set out in Section 9.1;
- (x) **"Remediation Work"** has the meaning set out in Section 7.2;
- (y) **"Spill"** means a release into the natural environment of waste, contaminants, dangerous goods, or hazardous substances which is prohibited by applicable laws;
- (z) **"Stabilization"** means operations directed towards containment of a Spill, including detecting, risk evaluation, and stopping and containing actual or potential Spills in order to reduce the risk

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of chemical exposure to people and the environment, and may or may not include incident Mitigation or Remediation;

- (aa) **"Term"** means the term of this Contract as specified in Section 2.2;
- (bb) **"Tonne"** means a metric tonne; and
- (cc) **"Work"** means any work required in either the Emergency Response Services and/or the Remediation Work.

**1.2 Schedules:** The following schedule is attached to and forms part of this Contract:

- (a) Schedule 1 – Client Review Form
- (b) Schedule 2 – Personnel and Equipment Rates

**PART 2 EFFECTIVE DATE**

**Effective Date: October 5, 2015**

**2.1 Appointment:** For the Term, as identified in 2.2 below, the Municipality appoints QMLP as its provider of Emergency Response Services and QMLP accepts the appointment and agrees to perform the Work in accordance with the terms and conditions of this Contract.

**2.2 Term:**

- (a) This Contract commences as of the Effective Date and continues in effect for one (1) year beyond the Effective Date; and
- (b) The Contract automatically renews for successive one (1) year terms on each anniversary of the effective date unless either Party gives notice to the other no later than thirty (30) days prior to the date on which either the initial one-year term, or any subsequent one (1) year Term, is due to expire.

**PART 3 THE WORK**

**3.1 Initial Review.** QMLP will conduct an Initial Review. This will identify all products of coverage, service areas, modes of transport, and means of containment. Schedule "1" must be submitted by the Municipality as part of this Contract.

**3.2 Annual Review.** QMLP will conduct an Annual Review.

**3.3 Post Review Requirements.** QMLP will provide a report to the Municipality if any gaps have been identified following the Initial or Annual Review. This may include but is not limited to equipment,

**Quantum Murray LP**  
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training or capability to supply the needed services. In the event that QMLP and the Municipality agree that additional, or replacement equipment, or training of a unique nature is required to permit QMLP to provide the services, then the Municipality will obtain such equipment or training at its own expense.

- 3.4 Emergency Response Services.** Should a Spill occur in the course of the business conducted by the Municipality, QMLP will perform the Emergency Response Services required as a result of the Spill as soon as QMLP's Best Efforts will reasonably allow.
- 3.5 Authorization and Covenants.** The Municipality authorizes QMLP to undertake the Emergency Response Work contemplated in Sections 3.1, 3.2 and 3.3, as agreed with Municipality and hereby covenants and agrees to provide QMLP with all documents and information reasonably requested by QMLP, and otherwise covenants and agrees to provide QMLP with full disclosure of all Dangerous Goods and other hazards.
- 3.6 Other Services.** Additional services may be requested by the Municipality and may include responding in other geographical areas, or assistance in developing or revising the Municipality's Emergency Response Plan.
- 3.7 Notification of QMLP.** When a Spill occurs in the course of the business conducted by the Municipality, the Municipality will contact QMLP's Emergency Response Number (1-877-378-7745) as soon as it discovers the Spill and direct QMLP to commence Emergency Response Services in connection with the Spill. If an emergency responder such as the fire department, police or other regulatory authority notifies QMLP of a Spill related to the Municipality, then the Municipality is deemed to have directed QMLP to commence Emergency Response Services in connection with the Spill provided QMLP gives immediate notice to Municipality.

**PART 4 PAYMENT**

- 4.1 Annual Fee.** The Municipality will pay an Annual Fee to QMLP at the beginning of each year's term, regardless of the amount of Work QMLP may perform under this Contract in the course of the year. See Schedule 2 for annual fee. The annual fee does not cover; training for ERAP and E2 plans, product specific training, specialty equipment, tabletop exercises, mock scenarios, live events, consulting and events such as Transcaer, CACD, Client events and CI events. The annual fee is for Quantum Murray to maintain specialty equipment and train our qualified personnel and be at a state of readiness to support our Clients as needed.
- (a) The Annual Fee shall increase by 5% on the anniversary of the Effective Date.
- (b) The Annual Fee shall be non-refundable and non-pro-ratable.
- 4.2 Payment for Emergency Response Services.** In addition to the payment referenced in Section 4.1, the Municipality will pay QMLP for Emergency Response Services performed under this Contract at prices detailed in the column entitled Subscriber in the attached Schedule of Fees,

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Personnel/Equipment Rates (Schedule 2) plus the additional mark-ups and other price adjustments detailed in Schedule 2.

**4.3 Invoice.** On the first day of the Term, and following any provided services, QMLP will produce an invoice (the "Invoice") and deliver the Invoices to Municipality which will set out:

- (a) The amounts owed under Sections 4.1 and 4.2; and
- (b) The amount of Contaminated Waste delivered by QMLP on behalf of the Municipality and received at the Disposal Facility including the amount owed for the disposal of such Contaminated Waste.

**4.4 Payment Terms.** The Municipality will pay the entire amount of the Invoice 14 days after receipt of Invoice. If the Municipality fails to make payments as they become due, the Municipality agrees to pay interest on any outstanding payments at 4% per annum above the prime rate quoted by the Bank of Canada.

**4.5 Price Adjustment.** The prices listed in Schedule 2 will remain unchanged for the Term. If a price change request is made, the Municipality will respond as to the acceptability of the price adjustments and provide a written acknowledgement of any prices so adjusted within 30 days of the request.

**4.6 Currency and Taxes.** All amounts are in Canadian funds and exclude applicable taxes.

**4.7 Disputed Invoices.** The Municipality may only issue a notice of dispute under Section 17.4 with respect to an Invoice that QMLP has rendered to the Municipality up until the date that payment of the Invoice is due under Section 4.4 and, after that time, the Municipality is deemed to have accepted all charges outlined in the Invoice. If the Municipality does issue a notice of dispute under Section 17.4 with respect to any charge specified in an Invoice by the time contemplated in this Section, the Municipality will pay all amounts specified in the Invoice to QMLP less the amount of the disputed charges provided that, in no circumstances, will the Municipality pay less than 80% of the disputed Invoice. Once the dispute outlined in the notice of dispute is resolved pursuant to Section 17.4, any monies owing from one Party to the other are due and payable within 14 days of the dispute's resolution.

**4.8 Disbursements.** The Municipality is responsible for the payment of any fees, charges, or disbursements that QMLP may incur in the performance of any Emergency Response Services, and will indemnify QMLP for any such fees, disbursements, and incidental charges plus mark-ups and adjustments as indicated in Schedule 2.

**4.9 Audit of Invoices.** Upon Municipality giving reasonable notice to QMLP, QMLP will make available for inspection by Municipality and its authorized representatives during reasonable business hours, all Books and Records specifically relating to Municipality,

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and give Municipality reasonable opportunity to make copies thereof (collectively, the "Inspection"), provided the Municipality does not unduly interfere with QMLP's operations. All costs incurred by Municipality and QMLP in connection with any Inspection will be for the account of and paid for by Municipality.

**PART 5 RESPONSIBILITY OF MUNICIPALITY**

**5.1 Material Handling Practices.** The Municipality is responsible for devising and implementing material handling practices within its operation.

**5.2 Municipality remains responsible.** In case of a Spill the Municipality or his/her delegate will be responsible for the decisions, actions and lack thereof that will be taken in the course of the Emergency Response Services.

**5.3 Municipality Safety.** The Municipality will observe, and will require its employees, agents, contractors and subcontractors to observe applicable safety laws and regulations and applicable Municipality safety policies and procedures, a copy of which policies and procedures the Municipality will make available to QMLP upon request.

**5.4 Municipality Covenants:** The Municipality covenants and agrees that:

- (a) The Municipality and its employees, agents, and contractors will provide all site access and co-operation QMLP may require to perform the Emergency Response Services under this Contract;
- (b) the Municipality will report all Spills as required under any applicable legislation, regulations and by-laws; and
- (c) The Municipality will ensure that its operations comply with all applicable legislation, regulations, and by-laws

**5.5 Duty of Continuous Disclosure:** Without limiting any other provision in this Contract, the Municipality covenants and agrees to continuously disclose to QMLP any changes to its ERAP, Dangerous Goods and other materials transported, and potential hazards and conditions that Emergency Response Services personnel may encounter in the provision of Emergency Response Services, as those changes may occur.

**PART 6 STANDARDS OF QMLP PERFORMANCE**

**6.1 Acknowledgement:** The Municipality acknowledges that many of the resources required to respond to a Spill are generally engaged on work being conducted for other clients and at various locations and that, necessarily, the strength and rapidity of the response provided will vary based on many factors including location of Spill, location of work forces, and incident specific factors.

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**6.2 QMLP Safety:** QMLP will observe, and will require its employees, agents, contractors and subcontractors to observe, applicable safety legislation and regulations, and applicable QMLP safety policies and procedures (a copy of which policies and procedures QMLP will make available to the Municipality upon request). However, the Municipality acknowledges and agrees that:

- (a) Actions carried out in response to a Spill may be inherently dangerous and unpredictable; and
- (b) QMLP safety policies and procedures may not be appropriate or applicable in the circumstances of a given Spill,

and therefore QMLP safety policies and procedures may not be applied in all circumstances if a policy or procedure would be unreasonable under the actual conditions of a particular Spill, and QMLP will be deemed to be in compliance with this Section 6.2 provided that they comply with applicable safety legislation and regulations.

**6.3 Illegal or Unsafe Instructions:** If the Municipality instructs QMLP to undertake any Emergency Response Services under this Contract in a manner that, in the opinion of QMLP, acting reasonably, would:

- (a) Contravene any applicable legislation, regulations or by-laws,
- (b) Endanger the safety of any employee, agent, contractor or subcontractor of QMLP or any other person, or would place any of QMLP's equipment at risk to an extent that does not accord with industry standards; or
- (c) breach this Contract in any material respect, then, upon giving the Municipality written notice or verbal notice subsequently confirmed in writing, QMLP may refuse to implement those instructions and may, at its option, withdraw all or a portion of its Emergency Response Services.

**6.4 Obligation to Report:** The Municipality covenants and agrees that it will report all Spills as required under applicable legislation, regulations or by-laws. The Municipality further agrees that if the Municipality has directed QMLP to commence Emergency Response Services in connection with a Spill under Section 3.7 but does not report the Spill as required under this Section, then QMLP may withdraw Emergency Response Services under this Contract until the Municipality has complied with this Section 6.4.

## **PART 7 REMEDIATION WORK**

**7.1 Contaminated Waste Transfer.** Subject to this Contract QMLP will dispose of Contaminated Waste received from the Municipality.

**Quantum Murray LP**  
**CONTRACT FOR EMERGENCY RESPONSE SERVICES**  
**GENERAL TERMS AND CONDITIONS**

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- 7.2 Remediation Work.** QMLP will provide all equipment, materials, supplies, and personnel required to perform the Remediation Work and will perform the Remediation Work in a diligent and workmanlike manner.
- 7.3 Changes to Remediation Work.** Any changes to the Remediation Work will be in writing and will be signed by both Parties.
- 7.4 Inspection.** Municipality may, upon prior reasonable notice and during normal business hours, conduct periodic inspections of the Remediation Work as Municipality, in its sole discretion, considers necessary. Such inspections will not unreasonably interfere with QMLP's operations.

**PART 8 WEIGHT**

- 8.1 Determination of Waste Weight.** QMLP will determine the amount of a Lot of Contaminated Waste which Municipality is delivering to QMLP by weighing or measuring of such Lot of Contaminated Waste at the Disposal Facility.
- 8.2 Maintaining Waste Records.** QMLP will, for a period of 2 years from their creation, maintain the following records with respect to all Contaminated Waste it receives from Municipality:
- (a) The amount of Contaminated Waste it accepts from Municipality;
  - (b) The amount of Contaminated Waste it delivers to a Disposal Facility; and
  - (c) The Invoices QMLP produces under this Contract;
- (Collectively, the "Books and Records").
- 8.3 Audit of Waste Records.** Upon Municipality giving reasonable notice to QMLP, QMLP will make available for inspection by Municipality and its authorized representatives during reasonable business hours, all Books and Records specifically relating to Municipality, and give Municipality reasonable opportunity to make copies thereof (collectively, the "Inspection"), provided Municipality does not unduly interfere with QMLP's operations. All costs incurred by Municipality in connection with any Inspection will be borne by Municipality, unless Municipality determines under such an Inspection that there is more than a 5% variation in the Fee stated in an Invoice that has been provided by QMLP to Municipality with respect to a Lot of Contaminated Waste, in which case all reasonable costs incurred in connection with such an Inspection will be borne by QMLP.
- 8.4 Transfer of Title.** The Parties agree that, subject to the terms and conditions of this Contract, all right, title to, and interest in a Lot of Contaminated Waste at all times will remain with the Municipality.

## **PART 9 FEE**

- 9.1 Fee.** If an Emergency Response is transitioned to a Remediation Project then QMLP will provide a Schedule of Rates for review and approval prior to the transition from an Emergency Response. Schedule 2 rates will remain in effect until approval from the Municipality has been given.

## **PART 10 QMLP'S COVENANTS**

### **10.1 QMLP's Covenants.**

- (a) To comply with all laws and regulations applicable to the performance of the Work and the disposal of the Contaminated Waste;
- (b) to use all reasonable efforts to obtain and maintain in good standing all licenses, permits, consents, and approvals from any and all governments, governmental commissions, boards or agencies and all renewals or replacements of such license, permits, consents, and approvals necessary to the performance of the Remediation Work and the disposal of the Contaminated Waste;
- (c) during the Term, maintain comprehensive general liability insurance to cover loss or damage to persons and property arising from actions related to the Remediation Work with limits of coverage to be not less than \$5,000,000 for each occurrence;
- (d) Will transport the Contaminated Waste to the Disposal Facility, at the sole expense of the Municipality; and
- (e) To provide Municipality with copies or, if required by law, originals of all shipping or transport documentation relating to such Contaminated Waste.

## **PART 11 REPRESENTATIONS AND WARRANTIES**

**11.1 Municipality's Representations and Warranties:** The Municipality represents and warrants to QMLP, with the intent that QMLP will rely upon such representations and warranties in entering into this Contract, that:

- (a) The Municipality is a company and validly existing under the laws of its jurisdiction and has all necessary corporate power, authority and capacity to enter into and to carry out its obligations under this Contract, and the execution and delivery of this Contract and the consummation of the transactions contemplated by this Contract have been duly authorized by all necessary corporate action on the part of the Municipality;
- (b) the Municipality is not party to, bound or affected by or subject to any indenture, mortgage, lease, agreement, obligation, instrument, charter or by-law provision, statute, regulation, order, judgment, decree, license, permit, or law which would be violated, contravened, breached by, or under which default would occur as a result of the



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execution and delivery of this Contract, or the performance by the Municipality of any of its obligations provided under this Contract; and

- (c) this Contract is a valid and binding obligation of the Municipality, enforceable against it in accordance with its terms subject, however, to limitations with respect to enforcement imposed by law in connection with bankruptcy or similar proceedings and to the extent that equitable remedies such as specific performance and injunction are in the discretion of the court from which they are sought.

#### **PART 12 RELEASE AND INDEMNITY**

**12.1 Release:** The Municipality hereby releases QMLP, its directors, officers, employees, agents, and subcontractors (collectively for this Section 12.1 referred to "QMLP") from any liability, whether in tort, contract, or otherwise, in respect in any loss suffered by the Municipality arising out of or in any way related to the Emergency Response Services and/or Remediation Work or QMLP's performance or non-performance of the Emergency Response Services and/or Remediation Work, or arising in respect of QMLP's use of any property or assets of the Municipality, except to the extent that such loss is directly attributable to the negligence or default of QMLP.

**12.2 Indemnity:** The Municipality will indemnify and hold harmless QMLP, its directors, officers, employees, agents, and subcontractors (collectively for this Section 12 referred to as the "QMLP Indemnities") from and against any losses, liabilities, actions, suits, claims, demands, damages, expenses or costs by any person or persons whomsoever in respect of any loss, injury or damage brought against or suffered by QMLP Indemnities as a result of or in connection with the performance by QMLP Indemnities of Emergency Response Services and/or Remediation Work, but excluding losses, liabilities, actions, suits, claims, demands, damages, expenses or costs incurred by reason of or attributable to the negligence or willful misconduct of the QMLP Indemnities.

**12.3 Indemnity:** QMLP will indemnify and hold harmless Municipality, its directors, officers, employees, agents, and subcontractors (collectively for this Section 12 referred to as the "Municipality Indemnities") from and against any losses, liabilities, actions, suits, claims, demands, damages, expenses or costs by any person or persons whomsoever in respect of any loss, injury or damage brought against or suffered by Municipality Indemnities by reason of or attributable to the negligence or willful misconduct on the part of QMLP Indemnities arising out of or connected with Emergency Response Services and/or Remediation Work.

#### **PART 13 INSURANCE**

**13.1 Municipality Insurance.** The Municipality will carry and maintain general liability insurance and upon QMLP's request, the Municipality will furnish QMLP with copies, certified by the Municipality's insurers, of insurance policies or certificates of insurance with respect to such insurance policies. The Municipality will provide notice to QMLP forthwith in the event that the Municipality's insurance coverage is amended, or any portion thereof is terminated or cancelled.

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**13.2 QMLP Insurance.** QMLP will carry and maintain general liability insurance as outlined in Section 13.2 a, b, and c below and upon Municipality's request, QMLP will furnish the Municipality either with copies, certified by QMLP's insurers, of insurance policies or certificates of insurance with respect to such insurance policies. QMLP will provide notice to the Municipality forthwith in the event that QMLP's insurance coverage is amended, or any portion thereof is terminated or cancelled. For all insurance policies specified herein, QMLP shall endorse the policies to waive subrogation against Municipality and have Municipality listed as an additional insured.

- (a) General Liability \$10,000,000.00 per occurrence. The coverage should include; Products Completed, Operation, Contractual Liability, Employer Liability and Worker Compensation (whichever is applicable),
- (b) Automotive Liability \$5,000,000.00 per occurrence for owned and non-owned vehicles,
- (c) Contractors Pollution \$5,000,000.00 per occurrence

**PART 14 AGREEMENTS AND AMENDMENTS**

**14.1 Merger:** This Contract supersedes all prior negotiations, representations, or agreements, either written or oral, relating in any manner to the subject matter of this Contract.

**14.2 Amendments:** The Parties may only make changes to this Contract in writing, and any such changes must be agreed upon by both Parties.

**PART 15 RECEIPT OF AND ADDRESSES FOR NOTICES**

**15.1 Notices:** Notices in writing between the Parties will be considered to have been received by the addressee on the date of delivery if delivered to the individual, or to a member of the firm, or to an officer of the corporation for whom they are intended by hand or by registered post, or if sent by regular post, to have been delivered within 7 days of the date of mailing when addressed as follows:

- (a) The Municipality at:  
PO Box 90, 274 Josephine St., Wingham ON N0G 2W0

And;

- (b) Quantum Murray LP at:  
10 Kenmore Ave, Unit 4, Stoney Creek, ON L8E 5N1  
Attn: Scott Christon



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**PART 16 TERMINATION**

**16.1 Termination for Cause:** if the Municipality fails to observe or perform any material provision of this Contract and, QMLP may terminate this Contract upon ten (10) days written notice if the failure continues remedied for 10 days after the Municipality has received written notice from QMLP.

**16.2 Immediate Termination:** Notwithstanding Section 16.1, QMLP may terminate this Contract immediately upon written notice if:

- (a) The Municipality commits an act of bankruptcy, makes a general assignment for the benefit of its creditors or otherwise acknowledges its insolvency;
- (b) A receiver, trustee or other custodian is appointed for the Municipality or a substantial portion of the Municipality's assets;
- (c) The Municipality ceases or demonstrates an intention to cease carrying on its business;  
Or
- (d) There is a substantial change in the ownership, management or control of the Municipality without the prior written consent of QMLP.

**16.3 Effect of Termination:** On termination of this Contract:

- (a) Within 30 days of the date of termination, each Party will pay all moneys owing to the other under this Contract;
- (b) The Municipality will promptly return to QMLP all confidential information and other property supplied to the Municipality;
- (c) all rights under this Contract will immediately terminate, except QMLP's right to receive payment for fees incurred to date and to receive the indemnity under Section 12.2; and
- (d) neither Party will in any event be liable to the other Party, in law or in equity, for loss of goodwill or loss of profits, or any other loss whatsoever occasioned or alleged to have been occasioned as a result of termination of this Contract.

**PART 17 MISCELLANEOUS**

**17.1 Succession:** This Contract will ensure to the benefit of and be binding upon the Parties, their respective heirs, legal representatives, successors, and assigns.

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**17.2 Confidential documentation:** These contract documents and all associated correspondence and pricing are proprietary to QMLP and will not be disclosed to anyone not party to this Contract except as necessary to conduct the business contemplated by this Contract. Similarly, QMLP will not disclose the Municipality's business information except as required to carry out or administer this Contract.

**17.3 Force Majeure:** If either Party fails to perform any term of this Contract due to an event of Force Majeure, that failure will not be a default under this Contract. The Party affected by an event of Force Majeure will immediately notify the other Party and will take all reasonable steps to minimize the extent and duration. The burden of proving that an event of Force Majeure has prevented performance of an obligation under this Contract is upon the Party claiming the benefit of this Section 17.3.

**17.4 Dispute Resolution and Arbitration:** If at any time there is a dispute between the Parties relating to the interpretation of this Contract or the respective rights or obligations of the Parties under this Contract, then either Party may issue a notice of dispute to the other Party outlining the nature of the dispute. If the Parties are unable to resolve the dispute between themselves within 30 days of a Party's receipt of a notice of dispute, then either Party may require the dispute to be settled by binding arbitration under the commercial arbitration legislation of the jurisdiction in which the Emergency Response Services are performed as follows:

- (a) arbitrations will be carried out by a single arbitrator agreed to by the Parties, but if the Parties fail to agree on the arbitrator within seven days after either Party institutes the arbitration process by notice to the other Party:
  - i. each Party will select one arbitrator and a third arbitrator will be chosen by the selected arbitrators or, failing agreement, by a Justice of the Supreme Court of the jurisdiction in which the Emergency Response Services are performed; and
  - ii. If either Party fails to select an arbitrator, the arbitrator selected by the other Party will act as the sole arbitrator; and
- (b) The decision of the majority of the arbitrators or the sole arbitrator, as the case may be, including any decision as to costs, will be final and binding on the Parties.

**17.5 Timely Decision:** Any dispute referred to arbitration under Section 17.4 will be dealt with on an expeditious basis by both Parties using all commercially reasonable efforts to obtain and implement a timely decision of the arbitrator or arbitrators.

**17.6 Subcontractors:** QMLP is entitled to subcontract any of the Emergency Response Services under this Contract to a third party, including related companies, provided that:

- (a) QMLP will bind the subcontractor to the terms of this Contract insofar as they are applicable to the work of the subcontract;

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- (b) QMLP will assume full responsibility for the acts and omissions of the subcontractor; and
- (c) Nothing contained in this Contract or in any subcontract will create any contractual relationship of any kind between the subcontractor and the Municipality.

**17.7 Waiver.** The failure of either Party at any time to request strict performance by the other Party of any provisions of this Contract will in no way affect the first Party's right under this Contract to enforce that provision, nor will any such waiver of any breach of any provision of this Contract be held to be a waiver of any succeeding breach of such provision or waiver of any other provisions.

**17.8 Governing Law.** This Contract will be governed and construed in accordance with the laws of the jurisdiction in which the Emergency Response Services are performed.

**17.9 Entire Agreement.** This Contract together with its schedules and appendices, and any amendments will constitute the entire Contract between the Parties concerning the matters dealt with in it.

**17.10 Invalidity.** If any one or more of the provisions of this Contract are held to be invalid or unenforceable, the validity or enforceability of the remaining provisions contained in this Contract will not in any way be affected or impaired.

**17.11 Further Assurances.** Each Party will, at its own expense and without expense to any other Party, execute and deliver such further agreements, deeds, instruments and documents, and do such further acts as the other Party reasonably requests for the purpose of evidencing, carrying out and giving full force and effect to the intent of this Contract.

**17.12 Execution in Counterparts.** This Contract may be executed in one or more counterparts, each of which so executed will be deemed to be an original and such counterparts together will constitute one and the same agreement and notwithstanding their date of execution will be deemed to be executed on the day first above written.

**17.13 Time of the Essence.** Time is of the essence of this Contract.

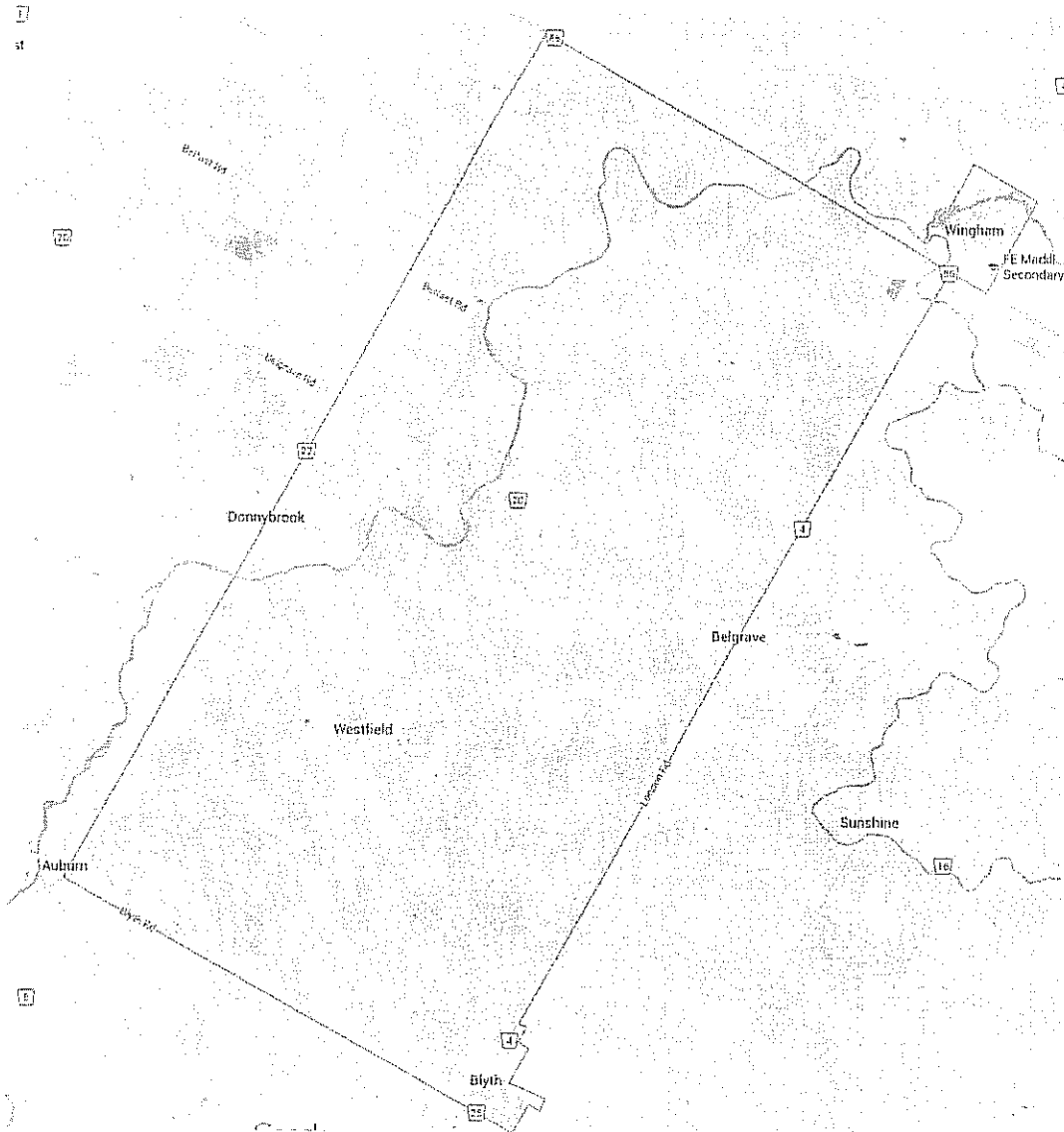
**17.14 Independent Contractor.** QMLP at all times is and will remain an independent contractor and not the servant or agent of Municipality.

END OF GENERAL TERMS AND CONDITIONS.

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**SCHEDULE 1 – CLIENT REVIEW FORM**

**Schedule 1 - Client Review Form**

**Coverage Area**



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**SCHEDULE 1 – CLIENT REVIEW FORM**

**Contact Information**

| 24 hr Contact for Emergency Response |             |                    |              |              |                   |                             |
|--------------------------------------|-------------|--------------------|--------------|--------------|-------------------|-----------------------------|
| Name                                 | Location    | Contact Numbers    |              |              | Email Address     | Region or Product Specific? |
|                                      |             | Office             | Home         | Cell         |                   |                             |
| David Sparling                       | North Huron | 226-523-9500 x 204 | 519-523-9303 | 519-357-8772 | dsparling@fdnh.ca | North Huron                 |

| 24 hr Contact for Emergency Response / Alternate |             |                  |      |      |               |                             |
|--|-------------|------------------|------|------|---------------|-----------------------------|
| Name   | Location    | Contact Numbers  |      |      | Email Address | Region or Product Specific? |
|  |             | Office           | Home | Cell |               |                             |
| Fire Department Duty Chief                       | North Huron | 226-523-9500 x 8 |      |      |               | North Huron                 |

| Technical Advisors (if Applicable) |          |                 |      |            |               |                             |
|------------------------------------|----------|-----------------|------|------------|---------------|-----------------------------|
| Name                               | Location | Contact Numbers |      |            | Email Address | Region or Product Specific? |
|                                    |          | Office          | Home | Cell/Pager |               |                             |
| n/a                                |          |                 |      |            |               |                             |

| Administrative/Billing:                               |              |     |                  |                         |
|---|--------------|-----|------------------|-------------------------|
| Mailing Address                                       | Office       | Fax | Contact Name     | Email Address           |
| Twp of North Huron<br>PO Box 90<br>Wingham ON N0G 2W0 | 519-357-3550 |     | Accounts payable | accountspayable@fdnh.ca |

**ANNUAL FEE: \$0.00**

The Annual fee is outlined in and subject to Part 4.1 of the General Terms and Conditions of the contract.

**SECTION 1: EMERGENCY RESPONSE PERSONNEL RATES**

| Position  | Subscriber Rates | Subscriber Overtime* | Subscriber Double Time* | Non-Subscriber Rates | Non-Subscriber Overtime* | Non-Subscriber Double time* |
|---|------------------|----------------------|-------------------------|----------------------|--------------------------|-----------------------------|
|   | Per Hour         | Per Hour             | Per Hour                | Per Hour             | Per Hour                 | Per Hour                    |
| Emergency Response Manager                      | \$110.00         | \$165.00             | \$192.50                | \$132.00             | \$198.00                 | \$264.00                    |
| Project Manager                                 | \$105.00         | \$157.50             | \$183.75                | \$120.00             | \$180.00                 | \$240.00                    |
| Haz-Mat Team Leader                             | \$95.00          | \$142.50             | \$166.25                | \$114.10             | \$171.15                 | \$228.20                    |
| Haz-Mat Technician                              | \$75.50          | \$113.25             | \$132.12                | \$90.60              | \$135.90                 | \$181.20                    |
| Home / Office Coordinator                       | \$68.00          | \$102.00             | -                       | \$81.60              | \$122.40                 | -                           |
| Safety Officers                                 | \$93.50          | \$140.25             | \$163.62                | \$112.20             | \$168.30                 | \$224.40                    |
| Supervisor                                      | \$82.50          | \$123.75             | \$165.00                | \$95.00              | \$142.50                 | \$190.00                    |
| Chemist   | \$88.50          | \$132.75             | \$154.87                | \$106.20             | \$159.30                 | \$212.40                    |
| Rescue Technician (CSE/High Angle/Fire/Medical) | \$75.00          | \$112.50             | \$131.25                | \$86.25              | \$129.50                 | \$172.50                    |
| Equipment Municipality                          | \$68.00          | \$102.00             | \$119.00                | \$81.60              | 122.40                   | \$163.20                    |
| Certified Workers                               | \$60.00          | \$90.00              | \$105.00                | \$72.00              | \$108.00                 | \$144.00                    |
| Administrative                                  | \$55.00          | \$82.50              | \$96.25                 | \$66.00              | \$99.00                  | \$132.00                    |
| Advisors  | Cost + 15%       | Cost + 15%           | Cost + 15%              | Cost + 20%           | Cost + 20%               | Cost + 20%                  |

\*Application of overtime and double time rates as described in Section 4.



**SECTION 2: NON-CONSUMABLE EMERGENCY RESPONSE + EQUIPMENT RATES**

| Description  | Units |       | Subscriber Rate | Non-Subscriber Rate |
|--|-------|-------|-----------------|---------------------|
| POWER UNITS:   |       |       |                 |                     |
| Support Unit   | Per   | Hour  | \$55.00         | \$66.00             |
| Squad Response Unit (¾ - 1 Ton)  | Per   | Hour  | \$110.00        | \$132.00            |
| 5 Ton Response Unit  | Per   | Hour  | \$200.00        | \$250.00            |
| Quad 4x4   | Per   | Hour  | \$50.00         | \$60.00             |
| Side x Side (4x4)  | Per   | Hour  | \$90.00         | \$108.00            |
| TRAILERS:  |       |       |                 |                     |
| Type "A" Response Trailer  | Per   | Hour  | \$110.00        | \$132.00            |
| Type "B" Response Trailer  | Per   | Hour  | \$72.00         | \$80.00             |
| Decontamination Trailer  | Per   | Hour  | \$150.00        | \$175.00            |
| Flatbed Trailer  | Per   | Hour  | \$50.00         | \$75.00             |
| Incident Command Trailer   | Per   | Hour  | \$150.00        | \$175.00            |
| PERSONAL PROTECTIVE EQUIPMENT (PPE)                                      |       |       |                 |                     |
| Air Purifying Respirator   | Per   | Shift | \$12.50         | \$15.50             |
| SCBA   | Per   | Shift | \$125.00        | \$175.00            |
| SAR Manifold   | Per   | Shift | \$100.00        | \$150.00            |
| SAR Pack   | Per   | Shift | \$50.00         | \$75.00             |
| Bottle Refill – 4500 psi   | Per   | Each  | \$35.00         | \$42.00             |
| Bottle Refill –2216 psi  | Per   | Each  | \$25.00         | \$30.00             |
| Bottle Refill – 300ft³ (K- cylinder)                                     | Per   | Each  | \$75.00         | \$90.00             |
| Bunker Gear (Per Man)  | Per   | Shift | \$150.00        | \$200.00            |
| INSTRUMENTATION:   |       |       |                 |                     |
| CHEMICAL SPECIFIC  |       |       |                 |                     |
| 4 Gas Monitors (LEL, O2, H2S, CO)  | Per   | Shift | \$125.00        | \$150.00            |
| Speciality Gas Monitors<br>(Area Rae, Chem Pro, PID, Toxic Gas Specific) | Per   | Shift | \$225.00        | \$300.00            |
| Colorimetric Tube Pump   | Per   | Shift | \$100.00        | \$125.00            |
| Mercury (Mercury vapour analyzer)  | Per   | Shift | \$300.00        | \$350.00            |
| TEMPERATURE:   |       |       |                 |                     |
| Thermometers (Digital Thermometer)                                       | Per   | Shift | \$20.00         | \$25.00             |
| Thermometers(Infrared Laser Thermometer)                                 | Per   | Shift | \$50.00         | \$60.00             |
| Thermal Imaging (4 hr minimum applies)                                   | Per   | Hour  | \$225.00        | \$260.00            |
| RADIATION:   |       |       |                 |                     |
| Dosimeters   | Per   | Shift | \$115.00        | \$135.00            |
| Survey Meters/ GM Detector   | Per   | Shift | \$315.00        | \$365.00            |
| HEALTH SURVEILLANCE:   |       |       |                 |                     |
| Pulse & BP<br>(Digital Blood Pressure Monitors)                          | Per   | Day   | \$55.00         | \$65.00             |
| Temperature (Thermometer)  | Per   | Day   | \$30.00         | \$35.00             |
| MISCELLANEOUS:   |       |       |                 |                     |
| Noise(Digital Sound Level Meter)   | Per   | Shift | \$45.00         | \$55.00             |

| Description   | Units  |        | Subscriber Rate | Non-Subscriber Rate |
|---|--------|--------|-----------------|---------------------|
| INSTRUMENTATION (CONT)                                  |        |        |                 |                     |
| Electrical (Digital Circuit Tester)                     | Per    | Shift  | \$15.00         | \$20.00             |
| Digital GPS Locator                                     | Per    | Shift  | \$75.00         | \$90.00             |
| Electronic pH Meters                                    | Per    | Shift  | \$50.00         | \$75.00             |
| COMMUNICATIONS:   |        |        |                 |                     |
| Radio (Intrinsically Safe)(Each Unit)                   | Each   | Shift  | \$50.00         | \$60.00             |
| Radio (Each Unit)                                       | Each   | Shift  | \$40.00         | \$50.00             |
| Satellite Phone   | Each   | Shift  | \$200.00        | \$240.00            |
| Satellite Air Time                                      | Each   | Min.   | \$2.00          | \$3.00              |
| Cell Phone Usage (Team Leader/Project Manager)          | Job    | Shift  | \$50.00         | \$57.50             |
| Data Usage (Tethering Air Time)                         | Job    | Shift  | \$10.00         | \$11.50             |
| TRANSFER EQUIPMENT:                                     |        |        |                 |                     |
| LIQUID (Speciality – DG or other)                       |        |        |                 |                     |
| 1"  | Per    | Hour   | \$100.00        | \$120.00            |
| 2"  | Per    | Hour   | \$150.00        | \$180.00            |
| 3"  | Per    | Hour   | \$200.00        | \$240.00            |
| 4"  | Per    | Hour   | \$250.00        | \$300.00            |
| PRESSURE  |        |        |                 |                     |
| 2" Plus operating charges                               | Per    | Shift  | \$650.00        | \$750.00            |
| 3" Plus operating charges                               | Per    | Shift  | \$750.00        | \$950.00            |
| Operating Charges                                       | Per    | Hour   | \$75.00         | \$125.00            |
| VAPOUR  |        |        |                 |                     |
| Vapour Compressor – Plus operating charges              | Per    | Shift  | \$650.00        | \$750.00            |
| Operating Charges                                       | Per    | Hour   | \$75.00         | \$125.00            |
| HYDROGEN PEROXIDE (H2O2)                                |        |        |                 |                     |
| 2"  | Per    | Hour   | \$300.00        | \$360.00            |
| GENERAL PURPOSE (NON – DG)(Trash Pumps)                 |        |        |                 |                     |
| 1"  | Per    | Hour   | \$25.00         | \$30.00             |
| 2"  | Per    | Hour   | \$50.00         | \$60.00             |
| 3"  | Per    | Hour   | \$75.00         | \$90.00             |
| HOSE  |        |        |                 |                     |
| Liquid  | Per/Ft | Shift  | \$4.00          | \$5.00              |
| Pressure  | Per/Ft | Shift  | \$8.00          | \$10.00             |
| Re-Certification Fee                                    | Each   | Length | \$50.00         | \$60.00             |
| PIPING SYSTEMS  |        |        |                 |                     |
| Connectors (Valves, Fittings, Flow meters)(SS, AL, PVC) | Per    | Shift  | \$300.00        | \$350.00            |
| Stingers (SS, AL, PVC)                                  | Per    | Shift  | \$100.00        | \$150.00            |
| CONTAINMENT EQUIPMENT:                                  |        |        |                 |                     |
| "A" Kit – Cylinder Capping/ Plugging, plus              | Per    | Use    | \$200.00        | \$230.00            |
| Rental – "A" Kit (while on container)                   | Per    | Day    | \$50.00         | \$60.00             |
| "B" Kit – Tonner Capping/ Plugging, plus                | Per    | Use    | \$300.00        | \$350.00            |
| Rental – "B" Kit (while on container)                   | Per    | Day    | \$75.00         | \$90.00             |
| "C" Kit – Rail Tank Car Capping/ Plugging, plus         | Per    | Use    | \$400.00        | \$460.00            |
| Rental - "C" Kit (while on container)                   | Per    | Day    | \$100.00        | \$125.00            |

| Description  | Units |       | Subscriber Rate | Non-Subscriber Rate |
|--|-------|-------|-----------------|---------------------|
| CONTAINMENT EQUIPMENT (CONT)                                 |       |       |                 |                     |
| Midland Kit - Rail Tank Car Capping/ Plugging, plus          | Per   | Use   | \$600.00        | \$720.00            |
| Rental – Midland Kit (while on container)                    | Per   | Shift | \$100.00        | \$125.00            |
| BETZ Valve   | Per   | Shift | \$150.00        | \$200.00            |
| Tank Truck Dome Clamps                                       | Per   | Use   | \$25.00         | \$50.00             |
| MISCELLANEOUS SPECIALTY EQUIPMENT                            |       |       |                 |                     |
| Confined Space Entry Equipment (Per team)                    | Per   | Shift | \$200.00        | \$250.00            |
| Confined Space Rescue Equipment (Per Team)                   | Per   | Shift | \$300.00        | \$350.00            |
| Air Compressor 185 CFM (Tow Behind)                          | Per   | Shift | \$150.00        | \$175.00            |
| Flaring Equipment Kit – Portable Flare Stack (LPG/Ammonia)   | Per   | Shift | \$750.00        | \$1,000.00          |
| Sparging / transfer kit (Cylinder, Tonner)                   | Per   | Shift | \$325.00        | \$375.00            |
| Fire Protection Kit (Extinguishers, hose, nozzles, fittings) | Per   | Shift | \$250.00        | \$300.00            |
| Fire Extinguisher Recharge – 10LB                            | Per   | Shift | \$38.00         | \$44.00             |
| Fire Extinguisher Recharge – 20LB                            | Per   | Shift | \$55.00         | \$65.00             |
| Barrel Vacuum  | Per   | Hour  | \$50.00         | \$60.00             |
| Manway Cone (Neutralizing Adapter)                           | Per   | Shift | \$75.00         | \$90.00             |
| Pressure Wash 360 Nozzle (Cleaning / Neutralizing Tool)      | Per   | Hour  | \$50.00         | \$60.00             |
| Mercury Spill Kits   | Per   | Use   | \$175.00        | \$200.00            |
| COMPRESSORS  |       |       |                 |                     |
| 25CFM, Gas   | Per   | Shift | \$60.00         | \$80.00             |
| 185 CFM, Diesel  | Per   | Shift | \$225.00        | \$260.00            |
| DECONTAMINATION  |       |       |                 |                     |
| Portable Decon Kit (3 Stage System)                          | Per   | Shift | \$250.00        | \$350.00            |
| VACUUM SYSTEMS   |       |       |                 |                     |
| HAZ-VAC (Regular)  |       |       |                 |                     |
| Barrel Vacuum  | Per   | Hour  | \$50.00         | \$75.00             |
| Mor-Vac System   | Per   | Hour  | \$50.00         | \$75.00             |
| HEPA Vacuum  |       |       |                 |                     |
| Particulate Filtration System                                | Per   | Hour  | \$100.00        | \$175.00            |
| DOP Test   | Per   | Test  | \$60.00         | \$75.00             |
| MERCURY  |       |       |                 |                     |
| Hg HEPA Vacuum   | Per   | Hour  | \$110.00        | \$165.00            |
| Replacement Carbon/HEPA Filters                              | Per   | Use   | \$37.50         | \$45.00             |
| Vac Unit   |       |       |                 |                     |
| Vec Loader   | Per   | Hour  | \$ 175.00       | \$220.00            |
| Filters  | Per   | Each  | \$25.00         | \$30.00             |

| Description   | Units |      | Subscriber Rate | Non-Subscriber Rate |
|---|-------|------|-----------------|---------------------|
| MARINE  |       |      |                 |                     |
| Marine Response Vessel (<6M)  | Per   | Hour | \$125.00        | \$140.00            |
| Marine Response Landing Craft (<8M)   | Per   | Hour | \$250.00        | \$300.00            |
| Marine Boom Trailer   | Per   | Hour | \$80.00         | \$96.00             |
| SKIMMERS  |       |      |                 |                     |
| Drum Style Oil Skimmers (Small)   | Per   | Hour | \$115.00        | \$150.00            |
| CONTAINMENT BOOM  |       |      |                 |                     |
| In-Shore Boom   | Foot  | Day  | \$2.60          | \$3.15              |
| River Boom  | Foot  | Day  | \$2.60          | \$3.15              |
| Shoreseal Boom  | Foot  | Day  | \$3.00          | \$3.40              |
| Containment Boom – Decontamination  | -     | -    | Cost + 15%      | Cost + 20%          |
| BIO RECOVERY  |       |      |                 |                     |
| ODOR CONTROL  |       |      |                 |                     |
| Ozone Generator Air Purifier  | Per   | Hour | \$50.00         | \$55.00             |
| Hydro Force Fogger  | Per   | Hour | \$45.00         | \$55.00             |
| FLUID DETECTION   |       |      |                 |                     |
| Ultra-Violet Spectroscope   | Per   | Hour | \$40.00         | \$45.00             |
| WASTE HANDLING  |       |      |                 |                     |
| DOCUMENTATION   |       |      |                 |                     |
| Manifests   | -     | Each | \$20.00         | \$25.00             |
| Bill of Lading  | -     | Each | \$10.00         | \$13.00             |
| MARKING   |       |      |                 |                     |
| TDG Label kit (Waste, TDG, Special)   | Each  | Kit  | \$6.00          | \$7.20              |
| Placards (All Classes)  | -     | Each | \$15.00         | \$18.00             |
| DISPOSAL  |       |      |                 |                     |
| Disposal is in accordance with local regulation and is subject to Broker Cost plus QMLP Event Coordination and Administration | -     | -    | Cost + 15%      | Cost + 20%          |
| LIVING OUT EXPENSES – ER + Scheduled Work   |       |      |                 |                     |
| Accommodations  | Man   | Day  | Cost + 15%      | Cost + 20%          |
| Meals (Meals brought in to crew when the crew is not able to leave the site for breaks).                                      | Man   | Day  | Cost + 15%      | Cost + 20%          |
| Live Out Allowance  | Man   | Day  | \$55.00         | \$55.00             |
| Northern / Isolated Area, Live Out Allowance  | Man   | Day  | \$75.00         | \$75.00             |
| Over Time Meals<br>(Outside of 8 hours regular time including in town work)   | Per   | Man  | \$30.00         | \$30.00             |
| SUB-CONTRACTORS   |       |      |                 |                     |
| Sub-Contractor Equipment  | -     | -    | Cost + 15%      | Cost + 20%          |
| Sub-Contractor Services   | -     | -    | Cost + 15%      | Cost + 20%          |

### SECTION 3: CONSUMABLE MATERIAL RATES

| Description   | Units |      | Subscriber Rate          | Non-Subscriber Rate     |
|---|-------|------|--------------------------|-------------------------|
| CONSUMABLES   |       |      |                          |                         |
| Consumable Rate Schedules available by region. Schedule of Consumable rates (British Columbia, Alberta, Ontario) Available upon request.  | Man   | Hour | As per Regional schedule | A per Regional Schedule |
| Consumables not listed in Regional Schedule   | -     | -    | Cost + 15%               | Cost + 20%              |
| UNSTABLE CHEMICALS  |       |      |                          |                         |
| Bomb Suit (Military Grade)  | Per   | Day  | \$1,800.00               | \$1,980.00              |
| Bomb Pot (Explosion Container)  | Per   | Day  | \$1,100.00               | \$1,210.00              |
| Hot Stick (Container Distance Handler)  | Per   | Use  | \$150.00                 | \$165.00                |
| Absorbers (Concussion Chamber/Transportation)   | Per   | Use  | \$500.00                 | \$550.00                |
| One Time Insurance Fee  | Per   | Job  | \$2,500.00               | \$3,000.00              |
| Note: Additional charges for handling unstable chemicals include but not limited to; Police Services (escort thru municipalities); Fire Services (Stand By); EMS (Stand By); Detonation Site; Site Preparation Equipment; Permits (Alberta Environment & Alberta Transportation). |       |      | Cost + 15%               | Cost + 20%              |

### Terms and Conditions: Notes to Application of Schedule Rates and Other Items

*Charges for this Work performed including materials supplied by Quantum Murray LP (QMLP) will be at the prices indicated in this Schedule for any item listed in the Schedule. Items not specifically priced in the Schedule shall be at cost plus applicable mark-ups.*

**Subscriber:** Definition- An organization that has a Contract with QMLP to supply Emergency Response Services and has paid an Annual Fee that helps to defray QMLP's constant overhead and administrative costs prior to the occurrence of a Spill or other Work performed by QMLP. The Subscriber is eligible for the discounted rates in the Subscriber category. Subscribers receive response service preferentially to non-subscribers.

**Non-Subscriber:** Definition- Non-Subscribers are not eligible for discounts indicated in the Subscriber price category and receives service as available.

**Sales Tax:** All prices are stated excluding GST and HST

**Minimum Charge:** The minimum call out charge for personnel and equipment is four (4) hours.

#### **Overtime Rates:**

*Monday – Friday*

Regular time: 0800 – 1630 hrs. (No overtime applied),  
Overtime: First 4 hours following 8 hours of regular time or outside of regular time hours,  
Double time: following 12 hours of combined regular and overtime.

*Saturday*

Overtime: First 8 hours,  
Double time: following 8 hours of overtime

*Sundays and Statutory Holidays*

All hours are at Double time

The Rates listed in Section 1 of this Schedule for Personnel are for straight time charges only, and will be subject to increases to cover shift differential adjustments that apply to the individual worker in keeping with labor legislation and or prevailing labor Contracts.

Equipment that requires a Municipality will be subject to additional charges for the Municipality overtime and shift differential in keeping with labor legislation and or prevailing labor Contracts. If workers have been working for another client prior to the emergency response and the overtime premium cost may commence before completion of a standard shift for this particular client and be calculated in accordance with that worker's rights under payroll.

**Surcharge:** All invoices will be subject to a 6% for Subscriber and 11% for Non-Subscriber; Energy, Insurance, Fuel Recovery Surcharge on the subtotal of any invoice.

**Living out Expenses:** will be charged on jobs where employees begin or end their work day away from their home base and/or as applicable outside of regular time hours.

**Transportation Rates:** All personnel and equipment shall be charged out from their location at the time they are called. If the work is planned work, the daily vehicle rates will apply as well as mileage charges outside of home base city limits.

**Disposal Costs:** Waste materials will be disposed at cost plus 15% (20% for non-subscribers). This may include but is not limited to after-hours access fees, waste classification (Analytical) Disposal, and minimum dumping fees.

**Air Travel:** As required per person, cost plus 15% (20% non-subscriber).

**Equipment:** Equipment is in service from the time it leaves the warehouse to the time it is returned to its normal inventory location ready for use. Operating expenses are not included in the Daily Operational Rate; fuel and maintenance will be charged out at cost plus 15% (20% for non-subscribers).

The time and materials involved to decontaminate and to complete post service maintenance will be considered in-service time. This will be charged as outlined in the previous rates.

Specialty Industrial rates for personnel and equipment will apply for non-emergency work and is at the discretion of Quantum Murray LP.

Where equipment has been damaged and is repairable, then the amount of the repair costs will be billed. If equipment is not repairable replacement cost plus 15% (20% non-subscriber) will be charged.

The minimum call-out charge rate for equipment is four (4) hours on hourly rate equipment and one Shift for unit rate equipment.

#### **SECTION 5: TERMS OF PAYMENT (As Per General Terms and Conditions)**

**Payment Terms.** (Section 4.5) **The Municipality will pay the entire amount of the invoice 14 days after receipt of invoice.** If the Municipality fails to make payments as they become due, the Municipality agrees to pay interest on any outstanding payments at 4% per annum above the prime rate quoted by the Bank of Canada

**Disputed Invoices.** The Municipality may only issue a notice of dispute with respect to an invoice that QMLP has rendered to the Municipality up until the date that payment of the invoice is due under Section 4.5 and, after that time, the Municipality is deemed to have accepted all charges outlined in the invoice. If the Municipality does issue a notice of dispute with respect to any charge specified in an invoice by the time contemplated in this Section, the Municipality will pay all amounts specified in the invoice to QMLP less the amount of the disputed charges provided that, in no circumstances, will the Municipality pay less than 80% of the disputed invoice. Once the dispute outlined in the notice of dispute is resolved, any monies owing from one Party to the other are due and payable within 14 days of the dispute's resolution.

Agenda  
12.2  
Oct 5/15

THE CORPORATION OF THE  
TOWNSHIP OF NORTH HURON

BY-LAW NO. 75-2015

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Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, an amendment to By-law No. 52-2015 to include a "Donation Request Form" cited as Schedule "A" for the Corporation of the Township of North Huron.

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WHEREAS the Municipal Act, 2001, as amended permits the Councils of all municipalities to enter into certain agreements;

AND WHEREAS Council is desirous of executing an amendment to By-law No. 52-2015 to include a "Donation Request Form" cited as Schedule "A" for the Corporation of the Township of North Huron;

NOW THEREFORE, the Council of the Corporation of the Township of North Huron ENACTS the following:

1. The Reeve and Clerk to sign, on behalf of Council, an amendment to By-law No. 52-2015 to include a "Donation Request Form" cited as Schedule "A" for the Corporation of the Township of North Huron.
2. A copy of the said Contract is attached hereto and designated as Schedule A to this By-law.
3. That this By-law shall come into force and takes effect on the day of the final passing thereof.

READ A FIRST AND SECOND TIME THIS 5<sup>TH</sup> DAY OF OCTOBER, 2015.

READ A THIRD TIME AND PASSED THIS 5<sup>TH</sup> DAY OF OCTOBER, 2015.

CORPORATE SEAL

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Neil G. Vincent, Reeve

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Kathy Adams, Director of  
Corporate Services/Clerk



**DONATION REQUEST FORM**

Return completed form to: Township of North Huron  
 274 Josephine Street, PO Box 90  
 Wingham, Ontario N0G 2W0  
 Fax: 519-357-1110  
 Email: dwhite@northhuron.ca

**DUE DATE: NOVEMBER 1ST**

|   |   |   |                     |
|---|---|---|---------------------|
| Name of Organization:   |   |   |                     |
| Contact Person:   |   |   |                     |
| Address:  |   | City/Town:  | Postal Code:        |
| Email Address:  |   |   | Phone Number:       |
| Organization's web site:  |   |   |                     |
| <input type="checkbox"/> Not for Profit   | <input type="checkbox"/> Special Interest Group | <input type="checkbox"/> Registered Charity – Reg.# |                     |
| Donation Request  | <input type="checkbox"/> Cash                   | <input type="checkbox"/> Non-Cash                   | Amount/Description: |
| Please describe how funds will be distributed and the direct benefit to North Huron:  |   |   |                     |
| Project Name:   |   |   |                     |
| Project Description:  |   |   |                     |
| Project Budget:   |   |   |                     |
| Description of your event or activities in the community and how it contributes to the North Huron goals outlined in the North Huron strategic plan:  |   |   |                     |
| Declaration:<br>I _____, on behalf of the above named Organization certify that the information submitted is true and we understand the conditions outlined in this policy.<br><br><div style="display: flex; justify-content: space-between;"> <span>Signature</span> <span>Date</span> </div> |   |   |                     |
| <b>For Office Use Only</b>  |   |   |                     |
| Date Received: _____  |   | Received By: _____                                  |                     |
| Date of Council Presentation:   |   |   |                     |
| Outcome of Application:   |   |   |                     |

\*\*\*APPLICATIONS RECEIVED AFTER NOVEMBER 1<sup>ST</sup> WILL NOT BE CONSIDERED\*\*\*

Approved  
2015 10 17

**THE TOWNSHIP OF NORTH HURON**

**BY-LAW NO. 76-2015**

**A By-law of the Township of North Huron  
To confirm generally previous actions of the Council of the  
Township of North Huron**

**THEREFORE** the Council of the Corporation of the Township of North Huron enacts as follows:

1. The actions of the Council of the Corporation of the Township of North Huron at its meeting on October 5, 2015, be confirmed.
2. Execution by the Reeve and the Clerk of all Deeds, Instruments, and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal, to any such Deed, Instruments, or other Documents is hereby authorized and confirmed.
3. This By-law shall come into force and takes effect on the date of its final passing.

**READ A FIRST AND SECOND TIME** this 5<sup>th</sup> day of October, 2015.

**READ A THIRD TIME AND FINALLY PASSED** this 5<sup>th</sup> day of October, 2015.

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**Neil Vincent, Reeve**

**SEAL**

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**Kathy Adams, Director of  
Corporate Services/Clerk**