

**Township of North Huron**  
**Agenda**  
**Regular Council Meeting**



**To be held**  
**Monday, November 2, 2015**  
**at 7:00 P.M.**

**Township Council Chambers**  
**Wingham**

**AGENDA**  
**FOR THE TOWNSHIP OF NORTH HURON COUNCIL MEETING**  
**TO BE HELD IN THE TOWNSHIP COUNCIL CHAMBERS**  
**MONDAY, NOVEMBER 2, 2015 at 7:00 p.m.**

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1. **Call to Order:**
2. **Accept or Amend Agenda:**  
*THAT:*  
*The Council of the Township of North Huron; accept the Agenda for the November 2, 2015 Council meeting; as printed.*
3. **Declaration of Pecuniary Interests:**
4. **Approval of Previous Minutes:**
  - 4.1 Minutes of the Planning Advisory Committee Meeting held October 19<sup>th</sup>, 2015.  
*THAT:*  
*The Council of the Township of North Huron hereby adopts the minutes of the Planning Advisory Committee Meeting held October 19<sup>th</sup>, 2015; as printed and circulated.*
  - 4.2 Minutes of the Regular Council Meeting held October 19<sup>th</sup>, 2015.  
*THAT:*  
*The Council of the Township of North Huron hereby adopts the minutes of the Regular Council Meeting held October 19<sup>th</sup>, 2015; as printed and circulated.*
  - 4.3 Minutes of the Joint Council Meeting held October 21<sup>st</sup>, 2015.  
*THAT:*  
*The Council of the Township of North Huron hereby adopts the minutes of the Joint Council Meeting held October 21<sup>st</sup>, 2015; as printed and circulated.*
  - 4.4 Minutes of the Special Council Meeting held  
*THAT:*  
*The Council of the Township of North Huron hereby adopts the minutes of the Special Council Meeting held October 26<sup>th</sup>, 2015; as printed and circulated.*
5. **Deputations/Petitions/Invited Guests:**
  - 5.1 United Way Perth-Huron Social Research & Planning Council
  - 5.2 Wingham Knights of Columbus
  - 5.3 Alice Munro Labour Market Partnership – Alyson Nyiri
6. **Reports:**
  - 6.1 Reeve's Report:
  - 6.2 County Council Report:

6.3 Clerks Department

6.3.1 Department Update

THAT:

*The Council of the Township of North Huron receive the November 2<sup>nd</sup>, 2015 Report 6-3-1 of the Clerk’s Department for information purposes.*

6.4 Finance Department

6.4.1 Bills & Accounts

<b>Accounts Payable</b>	<b>October 29, 2015</b>
General Account	\$204,285.61
Water Account	29,966.84
Sewer Account	18,627.95
General Internet/Pre-authorized	27,164.85
Water Internet/Pre-authorized	1,278.39
<b>TOTAL</b>	<b>\$281,323.64</b>

THAT:

*The Council of the Township of North Huron approve the Bills and Accounts in the amount of \$281,323.64 as of October 29, 2015.*

6.4.2 Terms of Reference – OMPF Impact Study

THAT:

*The Council of the Township of North Huron adopt the Terms of Reference for an OMPF Study to be completed prior to ROMA/OGRA Conference (Feb 2016) and agree to participate in the study process with the County of Huron and the Huron Lower Tiers to evaluate the impacts of the provincial uploading and downloading in relation to the OMPF funding.*

6.5 Recreation and Facilities Department

6.5.1 Department Update

THAT:

*The Council of the Township of North Huron receive the November 2<sup>nd</sup>, 2015 Report of the Director of Recreation and Facilities for information purposes.*

6.5.2 North Huron Children’s Centre Flooring Replacement

THAT

*The Council of the Township of North Huron adjust the North Huron Children’s Centre budget for the flooring replacement project to include additional floor replacement and painting work, and increase the value of the project from \$11,500 to \$20,803.33 to include the additional funds of \$9,303.30 contributed by Huron County toward this project.*

- 6.6 Public Works Department
  - 6.6.1 Department Update

*THAT:*

*The Council of the Township of North Huron receive the November 2<sup>nd</sup>, 2015 Report of the Director of Public Works for information purposes.*

- 6.6.2 Blyth Union Cemetery Landscaping Project

*THAT:*

*The Council of the Township of North Huron accept the quote from Solid Ground Landscaping for \$12,995.00 (Taxes included) to landscape at the Blyth Union Cemetery.*

- 6.7 Utility Department
  - No Report

- 6.8 Fire Department of North Huron
  - No Report

- 6.9 CAO
  - 6.9.1 Administration Activities Update

*THAT:*

*The Council of the Township of North Huron receive the November 2<sup>nd</sup>, 2015 Report of the CAO activities for information purposes.*

- 6.9.2 Wingham BIA – Revised Slate of Officers

*THAT:*

*The Council of the Township of North Huron approve the appointment of Lisa Hearnden to the position of interim Chair of the Wingham Business Improvement Area (WBIA). Lisa Hearnden will carry out the duties of the WBIA Chair until the WBIA Annual General Meeting in February 2016.*

- 6.9.3 Wingham BIA Community Cash Program

*THAT:*

*The Council of the Township of North Huron approves the implementation of the community Cash Program by the Wingham Business Improvement Area.*

- 7. Unfinished Business:** None for consideration

- 8. New Business:**

- 8.1 Laura Young, Planner, Huron County Planning & Development, Proceeding with the 2015 North Huron Zoning By-law Update.

*THAT:*

*The Council of the Township of North Huron direct planning staff to advertise for a simultaneous Zoning By-law Update and Official Plan Amendment Public Meeting, as per Section 34 of the Planning Act.*

*THAT:*

*The Council of the Township of North Huron receive the Report of the Huron County Planner dated October 27, 2015 for information purposes, to keep informed about the process of the 2015 North Huron Zoning By-law Update.*

8.2 Consent Application Report – File #B63/2015, Owner: 1598761 Ontario Inc.; Agent: John Schenk, 011-14 North Street and 663 Josephine Street, Wingham Ward, Township of North Huron.

*THAT:*

*The Council of the Township of North Huron agree to support the Consent Application File #B63/2015, Owner: 1598761 Ontario Inc.; Agent: John Schenk, 011-14 North Street and 663 Josephine Street, Wingham Ward, Township of North Huron with the following conditions:*

***Expiry Period***

*Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of decision.*

***Municipal Requirements***

*All municipal requirements be met to the satisfaction of the Township including servicing connections if required, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures, and any related requirements, financial or otherwise.*

***Survey/ Reference Plan***

*Provide to the satisfaction of the County and Township:*

- a) A survey showing the lot lines of the severed parcel and the location of any buildings thereon; and*
- b) A reference plan based on the approved survey.*

*Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning shall be obtained before the deed is stamped.*

***Zoning***

*Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Township. The severed land be rezoned to the appropriate zone (e.g., C3-Special Zone), to the satisfaction of the Township.*

***Other***

*A fence or vegetative buffer be constructed to the satisfaction of the Township.*

8.3 The Royal Canadian Legion Br. 180 Wingham Remembrance Day Service.

*THAT:*

*The Council of the Township of North Huron approve the request from the Royal Canadian Legion Branch 180, Wingham Ontario to close Veterans Road, John Street from Centre Street to Josephine Street, Wingham; for the Remembrance Day Service on Wednesday, November 11<sup>th</sup>, 2015 from 9:00 a.m. until 12 noon;*

*AND FURTHER THAT:*

*Three barricades will be placed at the Cenotaph and one at the corner of Centre Street and John Street, Wingham;*

*AND FURTHER THAT:*

*The appropriate Emergency Services be advised of these closures.*

8.4 Building Bridges to Our Future

*THAT:*

*The Council of the Township of North Huron approve the request from the Building Bridges to Our Future to operate a road toll along Josephine Street on Saturday, November 28, 2015, located at Tim Hortons and Ideal Supply; and further that the County of Huron and Emergency Services be notified.*

8.5 Wingham & Area Health Professionals Recruitment

*THAT:*

*That the Council of the Township of North Huron hereby authorize a donation towards the Wingham & Area Health Professionals Recruitment Committee appreciation baskets for Doctor Appreciation Week, November 23<sup>rd</sup>-27<sup>th</sup>, 2015, with the donation items as determined by Staff.*

**9. Council Information (Council may bring forward information for discussion):**

9.1 Avon Maitland District School Board, French Immersion Interest Survey

9.2 United Way Perth-Huron Social Research & Planning Council Community Trends Event.

9.3 Certificate of Appreciation – Huron County-Wide Economic Development Strategic Planning Project.

*THAT:*

*The Council of the Township of North Huron agree that the correspondence be ordered, read and filed.*

**10. Correspondence (available at Clerk's Office):**

10.1 AMO Communications:

10.1.1 AMO Watchfile, October 22, 2015

10.1.2 AMO Watchfile, October 29, 2015

- 10.1.3 Ontario's Response to the Report of the Expert Advisory Panel on Homelessness
- 10.2 Great Lakes Protection Act
- 10.3 Green Energy Act
- 10.4 David C. Onley Award for Leadership in Accessibility
- 10.5 Randy Pettapiece, MPP Perth-Wellington re Resolution for Fairness in Provincial Infrastructure Funds
- 10.6 Municipality of Morris-Turnberry Notice of the passing of a Zoning By-law Amendment

*THAT:*

*The Council of the Township of North Huron agree that the correspondence be ordered, read and filed.*

**11. Committee Reports:**

- 11.1 Huron County Accessibility Advisory Committee Working Group
  - 11.1.1 Minutes September 11, 2015 Meeting
- 11.2 North Huron Police Services Board
  - 11.2.1 Minutes September 16, 2015 Meeting.
- 11.3 East Wawanosh 150<sup>th</sup> Anniversary Committee
  - 11.3.1 Minutes September 15, 2015 Meeting.
  - 11.3.2 Next Meeting November 25, 2015 7:00 p.m. Belgrave Community Centre.
- 11.4 Wingham BIA Executive
  - 11.4.1 Minutes October 28, 2015 Meeting
  - 11.4.2 Next Meeting November 26, 2015 7:00 p.m. North Huron Museum

**12. By-laws:**

- 12.1 By-law No. 79-2015; Being a by-law to authorize an Agreement Regarding Services by Veolia Water Canada, Inc. for the Township of North Huron.

*THAT:*

*By-law No. 79-2015; being a by-law to authorize an Agreement Regarding Services by Veolia Water Canada, Inc. for the Township of North Huron; be introduced, read a first and second time.*

*THAT:*

*By-law No. 79-2015; being a by-law to authorize an Agreement Regarding Services by Veolia Water Canada, Inc. for the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law Book.*

**13. Council Reports & Inquiries:**

**14. Public Gallery Questions:**

**15. In Camera Session:**

*THAT:*

*The Council of the Township of North Huron do hereby proceed at \_\_\_\_\_ p.m. to an in Camera Session (Closed to the Public) to discuss the following:*

- *Personal matters about an identifiable individual, including municipal or local board employees (Personnel);*

*THAT:*

*The Council of the Township of North Huron agree to proceed to the Regular Council meeting at \_\_\_\_\_ p.m.;*

*AND FURTHER THAT:*

*Direction given to staff in the In Camera Session is hereby approved.*

**16. Confirmatory By-law:**

*THAT:*

*By-law No. 80-2015; being a By-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first and second time.*

*THAT:*

*By-law No. 80-2015; being a By-law to confirm general previous actions of the Council of the Township of North Huron, be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law Book.*

**17. Next Meeting:**

Monday, November 16, 2015 Regular Council Meeting at 7:00 p.m. North Huron Council Chambers.

**18. Adjournment:**

*THAT:*

*The Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned at .....p.m.*



MINUTES  
FOR THE TOWNSHIP OF NORTH HURON  
PLANNING ADVISORY COMMITTEE MEETING  
HELD AT NORTH HURON COUNCIL CHAMBERS  
MONDAY, OCTOBER 19<sup>th</sup>, 2015 AT 7:01 P.M.

MEMBERS PRESENT: Chair Neil Vincent, James Campbell, Raymond Hallahan,  
Bill Knott, Trevor Seip, Yolanda Ritsema-Teeninga,  
Brock Vodden

STAFF PRESENT: Sharon Chambers, CAO  
Kathy Adams, Director of Corporate Services/Clerk  
Kelly Church, Director of Public Works  
David Sparling, Director of Fire & Emergency Services  
Pat Newson, Director of Recreation & Facilities  
Donna White, Director of Finance  
Connie Goodall, Economic Development Officer  
Richard Al, Manager of Employee & Business Services  
Laura Young, Planner

OTHERS PRESENT: Pauline Kerr, Advance Times  
Denny Scott, Citizen  
Tiffany Uyl, Joe Hallahan, Jim Wickens, Tiffany Brown,  
Karri Anne Cameron, Teresa Farrell-Becker, John  
Stadelmann

**Call to Order:**

Chair Vincent called the meeting to order at 7:01 p.m.

**Declaration of Pecuniary Interests: None**

**File. Application for Rezoning**

Part Lot 41 Concession 10,  
39797 Belfast Road, East Wawanosh Ward, Township of North Huron

Owner: Peter Rastorfer  
Applicant: Paul and Steven Coultres

**1. Purpose of this Public Meeting.**

The Purpose of this public meeting is for the Planning Advisory Committee of the Township of North Huron to consult with the public on the zoning amendment identified above.

**2. Requirement for the Public Meeting**

This Public Meeting is required to be held pursuant to The Planning Act, R.S.O. 1990, as amended, which requires that Council shall hold at least one Public Meeting and that all property owners within 120 metres (400 feet) of the area affected shall be given Notice of the Meeting by the Clerk of the municipality.

Pursuant to The Planning Act, R.S.O. 1990, as amended, Council shall forward to such boards, commissions, authorities, or other agencies as Council considers may have an interest in the proposal sufficient information to enable them to understand it generally.

**3. Purpose of the Zoning Amendment:**

This proposed Zoning By-law Amendment affects Part Lot 41, Concession 10, East Wawanosh Ward, Township of North Huron. The By-law proposes to change the zoning to 'Agricultural Small Holding (AG4)' and 'Restricted Agriculture (AG2)' from 'General Agriculture (AG1)'. This application for rezoning is a condition of Consent File B40-2015, which severs a surplus farm dwelling.

The severed lot is being rezoned from AG1 (General Agriculture) to AG4 (Agricultural Small Holding Zone). The severed parcel is approximately 1.99 ha (4.9 acres) and contains an existing dwelling, shed, and barn.

The retained parcel is being rezoned from AG1 (General Agriculture) to AG2 (Restricted Agriculture) to prohibit any future construction of a residence, as required by the Provincial Policy Statement and North Huron Official Plan as a condition of a surplus residence severance. The retained farm lands are approximately 38.48 ha (95 acres) and will continue to be used for agricultural purposes.

**4. Comments of the Huron County Planner.**

Laura Young, Planner was present to provide verbal comments.

Huron County Planning & Development Department Report dated October 13, 2015 prepared by Laura Young, Planner (see attached).

**5. Comments of the Applicant and/or Agent.**

Applicants were not present to provide verbal and/or written comments.

**6. Comments of Others.****7. Planning Advisory Committee Members' Questions and/or Comments.**

**8. Zoning By-law Procedure Following Public Meeting.**

- Meeting is a Public Meeting of the Planning Advisory Committee, not a Council Meeting; thus a decision of Council may or may not be made this evening.
- If the By-law is passed, the Clerk is required to send Notice of the Passing of the By-law to all persons and agencies notified of this Public Meeting.
- There is a 20 day objection period from the time Notice of Passing of the By-law has been mailed by first class post, wherein submissions/letters of objection or support in respect to the passing of the by-law, will be received by the Clerk.
- If an objection is received, an Appeal is lodged with the Ontario Municipal Board (OMB) and at that point the Township no longer has any control over the time factor involved.
- If Council does not pass the by-law, the applicant may Appeal to the Ontario Municipal Board (OMB).
- If the by-law is passed and no objections are received within the objection period, the Clerk certifies that the by-law is in force and of effect as of the date of its passing and Notice is forwarded to the Huron County Planning & Development Department.

**9. Recommendation of the Huron County Planning & Development Department.**

It is recommended that the application for re-zoning be **approved**.

**10. Recommendation to Council from the Planning Advisory Committee.**

**PAC15/15: MOVED: J.CAMPBELL**

**SECONDED: R.HALLAHAN**

*That the Planning Advisory Committee hereby recommends to North Huron Council that the Zoning By-law Amendment as it applies to Part Lot 41, Concession 10, 39797 Belfast Road, East Wawanosh Ward, Township of North Huron; Owner Peter Rastorfer; Applicant Paul and Steven Coultres; be approved.*

**CARRIED**

**11. Adjournment.**

**PAC16/15: MOVED: B.VODDEN**

**SECONDED: T.SEIP**

*That there being no further business before the Planning Advisory Committee, the Public Meeting be hereby Adjourned at 7:08 p.m.*

**CARRIED**

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Chairman, Neil Vincent

CORPORATE SEAL

---

Director of Corporate Services/Clerk  
Kathy Adams



## PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677 Toll Free: 1.888.524.8394 Ext. 3

www.huroncounty.ca

To: Sharon Chambers, CAO  
Reeve and Members of North Huron Council

From: Laura Young, Planner

Date: October 13, 2015

Re: Zoning By-law Amendment, Part Lot 41, Concession 10, East Wawanosh, Township of North Huron (39797 Belfast Road)

Owner: Peter Rastorfer

Applicant/Agent: Paul and Steven Coultres

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This report is submitted to Council for the public meeting on October 19<sup>th</sup>, 2015.

### RECOMMENDATION

It is recommended that the application for re-zoning be **approved**.

### PURPOSE and DESCRIPTION

This proposed Zoning By-law Amendment affects Part Lot 41, Concession 10, East Wawanosh Ward, Township of North Huron. The By-law proposes to change the zoning to 'Agricultural Small Holding (AG4)' and 'Restricted Agriculture (AG2)' from 'General Agriculture (AG1)'. This application for rezoning is a condition of Consent File B40-2015, which severs a surplus farm dwelling.

The severed lot is being rezoned from AG1 (General Agriculture) to AG4 (Agricultural Small Holding Zone). The severed parcel is approximately 1.99 ha (4.9 acres) and contains an existing dwelling, shed, and barn.

The retained parcel is being rezoned from AG1 (General Agriculture) to AG2 (Restricted Agriculture) to prohibit any future construction of a residence, as required by the Provincial Policy Statement and North Huron Official Plan as a condition of a surplus residence severance. The retained farm lands are approximately 38.48 ha (95 acres) and will continue to be used for agricultural purposes.

### COMMENTS

The North Huron Official Plan permits consents for surplus farm dwellings. The application conforms to the North Huron Official Plan and is consistent with the Provincial Policy Statement. This Zoning By-law Amendment application is a condition of Consent File B 40/15, which was approved in August 2015.

### OTHERS CONSULTED

No correspondence had been received at the time of writing this report. I will be in attendance at the October 19<sup>th</sup> public meeting to answer any questions from Council or the public.



Sincerely,

Original Signed By

---

Laura Young, Planner

**PHOTOS OF THE SUBJECT PROPERTY**



Standing on Belfast Road, looking at the severed parcel

**MINUTES**  
**OF THE TOWNSHIP OF NORTH HURON REGULAR COUNCIL MEETING**  
**HELD IN THE TOWNSHIP COUNCIL CHAMBERS**  
**MONDAY, OCTOBER 19<sup>th</sup>, 2015 at 7:08 p.m.**

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**MEMBERS PRESENT:** Reeve Neil Vincent, Deputy Reeve James Campbell,  
Councillors Raymond Hallahan, Yolanda Ritsema-  
Teeninga, Trevor Seip, Brock Vodden, Bill Knott.

**STAFF PRESENT:** Sharon Chambers, CAO  
Kathy Adams, Director of Corporate Services/Clerk  
Kelly Church, Director of Public Works  
Donna White, Director of Finance  
Pat Newson, Director of Recreation & Facilities  
David Sparling, Director of Fire & Emergency Services  
Richard Al, Manager of Employee & Business Services  
Connie Goodall, Economic Development Officer

**OTHERS PRESENT:** Pauline Kerr, Advance Times  
Denny Scott, Citizen  
Karrie Anne Cameron, Teresa Farrell-Becker,  
Tiffany Brown, Jim Wickens, Tiffany Uyl, Joe Hallahan,  
John Stadelmann

**1. CALL TO ORDER:**

Reeve Vincent called the meeting to order at 7:08 p.m.

**2. ACCEPT OR AMEND AGENDA:**

**M570/15: MOVED BY: Y.RITSEMA-TEENINGA      SECONDED BY: T.SEIP**  
**THAT:**

*The Council of the Township of North Huron accept the Agenda for the  
October 19<sup>th</sup>, 2015 Council Meeting; as amended to add Funding  
Application 6.9.3 under CAO Report.*

**CARRIED**

**3. DECLARATION OF PECUNIARY INTERESTS:**

None Declared.

**4. READING OF THE MINUTES OF THE PREVIOUS MEETING:**

**M571/15: MOVED BY: B.VODDEN      SECONDED BY: T.SEIP**  
**THAT:**

*The Council of the Township of North Huron hereby adopts the minutes of  
the Regular Council Meeting held October 5<sup>th</sup>, 2015; as printed and  
circulated.*

**CARRIED**

**5. DEPUTATIONS/PETITIONS/INVITED GUESTS:**

**5.1 Musical Muskrat Festival**

5.1.1 Tiffany Brown, Co-Chair and Jim Wickens, Treasurer, presented an overview of the 2015 event. Very successful event, new activities included a midway, reptile show, stand up paddleboards, and various others. 2015 was the 10<sup>th</sup> anniversary for the festival.

Ms. Brown presented the financial data for the 2015 event. Starting balance of \$33,762.01 with expenses of \$32,733.60 for a net profit of \$1,028.41.

The committee is currently preparing a Terms of Reference and a list of requests for the 2016 event, both of which will be presented to Council once complete.

Ms. Brown and Mr. Wickens were thanked and departed.

**5.2 Building Bridges to our Future Campaign**

5.2.1 Karrie Anne Cameron, Co-Chair, and Teresa Farrell-Becker, Co-Chair, presented an overview of the campaign. Maitland River Elementary School accessible playground equipment and F.E. Madill Secondary School track upgrades are the goals.

Track upgrades are necessary due to flooding and other issues that make it unsuitable for home games.

Financial goals are \$170,000 for junior play structure, \$500,000 for track and sports field upgrades and \$50,000 for learning grounds.

Thus far the committee has installed a major piece of primary playground equipment, installed swings and sandboxes, and created a sitting circle area. They have applied for grants, in addition to organizing numerous fundraising events.

Ms. Cameron and Ms. Farrell-Becker were thanked and departed.

**6. REPORTS:**

**6.1 Reeve's Report**

- Federal election results should be available tomorrow.

**6.2 County Council Report**

- Economic development remains a major focus at County.



## 6.3 Clerks Department

No Report

## 6.4 Finance Department

## 6.4.1 Bills &amp; Accounts

Accounts Payable	October 16, 2015
General Account	\$251,889.45
Water Account	32,238.52
Sewer Account	16,647.35
General Internet/Pre-authorized	-
Water Internet/Pre-authorized	3,629.95
<b>TOTAL</b>	<b>\$304,405.27</b>

M572/15: MOVED BY: B.VODDEN

SECONDED BY: T.SEIP

THAT:

*The Council of the Township of North Huron approve the Bills and Accounts in the amount of \$304,405.27 as of October 16<sup>th</sup>, 2015.*

**CARRIED**

## 6.4.2 Department Update

M573/15: MOVED BY: Y.RITSEMA-TEENINGA SECONDED BY: J.CAMPBELL

THAT:

*The Council of the Township of North Huron receive the October 19<sup>th</sup>, 2015 Report of the Director of Finance for information purposes.*

**CARRIED**

## 6.5 Recreation and Facilities Department

## 6.5.1 Award of Contract for Demolition of 14 Queen's Street, Belgrave.

M574/15: MOVED BY: B.VODDEN SECONDED BY: Y.RITSEMA-TEENINGA

THAT:

*The Council of the Township of North Huron accept the quote received for the demolition of the building at 14 Queen's Street, Belgrave for the amount of \$11,000 (HST not included), and award the contract to Ryan Construction Ltd.*

**CARRIED**

## 6.6 Public Works Department

## 6.6.1 Share the Road

M575/15: MOVED BY: J.CAMPBELL SECONDED BY: Y.RITSEMA-TEENINGA

THAT:

*The Council of the Township of North Huron hereby supports the requests from the Blyth BIA, and that the Director of Public Works is instructed to*

*forward the Blyth BIA's letter to the County of Huron regarding bicycle lanes and increased bicycle safety.*

**FURTHER THAT:**

*The Director of Public Works is instructed to prepare a report based on the findings contained within the County of Huron Share the Road report.*

**FURTHER THAT:**

*The Director of Public Works is instructed to investigate increased signage to aid in public education with regards to the Share the Road initiative.*

**CARRIED**

6.7 Utility Department

6.7.1 Department Update

**M576/15:** MOVED BY: T.SEIP

SECONDED BY: R.HALLAHAN

**THAT:**

*The Council of the Township of North Huron receive the October 19<sup>th</sup>, 2015 Utilities Department Report of the CAO for information purposes.*

**CARRIED**

6.8 Fire Department of North Huron (FDNH)

6.8.1 Department Update

**M577/15:** MOVED BY: T.SEIP

SECONDED BY: J.CAMPBELL

**THAT:**

*The Council of the Township of North Huron receive the October 19<sup>th</sup>, 2015 Annual Emergency Exercise Report of the Fire Chief for information purposes.*

**CARRIED**

6.9 CAO

6.9.1 Administration Activities Update

**M578/15:** MOVED BY: B.VODDEN

SECONDED BY: Y.RITSEMA-TEENINGA

**THAT:**

*The Council of the Township of North Huron receive the October 19<sup>th</sup>, 2015 Report of the CAO activities for information purposes.*

**CARRIED**

6.9.2 Alice Munro Labour Market Partnership – Alyson Nyiri

6.9.3 Funding Application

**M579/15:** MOVED BY: T.SEIP

SECONDED BY: Y.RITSEMA-TEENINGA

**THAT:**

*The Council of the Township of North Huron support the Huron Arts and Heritage Network (HAHN) to act as a lead on the Celebrate Ontario 2016 funding grant application for the Alice Munro Festival.*

**CARRIED**

**7. UNFINISHED BUSINESS:**

None for consideration.

**8. NEW BUSINESS:**

None for consideration.

**9. COUNCIL INFORMATION (Council may bring forward information for discussion):**

**9.1 2016 Municipal Policing Billing Statement – Ontario Provincial Police (OPP).**

**M580/15: MOVED BY: B.VODDEN                      SECONDED BY: R.HALLAHAN**

**THAT:**

*The Council of the Township of North Huron agrees that the correspondence be ordered, read and filed.*

**CARRIED**

**10. CORRESPONDENCE (available at Clerk's Office):**

**10.1 AMO Communications:**

10.1.1 AMO Watchfile, October 8, 2015

10.1.2 AMO Watchfile, October 15, 2015

10.1.3 Development Charges and Planning Reform

10.1.4 Municipal Investment Workshops

10.1.5 2015 Ontario West Municipal Conference

10.1.6 2015 Federal Election – Key Municipal Priorities Updated

**M581/15: MOVED BY: T.SEIP                      SECONDED BY: Y.RITSEMA-TEENINGA**

**THAT:**

*The Council of the Township of North Huron agrees that the correspondence be ordered, read and filed.*

**CARRIED**

**11. COMMITTEE REPORTS:**

**11.1 Blyth BIA Board**

11.1.1 Minutes September 3, 2015 Meeting.

11.1.2 Minutes October 7, 2015 Meeting.

11.1.3 Next Meeting November 4, 2015 at 8:00 a.m. Blyth Memorial Hall.

- Councillor Bill Knott indicated that he has become aware of an instance in that the Blyth BIA borrowed money from the Blyth Lions Club without Council permission.
- Sharon Chambers, CAO was directed to speak with the Blyth BIA, advising them that in the future a Council resolution will be required.

**12. BY-LAWS:**

12.1 By-law No. 77-2015; Being a by-law to amend the zoning on Part Lot 41, Concession 10, East Wawanosh Ward, Township of North Huron (Rastorfer).

**M582/15:** MOVED BY: T.SEIP

SECONDED BY: J.CAMPBELL

*THAT:*

*By-law No. 77-2015; being a by-law to amend the zoning on Part Lot 41, Concession 10, East Wawanosh Ward, Township of North Huron (Rastorfer); be introduced, read a first and second time.*

**CARRIED**

**M583/15:** MOVED BY: B.VODDEN

SECONDED BY: R.HALLAHAN

*THAT:*

*By-law No. 77-2015; being a by-law to amend the zoning on Part Lot 41, Concession 10, East Wawanosh Ward, Township of North Huron (Rastorfer); be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law Book.*

**CARRIED**

**13. COUNCIL REPORTS & INQUIRIES:**

**14. PUBLIC GALLERY QUESTIONS:**

14.1 A question was asked regarding whom to contact about animal control issues. The issue in question involved a raccoon which is out of the mandated scope of municipal animal control.

14.2 David Sparling, Director of Fire & Emergency Services introduced Tiffany Uyl, Co-op student for the Emergency Services Training Centre.

**15. IN CAMERA SESSION:**

**M584/15:** MOVED BY: J. CAMPBELL

SECONDED BY: B.VODDEN

*THAT:*

*The Council of the Township of North Huron do hereby proceed at 8:24 p.m. to an in Camera Session (Closed to the Public) to discuss the following:*

1. *Personal matters about an identifiable individual, including municipal or local board employees (Personnel).*

**CARRIED**

M585/15: MOVED BY: B.VODDEN                      SECONDED BY: T.SEIP

THAT:

*The Council of the Township of North Huron agree to proceed to the Regular Council meeting at 8:52 p.m.;*

AND FURTHER THAT:

*Direction given to staff in the In Camera Session is hereby approved.*

**CARRIED**

**16. CONFIRMATORY BY-LAW:**

M586/15: MOVED BY: B.VODDEN                      SECONDED BY: T.SEIP

THAT:

*By-law No. 78-2015; being a By-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first and second time.*

**CARRIED**

M587/15: MOVED BY: T.SEIP                              SECONDED BY: B.VODDEN

THAT:

*By-law No. 78-2015; being a By-law to confirm general previous actions of the Council of the Township of North Huron, be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law Book.*

**CARRIED**

**17. NEXT MEETING:**

Wednesday, October 21<sup>st</sup>, 2015, Joint Council Meeting with Morris-Turnberry re Industrial Land Strategy at 7:00 p.m. Knights of Columbus Lounge.

Monday, October 26<sup>th</sup>, 2015, Amberley Gavel Council and Staff Training at 7:00 p.m. North Huron Council Chambers.

Tuesday, October 27<sup>th</sup>, 2015, Service Review at 7:00 p.m. North Huron Council Chambers.

Monday, November 2<sup>nd</sup>, 2015 Regular Council Meeting at 7:00 p.m. North Huron Council Chambers.

**18. ADJOURNMENT:**

M588/15: MOVED BY: T.SEIP                              SECONDED BY: R.HALLAHAN

THAT:

*There being no further business before the Council of the Township of North Huron, the meeting be hereby adjourned at 8:59 p.m.*

**CARRIED**

CORPORATE SEAL

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Neil Vincent, Reeve

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Kathy Adams, Director of Corporate  
Services/Clerk

MINUTES  
INDUSTRIAL LAND STRATEGY / JOINT COUNCIL MEETING  
MORRIS-TURNBERRY / NORTH HURON  
HELD AT THE WINGHAM KNIGHTS OF COLUMBUS CENTRE  
TUESDAY, OCTOBER 21<sup>st</sup>, 2015 at 7:02 p.m.

---

MEMBERS PRESENT: Reeve Neil Vincent, Deputy Reeve James Campbell,  
Councillors Raymond Hallahan, Yolanda Ritsema-  
Teeninga, Trevor Seip, Brock Vodden, Bill Knott.

STAFF PRESENT: Sharon Chambers, CAO  
Kathy Adams, Director of Corporate Services/Clerk  
Connie Goodall, Economic Development Officer  
Richard AI, Manager of Employee & Business Services

MORRIS TURNBERRY  
COUNCIL AND STAFF  
PRESENT: Mayor Paul Gowing, Councillors Jamie Heffer, John  
Smuck, Dorothy Kelly, Sharen Zinn, Jim Nelemans  
Nancy Michie, Administrator  
Gary Pipe, Public Works Superintendent

COUNTY OF HURON  
STAFF PRESENT: Scott Tousaw, Director of Planning and Development  
Laura Young, Planner  
Susanna Reid, Planner

OTHERS PRESENT: Dale Erb, P. Eng., B.M. Ross & Associates  
Pauline Kerr, Advance Times

**1. CALL TO ORDER & WELCOME:**

Scott Tousaw, Chair, called the meeting to order at 7:02 pm.

**M589/15: MOVED BY: B.VODDEN**                      **SECONDED BY: T.SEIP**

*THAT:*

*The Council of the Township of North Huron accept the Agenda for the  
October 21<sup>st</sup>, 2015 Joint Council Meeting.*

**CARRIED**

**2. INTRODUCTIONS OF ALL IN ATTENDANCE:** Scott Tousaw

**3. SERVICING STRATEGY:** Dale Erb, P. Eng. – B.M. Ross and Associates Limited

Mr. Erb presented the findings and outcomes of his report and study.

The first step was to establish what infrastructure is in the ground and  
determine available capacity.

Wingham Water System has two wells which is sufficient for approximately  
3000 additional dwellings. However, it is important to keep the Wingham

Creek development in mind which has the potential to add up to 400 dwellings.

Mr. Erb explained the proposed phase-in – Phase 1, 2 and 3.

Ministry of Environment changes have reduced the time required to receive an approval to extend a water main.

In its current state the system has two constraints which are the Siphon and the Northwest Trunk.

It is recommended that North Huron perform additional monitoring of the Northwest Trunk. Replacing this trunk is recommended as a moderate priority for North Huron’s asset management plan.

Sanitary Approvals in the later phases can take significant time.

Phase 1 – Northern area of Arthur Street	\$440,000
Phase 2 – Finish Arthur Street and part of Royal Road	\$515,000
Phase 3 – North Street and West of Arthur Street	\$470,000
Phase 4 – Cost details not included	

It is recommended that budget be considered for Phase 1. Designs would need to be completed and the Northwest Trunk replaced.

Potential savings on engineering costs if multiple phases were engineered simultaneously.

Discussion/Questions

Mr. Gowing inquired about engineering costs.

Mr. Tousaw questioned Mr. Erb regarding the prices provided when phase costs are broken down into components.

Mr. Tousaw asked about the infiltration of the Northwest Trunk and its effect on capacity.

Councillor Seip questioned Mr. Erb on what an estimated cost for monitoring the Northwest Truck. Approximately \$5,000 was Mr. Erb’s response.

**4. Planning Next Steps: Susanna Reid – Huron County Planner**

Ms. Reid presented the next steps required to make “shovel ready” land available.

Proposed Open House on December 2<sup>nd</sup> 2015 from 4:00pm to 8:00pm



D-6 Guideline and Archaeological Assessments have been completed on interested lands with the exception of the former Turnberry School property.

Environmental Impact Study has been completed and presented to both North Huron and Morris-Turnberry Councils.

Source Water Protection mapping showed that Phase 1 would be located in a protected area. Source Water Protection policies and mapping would need to be incorporated into Official Plans.

Maitland Valley Conservation Authority Floodplain mapping also completed.

Ms. Reid stated that the process is moving along well and commended all those involved.

#### Discussion/Questions

Councillor Vodden questioned if a landowner failed to participate in the studies that have taken place thus far, is there still an opportunity to conduct studies on their land. Ms. Reid explained that the Rural Economic Development grant for the studies has concluded.

#### 5. NEXT STEPS FOR THE PROJECT:

Nancy Michie – Administrator / Clerk-Treasurer, Morris-Turnberry & Sharon Chambers CAO, North Huron

Ms. Michie explained that the budget for this project is currently at \$104,108.13 which is \$14,340.73 over budget.

Project Outcomes were outlined.

To complete this step, motions are required by both Councils. Final Reports must be submitted to OMAF.

Ms. Chambers presented the next steps required to move forward. The first step is for both Councils to make a motion to authorize BM Ross to conduct Phase 1 pre-engineering. Cost was estimated at \$12,000-\$13,000 for 2015 Budget (Phase 1) and approximately \$15,000 for 2016 Budget (Phase 2), to be split between both Councils.

#### Discussion/Questions

Councillor Seip inquired as to whether all of the land inventory sheets would be available in both municipalities.

Gary Pipe, Public Works Superintendent, asked Dale Erb, B.M. Ross and Associates, whether residents located in proximity to new infrastructure would be able to be connect to the service.

Discussion regarding the required motion took place. A number of comments were made and resulted in a Council motion.

**M590/15: MOVED BY: J.CAMPBELL                      SECONDED BY: R. HALLAHAN  
THAT:**

*The Council of the Township of North Huron approve in principle the Servicing Strategy and hereby give approval to BM Ross and Associates Limited to proceed with the design and construction not to exceed \$7,500 for Phase 1, to be taken from the 2015 budget; and give consideration for design of the Phase 2 and Wingham trunk sewer improvements in the 2016 budget; and give consideration to applying for the 2016 Community Infrastructure Funding Program for Phase 2 and the Wingham trunk sewer improvements.*

**CARRIED**

**6. CLOSING REMARKS:**

Reeve Neil Vincent, Township of North Huron

- Indicated that significant input has gone into the process.
- Expressed his thanks to all those involved.

Mayor Paul Gowing, Municipality of Morris-Turnberry:

- Expressed his thanks all those involved.

**7. ADJOURNMENT:**

**M591/15: MOVED BY: B.KNOTT                      SECONDED BY: B.VODDEN  
THAT:**

*There being no further business before the Council of the Township of North Huron, the meeting be hereby adjourned at 8:26 p.m.*

**CARRIED**

CORPORATE SEAL

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Neil Vincent, Reeve

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Kathy Adams, Director of Corporate Services/Clerk

**MINUTES**  
**OF THE TOWNSHIP OF NORTH HURON REGULAR COUNCIL MEETING**  
**HELD IN THE TOWNSHIP COUNCIL CHAMBERS**  
**MONDAY, OCTOBER 26<sup>th</sup>, 2015 at 7:05 p.m.**

---

**MEMBERS PRESENT:** Reeve Neil Vincent, Deputy Reeve James Campbell,  
Councillors Raymond Hallahan, Yolanda Ritsema-  
Teeninga, Trevor Seip, Brock Vodden, Bill Knott.

**STAFF PRESENT:** Sharon Chambers, CAO  
Kathy Adams, Director of Corporate Services/Clerk  
Kelly Church, Director of Public Works  
Donna White, Director of Finance  
Pat Newson, Director of Recreation & Facilities  
David Sparling, Director of Fire & Emergency Services  
Richard Al, Manager of Employee & Business Services

**OTHERS PRESENT:** Nigel Bellchamber, Amberly Gavel Ltd  
Fred Deans, Amberly Gavel Ltd

**1. CALL TO ORDER:**

Reeve Vincent called the meeting to order at 7:05 p.m.

**2. ACCEPT OR AMEND AGENDA:**

**M592/15:** MOVED BY: J.CAMPBELL                      SECONDED BY: T.SEIP

*THAT:*

*The Council of the Township of North Huron accept the Agenda for the  
October 26<sup>th</sup>, 2015 Council Meeting; as printed.*

**CARRIED**

**10. IN CAMERA SESSION:**

**M593/15:** MOVED BY: R.HALLAHAN                      SECONDED BY: B.VODDEN

*THAT:*

*The Council of the Township of North Huron do hereby proceed at 7:05 p.m.  
to an in Camera Session (Closed to the Public) to discuss the following:*

- *A meeting of a council or local board or of a committee of either of  
them may be closed to the public if the following conditions are both  
satisfied:*

- 1. The meeting is held for the purpose of educating or training the  
members;*
- 2. At the meeting, no member discusses or otherwise deals with  
any matter in a way that materially advances the business or  
decision-making of the council, local board or committee.*

**CARRIED**

M594/15: MOVED BY: T.SEIP                      SECONDED BY: Y.RITSEMA-TEENINGA  
THAT:  
*The Council of the Township of North Huron agree to proceed to the Regular Council meeting at 9:46 p.m.;*  
AND FURTHER THAT:  
*Direction given to staff in the In Camera Session is hereby approved.*  
**CARRIED**

**11. ADJOURNMENT:**

M595/15: MOVED BY: R.HALLAHAN                      SECONDED BY: B.VODDEN  
THAT:  
*There being no further business before the Council of the Township of North Huron, the meeting be hereby adjourned at 9:46 p.m.*  
**CARRIED**

CORPORATE SEAL

\_\_\_\_\_  
Neil Vincent, Reeve

\_\_\_\_\_  
Kathy Adams, Director of Corporate Services/Clerk



# TOWNSHIP OF NORTH HURON

# REPORT

Item No. 6-3-1

**REPORT TO:** Reeve Vincent and Council  
**PREPARED BY:** Kathy Adams, Clerk  
**DATE:** November 2, 2015  
**SUBJECT:** Department Report  
**ATTACHMENTS:** None

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## RECOMMENDATION:

THAT the Council of the Township of North Huron hereby receives the November 2, 2015 Report 6-3-1 of the Clerk's Department for information purposes.

## EXECUTIVE SUMMARY

This report is to keep the Council of the Township of North Huron informed of the operations of the Clerk's Department.

## DISCUSSION

### 1. Administration

The AODA Accessibility Compliance Report for 2015 has been electronically filed to the Accessibility Directorate of Ontario. The Township of North Huron is in compliance.

Processing year to date journal entries for department wages.

Processing planning applications.

Three Administration staff attended the AMCTO Zone 2 meeting in Durham on October 15, 2015.

### 2. Building/Property Standards/By-law Enforcement

Four completed applications for permits this month for a value of \$100,000.

Several large permit applications have been submitted and we are working through legal and other approvals at this point and should have some news on these prior to December .

Permit applications slow down at this time of year but we are still inspecting projects that commenced earlier in the year.

Two legal matter before the court are progressing, with one scheduled for January 2016.

With winter approaching, overnight parking on municipal streets and parking lots becomes an issue. Municipal lots are designated as no overnight parking and are well signed. Tenants and landlords have been advised that vehicles will be towed as required to facilitate snow removal. Notices have been placed in both local papers.

### 3. Child Care Services

#### General

We are in the process of updating the Early Childhood Educator Profile as many of the tasks have significantly changed with the introduction of the new Child Care and Early Learning Act.

Advertising will be done for a full time Registered Early Childhood Educator due to the retirement of Julie Chester who has been with us for over thirty years.

Ontario Early Years is currently using a new staff on a regular basis. We have completed our three annual inspections. We are still waiting for the release of our Before and After School revised license.

At the Main Centre we did very well but have many new items that are considered in progress with the new revisions to the Child Care and Early Learning Act. One example is the fact that we were to implement a new Program Statement as of August 31, 2015. I continue to work with the Program Advisor to develop the policies and program statement to ensure it meets all the criteria.

#### Day Care

We are operating with 8/10 infants, 20/25 toddlers and 24/32 preschoolers.

The Centre is testing a communication app for parents that will assist with daily sheets and photo documentation.

Some of the approved painting has been completed. We are still organizing the installation of flooring.

We have received a roof inspection report and will be meeting to review it shortly.

#### Early Learning Site

We are continuing to offer a program of preschoolers at the offsite with 8 full time spaces. This allows us to enroll part time and new enrollment at the Main Centre throughout the fall.

This group is test trying a private face book group for communicating with parents. One of the main focuses in the delivery of child care services is increased communication and collaboration with parents.

#### Before and After - Maitland River

We have on average 60 children each night. We are having a difficult time acquiring enough staff. When they release our new revised license it will be easier to staff.

Our new license will allow one staff to thirteen JK/SK children and a group size of 26. Currently we are still running with one staff to ten and a group size of 20.

The new license will also change our senior group from a capacity of 30 to 45 which we definitely need.

#### Before and After – Sacred Heart

The Before School at Sacred Heart is at approximately 10 in the mornings and 13 in the afternoons. The new staff is doing awesome.

#### **4. Health and Safety**

Trained fall recreation staff in WHMIS, Workplace Violence and Harassment, and Accessibility General Requirements.

Completed and distributed job procedure templates to Senior Management Team for review and input

**5. Information Technology**

Set up account and computer for new Treasury Assistant.

Working with Director of Finance and Director of Public Works, investigating infrastructure items in GIS and/or Asset Management software.

Email account maintenance - set up of new accounts and removal of those no longer required.

Replacement of Blyth Water computer – shuffled systems internally.

Investigated meeting management/agenda software and payroll software updates

**FINANCIAL IMPACT**

None of the items in this report have a direct financial impact on the budget.

**FUTURE CONSIDERATIONS**

No items for future consideration.

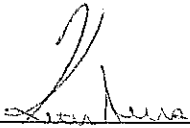
**RELATIONSHIP TO STRATEGIC PLAN**

The Clerk’s Department is fiscally responsible and strives for operational excellence.

**REVIEWED BY (INITIAL)**

CAO \_\_\_\_\_ Clerk \_\_\_\_\_ Treasurer \_\_\_\_\_ Dir of PW \_\_\_\_\_ Chief Operator \_\_\_\_\_ Dir of Rec & Fac \_\_\_\_\_

Fire Chief \_\_\_\_\_ Police Chief \_\_\_\_\_ Other \_\_\_\_\_



\_\_\_\_\_  
Kathy Adams, Clerk



\_\_\_\_\_  
Sharon Chambers, CAO

*Agenda*  
6.4.1  
Nov. 2/15

**Accounts Payable**

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 17/10/2015 to 31/12/2015

Vendor 000000 to 999999

Vendor Number	Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<p><b>Cheque 041466 Date 22/10/2015 Amount 32.39</b></p>					
003329	EASTLINK	00444073	21/10/2015	EARLY YEARS-TELEPHONE	32.39
				Invoice Count 1 Total	32.39
<p><b>Cheque 041467 Date 22/10/2015 Amount 1,170.18</b></p>					
000294	HYDRO ONE NETWORKS INC	200071106627-105	19/10/2015	181.8792 KWH- P/W- BLYTH	71.35
000294	HYDRO ONE NETWORKS INC	200029297304-105	20/10/2015	137.2776 KWH-423 MILL ST	63.16
000294	HYDRO ONE NETWORKS INC	200003508337-105	20/10/2015	2694.294 KWH-377 GYPSY LA	537.52
000294	HYDRO ONE NETWORKS INC	200074043303-105	21/10/2015	243.999 KWH-WASTE	81.96
000294	HYDRO ONE NETWORKS INC	200081214633-105	22/10/2015	555.438 KWH- 377 GYPSY SH	139.72
000294	HYDRO ONE NETWORKS INC	200030274071-105	22/10/2015	1321.5624 KWH-377 GYPSY L	276.47
				Invoice Count 6 Total	1,170.18
<p><b>Cheque 041468 Date 22/10/2015 Amount 48,983.16</b></p>					
000473	OMERS	October 2015	22/10/2015	OCTOBER REMITTANCE	48,983.16
				Invoice Count 1 Total	48,983.16
<p><b>Cheque 041469 Date 22/10/2015 Amount 36,968.87</b></p>					
000535	RECEIVER GENERAL	10/22/2015	21/10/2015	PAYROLL REMITTANCE	36,968.87
				Invoice Count 1 Total	36,968.87
<p><b>Cheque 041470 Date 22/10/2015 Amount 252.49</b></p>					
004311	TELUS	Telus Bill September	22/10/2015	SEPTEMBER TELUS BILL	252.49
				Invoice Count 1 Total	252.49
<p><b>Cheque 041471 Date 23/10/2015 Amount 59.04</b></p>					
003588	BRANDY HUTTON	JUL 2 2014	17/07/2014	REIMBURSE FOR SUPPLIES	59.04
				Invoice Count 1 Total	59.04
<p><b>Cheque 041472 Date 23/10/2015 Amount 534.61</b></p>					
000304	JACKIE RIGGS	SEP 20 2013	20/09/2013	CIVIL MARRIAGE CEREMONY	100.00
000304	JACKIE RIGGS	MAY 15 2014	28/05/2014	REIMBURSE - EDWARDIAN T	34.61
000304	JACKIE RIGGS	AUG 14 2014	19/08/2014	WEDDINGS	400.00
				Invoice Count 3 Total	534.61
<p><b>Cheque 041473 Date 23/10/2015 Amount 53.77</b></p>					
003877	NATHAN O'NEIL	MAY 15 2014	22/05/2014	ROAD SCHOOL EXPENSES	53.77
				Invoice Count 1 Total	53.77
<p><b>Cheque 041474 Date 23/10/2015 Amount 71.10</b></p>					
003439	RAY HALLAHAN	JUN 30 2014	15/07/2014	MILEAGE EXPENSES - JUNE	71.10
				Invoice Count 1 Total	71.10
<p><b>Cheque 041475 Date 23/10/2015 Amount 163.90</b></p>					
000155	CONNIE GOODALL	DEC 8 2014	08/12/2014	CLOTHING ALLOWANCE	130.00



# Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 17/10/2015 to 31/12/2015

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Entry Date	Invoice Description	Invoice Amount
000155	CONNIE GOODALL	DEC 10 2014		10/12/2014	REIMBURSE - PICTURES/MU:	33.90
					Invoice Count 2 Total	163.90
					<b>Cheque 041476 Date 29/10/2015 Amount 1,336.69</b>	
003445	A J STONE COMPANY LTD	0000123961		21/10/2015	FIRE/PW- SENSOR REPLACI	1,336.69
					Invoice Count 1 Total	1,336.69
					<b>Cheque 041477 Date 29/10/2015 Amount 149.16</b>	
004427	AIMEE TOWNSEND	370750		22/10/2015	REFUND- LACK OF #'S FOR F	149.16
					Invoice Count 1 Total	149.16
					<b>Cheque 041478 Date 29/10/2015 Amount 43.20</b>	
000044	BARB BLACK	10/15/2015		27/10/2015	ADMIN-MILEAGE	43.20
					Invoice Count 1 Total	43.20
					<b>Cheque 041479 Date 29/10/2015 Amount 283.61</b>	
000040	BARRY'S SERVICE CENTRE	43151		21/10/2015	POLICE-COOLANT LEAK	283.61
					Invoice Count 1 Total	283.61
					<b>Cheque 041480 Date 29/10/2015 Amount 84.38</b>	
000052	BELL CANADA	357-1212-October		20/10/2015	POLICE DEPT PHONE	84.38
					Invoice Count 1 Total	84.38
					<b>Cheque 041481 Date 29/10/2015 Amount 15.19</b>	
003547	BILL FARNELL	151049		27/10/2015	MUSEUM-COPYING	15.19
					Invoice Count 1 Total	15.19
					<b>Cheque 041482 Date 29/10/2015 Amount 9.60</b>	
002539	BLOODHOUND ODOUR PROTECTION	1188		23/10/2015	TOWN HALL - FAN UNIT REFI	9.60
					Invoice Count 1 Total	9.60
					<b>Cheque 041483 Date 29/10/2015 Amount 203.40</b>	
002604	BLUEVALE COMMUNITY HALL	10/8/2015		28/10/2015	EY-HALL RENTAL	203.40
					Invoice Count 1 Total	203.40
					<b>Cheque 041484 Date 29/10/2015 Amount 1,052.49</b>	
000065	BLYTH DECOR SHOPPE	11-2015		21/10/2015	LIBRARY- B- NOV RENT	1,052.49
					Invoice Count 1 Total	1,052.49
					<b>Cheque 041485 Date 29/10/2015 Amount 350.19</b>	
003216	BRAMHILL TRUCK CENTRE	164438		27/10/2015	ROADS-OIL FILTER	114.58
003216	BRAMHILL TRUCK CENTRE	164456		27/10/2015	ROADS- FILTER	38.21
003216	BRAMHILL TRUCK CENTRE	164490		27/10/2015	ROADS- AIR FILTERS	197.40
					Invoice Count 3 Total	350.19

# Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 17/10/2015 to 31/12/2015

Vendor 000000 to 999999

Vendor Number	Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 041486</b>		<b>Date 29/10/2015</b>	<b>Amount 82.22</b>		
003588	BRANDY HUTTON	10/22/2015	28/10/2015	OEY-CRAFT SUPPLIES/BAND	82.22
				Invoice Count 1	Total 82.22
<b>Cheque 041487</b>		<b>Date 29/10/2015</b>	<b>Amount 387.65</b>		
004422	CANDACE CHAFFE	9/28/2015	28/10/2015	FIRE-STAMPS	96.05
004422	CANDACE CHAFFE	09/28/2015-2	28/10/2015	MILEAGE- FIRE	18.00
004422	CANDACE CHAFFE	09/28/2015-3	28/10/2015	FIRE- OFCAAA CONVENTION	255.60
004422	CANDACE CHAFFE	10/9/2015	28/10/2015	ESTC-MILEAGE	18.00
				Invoice Count 4	Total 387.65
<b>Cheque 041488</b>		<b>Date 29/10/2015</b>	<b>Amount 30.51</b>		
001557	CAROL MACPHERSON	10/22/2015	28/10/2015	DC-SUPPLIES	30.51
				Invoice Count 1	Total 30.51
<b>Cheque 041489</b>		<b>Date 29/10/2015</b>	<b>Amount 1,184.19</b>		
000140	CIBC VISA	10/24/2015	28/10/2015	SEPT. 24 TO OCT 24 STATEM	1,184.19
				Invoice Count 1	Total 1,184.19
<b>Cheque 041490</b>		<b>Date 29/10/2015</b>	<b>Amount 189.41</b>		
003919	CINTAS CANADA LIMITED	839166440	22/10/2015	SANITIZE RESTROOMS	189.41
				Invoice Count 1	Total 189.41
<b>Cheque 041491</b>		<b>Date 29/10/2015</b>	<b>Amount 731.54</b>		
000146	CLIFF'S PLUMBING & HEATING	24735	23/10/2015	ARENA- B- LEAKING VALVE	171.43
000146	CLIFF'S PLUMBING & HEATING	24791	28/10/2015	POOL-HUMIDITY SENSOR	560.11
				Invoice Count 2	Total 731.54
<b>Cheque 041492</b>		<b>Date 29/10/2015</b>	<b>Amount 1,938.78</b>		
000885	DEAN'S VALU-MART	642-2082	23/10/2015	POOL- BLEACH/VINEGAR	27.23
000885	DEAN'S VALU-MART	641-7990	23/10/2015	OEY-FOOD SUPPLIES	29.00
000885	DEAN'S VALU-MART	641-7303	26/10/2015	EL-FOOD SUPPLIES	89.30
000885	DEAN'S VALU-MART	641-6281	26/10/2015	EL-FOOD SUPPLIES	107.82
000885	DEAN'S VALU-MART	641-6283	26/10/2015	B & A -MR- FOOD SUPPLIES	155.56
000885	DEAN'S VALU-MART	641-7386-MR	26/10/2015	B & A-MR- FOOD SUPPLIES	199.85
000885	DEAN'S VALU-MART	641-9200	26/10/2015	DAY CARE FOOD SUPPLIES	284.08
000885	DEAN'S VALU-MART	641-6805	26/10/2015	DAY CARE FOOD SUPPLIES	355.51
000885	DEAN'S VALU-MART	640-1443	27/10/2015	ROADS-WATER	42.77
000885	DEAN'S VALU-MART	641-7856	28/10/2015	DC- FOOD SUPPLIES	307.79
000885	DEAN'S VALU-MART	641-3593	28/10/2015	OEY-FOOD SUPPLIES	23.11
000885	DEAN'S VALU-MART	641-7857	28/10/2015	B&A-MR- FOOD SUPPLIES	63.28
000885	DEAN'S VALU-MART	641-8387	28/10/2015	B&A-MR-FOOD SUPPLIES	187.71
000885	DEAN'S VALU-MART	641-0132	28/10/2015	DC-FOOD-TRAINING	65.77
				Invoice Count 14	Total 1,938.78
<b>Cheque 041493</b>		<b>Date 29/10/2015</b>	<b>Amount 1,087.92</b>		

# Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 17/10/2015 to 31/12/2015

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
001840	EDWARD FUELS	57650	19/10/2015	AIRPLANE FUEL	1,087.92
					Invoice Count 1 Total 1,087.92
Cheque 041494		Date 29/10/2015	Amount 49.72		
004425	ELAINE CONLEY	370318	21/10/2015	REFUND-PROGRAM CANCEL	49.72
					Invoice Count 1 Total 49.72
Cheque 041495		Date 29/10/2015	Amount 100.00		
001642	EMILY PHILLIPS	10142015	20/10/2015	WEDDING-AYYAPPAN	100.00
					Invoice Count 1 Total 100.00
Cheque 041496		Date 29/10/2015	Amount 169.10		
001590	G & K SERVICES CANADA INC.	1518486009	21/10/2015	ARENA B- MATS	119.53
001590	G & K SERVICES CANADA INC.	1518490521	26/10/2015	ESTC-MATS	49.57
					Invoice Count 2 Total 169.10
Cheque 041497		Date 29/10/2015	Amount 349.73		
000249	GREEN'S MEAT MARKET	9217	28/10/2015	DC-MEAT	349.73
					Invoice Count 1 Total 349.73
Cheque 041498		Date 29/10/2015	Amount 254.25		
000280	HURON LANDSCAPING LIMITED	716	22/10/2015	B CEMETERY-LANDSCAPE D	254.25
					Invoice Count 1 Total 254.25
Cheque 041499		Date 29/10/2015	Amount 357.55		
000286	HURON TRACTOR	B00889	27/10/2015	SAW CHAIN, 21" GUIDE BAR	121.93
000286	HURON TRACTOR	B01275	27/10/2015	ROADS-WHEEL, ARM, LOCK	235.62
					Invoice Count 2 Total 357.55
Cheque 041500		Date 29/10/2015	Amount 5,805.86		
004430	HYDRO ONE NETWORKS INC.	3000179604	27/10/2015	MVA-3/2/2015- BLYTH	5,805.86
					Invoice Count 1 Total 5,805.86
Cheque 041501		Date 29/10/2015	Amount 47.79		
004143	IMPERIAL OIL	42632139	21/10/2015	FUEL-POLICE	47.79
					Invoice Count 1 Total 47.79
Cheque 041502		Date 29/10/2015	Amount 348.61		
000322	JOE KERR LTD	W44008	20/10/2015	WASTE- SERVICE DUMP DOZ	348.61
					Invoice Count 1 Total 348.61
Cheque 041503		Date 29/10/2015	Amount 1,760.27		
000321	JOE'S AUTOMOTIVE	38207	23/10/2015	POLICE-2011 FORD REP/MAIL	115.41
000321	JOE'S AUTOMOTIVE	38125	23/10/2015	POLICE-2011 CHARGER-ALTI	1,209.10

## Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 17/10/2015 to 31/12/2015

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
000321	JOE'S AUTOMOTIVE	38090	23/10/2015	POLICE- 2011 CHARGER REF	435.76
				Invoice Count 3	Total 1,760.27
	Cheque 041504	Date 29/10/2015	Amount 145.55		
000332	JOYCE WILLIAMSON	10/13/2015	28/10/2015	DC-MILEAGE/SUPPLIES	145.55
				Invoice Count 1	Total 145.55
	Cheque 041505	Date 29/10/2015	Amount 1,195.00		
000335	JULIE CHESTER	10/21/2015	21/10/2015	RETIREMENT GIFT	1,195.00
				Invoice Count 1	Total 1,195.00
	Cheque 041506	Date 29/10/2015	Amount 163.00		
000343	KATHY ADAMS	10/15/2015	21/10/2015	MILEAGE/CIVIL CEREMONY	163.00
				Invoice Count 1	Total 163.00
	Cheque 041507	Date 29/10/2015	Amount 641.32		
000352	KITSUPPLY	132473	23/10/2015	ARENA W- JANITORIAL SUPP	263.19
000352	KITSUPPLY	132464	28/10/2015	DC-JANITORIAL SUPPLIES	378.13
				Invoice Count 2	Total 641.32
	Cheque 041508	Date 29/10/2015	Amount 21,400.00		
004424	LOIS MEINZINGER	BY-LAW 70-2015	21/10/2015	OMAFRA TILE LOAN	21,400.00
				Invoice Count 1	Total 21,400.00
	Cheque 041509	Date 29/10/2015	Amount 406.70		
000411	M.D. CHARLTON CO LTD	17971	21/10/2015	POLICE- HOLSTERS	406.70
				Invoice Count 1	Total 406.70
	Cheque 041510	Date 29/10/2015	Amount 118.94		
004426	MICHELE MASOWA	10/14/2015	22/10/2015	CONCESSION BOOTHS-FOOI	68.94
004426	MICHELE MASOWA	962852	28/10/2015	SAFE FOOD HANDLING COUJ	50.00
				Invoice Count 2	Total 118.94
	Cheque 041511	Date 29/10/2015	Amount 85.00		
000427	MINISTER OF FINANCE	11/5/2015	21/10/2015	TREASURERS' FORUM	85.00
				Invoice Count 1	Total 85.00
	Cheque 041512	Date 29/10/2015	Amount 13,905.78		
002107	MRH CONSTRUCTION LTD	1640	20/10/2015	BLYTH STORM DRAIN PROJE	13,905.78
				Invoice Count 1	Total 13,905.78
	Cheque 041513	Date 29/10/2015	Amount 269.95		
0004150	MSC INDUSTRIAL SUPPLY ULC	7910924001	27/10/2015	WASHERS, BOLTS, NUTS	269.95
				Invoice Count 1	Total 269.95

# Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 17/10/2015 to 31/12/2015

Vendor 000000 to 999999

Vendor Number	Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 041514 Date 29/10/2015 Amount 2,436.00</b>					
000444	MUNICIPALITY OF MORRIS TURNBERF	Tax Nov. 2015	27/10/2015	40647 AMBERLEY ROAD	2,436.00
				Invoice Count 1	Total 2,436.00
<b>Cheque 041515 Date 29/10/2015 Amount 30.51</b>					
000428	NORWELL DAIRY SYSTEMS LTD.	SO014710	26/10/2015	POOL- ACID DETERGENT	30.51
				Invoice Count 1	Total 30.51
<b>Cheque 041516 Date 29/10/2015 Amount 734.50</b>					
003911	ONTARIO ROOF CONSULTANTS & ASS	ORC-15-4061	22/10/2015	DAY CARE-ROOF ANALYSIS	734.50
				Invoice Count 1	Total 734.50
<b>Cheque 041517 Date 29/10/2015 Amount 133.91</b>					
000498	ORKIN CANADA CORPORATION	IN-6493228	20/10/2015	WASTE- PEST CONTROL	133.91
				Invoice Count 1	Total 133.91
<b>Cheque 041518 Date 29/10/2015 Amount 2,123.29</b>					
003138	OWEN SOUND POLICE SERVICES	2334-15	23/10/2015	POLICE DISPATCH SERVICE	2,123.29
				Invoice Count 1	Total 2,123.29
<b>Cheque 041519 Date 29/10/2015 Amount 29.28</b>					
000520	PUROLATOR COURIER LTD	429057531	20/10/2015	ESTC-COURIER SERVICE	6.08
000520	PUROLATOR COURIER LTD	428999639	21/10/2015	POLICE -COURIER SERVICE	11.60
000520	PUROLATOR COURIER LTD	428921144	21/10/2015	POLICE- COURIER SERVICE	4.35
000520	PUROLATOR COURIER LTD	429131917	23/10/2015	POLICE-COURIER SERVICE	7.25
				Invoice Count 4	Total 29.28
<b>Cheque 041520 Date 29/10/2015 Amount 5,682.15</b>					
000542	R.J. BURNSIDE & ASSOCIATES	MCW162970.2014-6	20/10/2015	WESTMORELAND STREET	1,488.37
000542	R.J. BURNSIDE & ASSOCIATES	LNE085780.2015-5	27/10/2015	E/W LANDFILL 2015 ANNUAL	870.52
000542	R.J. BURNSIDE & ASSOCIATES	LNE085790.2015-6	27/10/2015	W- LANDFILL 2015 WORK PR	3,323.26
				Invoice Count 3	Total 5,682.15
<b>Cheque 041521 Date 29/10/2015 Amount 708.59</b>					
004198	RICCO FOOD DISTRIBUTOR	289495	23/10/2015	CONCESSION W- FOOD SUP	465.60
004198	RICCO FOOD DISTRIBUTOR	289493	28/10/2015	CONC. B-FOOD SUPPLIES	242.99
				Invoice Count 2	Total 708.59
<b>Cheque 041522 Date 29/10/2015 Amount 25.00</b>					
004289	ROYAL CANADIAN MOUNTED POLICE	1800002314	21/10/2015	POLICE-FINGERPRINT SEAR	25.00
				Invoice Count 1	Total 25.00
<b>Cheque 041523 Date 29/10/2015 Amount 706.25</b>					
000564	RYAN CONSTRUCTION	1015026	20/10/2015	ARBUCKLE DRAIN	706.25
				Invoice Count 1	Total 706.25

# Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 17/10/2015 to 31/12/2015

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 041524</b>		<b>Date 29/10/2015</b>	<b>Amount 51.13</b>		
000569	SCRIMGEOUR'S FOOD MARKET	03011412294	20/10/2015	CONCESSION B- FOOD	51.13
				Invoice Count 1	Total 51.13
<b>Cheque 041525</b>		<b>Date 29/10/2015</b>	<b>Amount 626.36</b>		
004330	SEPOY WIRING	7997	20/10/2015	CRUICKSHANK PARK- ELECT	102.04
004330	SEPOY WIRING	8038	23/10/2015	DAY CARE- LABOUR	50.85
004330	SEPOY WIRING	7985	23/10/2015	PARKS W- BREAKER/LABOUR	473.47
				Invoice Count 3	Total 626.36
<b>Cheque 041526</b>		<b>Date 29/10/2015</b>	<b>Amount 225.00</b>		
004032	SHELBY MURRAY	10/19/2015	28/10/2015	OEY-MILEAGE	225.00
				Invoice Count 1	Total 225.00
<b>Cheque 041527</b>		<b>Date 29/10/2015</b>	<b>Amount 293.80</b>		
002155	SMYTH WELDING & MACHINE SHOP	30591	20/10/2015	ROADS- SWITCHED HITCH	293.80
				Invoice Count 1	Total 293.80
<b>Cheque 041528</b>		<b>Date 29/10/2015</b>	<b>Amount 1,817.44</b>		
000594	SPARLINGS PROPANE	88550105-G45079	22/10/2015	COMPLEX-PROPANE	44.07
000594	SPARLINGS PROPANE	88550105-G45050	22/10/2015	COMPLEX - PROPANE	66.11
000594	SPARLINGS PROPANE	88250005-G45112	22/10/2015	ARENA B- PROPANE	83.62
000594	SPARLINGS PROPANE	88250005-G45116	26/10/2015	ARENA B- PROPANE	41.81
000594	SPARLINGS PROPANE	88250005000238	26/10/2015	ARENA B- PROPANE	1,537.76
000594	SPARLINGS PROPANE	88550105-G45133	26/10/2015	COMPLEX- PROPANE	44.07
				Invoice Count 6	Total 1,817.44
<b>Cheque 041529</b>		<b>Date 29/10/2015</b>	<b>Amount 35.26</b>		
000620	SWAN DUST CONTROL LTD	3524121	20/10/2015	POLICE-MATS/MOP	35.26
				Invoice Count 1	Total 35.26
<b>Cheque 041530</b>		<b>Date 29/10/2015</b>	<b>Amount 620.94</b>		
000632	TEESWATER CONCRETE LTD	57556	27/10/2015	CONCRETE -SIDEWALKS	620.94
				Invoice Count 1	Total 620.94
<b>Cheque 041531</b>		<b>Date 29/10/2015</b>	<b>Amount 180.78</b>		
002916	THE BLYTH INN INC.	277	26/10/2015	COMM DEV,- ROOMS/PIERE	180.78
				Invoice Count 1	Total 180.78
<b>Cheque 041532</b>		<b>Date 29/10/2015</b>	<b>Amount 18.98</b>		
001796	TIM HORTON'S	10/26/2015	28/10/2015	STAFF/COUNCIL TRAINING	18.98
				Invoice Count 1	Total 18.98
<b>Cheque 041533</b>		<b>Date 29/10/2015</b>	<b>Amount 118.32</b>		

# Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 17/10/2015 to 31/12/2015

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Entry Date	Invoice Description	Invoice Amount
000738	TIM POOLE	10/16/2015	21/10/2015		POLICE - ACCOMODATIONS	118.32
					Invoice Count 1 Total	118.32
Cheque 041534		Date 29/10/2015	Amount 168.78			
000656	TOWNSHIP OF HURON-KINLOSS	020778	21/10/2015		WHITECHURCH STREETLIGH	168.78
					Invoice Count 1 Total	168.78
Cheque 041535		Date 29/10/2015	Amount 20.00			
003880	TOWNSHIP OF NORTH HURON - ESTC	144454	20/10/2015		STRAT PLAN-REFRESHMENT	20.00
					Invoice Count 1 Total	20.00
Cheque 041536		Date 29/10/2015	Amount 300.00			
004353	TOWNSHIP OF WOOLWICH	10/20/2015	23/10/2015		REC - PHCD TRAINING	300.00
					Invoice Count 1 Total	300.00
Cheque 041537		Date 29/10/2015	Amount 5,000.00			
004429	TRILLIUM MUTUAL INSURANCE COMP/	10/26/2015	26/10/2015		CHEQUE SENT IN ERROR- R	5,000.00
					Invoice Count 1 Total	5,000.00
Cheque 041538		Date 29/10/2015	Amount 64.13			
003270	TRISHA MCLEAN	10/5/2015	28/10/2015		DC- FALL SUPPLIES	64.13
					Invoice Count 1 Total	64.13
Cheque 041539		Date 29/10/2015	Amount 1,142.11			
000665	UNION GAS LIMITED	10/15/2015-7759	20/10/2015		2.0 CM-BLYTH MEMORIAL HA	36.88
000665	UNION GAS LIMITED	10/20/2015-5109	23/10/2015		48.119M3-273 EDWARD STRE	37.54
000665	UNION GAS LIMITED	10/20/2015-4108	23/10/2015		130.445 M3-274 JOSEPHINE €	61.09
000665	UNION GAS LIMITED	10/20/2015-0458	23/10/2015		2249.220 M3- 99 KERR STREE	712.87
000665	UNION GAS LIMITED	10/20/2015-5340	23/10/2015		74.634 M3- 281 EDWARD STR	45.14
000665	UNION GAS LIMITED	221-5630 201-7408-10	27/10/2015		13.877 M3-445 JOSEPHINE S1	26.79
000665	UNION GAS LIMITED	359-6363 260-5467-10	28/10/2015		DAY CARE-80.488M3	41.65
000665	UNION GAS LIMITED	221-5630 285-9991-10	28/10/2015		MUSEUM- 568.967 M3	147.16
000665	UNION GAS LIMITED	413-7888 244-8454-10	28/10/2015		FIRE - 41.63M3	32.99
					Invoice Count 9 Total	1,142.11
Cheque 041540		Date 29/10/2015	Amount 245.60			
000672	VALERIE WATSON	10/14/2015	21/10/2015		OEY - TRAINING MILEAGE	245.60
					Invoice Count 1 Total	245.60
Cheque 041541		Date 29/10/2015	Amount 433.78			
003485	VAN HOUTTE COFFEE SERVICES INC	21810909-2016	20/10/2015		CONC. B- K-CUPS	433.78
					Invoice Count 1 Total	433.78
Cheque 041542		Date 29/10/2015	Amount 34,878.28			
000687	WESTARIO POWER INC.	1044132-105	19/10/2015		938.591695 KWH STREETLIGI	180.51
000687	WESTARIO POWER INC.	20506-001-105	20/10/2015		2990.7728 KWH- LIBRARY	506.60
000687	WESTARIO POWER INC.	20290-001-105	20/10/2015		4580.199 KWH-DAY CARE	778.12

# Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 17/10/2015 to 31/12/2015

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
000687	WESTARIO POWER INC.	20507-001-105	20/10/2015	10728.642 KWH-TOWN HALL	1,835.90
000687	WESTARIO POWER INC.	300208069	27/10/2015	29294.46KWH- W- STREETLIC	7,792.06
000687	WESTARIO POWER INC.	2103197403	28/10/2015	143679.6KWH-COMPLEX	23,785.09
				Invoice Count	6 Total 34,878.28
Cheque 041543		Date 29/10/2015	Amount 308.69		
000692	WIGHTMAN COMMUNICATIONS LTD	46987	28/10/2015	MUSEUM- SECURITY ALARM	308.69
				Invoice Count	1 Total 308.69
Cheque 041544		Date 29/10/2015	Amount 84.75		
000704	WINGHAM COLUMBUS CENTRE	1031	21/10/2015	REC- LOUNGE RENTAL FOR	28.25
000704	WINGHAM COLUMBUS CENTRE	1047	28/10/2015	COUNCIL MEETING- RENTAL	56.50
				Invoice Count	2 Total 84.75
Cheque 041545		Date 29/10/2015	Amount 18.24		
002081	WINGHAM FOODLAND	7252600-2325	20/10/2015	CONCESSION W- SUPPLIES	9.37
002081	WINGHAM FOODLAND	7252600-9699	26/10/2015	CONC-W-SUPPLIES	8.87
				Invoice Count	2 Total 18.24
Report Total					204,285.61

*Anna White*

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Paid Invoice History By Cheque Report - CIBC WATER ACCOUNT 6902413

Cheque Date 17/10/2015 to 31/12/2015

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Entry Date	Invoice Description	Invoice Amount
Cheque 004487 Date 20/10/2015 Amount 68.18						
003017	TD VISA	1004482 CANADA POST	20/10/2015	20/10/2015	BLYTH HDYRANT FLUSHING	68.18
					Invoice Count 1 Total	68.18
Cheque 004488 Date 20/10/2015 Amount 19,573.43						
002512	TOWNSHIP OF NORTH HURON	09/2015	20/10/2015	20/10/2015	WATER SEPT WAGES	19,573.43
					Invoice Count 1 Total	19,573.43
Cheque 004489 Date 20/10/2015 Amount 2,351.46						
000897	TOWNSHIP OF NORTH HURON SEWEF	09/2015	20/10/2015	20/10/2015	SEPT SEWER BILLING	2,351.46
					Invoice Count 1 Total	2,351.46
Cheque 004490 Date 20/10/2015 Amount 1,525.50						
001036	WARD & UPTIGROVE CONSULTING & I	39743	20/10/2015	20/10/2015	HR - COMPLIANE COORDINA	1,525.50
					Invoice Count 1 Total	1,525.50
Cheque 004491 Date 22/10/2015 Amount 351.27						
003445	A J STONE COMPANY LTD	123961	22/10/2015	22/10/2015	EQUIP SENSOR REPLACEME	351.27
					Invoice Count 1 Total	351.27
Cheque 004492 Date 22/10/2015 Amount 1,992.17						
000113	CARSON SUPPLY	S1431261.001	22/10/2015	22/10/2015	COPPER PIPE, SERVICE BO	2,028.06
000113	CARSON SUPPLY	DIS S1431261.001	22/10/2015	22/10/2015	EARLY PAYMENT DISCOUNT	-35.89
					Invoice Count 2 Total	1,992.17
Cheque 004493 Date 22/10/2015 Amount 4,040.42						
000542	R.J. BURNSIDE & ASSOCIATES	300037113.1000-2	22/10/2015	22/10/2015	BLYTH WELL - SURVEY, PTT	4,040.42
					Invoice Count 1 Total	4,040.42
Cheque 004494 Date 22/10/2015 Amount 36.43						
004311	TELUS	09/2015	22/10/2015	22/10/2015	531-0049 CHARGES	18.28
004311	TELUS	SEPT 2015	22/10/2015	22/10/2015	531-0407 CHARGES	18.15
					Invoice Count 2 Total	36.43
Cheque 004495 Date 22/10/2015 Amount 10.00						
003880	TOWNSHIP OF NORTH HURON - ESTC	144425	22/10/2015	22/10/2015	SEPT 1 MEETING	10.00
					Invoice Count 1 Total	10.00
Cheque 004496 Date 28/10/2015 Amount 17.98						
000140	CIBC VISA	1486651 AMAZON	28/10/2015	28/10/2015	BLACKBERRY BATTERIES	17.98
					Invoice Count 1 Total	17.98
Report Total						29,966.84

*Donna White*

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# Accounts Payable

Paid Invoice History By Cheque Report - SEWER GENERAL TD CANADA TRUST

Cheque Date 17/10/2015 to 31/12/2015

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Invoice Date	Entry Date	Invoice Description	Invoice Amount
<p>Cheque 003157 Date 19/10/2015 Amount 47.61</p>						
000052	BELL CANADA	23244	09/2015	19/10/2015	357-2230 WINGHAM SPS	47.61
						Invoice Count 1 Total 47.61
<p>Cheque 003158 Date 19/10/2015 Amount 319.14</p>						
003017	TD VISA	MOE	10/2015	19/10/2015	K CHURCH LICENSE RENEW	75.00
003017	TD VISA	2197320	U LINE	19/10/2015	STORAGE FOR DRAWINGS	244.14
						Invoice Count 2 Total 319.14
<p>Cheque 003159 Date 19/10/2015 Amount 11,814.83</p>						
002512	TOWNSHIP OF NORTH HURON	46461		19/10/2015	SEPTEMBER SEWER WAGES	11,814.83
						Invoice Count 1 Total 11,814.83
<p>Cheque 003160 Date 22/10/2015 Amount 807.29</p>						
000113	CARSON SUPPLY	S1430726	.001	22/10/2015	SADDLES, BUSHINGS	821.84
000113	CARSON SUPPLY	DIS	S1430726	22/10/2015	EARLY PAYMENT DISCOUNT	-14.55
						Invoice Count 2 Total 807.29
<p>Cheque 003161 Date 22/10/2015 Amount 237.07</p>						
004335	CRS CONTRACTORS RENTAL SUPPLY	939123		22/10/2015	EQUIPMENT RENTAL	237.07
						Invoice Count 1 Total 237.07
<p>Cheque 003162 Date 22/10/2015 Amount 41.75</p>						
000286	HURON TRACTOR	B00607		22/10/2015	COOL-GARD 10L	41.75
						Invoice Count 1 Total 41.75
<p>Cheque 003163 Date 22/10/2015 Amount 5,114.91</p>						
000294	HYDRO ONE NETWORKS INC	17904	10/2015	22/10/2015	AUG 1 - OCT 7 201 VICTORIA	5,114.91
						Invoice Count 1 Total 5,114.91
<p>Cheque 003164 Date 22/10/2015 Amount 209.05</p>						
004326	POLLUTECH ENVIROQUATICS LIMITEC	013297		22/10/2015	ACUTE TOXICITY TEST	209.05
						Invoice Count 1 Total 209.05
<p>Cheque 003165 Date 22/10/2015 Amount 36.30</p>						
004311	TELUS	988		22/10/2015	531-0399 CHARGES	18.15
004311	TELUS	28900988		22/10/2015	531-0773 CHARGES	18.15
						Invoice Count 2 Total 36.30
Report Total						18,627.95

*Donna White*

*Oct 29/2015*

# Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED PAYMENTS GENERAL

Cheque Date 17/10/2015 to 31/12/2015

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
<b>Cheque 000269</b>		<b>Date 20/10/2015</b>	<b>Amount 20,397.02</b>		
003888	EQUITABLE LIFE OF CANADA	11/2015	20/10/2015	NOVEMBER PREMIUM	20,397.02
			Invoice Count	1	Total 20,397.02
<b>Cheque 000270</b>		<b>Date 20/10/2015</b>	<b>Amount 3,111.76</b>		
000657	TOWNSHIP OF NORTH HURON WATER	144754	20/10/2015	W FIRE HALL- AUG/SEPT	133.45
000657	TOWNSHIP OF NORTH HURON WATER	145072	20/10/2015	POLICE-AUG/SEPT	135.49
000657	TOWNSHIP OF NORTH HURON WATER	144748	20/10/2015	MUSEUM- AUG/SEPT	206.89
000657	TOWNSHIP OF NORTH HURON WATER	145442	20/10/2015	274 JOSEPHINE-AUG/SEPT	714.04
000657	TOWNSHIP OF NORTH HURON WATER	144707	20/10/2015	COMPLEX-AUG/SEPT	1,250.56
000657	TOWNSHIP OF NORTH HURON WATER	144714	20/10/2015	SPRINKLER PARK-AUG/SEPT	407.66
000657	TOWNSHIP OF NORTH HURON WATER	144715	20/10/2015	DAY CARE-AUG/SEPT	113.90
000657	TOWNSHIP OF NORTH HURON WATER	144760	20/10/2015	W- WORKS SHED- AUG/SEPT	149.77
			Invoice Count	8	Total 3,111.76
<b>Cheque 000271</b>		<b>Date 20/10/2015</b>	<b>Amount 1,110.94</b>		
003295	GLOBAL PAYMENTS	65704	20/10/2015	LANDFILL DEBIT FEES	225.84
003295	GLOBAL PAYMENTS	85704 09/30	20/10/2015	REC DEIBT/CREDIT FEES	824.51
003295	GLOBAL PAYMENTS	75704 09/30	20/10/2015	ADMIN OFFICE DEBIT MACHI	60.59
			Invoice Count	3	Total 1,110.94
<b>Cheque 000272</b>		<b>Date 26/10/2015</b>	<b>Amount 76.88</b>		
000294	HYDRO ONE NETWORKS INC	200030562950-105	26/10/2015	216.2976 KWH- BLYTH MEETI	76.88
			Invoice Count	1	Total 76.88
<b>Cheque 000273</b>		<b>Date 26/10/2015</b>	<b>Amount 208.25</b>		
000687	WESTARIO POWER INC.	20505-001-105	20/10/2015	274 JOSEPHINE PUMP HOUS	27.49
000687	WESTARIO POWER INC.	20076001-105	26/10/2015	1093.621 KWH- 369 JOSEPHII	180.76
			Invoice Count	2	Total 208.25
<b>Cheque 000274</b>		<b>Date 28/10/2015</b>	<b>Amount 2,260.00</b>		
002486	DIGITAL POSTAGE-ON-CALL	28/10	28/10/2015	POSTAGE FOR METER	2,260.00
			Invoice Count	1	Total 2,260.00
<b>Report Total</b>					<b>27,164.85</b>

*Donna White*

*Oct 29/2015*

# Accounts Payable

Paid Invoice History By Cheque Report - WATER INTERNET/PRE-AUTHORIZED PAYMENTS

Cheque Date 17/10/2015 to 31/12/2015

Vendor 000000 to 999999

Vendor Number	Vendor Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
Cheque 000294 Date 20/10/2015		Amount	52.15		
003924	GLOBAL PAYMENTS	09/2015	20/10/2015	DEBIT MACHINE FEES	52.15
				Invoice Count 1	Total 52.15
Cheque 000295 Date 22/10/2015		Amount	968.52		
002664	D.H. JUTZI LIMITED	D96036	22/10/2015	LIQUID CHLORINE	968.52
				Invoice Count 1	Total 968.52
Cheque 000296 Date 22/10/2015		Amount	70.88		
000296	IDEAL SUPPLY COMPANY LTD	1604351	22/10/2015	WINTER BLADES	35.23
000296	IDEAL SUPPLY COMPANY LTD	1609043	22/10/2015	BATTERIES, SHOP SUPPLIES	35.65
				Invoice Count 2	Total 70.88
Cheque 000297 Date 22/10/2015		Amount	186.84		
000687	WESTARIO POWER INC.	2103179246	22/10/2015	435 MINNIE ST SEPT USAGE	143.05
000687	WESTARIO POWER INC.	2103179265	22/10/2015	STANDPIPE SEPT USAGE	43.79
				Invoice Count 2	Total 186.84
Report Total					1,278.39

*Donna White*

*Oct 29 2015*



REPORT TO: Reeve Vincent and Council  
 PREPARED BY: Donna White  
 DATE: October 28, 2015  
 SUBJECT: Ontario Municipal Partnership Fund (OMPF) Impact Study  
 ATTACHMENTS: County of Huron – Terms of Reference

**RECOMMENDATION:**

THAT the Council of the Township of North Huron adopt the Terms of Reference for an OMPF Study to be completed prior to ROMA/OGRA Conference (Feb 2016) and agree to participate in the study process with the County of Huron and the Huron Lower Tiers to evaluate the impacts of the provincial uploading and downloading in relation to the OMPF funding.

**EXECUTIVE SUMMARY**

The OMPF is the Provinces’ main transfer payment as an unconditional grant to municipalities. In 2012, the government announced the review of the OMPF and the phase-down of the program from \$598 million in 2012 to \$505 million in 2016. The phase-down was part of the 2008 Provincial-Municipal Fiscal and Service Delivery Review agreement to upload social assistance benefit programs and court security and prisoner transportation costs off the property tax base. Funding announcements for 2016 are expected in late fall of 2015.

**DISCUSSION**

The decline in OMPF funding has impacted the budgets of the lower tiers and the County of Huron. Municipalities continue to struggle to provide high quality services with limited resources.

**FINANCIAL IMPACT**

The OMPF funding allocation for 2016 is expected to be announced in the near future and the impacts of the decreased funding will be discussed as part of the budget process. In 2013, the Ministry of Finance merged the OMPF’s five individual grant components into a single municipal allocation. However, the Province is in the process of evaluating a new component of the OMPF calculation which is the Farm Area Measure and updated information will be provided as it becomes available.

**FUTURE CONSIDERATIONS**

The OMPF reduction will contribute to the difficulty for the Township of North Huron to continue providing the existing service levels and make it increasingly difficult to fund the infrastructure deficit as outlined in the Asset Management Plan.


**RELATIONSHIP TO STRATEGIC PLAN**


Goal #3: Our administration is fiscally responsible and strives for operational excellence.  
Outcome: We control costs and keep our tax levels competitive.

**REVIEWED BY (INITIAL)**

CAO \_\_\_\_\_ Clerk \_\_\_\_\_ Treasurer  Dir of PW \_\_\_\_\_ Chief Operator \_\_\_\_\_ Dir of Rec & Fac \_\_\_\_\_

Fire Chief \_\_\_\_\_ Police Chief \_\_\_\_\_ Other \_\_\_\_\_

  
Donna White, Treasurer

  
Sharon Chambers, CAO

# Memo

**To:** Council  
**From:** Brenda Orchard, CAO  
**Date:** Oct 21, 2015  
**Re:** Terms of Reference – OMPF Study

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Recommendation:

That Council approves the attached Terms of Reference for an OMPF Study to be completed prior to ROMA/OGRA.

Background:

Councillor MacLellan had suggested that the County and Lower Tier municipalities consider preparing a presentation for the Province regarding the overall impacts of program uploading/downloading and OMPF cuts. A Terms of Reference has been drafted for County Council's consideration. If approved by County Council, we would ask each Lower Tier municipality to give it due consideration and respond by November 30, 2015.

---

Brenda Orchard

## Terms of Reference – OMPF Impact Study

### Purpose:

To study the impacts of provincial uploading and downloading in relation to OMPF funding on the County of Huron and the Huron Lower Tiers.

The Study will:

- a) Identify program uploading and downloading at each level
- b) Identify OMPF funding changes at each level
- c) Quantify the collective county-wide impact of overall OMPF funding changes
- d) Prepare documentation for a presentation to Provincial officials showcasing the rural impact of these fiscal policy changes.

### List of Participants:

The Workshop will include Upper and Lower Tier Treasurers and CAOs within Huron County.

### Intended Users/Audience:

The results of the Study will aid in the creation of a presentation and report to the Province.

### Guiding Principles:

- This Study will aid in the creation of a presentation to be delivered by the County to the Province educating officials on the impacts to the OMPF funding policy changes.
- This Study will respect that each municipality maintains self-determination.
- This Study will engage in an open and transparent process.
- This Study will foster a supportive team environment through critical evaluation of our budgets.
- Participants will work together respectfully and in a professional manner.
- Participants will communicate openly and honestly and be open-minded about potential opportunities.

### Methodology:

- 1) Prepare an inventory of uploading and downloading of services and corresponding budgetary impacts.
- 2) Prepare an analysis of OMPF funding impacts to each lower tier and County budget.
- 3) Develop a method to consolidate and correlate the information in 1) and 2).
- 4) Prepare a presentation conveying the information. Target audience will be the Province but the presentation will be delivered to each lower tier by their CAO or Clerk/Treasurer and to the County by the County Treasurer prior to meeting with the Province.

### Deliverables:

- Inventory of uploaded and downloaded services
- Inventory of OMPF impacts
- Presentation for the Province conveying the overall impacts



### Roles and Responsibilities of Participants and Stakeholders

Each Treasurer will inventory the uploading/downloading/OMPF impacts for their municipality and then participate in a half day workshop meeting. The County Treasurer will then take this information and correlate it and hold a subsequent meeting with all of the Treasurers and CAOs to review the data. The group will then assign responsibility for the preparation of the presentation (the County Treasurer will participate in conjunction with one or more Lower Tier Treasurers).

### Reporting Requirements:

A presentation will be created for consideration by each municipality.

### Decision-making Process/Responsibilities:

Each municipality will make their own determination on approval of the presentation.

### Estimation of Costs:

There are no costs for external consultants for this work. The work will be completed with existing staff resources.

### Timeline and Milestones:

In order to prepare the presentation in advance of ROMA/OGRA, the lower tier municipalities would have to indicate their participation in this Study by November 30<sup>th</sup>.

### Dissemination of Information/Data:

The information will be disseminated through the County Treasurer's office.



# TOWNSHIP OF NORTH HURON

# REPORT

Item No. 6.5.1

**REPORT TO:** Reeve Vincent and Council  
**PREPARED BY:** Pat Newson  
**DATE:** November 2, 2015  
**SUBJECT:** Recreation and Facilities Department Activity  
**ATTACHMENTS:** Recreation Program Statistics Spring/Summer 2015

---

## RECOMMENDATION:

THAT the Department Activity Report of the Director of Recreation and Facilities dated November 2, 2015 is hereby received for information purposes.

AND FURTHER THAT North Huron Council adjust the North Huron Children's Centre budget for the flooring replacement project to include additional floor replacement and painting work, and increase the value of the project from \$11,500 to \$20,803.33 to include the additional funds of \$9,303.30 contributed by Huron County toward this project.

## EXECUTIVE SUMMARY

The Director of Recreation and Facilities provides periodic updates to Council on activities within the Recreation and Facilities Department.

## DISCUSSION

### 1. Recreation

#### a. Refrigeration Plants TSSA Inspection:

In October the TSSA inspected the NHWCC refrigeration plant and the facility was issued orders to include further ammonia detection monitoring. The system includes ammonia detectors and warning systems inside the building, in order to comply, the system must also include a remote dialing system to alert of ammonia leaks when the centre is closed. North Huron will install this additional monitoring at both the NHWCC and the Blyth Community Centre within the prescribed deadline.

#### b. Spring/Summer Recreation Program Statistics:

Three times per year the department reports out on the program statistics to update Council on participation and utilization statistics. This report is a snap shot comparison of previous years for the same programming season. The two page summary report is attached and additional data is available upon request.

#### c. Events:

- October 24-25 - Blyth Brussels Minor Hockey hosted their first Crusader's Day. On the Sunday events were held at the Blyth Community Centre.
- October 24<sup>th</sup>, Blyth Festival held their annual auction at the Blyth and District Community Centre
- October 30<sup>th</sup>, Family Hallowe'en Dance, Wingham Columbus Centre
- October 30<sup>th</sup>, Wingham BIA Festival of Lanterns and Museum games, Town Hall and Museum
- November 6<sup>th</sup> is PA Day Camp and skates and swim.

- November 6-8 – Junior Broomball Tournament in Blyth.
- November 15-22 - Wingham Minor Hockey will be hosting the Midget Silver Stick Tournament November 15-22.
- November 20 - Wingham Sports Wall of Fame Ceremony will be held immediately prior to the Wingham Silver Stick Midget Tournament Opening Ceremonies on Friday November 20, 2015 at 6:30pm. Inductees are Kyle and Jocelyn Dore, The Wingham Silver Stick Committee, and Patti Robertson.
- November 25, 7:00pm - The Saugeen Maitland Lightning will host a game at the NHWCC featuring their Ladies Midget AA team vs China's Ladies National Olympic Team. Last year the event sold 1000 tickets.

## 2. Facilities:

### a. Belgrave – 14 Queen's Street Property

Utilities to the site have been disconnected, the water has been disconnected and re-routed and connected to the neighbouring properties. Ryan's Construction is preparing for the demolition of the site and it is anticipated to be completed in the next week, pending weather.

### b. North Huron Children's Centre Roof

The North Huron Children's Centre received an additional \$9,303.30 towards the replacement of flooring and painting from the Huron County Department of Social Services and Children's Services as part of their Health and Safety Funding. In order to update the budget for this project, the Township requires a motion from Council to confirm receipt of the funds and apply the funds to the 2015 floor replacement project at the Children's Centre. Council was made aware of this contribution to the project in July 2015, however a motion is required to update the North Huron 2015 budget.

The North Huron Children's Centre roof is leaking and the department received the roof diagnostic analysis for this location in October. The report recommends that minor repairs be performed this fall, and that the roof be replaced in 2016 for an estimated total cost of \$176,178 plus taxes. The repairs will be completed now as part of the 2015 Building Repairs and Maintenance Budget for an estimated \$1,700.00. The replacement expense and strategy will further reviewed by staff with the consultant and presented to Council as part of the 2016 budget process.

### c. Wingham Theatre Committee

The Committee hosted Trillium Mutual Insurance cheque presentation on Friday October 23, where the committee received \$5,000.

### d. Richard W. LeVan Airport

The Director of Recreation and Facilities attended the annual meeting of the Community Airport Group Ontario (CAGO) in October.

Apex Helicopters hosted their fundraiser event at the airport "Helicopters for Houses". The event raised \$33,000 which equates to purchasing 10 homes for families in El Salvador. Rides were provided for approximately 600 people, and flights were in the air from 8:10am to 7:30pm. Feedback was all positive, and the organizers want to thank Council for their contribution. They hope to repeat the event next year.

**e. Emergency Exercise in Morris Turnberry**

The Director of Recreation and Facilities will be attending the Morris Turnberry Exercise on November 10, dealing with a power outage scenario. Training from Red Cross and Huron County Social Services on shelter readiness is part of the exercise.

**FUTURE CONSIDERATIONS**

**a. Wingham Trailer Park**

In 2012 the Township of North Huron partnered with the Wingham Legion to operate the Wingham Trailer Park. This was a three year agreement and is due to be considered for renewal. Staff will be meeting with representatives from the Wingham Legion to review the partnership and the discussions will be presented in the near future for Council consideration.

**REVIEWED BY (INITIAL)**

CAO PN Clerk \_\_\_\_\_ Treasurer \_\_\_\_\_ Dir of PW \_\_\_\_\_ Chief Operator \_\_\_\_\_ Dir of Rec & Fac PN  
Fire Chief \_\_\_\_\_ Police Chief \_\_\_\_\_ Other \_\_\_\_\_



\_\_\_\_\_  
Pat Newson, Director of Recreation and  
Facilities

\_\_\_\_\_  
~~Name, Role~~



# Recreation Program Statistics

Spring/Summer Session - April to August, 2015.

Usage		2015	2014	2013	2012
Aquatic Centre	Total Visits	12,935	12,997	13,392	15,877
	Aquafit visits	2,757	2,617		
Childminding	Total Visits	454	405	327	449
Fitness Centre	Total Visits	7,793	8,054	7,835	12,192
	Group Fitness (within fitness #s)	Total Visits	3,996	2,956	2,137
Personal Training	# Sessions Performed	181	365	n/a	n/a
Blyth Sports Fields	Paid Hours	129	115.5	112	109.5
Wingham Sports Fields (Ball Diamonds & Soccer Fields)	Paid Hours	632.5	982.5	506	695.5
Wingham Arena Summer Dry Pad Rentals (Lacrosse and Event Rentals)	Paid Hours-Lacrosse	100.5	74.5	121.25	137
Finances		2015	2014	2013	2012
Blyth Sports Fields	Revenue	\$524.50	\$1,003.73	\$965.40	\$924.40
Wingham Sports Fields	Revenue	\$4,970.27	\$5,067.93	\$4,084.63	\$3,864.77
Wingham Lacross Rentals	Revenue	\$3,104.68	\$2,808.05	\$4,253.49	\$5,031.12
Aquatic Program	Expense	\$64,975.99	\$59,145.62	\$55,253.12	\$59,453.04
	Revenue	\$64,309.07	\$64,547.20	\$67,841.19	\$63,288.95
Fitness Program	Expense	\$43,298.29	\$41,896.75	\$33,695.41	\$54,125.49
	Revenue	\$55,450.42	\$72,266.52	\$55,856.63	\$50,117.66
Rec. Program	Revenue	\$79,302.44	\$71,856.81	\$51,375.56	\$47,057.74
	Expense	\$42,128.17	\$46,128.17	\$35,218.11	\$35,270.29



# Recreation Program Statistics

Spring/Summer Session - April - August, 2015.

Programming		2015	2014
<b>Aquatic Program</b> <u>Programs offered:</u> Swimming Lessons (adult & children), Swim Club, Private Lessons, Leadership Programs (Jan. to March)	# Public swim lessons participants	31	20
	# Board of Ed lessons	27	19
	# Speciality Programs	106	81
	Total Participants Required	43	42
	Total Revenue Required	\$3,081	\$2,90.75
	Total Revenue Received	\$6,130.00	\$5,422.00
<b>Fitness Centre</b> <u>Programs offered:</u> Boot Camp, Control, Fitness Seminars & Workshops, Healing Yoga, MMA, Mom's Fitness Break, Running, Triathlon Training, Zumba	# Programs Offered	38	15
	# Programs Ran	25	14
	Total # Participants	187	158
	Total Revenue Required	\$2,692.45	\$2,625.00
	Total Revenue Received	\$4,833.00	\$4,495.00
<b>Recreation Program</b> <u>Apr. 01 - Aug. 31</u> Gymnastics, Day Camps, PA Days, Babysitting Course, Digital Photography	# Drop In Programs Offered/Ran	8	7
	# Sign-Up Programs Offered	7	7
	# Sign-Up Programs Ran	5	7
	Total # Participants	84	69
	Total Participants Required	80	67
	Total Revenue Required	\$5,065.00	\$4,340.00
	Total Revenue Received	\$4,245.00	\$4,860.00
<b>Summer Day Camps and Specialty Camps</b>	Total Day Camp Programs Offered	23	20
	Total Day Camp Programs Ran	22	20
	Total # Participants	525	430
	Total Participants Required	410	305
	Total Revenue Required	\$50,640.00	\$33,725.00
	Total Revenue Received	\$75,057.44	\$66,996.81



# TOWNSHIP OF NORTH HURON

## REPORT

Item No. 6.6.1

**REPORT TO:** Reeve Vincent and Council  
**PREPARED BY:** Kelly Church  
**DATE:** October, 5 2015  
**SUBJECT:** Public Works Activity Report  
**ATTACHMENTS:**

---

### RECOMMENDATION:

THAT the Department Activity Report of the Public Works Department is hereby received for information purposes.

### EXECUTIVE SUMMARY

The Public Works Department provides monthly updates to Council on activities within the Department.

### DISCUSSION

- 1. Landfill** Bestway Scale was in to preform yearly maintenance. Electronics and tires have been shipped out for recycling and ongoing collection continues. Roofing shingles are collected and recycled as space is filled. Bale wrap is dealt with the same as shingles. Staff continues to strive for efficiencies in landfilling and to deal with the public in a courteous and professional manner.
- 2. Cemetery** Fall burials to continue as weather permits. Leaf collection and regular maintenance ongoing. Quotes received from four Landscaping companies Re: Blyth cemetery bequest columbarium project. Work to commence as per weather. Columbarium request for quotes to go out shortly.
- 3. East Wawanosh Ward** Fall grading continuing as weather permits. Roadside tree cutting as requested/needed. Two part time plow operators have been secured for the winter operations and will be used on an as needed basis. Equipment has been made ready for 2015/16 winter season.
- 4. Blyth Ward** Regular maintenance continuing, fall pick up of leaves and yard waste continuing Nov. 2 and final pick up Nov. 9<sup>th</sup>. Equipment has been made ready for 2015/16 winter season. Planning stage for 2016 continuation of Westmorland/Mill Street storm sewer project in 2016.
- 5. Wingham Ward** Regular maintenance continuing, fall pick up of leaves and yard waste continuing Nov. 2 and final pick up Nov. 9<sup>th</sup>. Equipment has been made ready for 2015/16 winter season. Continue to work with Recreation collecting leaves and assisting with maintenance in the parks .

Summary of Department

- Continue staff training to work safely through meeting and inspections.
- Ongoing monthly meetings for staff utilization and efficiencies with equipment and material.
- Striving to work swiftly and effectively in a professional and courteous manner when dealing with public concerns/complaints.
- All departments in North Huron work together to be more efficient.
- Fall yard waste collection ends Tuesday November 9<sup>th</sup>.

FINANCIAL IMPACT

FUTURE CONSIDERATIONS

RELATIONSHIP TO STRATEGIC PLAN


Goal #1 Our community is attractive and welcoming to new business and residents.

REVIEWED BY (INITIAL)

CAO \_\_\_\_\_ Clerk \_\_\_\_\_ Treasurer \_\_\_\_\_ Dir of PW \_\_\_\_\_ Chief Operator \_\_\_\_\_ Dir of Rec & Fac \_\_\_\_\_

Fire Chief \_\_\_\_\_ Police Chief \_\_\_\_\_ Other \_\_\_\_\_

\_\_\_\_\_  
Kelly Church, Director of Public Works

  
\_\_\_\_\_  
Sharon Chambers, CAO





TOWNSHIP OF NORTH HURON

REPORT

Item No. 6.6.2

REPORT TO: Reeve Vincent and Council
PREPARED BY: Kelly Church
DATE: November 2, 2015
SUBJECT: Blyth Union Cemetery Bequest report on Landscaping quotes
ATTACHMENTS:

RECOMMENDATION:

THAT The Council of the Township of North Huron accept the quote from Solid Ground Landscaping for \$12, 995. 00 to landscape at the Blyth Cemetery.

EXECUTIVE SUMMARY

Quotes received from four landscaping companies:

- Garden Grove – Waterdown - \$22, 209.02
Cobble Design – Zurich - \$19, 156.23
Huron Landscaping – Lucknow - \$19, 330.55
Solid Ground Landscaping – Belgrave - \$12, 995.00
(Taxes Included)

All four companies were supplied with a detailed diagram and material list.

DISCUSSION

The landscaping at Blyth Cemetery is the first component in having a columbarium installed in memory of Mr. John William Bowes.

FINANCIAL IMPACT

None, as the money used for this project is coming from the \$51,434.01 bequest

FUTURE CONSIDERATIONS

RELATIONSHIP TO STRATEGIC PLAN

REVIEWED BY (INITIAL)

CAO [Signature] Clerk \_\_\_\_\_ Treasurer \_\_\_\_\_ Dir of PW \_\_\_\_\_ Chief Operator \_\_\_\_\_ Dir of Rec & Fac \_\_\_\_\_
Fire Chief \_\_\_\_\_ Police Chief \_\_\_\_\_ Other \_\_\_\_\_

Name, Role

Name, Role



# TOWNSHIP OF NORTH HURON

# REPORT

Item No. *2.9.1*

**REPORT TO:** Reeve Vincent and Council  
**PREPARED BY:** Sharon Chambers, CAO  
**DATE:** November 2, 2015  
**SUBJECT:** CAO Department Activity  
**ATTACHMENTS:**

---

## RECOMMENDATION:

THAT the Department Activity Report of the CAO dated November 2, 2015 is hereby received for information purposes.

## EXECUTIVE SUMMARY

The CAO provides periodic updates to Council on activities within the Administration Department and overall Operations of the Township.

## DISCUSSION

### 1. Economic Development Strategic Plan:

- a. **Core Team Train the Trainer:** The Core Team received their final training on October 28<sup>th</sup>. The final session focused on creating an Action Plan. Next steps for the project were discussed and recommended as follows;
  - i. Municipal partners to forward Economic Development goals to the County. Common goals among municipal partners will be identified and goals will be categorized based on whether they would be undertaken by one municipality, shared/partnered by two or more municipalities, or would be more suitable to be undertaken by the County.
  - ii. Municipalities and County will have to determine what resources they need to work on their goals.
  - iii. County to facilitate a process to bring all Municipal partners together to ensure continued collaboration.
- b. **Symposium:** A Symposium has been scheduled for November 18<sup>th</sup> where there will be presentations from various employment sectors. The EDO and CAO will provide an overview of Economic Development reports and studies that have been completed by the Township/County. Council is encouraged to attend. The EDO will forward the details when the agenda has been finalized.
- c. **Economic Development Strategic Plan:** A template will be developed by OMAFRA based on discussions at the October 28<sup>th</sup> Core Team TTT session. The writing of the plan will begin after the final Strategic Planning Committee meeting.
- d. **Joint Core Team Meeting:** The Core Teams for the Township of North Huron, Township of Howick and Municipality of North Huron will meet on Monday, November 9<sup>th</sup> to share their progress to date, as well of the findings from focus group sessions, surveys, business interviews, etc.
- e. **Industrial Land Strategy:** Council passed a motion authorizing the survey work to proceed for the servicing of Phase 1 of the Industrial Lands. The CAO will

compile the necessary estimates for Phase 1 construction costs and Phase 2 engineering costs and will prepare a more detailed report for consideration in the 2016 budget.

- 2) **Training:** The CAO and Manager of Employee and Business Services attended some Leadership Training on October 29<sup>th</sup> and 30<sup>th</sup>.
- 3) **Budget:** Senior Staff met to review the 2015 YTD budget and plan for the 2016 budget process. The first draft of budget is due to the Director of Finance on November 15<sup>th</sup>.

**FINANCIAL IMPACT**

N/A

**FUTURE CONSIDERATIONS**

N/A

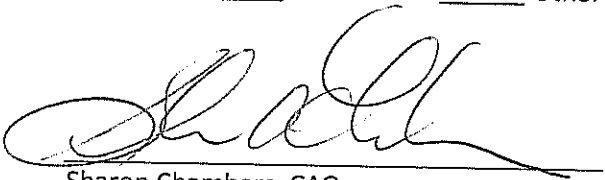
**RELATIONSHIP TO STRATEGIC PLAN**

**GOAL #4 -** Our municipality is fiscally responsible and strives for operational excellence.  
Outcome: We have a responsible and accountable local government

**REVIEWED BY (INITIAL)**

CAO \_\_\_\_\_ Clerk \_\_\_\_\_ Treasurer \_\_\_\_\_ Dir of PW \_\_\_\_\_ Chief Operator \_\_\_\_\_ Dir of Rec & Fac \_\_\_\_\_

Fire Chief \_\_\_\_\_ Police Chief \_\_\_\_\_ Other \_\_\_\_\_

  
\_\_\_\_\_  
Sharon Chambers, CAO



# TOWNSHIP OF NORTH HURON

# REPORT

Item No. 6.9.2

REPORT TO: Reeve Vincent and Council  
 PREPARED BY: Connie Goodall  
 DATE: October, 29 2015  
 SUBJECT: Wingham BIA appointment of interim Chair – Lisa Hearnden  
 ATTACHMENTS: WBIA executive motion

### RECOMMENDATION:

THAT the Council of the Township of North Huron approve the appointment of Lisa Hearnden to the position of interim Chair of the Wingham Business Improvement Area (WBIA). Lisa will carry out the duties of the WBIA chair until the WBIA AGM in February 2016.

### EXECUTIVE SUMMARY

It was passed at the WBIA executive meeting of October 28, 2015 that Lisa Hearnden will assume the role of interim Chair of the WBIA until the Annual General Meeting in February 2016.

### DISCUSSION

The chair of the WBIA was recently vacated by Bruce Stainton. Lisa Hearnden as vice-chair of the WBIA was appointed interim chair at the October 28, 2015 meeting of the executive as per the constitution of the Wingham Business Improvement Area.

### FINANCIAL IMPACT

none

### FUTURE CONSIDERATIONS

Elections for the Wingham BIA board will be held on February 25, 2016 at the organization’s Annual General Meeting. At the first board meeting after the AGM the new slate of executives for 2016 will be appointed and provided to North Huron Council for approval.

### RELATIONSHIP TO STRATEGIC PLAN

GOAL: *Our community is attractive to new business and residents*

Outcome: We foster a positive business environment that retains, promotes, and attracts businesses and investment.

### REVIEWED BY (INITIAL)

CAO \_\_\_\_\_ Clerk \_\_\_\_\_ Treasurer \_\_\_\_\_ Dir of PW \_\_\_\_\_ Chief Operator \_\_\_\_\_ Dir of Rec & Fac \_\_\_\_\_

Fire Chief \_\_\_\_\_ Police Chief \_\_\_\_\_ Other \_\_\_\_\_

\_\_\_\_\_  
Name, Role

\_\_\_\_\_  
Name, Role



North Huron Council  
Josephine St.  
Wingham, ON  
N0G 2W0

Oct. 29, 2015

Reeve Neil Vincent and Councillors of the Township of North Huron,

At the October 28, 2015 Wingham BIA Executive meeting the Executive accepted, with regret, the resignation of Bruce Stainton as Chairperson. It was moved by Dave Wallace and seconded by Doug Kuyvenhoven to accept this resignation. This was passed unanimously by those in attendance.

A second motion was put forward by Doug Kuyvenhoven and seconded by Dave Wallace that Lisa Hearnden, current Vice-chair, take the role of interim Chairperson until the BIA Annual General Meeting to be held Thursday, February 25, 2016. This was also passed unanimously by those in attendance.

Sincerely

Dave Tiffin  
Secretary  
Wingham BIA



## TOWNSHIP OF NORTH HURON

## REPORT

Item No. 693

**REPORT TO:** Reeve Vincent and Council  
**PREPARED BY:** Connie Goodall  
**DATE:** October 29, 2015  
**SUBJECT:** Wingham BIA Community Cash Program  
**ATTACHMENTS:** Letter from Libro – financial partner, information sheet WBIA Community Cash Program, WBIA Community Cash program participant agreement

---

### RECOMMENDATION:

THAT the Council of the Township of North Huron approves the implementation of the Community Cash Program by the Wingham Business Improvement Area.

### EXECUTIVE SUMMARY

The Wingham BIA will implement the Community Cash program in November 2015. Community Cash is a Shop Local program that will encourage dollars to stay in the community. The WBIA has enlisted Libro to be the financial partner for the project.

### DISCUSSION

Introduced by the WBIA as a 'shop local' program, the WBIA has entered into an agreement with Libro to be the financial partner for the project. The sale and redemption of all Community Cash will be done through Libro. Community Cash will be available in books of \$200 only and a maximum of \$200 per purchase will be allowed. This limit is intended to keep the dollars circulating in the community and will discourage people from saving up a large amount over time to be spent on a single purchase to the benefit of a single retailer or service provider. The WBIA Community Cash program was developed with the input from two accountants and two financial institutions. The final program was sent to the lawyer for feedback.

Retailers and Service Providers interested in participating in the Community Cash program will sign an agreement with the BIA (agreement attached). A list of participating businesses will be made available with the purchase of the Community Cash booklets and through various advertising opportunities by the BIA. Businesses participating in the program will be provided a window cling.

### FINANCIAL IMPACT

The Community Cash program was budgeted for in the WBIA 2015 budget. The WBIA will make a 10% savings available to local shoppers who use the Community Cash. The 10% subsidy (\$1000) has already been deposited in a non-interest bearing account to be used solely for the purpose of the Community Cash Program. Libro has agreed to be the financial partner for this program and all Community Cash purchases will be made at Libro. Community Cash will be redeemed by merchants directly at Libro.

The WBIA has also budgeted for the printing and production of the Community Cash and advertising dollars for the project. \$10,000 in Community Cash will be available in 2015.

**FUTURE CONSIDERATIONS**

The intent of the program is to encourage people to shop locally. A 10% savings (subsidized by the WBIA) will be available to local shoppers who make use of the program. By limiting the amount of dollars to be produced and tracked each year, the WBIA will be able to monitor the effectiveness of the program. If the program is successful, the WBIA intends to offer the program annually.

**RELATIONSHIP TO STRATEGIC PLAN**

GOAL: Our community is attractive to new business and residents.

- Our downtowns are attractive retail and commercial destinations.
- We foster a positive business environment that retains, promotes and attracts businesses and investment.

**REVIEWED BY (INITIAL)**

CAO \_\_\_\_\_ Clerk \_\_\_\_\_ Treasurer \_\_\_\_\_ Dir of PW \_\_\_\_\_ Chief Operator \_\_\_\_\_ Dir of Rec & Fac \_\_\_\_\_

Fire Chief \_\_\_\_\_ Police Chief \_\_\_\_\_ Other \_\_\_\_\_

\_\_\_\_\_  
Name, Role

\_\_\_\_\_  
Name, Role



libro.ca  
43 Alfred St.  
P.O. Box 699  
Wingham ON N0G 2W0  
T 519-357-2311  
F 519-357-3822  
1-800-361-4222

To the executive of the Wingham Business Improvement Area:

I am writing to express the interest of Libro Credit Union's Wingham Branch to become the financial partner for the Wingham Community Cash Program being offered by the Wingham BIA in the fall of 2015.

This initiative by the BIA fits in nicely with Libro Credit Union's social purpose – to build prosperity in the communities in which we live and work. We recognize the potential for this program to encourage local spending and benefit the businesses in the town of Wingham. If Libro was successful in becoming the financial partner for this program, we would administer the sale and redemption of the BIA Community Cash at our branch. Upon the sale of the community cash, we would hold the funds in a non-interest bearing account until redeemed. We would waive all service charges so there would be no cost to the BIA for Libro to administer this program for the 2015 offering.

If you have any questions or require any further information please feel free to contact me at (519) 357-0553 or [katie.cottrill@libro.ca](mailto:katie.cottrill@libro.ca).

Sincerely

A handwritten signature in black ink that reads "K Cottrill". The signature is written in a cursive, flowing style.

Katie Cottrill  
Commercial & Agriculture Assistant





## WINGHAM COMMUNITY CASH PROGRAM

*Wingham Businesses - Encourage your customers to shop locally by being a Wingham Community Cash Participant!*

Community Cash will be available from November 16 – December 18, 2015 at Libro, Wingham. Cash is available in books of \$200 (10 x \$20) for \$180 – a savings of 10%

\$10,000 in Community Cash will be available in 2015.

There is no limit on the amount of Community Cash an individual can buy.

A maximum of \$200 can be used on a single purchase.

Wingham Community Cash is available to consumers only via direct sales and through BIA promotions and giveaways and has no cash value.

Community cash can be redeemed at full face value at participating businesses.

The Community Cash program is open to all BIA members and associate members.

A window decal will be provided to all participating businesses.

To become a participating business you must complete the attached form and submit it to the Wingham BIA. Only businesses who have returned the attached form will be included in Community Cash advertising and promotion.

A list of participating businesses will be available with each Community Cash booklet.

Businesses can exchange their endorsed community cash at Libro - Wingham at any time.

No cash (change) will be given in receipt of Wingham Community Cash. Accepting Community Cash and giving change in Canadian Funds allows that money to be spent outside of the Wingham area thereby defeating the purpose of this program. Example: A consumer making a purchase totaling \$84.69; may only redeem \$80 in Wingham Community Cash; the consumer must pay the remaining \$4.69 in some other form of payment.

A community cash account has been opened at Libro – Wingham. All community cash sales will be held in that account and all community cash redemption will be through the account at Libro - Wingham.

If a participating business chooses to opt out of the Community Cash program, 30 days written notice to the BIA is required.

The Community Cash program will be subject to an annual audit.



# Wingham Business Improvement Area (WBIA) Community Cash

## Participation Agreement

*between:* **Wingham Business Improvement Area (WBIA)**  
P. O. Box 133,  
Wingham, ON N0G 2W0

*and* **MERCHANT**

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The MERCHANT hereby agrees to be a voluntary participant in the Community Cash Program run by the WBIA and consents to following the terms as set out in this Agreement.

The MERCHANT agrees to accept Community at their place of business as per the terms and conditions printed on the back of each Community Cash certificate.

If at anytime the MERCHANT decides to discontinue participation in the Community Cash Program, written notice must be made to the WBIA thirty (30) days prior to ending their involvement.

The WBIA agrees to provide the MERCHANT with a professionally printed sign that will allow patrons to know that Community Cash is accepted in their place of business.

The WBIA agrees to include the MERCHANT's name on their website naming them as a participant in the Community Cash Program.

The WBIA agrees to market and promote the Community Cash program on behalf of all participants.

Wingham Business Improvement Area

MERCHANT

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



## PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677 Toll Free: 1.888.524.8394 Ext. 3  
www.huroncounty.ca

Agenda  
8.1  
Nov. 2/2015

To: Reeve Vincent and North Huron Council  
From: Laura Young, Planner  
Date: 27 October, 2015  
RE: Proceeding with the 2015 North Huron Zoning By-law Update

---

This report is for information in advance of the November 2<sup>nd</sup> Council Meeting where planning staff will inform Council on the 2015 North Huron Zoning By-law update.

### Recommendations

1. The Council of North Huron direct planning staff to advertise for a simultaneous Zoning By-law Update and Official Plan Amendment Public Meeting, as per Section 34 of the Planning Act.
2. The Council of North Huron receive the remainder of the report for information to keep informed about the process of the 2015 North Huron Zoning By-law Update.

### Background and Purpose

The purpose of the session is to provide an update and get Council direction to proceed to advertise for the Zoning By-law update and Official Plan Amendment Public Meeting. The Public Meeting is proposed to be held December 7<sup>th</sup> 2015 at 7pm, prior to the Council meeting, pending comments received.

Consistent with the requirements of Section 26 of the Planning Act, Planning staff drafted policies to revise the North Huron Zoning By-law to bring it into conformity with the North Huron Official Plan and the most current version of the Huron County Official Plan.

### North Huron Zoning By-law Update Open House

An Open House was held on Monday October 19<sup>th</sup> for the Zoning Update from 4- 7pm. Attendance was very low and no comments were submitted by members of the public, including any persons not able to be in attendance at the Open House. To date, only comments from the Maitland Valley Conservation Authority have been received and they are summarised below.

### Comments Received

The comments received from the Maitland Valley Conservation Authority did not express any major concerns. They included the following suggestions:

1. Revising one sentence in Section 3.7 Conservation Authority Regulated and Adjacent Lands to reflect that technical studies may be required by the Conservation Authority to determine if development shall be permitted.
2. Revising Section 3.12 Hazard Lands Requirements to clearly recognise that development must also be approved by the Township in Hazard Lands and that Conservation Authorities are the



provincially designated responsibility for commenting on planning act applications in hazard land areas.

At the time of writing this report, the proposed mapping had not been reviewed by the MVCA but they did not expect any major issues.

### Revisions Following the Open House and Public Commenting Period

Following the conclusion of the commenting period and the holding of the Open House, no major changes are being proposed to the Zoning By-law Update that differ from what was presented to Council at the September 8<sup>th</sup> introductory session.

### Proposed Next Steps in North Huron Zoning By-law Update

The next steps in the Zoning By-law Update process are advertising for the Public Meeting and distributing a letter to landowners who had the new Floodway Zone applied to their property to provide more information about the new zone in conjunction with their current zone.

Planning staff are asking for Council direction to proceed with the advertisement for the joint North Huron Zoning By-law Update and Official Plan Amendment Public Meeting, proposed to be held December 7<sup>th</sup> 2015.

The remaining timeline for the Zoning By-law Update is outlined below:

Meeting with Staff to Discuss Revisions	August 2015	Complete
Introductory Council Info Session and Council direction to proceed to circulate draft changes for review at Public Open House	8 September 2015	Complete
Public Open House and Agency Review	19 October 2015	Complete
Revisions following public consultation	October & November 2015	
Required Public meeting (s. 34(13) of the Planning Act)	7 December 2015	
Adoption by North Huron Council	December 2015/ January 2016	

### Summary

I will be in attendance at the November 2<sup>nd</sup>, 2015 Council meeting to provide an update on the North Huron Zoning By-law process.

Sincerely,

“original signed by”

---

Laura Young, Planner

Consent Application Report – File # B63/2015

Agenda  
8.2  
Nov. 2/2015

Owners and Applicant: 1598761 Ontario Inc. Solicitor: John Schenk	Date: October 27, 2015
Property Address: 14 North Street and 663 Josephine Street	
Property Description: Pt Lots 1, 2, and 10, Plan 437 Parts 1 & 2 on 22R-4974, Wingham, Township of North Huron	

**Recommendation:** That provisional consent be:

- √ granted with conditions (attached)
- deferred (for OPA to address MDS issue)
- denied (referred to the Committee of the Whole, for a decision)

**Purpose:**

- enlarge abutting lot
- √ create new lot
- surplus farm dwelling
- right-of-way / easement
- other:

Area Severed: 687 square metres (+/-) (0.16 acres)	Official Plan Designation: Highway Commercial	Zoning: C3- Highway Commercial
Area Retained: 1386.8 square metres (+/-) (0.34 acres)	Official Plan Designation: Highway Commercial	Zoning: C3- Highway Commercial

**Review:** This application:

- √ Is consistent with the Provincial Policy Statement (s. 3(5) Planning Act);
- √ Does not require a plan of subdivision for the proper and orderly development of the municipality (s. 53(1) Planning Act);
- √ Conforms with section 51(24) of the Planning Act;
- √ Conforms with the Huron County Official Plan;
- √ Conforms with the North Huron Official Plan,
- √ Complies with the municipal Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance);
- NA Has been recommended for approval by the local municipality; and
- √ Has no unresolved objections/concerns raised (to date) from agencies or the public.

(Applications that do not meet all of the foregoing criteria will be referred to the Committee of the Whole for a decision)

**Agency/Public Comments:**

	Not Received or N/A	No Concerns	Comments/Conditions
Maitland Valley Conservation Authority	√		
Neighbours/Public	√		
Huron County Health Unit	√		

Figure 1 Aerial Photo of Subject Property

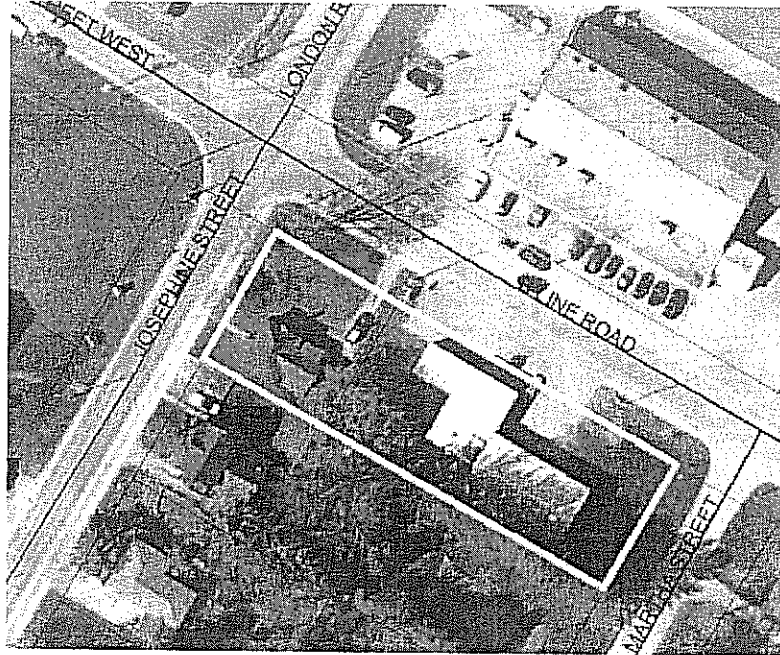
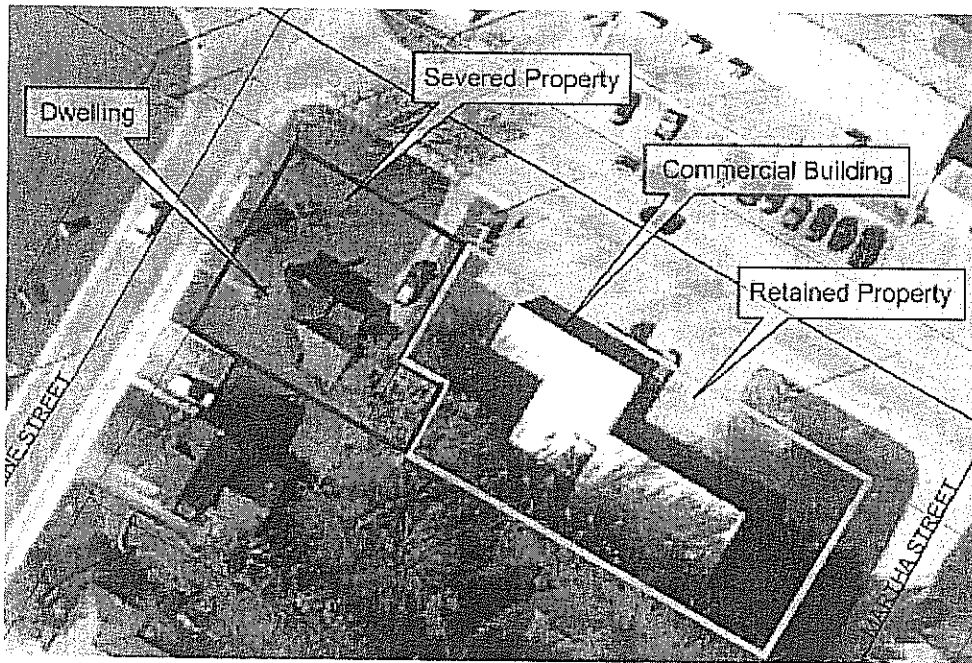


Figure 2 Aerial Photo of Land to be severed.



**Additional Comments:**

The purpose of this application is to sever a lot used for residential purposes and correct the current encroachment of the commercial building. The land to be severed is approximately 687 square metres (0.16 acres) that contains an existing dwelling. The land to be retained is approximately 1387 square metres (0.34 acres) and contains an existing commercial building currently used as a chocolate retail store and rented commercial storage space.

## Consent Application Report – File # B63/2015

### *Provincial Policy Statement*

The Provincial Policy Statement direct land use patterns within settlement areas to be based on densities and a mix of land uses which efficiently use land and resources and are appropriate for, and efficiently use, the infrastructure and public service facilities which are ...available. This application proposes to create two properties with appropriate densities for each property and permit their continuing uses without an encroachment.

### *Official Plan Policies*

The consent policies in the North Huron Official Plan are outlined in Section 11, which states that consents in 'Urban' designated lands will not require undue extensions of major services, will conform with the Zoning By-law unless amended, and will not hinder or restrict interior development of a block of land. Consents may be granted for lot boundary adjustments and does not offend any of the above stated criteria contained in Section 11. This application will adjust the current lot boundary for the subject lands now that they have been merged and a new lot line has been proposed. This new lot line will correct the encroachment and have no negative impacts on the surrounding urban area.

### *North Huron Zoning By-law*

The subject property is currently zoned C3- Highway Commercial. Both the current commercial building and existing dwelling are permitted uses in this zone. The proposed new lot line will improve some of the retained land's current deficient setbacks - the area of the property will increase and the rear yard setback will satisfy the zoning provision.

The existing dwelling on the proposed severed parcel is non-complying with the C3 (Highway Commercial) zoning provisions. It is recommended as a condition of this severance that the proposed severed property is rezoned to a Special Highway Commercial Zone to recognise the deficient setbacks for the dwelling that are created by the proposed lot line.

As per the North Huron Zoning By-law, Section 3.27, a planting strip shall be provided to act as a buffer between commercial lands that abut lands used for residential purposes. It is recommended as a condition that either a planting strip or fence is required to be constructed on the retained property to act as a buffer between the two proposed properties.

### *Other*

The Community Fire Safety Officer has been consulted with and is agreeable to the proposed distance between the exterior of the commercial building and the proposed lot line (and therefore a fence construction, as per the recommended condition) for adequate fire and emergency access to the rear of the commercial structure.

There is the omission of the \$500 cash-in-lieu of parkland fee because it was determined that due to the subject property formerly existing as 3 separately titled lots prior to merging for the purposes of this severance, there is not a new lot being created where one did not formerly exist and is not applicable.

**The following conditions are recommended to apply to a provisional consent should this application be considered for approval by Council.**

### **Expiry Period**

√ Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of decision.

### **Municipal Requirements**

Consent Application Report – File # B63/2015

- √ All municipal requirements be met to the satisfaction of the Township including servicing connections if required, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures, and any related requirements, financial or otherwise.

**Survey/ Reference Plan**

- √ Provide to the satisfaction of the County and Township:
  - a) A survey showing the lot lines of the severed parcel and the location of any buildings thereon; and
  - b) A reference plan based on the approved survey.

Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning shall be obtained before the deed is stamped.

- √ **Zoning**

Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Township.

The severed land be rezoned to the appropriate zone (e.g., C3-Special Zone), to the satisfaction of the Township.

- √ **Other**

A fence or vegetative buffer be constructed to the satisfaction of the Township.

Original signed by

\_\_\_\_\_  
Laura Young, Planner

27 October, 2015

Date



Agenda  
8.3  
Nov. 21/2016



THE ROYAL CANADIAN LEGION  
BRANCH 180 WINGHAM ONT.

Oct 13, 2015.

Dear Members of North Huron Council:

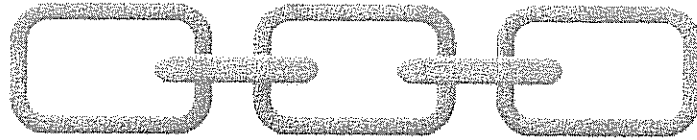
On behalf of Branch 180 Royal Canadian Legion we would like to request Permission to close the following streets for this year's Civic Remembrance Day service. Veterans Road , the corner of John St and Josephine St both sides, Centre St and John St corner on west side. We are also sending a letter to the county requesting permission to close Josephine St from Victoria St to Patrick St. Approx time for closing of streets would be 9:30 am till 12 noon. on Wednesday November 11<sup>th</sup> 2015.

Yours Sincerely,  
President James Saint  
Br 180 R.C. Legion  
519-357-2604

AGENDA  
84  
NOV 2/2015  
RECEIVED

OCT 29 2015

TOWNSHIP OF NORTH HURON



**Building Bridges to Our Future**  
LINKING EDUCATION & COMMUNITY

Dear North Huron Council,

We are approaching Council for permission to operate a road toll along Josephine Street on Saturday November 28, 2015.

Our tolls will be located at Tim Hortons and Ideal Supply.

All donations collected will go 100% to Building Bridges to Our Future Campaign.

Building Bridges has a copy of the By-Law 22.2011 and we have reviewed the By-Law.

Building Bridges to Our Future will abide by the regulations set out in this By-Law.

Building Bridges to Our Future is a Charitable Organization # 13355 2091 RR0001.

Thank you for your continued support.

Building Bridges Co-Chairs,  
*Karri-Anne Cameron*  
*Teresa Becker*

Agenda  
8.5  
Nov. 2/2015



# Wingham & Area Health

## PROFESSIONALS RECRUITMENT

October 28, 2015

Township of North Huron  
274 Josephine Street,  
Wingham ON N0G 2W0

Dear Reeve Neil Vincent and Council,

Our community is fortunate for the committed and talented rural doctors that safeguard our health and contribute to our wellbeing. It is that time year again when we show our doctors how much we appreciate them. The Wingham & Area Health Professionals Recruitment Committee intends to formally thank our Rural Physicians for their dedicated service during Doctor Appreciation week - November 23<sup>rd</sup> through November 27<sup>th</sup>. Typically, to show our appreciation, we place posters around town, host a coffee break and present baskets of local 'goodies' to our Doctors. These tokens of appreciation have always been graciously received.

The success of Wingham and area's appreciation efforts, made possible by the generous donations of business owners and community members, has prompted other communities to mirror our activities for their own Physician Recognition Programs.

The donation of something small from several businesses creates a "basket of plenty" to show our gratitude to the doctors who do so much for many of us. Previous donations have included locally produced goods, gift certificates for local businesses, and lifestyle products. This year we are pleased to make up 26 baskets in recognition of our Staff Physicians, Locums and Visiting Specialists. We appreciate your kind consideration of this request for a donation towards our appreciation baskets. We plan to formally recognize all contributors to Doctor Appreciation Week following the basket presentations.

A member of the Healthcare Professionals Recruitment Committee will be following up with you in the next couple of weeks. If you are interested in donating or have any further questions, please contact Jan McKague-Weishar at 519-357-3711 x. 5294. Thank you for your consideration of this request.

Sincerely,

**Verna Steffler, Chair**  
Wingham & Area Health Professionals Recruitment Committee



MEMORANDUM

OCT 28 2015

TELEPHONE: (519) 527-0111

Avon Maitland District School Board

Education Centre

62 Chalk Street North

Seaforth, ON N0K 1W0

Telephone: (519) 527-0111

1-800-592-5437 (Ontario)

Fax: (519) 527-0222

E-Mail: [info@fc.amdsb.ca](mailto:info@fc.amdsb.ca)

[www.yourschools.ca](http://www.yourschools.ca)

Ted Doherty, Director of Education and Secretary of the Board

Agenda  
9.1  
Nov 2/2015

October 21, 2015

Kathy Adams, Director of Corporate Services/Clerk  
Township of North Huron  
Box 90  
Wingham, ON N0G 2W0

Dear Kathy:

Further to your letter of July 14, 2015, please be advised that at their September 22<sup>nd</sup> Regular meeting the Avon Maitland District School Board members were advised of the municipality's resolution regarding French Immersion services and classes provided by the Board.

Following discussion at the September 22<sup>nd</sup> and October 13<sup>th</sup> Committee of the Whole, Open Sessions and the Regular session on October 13<sup>th</sup>, trustees passed the following motion:

*RESOLVED THAT the Avon Maitland District School Board direct staff to prepare the French Immersion Interest Survey to communities throughout the district not already served by French Immersion, and that Chair Wagler and Vice Chair Geddes will vet the final survey and send to trustees for final approval.*

When the on-line French Immersion Interest Survey is final, we will forward you a copy as well as the link to the on-line survey and ask that you please post the link on your municipality's website in order to assist us in ensuring that we reach as many families as possible.

Sincerely,

Ted Doherty  
Director of Education and  
Secretary of the Board

Agenda  
9.2  
Nov. 2/2015

**Kathy Adams**

---

**From:** Tracy Birtch <tbirtch@socialresearchandplanning.ca>  
**Sent:** Thursday, October 29, 2015 1:17 PM  
**To:** Kathy Adams  
**Subject:** Looking for your input on Community Trends!  
**Attachments:** Community Trends event handout.pdf

Hello Kathy!

What makes for a good quality of life varies from one community to another. We are looking for input into what is important to you about our community right here in Perth and Huron County, and am wondering if you might be able to forward this event invitation on to Council members?

The Social Research & Planning Council and the University of Waterloo's Computer Systems Group have partnered to create an online community trends indicator system to help track our local community wellbeing and vitality. It will be based on the Canadian Index of Well-being's domains of Education, Democratic Engagement, Leisure & Culture, Environment, Healthy Populations, Time Use, Community Vitality and Living Standards.

As a valued stakeholder and community member, we would like to know what the community feels are key indicators that would be beneficial to include. Please join us for one of the following interactive community forums on:

**Perth County**

**When:** Thursday, Nov. 19<sup>th</sup>

**Time:** 2:00-4:30pm

**Where:** University of Waterloo

125 St Patrick St,  
Stratford, ON

**Huron County**

**When:** Monday, Nov. 23<sup>rd</sup>

**Time:** 2:00-4:30pm

**Where:** Huron County Health Unit

77722 London Rd.,  
Clinton, ON

**RSVP:** [info@pf-solutions.ca](mailto:info@pf-solutions.ca)

Or (519) 271-2978

For more information visit:

<http://perthhuron.unitedway.ca/communitytrends>

*Light refreshments will be provided.*

We look forward to your involvement. Please feel free to forward to anyone else you feel may be interested in joining as well!

Sincerely,  
Tracy



Tracy Birtch  
Director, Social Research and Planning Council & Community Impact

lbirtch@socialresearchandplanning.ca

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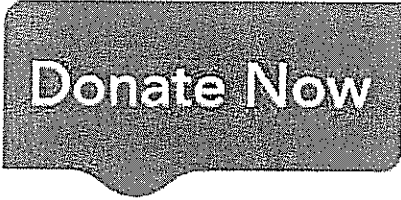
**United Way Perth-Huron**  
You Make Change Possible.

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The United Centre, 32 Erie Street West, Stratford, ON N5A 2M4  
519-271-7730 | 1-877-818-8867 EXT 228  
[www.socialresearchandplanning.ca](http://www.socialresearchandplanning.ca)

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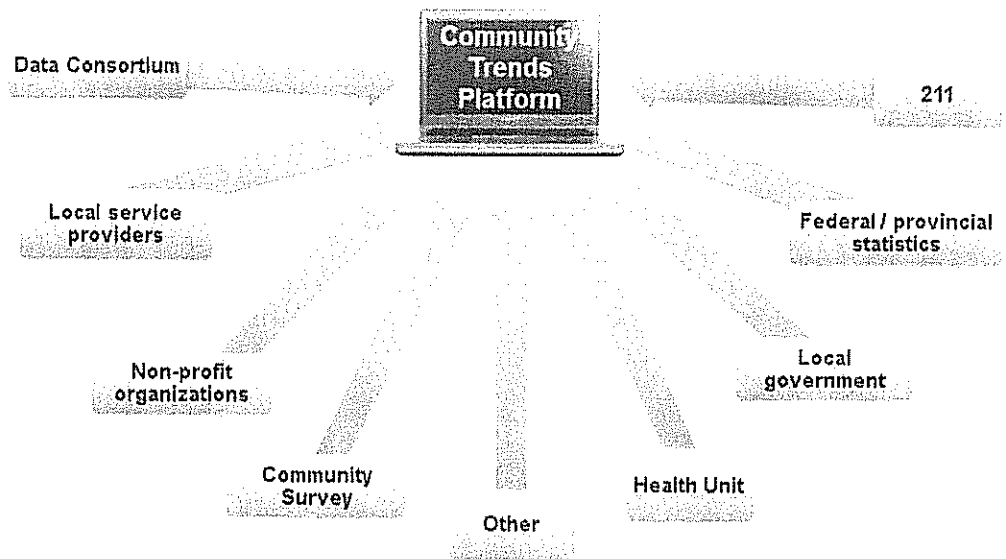
Give. Volunteer. Act.  
Reg. Charity Number: 119278414 RR 0001  
Please consider the environment before printing this e-mail.



Special thanks to Wightman Telecom Ltd. for their generous donation of internet & telephone services to the United Way!

What information about our  
community's well-being is  
important to you?

The Social Research & Planning Council and the University of Waterloo's Computer Systems Group have partnered to create an online community trends indicator system to help track our local community wellbeing and vitality.



What makes for a good quality of life varies from one community to another.

*We need  
your input!*

Join us to voice your thoughts on what the most valuable community information to track may be!

### Perth County

When: Thursday, Nov. 19<sup>th</sup>

Time: 2:00-4:30pm

Where: University of Waterloo  
125 St Patrick St,  
Stratford, ON

### Huron County

Date: Monday, Nov. 23<sup>rd</sup>

Time: 2:00-4:30pm

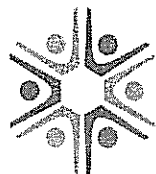
Location: Huron County  
Health Unit  
77722 London Rd.,  
Clinton, ON

RSVP: [info@pf-solutions.ca](mailto:info@pf-solutions.ca)

Or (519) 271-2978

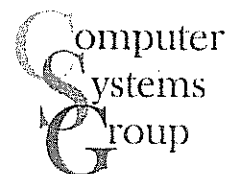
For more information visit:

<http://perthhuron.unitedway.ca/communitytrends>



Social Research &  
Planning Council

A Supported Partner of United Way Perth-Huron



University of Waterloo

*Certificate of Appreciation*

to

*Municipality of North Huron*

for your participation in the

**Huron County-Wide Economic Development  
Strategic Planning Project**



*Director, Regional Economic Development Branch  
Ontario Ministry of Agriculture, Food & Rural Affairs*

October 28, 2015



Ontario

9.3  
Nov 2/2015



## HURON COUNTY ACCESSIBILITY ADVISORY COMMITTEE

### WORKING GROUP MEETING MINUTES

September 11, 2015  
Menesetung Room, Goderich Town Hall

Present: Florence Stalenhoef (ACW), Charlene Overholt (Bluewater), Janisse Zimmerman (Central Huron), Janice Hallahan (Goderich), Carol Watson (Howick), Paula Michiels (Huron East), Kim Johnston (Morris-Turnberry) and Barb Black (North Huron)

Absent: South Huron representative

Regrets: Sandra Thompson, Huron County Accessibility Coordinator

#### **1. Opening Comments**

Janice opened the meeting by thanking all those in attendance for coming to today's meeting. The Working Group of the Huron County Accessibility Advisory Committee had taken a two year hiatus with the retirement of Lynda Rotteau, Accessibility Coordinator for the Town of Goderich and former Chair of this Committee. Janice assured the Committee membership that we will meet at least twice each year as per the Terms of Reference.

#### **2. Introductions**

Janice asked each member of the Committee to introduce themselves, the municipality they represent and how long they have been fulfilling the role of Accessibility Coordinator for their municipality.

#### **3. Review of the HCAAC Working Group Terms of Reference (TOR)**

The Committee reviewed the HCAAC Working Group Terms of Reference document. There were no comments brought forward at this time by the Committee to have the content of the TOR changed. Janice indicated that the date of the approval of this document and/or any revision dates are missing. Janice to forward the foregoing to the County's attention for follow-up.

#### 4. Advisory Committee Items – Report by the County Accessibility Coordinator

In Sandra's absence, Janice provided the following items to the Committee's attention:

- a) Accessible Communications Policy – Janice distributed copies of the County's Accessible Communications Policy document, the Summary of Accessible Communications Guide as well as the Guide to Accessible Information and Communication. The Committee were asked to read the documents and to ensure that all department staff were creating reports, agendas, minutes and by-laws in an accessible format. Janice advised the Committee that she would share Goderich's accessible templates. Goderich currently uses Adobe Acrobat Pro 11 to preview and edit all reports, agendas, minutes and by-laws to ensure they are in an accessible format.
- b) Accessibility Contracts & Tenders Memo & supporting document – Janice distributed copies of the Memo from the Accessibility Coordinator addressing the need for all lower tier municipalities to review their current Contract and Tender Policies to include compliance requirements of O.Reg. 429/07, and Section 7 of Ontario Regulation 191/11, Integrated Accessibility Standard, contractors who provide goods, services or facilities to the County and lower tier municipalities and that they shall ensure that all of their employees, agents, volunteers or others for whom they are responsible, receive training on the requirements of the standard and on the Human Rights Code as it pertains to persons with disabilities.
- c) Taxi By-Law Update – The Accessibility Advisory Committee would like each municipality to provide an inventory from each taxi service that can demonstrate what accessible service is available in each community.
  - ACW – no taxi services in this municipality
  - Bluewater – Charlene to follow-up with Advisory Committee
  - Central Huron – Janisse to follow-up with Advisory Committee
  - Goderich – Janice to follow-up with Advisory Committee
  - Howick – no taxi services in this municipality
  - Huron East – Paula to follow-up with Advisory Committee
  - Huron South – need representative to follow-up with Advisory Committee
  - Morris-Turnberry – no taxi services in this municipality
  - North Huron – Barb has indicated that the taxi services in North Huron do not have an Accessible TaxiEvery Accessible Taxi Owner shall keep accurate written records of the number of trips made in each month for Persons who required the facilities of an Accessible Taxi and make such records available to the person responsible for inspections.
- d) Website Accessibility Tab – each municipality was asked to ensure that they have an Accessibility tab located on their municipal website.

- e) Review of Parking By-Laws – each municipal representative was asked to follow-up with their Chief Building Official/By-Law Enforcement Officer to ensure that their parking by-laws are up-to-date and are in compliance to the Illustrated Technical Guide to the Accessibility Standard for the Design of Public Spaces (provided to each CBO in the spring of 2015) pages 116-121, 125, 134 and 135.
- f) Building Accessibility Excellence Assessor – Janice advised the Committee that there are approximately 3 – 5 members of the Huron County Accessibility Advisory Committee that reviews and provides feedback and recommendations on private and public facilities that are renovated, restored or a new construction.

The Committee promotes public awareness of the importance of barrier-free design and recognizes the excellence in accessibility design.

In June of this year, the Huron County Accessibility Committee hosted their annual awards in conjunction with the National Access Awareness Week. The purpose of the awards program is to celebrate organizations and individuals who are working to build a more inclusive society. These people make a difference in the lives of thousands of Canadians living with a disability. Three awards were presented:

- i. Allan Avis Architects – full service architectural firm based in Goderich. Allan Avis Architects always go above and beyond the minimum accessibility requirements and never miss a beat.
- ii. Wingham & District Hospital – renovation drawings were reviewed and recommendations provided by the Committee for Phase One (drop off and main entrance) that have been implemented. Phase Two of the project involves significant interior renovations, which again will definitely improve accessibility recognizing all disabilities.
- iii. Town of Goderich – has involved the Huron County Accessibility Advisory Committee in many site plan reviews. Some of the projects on improving accessibility include but are not limited to:
  - a) Downtown Master Plan following the F3 tornado – location of accessible parking to service the court house; location of accessible parking on the Square; and accessibility of entrances to buildings on the Square;
  - b) Completed renovations at the OPP Station building to make this public service accessible to people with all disabilities;
  - c) Fully public accessible washrooms off the Square on Kingston Street;
  - d) Completion of drawings for the proposed Maitland Valley Medical Clinic;
  - e) Renovation to the Town Hall; and

- f) Emergency Fire Drill Day – recognizes that accessibility includes safety. Several of the Accessibility Committee members who live with a disability participated in the Fire Drill.

The Committee members are urged to inform their Department Heads/Supervisors and Councils to contact the Accessibility Coordinator for the Huron County Accessibility Committee to review drawings and provide recommendations of any renovations, restorations or new construction for public or private facilities in their municipalities.

## **5. AODA Accessibility Compliance Report for 2015**

Janice asked the Committee members if they had received a call from a Mary at the Accessibility Directorate of Ontario urging municipalities to file their Compliance Report for 2015. Many of the Committee members indicated yes. Barb from North Huron indicated that they have completed their 2015 Compliance Report.

The 2015 Compliance Report must be electronically filed by December 31, 2015.

## **6. Other Business**

- a) Janisse (Central Huron) indicated at the meeting that the Bayfield and Zurich Libraries 2<sup>nd</sup> accessible door, is not accessible. Some of the Committee members wondered if the toggle switch at the top of the door is not switched to the on position. Charlene from Bluewater will follow-up on this issue.
- b) Janisse was reviewing the Huron County 2014 Annual Accessibility Plan prior to this meeting. Nowhere within this document does it indicate that the lower tier municipalities within Huron County are participants of this Plan. Janice will ask Sandra Thompson, Accessibility Coordinator to review the Plan and report back to the Committee.
- c) Janice advised the Committee that she attended the Huron County Brochure Swap in Bluewater on April 14. Participants from the Brochure Swap were asked on their evaluation feedback form if they would be interested in a workshop on AODA compliance requirements for small and large commercial properties owners. The Huron County Accessibility Advisory Committee will discuss the appropriateness of such a workshop, content, venue, date and possible guest speakers, organizers and costs.

## **7. Adjournment**

Meeting adjourned at 10:30 AM



**Business Arising from the Minutes**

**(a) Ministry Audit**

The Board reviewed the report from Ministry Advisor David Preston noting that the required changes to the Board Policies have been completed and accepted signed by the Board Chair at the June 16, 2015 Board Meeting.

**(b) 2016-2018 Business Plan**

Chair Seip updated the Board on the status of the Plan noting that it needed to be completed by the first of December and presented to Council at a December Council Meeting, for their approval. The Chief noted that he was compiling the survey results from the public survey that was distributed to Wingham residents and businesses for the Business Plan.

**Police Chief's Report**

**Calls for Service**

During the months of June - August 2015, Wingham Police responded to 411 calls for service. During the same period in 2014, we had 429 calls.

**Ministry Audit**

I received the Ministry Audit report and have passed it along to our acting Chair for the Board to respond. We did very well in the audit with minimal recommendations.

**RIDE Grant**

We have received approval for RIDE and will be conducting checks over the next two years under that grant. We must spend the funds in overtime for the RIDE before we can claim them from the Ministry.

**CPP/1,000 Officers Grants**

The interim report is due at the Ministry the first week of October. I have received the figures required from the Township payroll and am in the process of completing the forms.

**Training**

We will be undergoing our use of force training with Saugeen Shores Police Service in October.

**Community Survey**

The community survey has been completed and I am in the process of going through them. Results will be provided to the Chair for input into the Board Business Plan.

**Quarterly Statistics**

The statistics for the second quarter are attached for the Board's perusal.

**Statistics Canada Clearance Rates**

Every year Statistics Canada produces "weighted clearance rates" which takes into consideration the seriousness of the crime. I have attached our rates, compared to the province. This information is readily accessible to the public on the internet.







Agenda  
11.3.1  
Nov. 2/2015

## MINUTES

East Wawanosh 150<sup>th</sup> Anniversary

September 15, 2015

Present: Reunion Chair Jamie McCallum, Treasurer Shawn Cottrill, Secretary Joan Vincent, Fundraising Chair and North Huron Representative Ray Hallahan, Reeve Neil Vincent, Jonathan VanCamp, Melanie Pletch, Linda Logan, Heather Shiell, Elaine Snell, Alex Blair, Ralph Logan, Jason Rutledge, Connie Goodall, Michael Falconer, Vicky Bremner, Alice McDowell, Darrell Weber, Donelda Cottrill, Mike Cottrill

Welcome: Chair Jamie McCallum welcomed everyone to the meeting and spoke about Chief Wawanosh and the use of the term PowWow for the Weekend Celebration to honour our Heritage.

Motion to approve July 29, 2015 Minutes made by Mike Cottrill and seconded by Ralph Logan. CARRIED.

Financial Report – same as last meeting. Motion to approve moved by Linda Logan and seconded by Mike Cottrill. CARRIED.

Snag with the logo as the chosen logo would cost \$10.00 for each garment or hat due to the amount of stitching. We had selected a lot more items of clothing than Wingham or Ripley Reunions did. Kathy suggested that we go with the adjustable hat at \$5.00/hat + embroidery. For heat pressed items if we order 300 at once then we get a better price.

Quote for koozies, beer mugs, glass mason mugs and plastic cups was \$3428.51 and required a 50% deposit so the committee stopped until the logo could be finalized.

Suggested the same logo but remove the beige and have two blue lines around. Get price for logo if beige is taken out and possibly change to white lettering.

Wingham Reunion had charged \$40.00 for hoodies, \$38.00 for golf shirts, \$18.00 for T-shirts and \$20.00 for hats.

For the glassware, the logo would be in black.

Mike Falconer from Fallhaven spoke on developing a day lily for the Reunion. He showed examples of lilies he has bred. He is a hybridizer of day lilies. It is about a 6 – 10 year process to produce. There is a \$100.00 registration fee and the group gives the lily a name (good idea to give a couple of names as alternatives) . Michael sends it to the National Register in Washington for approval.

He proposes that if there is an interest in pursuing the idea that a 2-3 person committee be formed to come to the farm in the summer of 2016.

There would be a minimum fee of \$10.00/plant to Mike and the committee could charge \$25.00/plant Mike can charge \$50.00/ plant and have a market for plants. The problem would be numbers as in 2

years it might be only 35-40 plants available. The committee should come to the farm 2-3 times as there are early, mid and late season blooms.

The 2017 IPM has a yellow lily with a red centre. It has to be sold the year of the match at the match. Bare root plants can be out of the ground for 4 weeks.

They are perennial plants. They would be the same price whenever available. Bluewater has a waiting list of 100 people. We could have a waiting list for a year or 2 after the Reunion. Vicky can contact Mike if we are interested.

Melanie Pletch reported on the History Book – Lori Jamieson had hoped to attend. There is an email mailbox being developed. They plan to have copies of the questionnaire at the School Fair. Plan to have an Open House or series of Open Houses this fall. The paperwork for the Huron Heritage grant is due Nov. 1, 2015. For the Canada 150 grant, Jamie & Connie met and need more ducks in a row and to get more information. Connie offered to do the Huron Heritage application.

The committee has Wilderness to Wawanosh History books to sell and will have them at the School Fair. There was a discussion about the price to be charged for the books. Melanie Pletch made the motion and Ray Hallahan seconded it that the price be \$40.00/book. CARRIED.

Melanie reported for Kevin Scott that the Belgrave Kinsmen want to do a beef BBQ or something similar at the fundraiser in the spring of 2016.

Fundraising – Tickets on a quarter beef? Commitment from 2 people . Price, prizes and timeline discussed. Possibility to sell tickets for Christmas gifts. Talk to Kathy Adams for license. Need a non-profit charity to apply for the license. Check with the Belgrave Community Centre Board.

If the timeline is too long, then people could forget so maybe do 2 draws in 6 months. Do one for Christmas and then another draw in the spring. The announcement of the winners for the first draw could be at the Belgrave Community Centre New Year's dance. Have the tickets available for distribution at the October meeting.

Print 1000 tickets and keep the price low. Charge \$2.00/ticket. The first prize would be a meat prize obtained by Ray Hallahan, 2<sup>nd</sup> prize would be \$50.00 in Reunion merchandise or event admission and 3<sup>rd</sup> prize would be \$25.00 in Reunion merchandise or event admission. Moved by Jamie McCallum and seconded by Neil Vincent. CARRIED.

Could see about selling tickets at the Co-op and the Belgrave Variety Store. See if can get license through the Belgrave Community Centre Board. Neil could speak to it at their Annual General Meeting on Sept. 22, 2015. Ray will speak to Kathy and have the tickets for the next meeting.

Silent & Live Auction, Dinner and BX93 Dance all on July 1, 2016. Margaret to get the times as to when they have to be in to set up for the BX93 Dance. Order of events is to be silent auction, live auction, dinner and then dance. Dance is booked for 9 pm to 1 am. Jason will talk with his reps about items for the auctions.

Day Lily – It was decided to deal with it in the Spring. It was suggested planting some in front of the arena and it being a lasting thing from the Celebration. PUT TOGETHER A COMMITTEE IN THE SPRING.

Ralph had nothing new for the School Reunion.

Souvenirs – hold off for next Christmas or until 60 days before the Kick Off Dance.

There was nothing from the Maintenance Committee or Children's committee.

Jonathan – Bartending – Jamie spoke to Belmore and they are still in planning stages and will keep dialogue open.

Knights of Columbus are interested in helping also the Hitmen ball team and a couple of other groups that the Community Centre Board shares bartending with.

Jason – Finalize what want, supplier charge for ticket and price per ticket. Would the golf tournament meals be at Belgrave? It was felt that the Golf Club would charge more for the Tournament if the meals were not on site so it was decided to leave them at the Golf course.

Saturday for the main meal probably 1000 for the meal. Hope to get Pine Ridge. Pine Ridge has done ¼ chicken, baked beans, potatoes and salads for 400 for \$12./plate for Jason. Probably not a problem to have 1500 sold (could be 200 sold that day) Add 10 % to estimated numbers. Dessert – ice cream cup.

Blyth Lions – supper on the Sunday? Chops or steaks? Alex Blair will check about Sunday night dinner.

Breakfasts – Saturday and Sunday. Auburn Lions Saturday Breakfast? North Huron Firefighters Sunday morning breakfast?

Peter Gusso and Stella's Burger Bar for booths. How many vendors? Stella's will stay all weekend and at night. Peter will come for Saturday and Sunday.

Friday night – Jason has equipment and is willing to do food and will also check with Peter Gusso about Friday night.

Blyth Lion's recent Smoked Pork chop supper was \$16./person. The Belgrave Summerfest charged \$25./single and \$40./couple.

Saturday for the main meal hope can get it for \$10 and charge \$20 and for Sunday \$20 and children \$12. See what get for quotes and get prices finalized for next meeting. Do we limit tickets for Saturday or Sunday night's meals and do we only sell advance tickets? Hoping 4 day lead up.

Discounted package price for meals & dances, package for meals. Breakfast – Sunday only?

Bar open hours. Friday after golf tournament noon to 1 am

Saturday – after parade

Sunday - later afternoon

Decorating – catalogues not in yet.

Beard – Jan. 1

Parade – Europarts –staging area

Route – Belgrave Rd to 4 to Jordan Crescent to 4 and disperse at Parker Drive.

Apply to County and Township to close road.

Prizes – Best Float –Business, Family, Heritage, Tractor or Farm Implement

Oldest Car or Truck

Novelty

Government

Judge's Choice

Decide the prizes later. Committee put float in Tiverton. Suggestion that float have individuals born in each decade. 3 Judges/ who – think about for next meeting.

Arts and Photography - nothing new.

Golf - \$450 for bus for day to get back & forth, cost included in registration.

Church – United Church interested talk closer.

PR – website about \$200./year When do we want it up? Suggest Go Daddy account through municipality (maybe \$20./year). Need place to send questionnaires so do it soon and to advertise and get information but wait until get the logo finalized.

Car Show – ask to pre-register. Fee of \$10. Offer prize. Suggest offer by decade and make it self sufficient. On the registration form include questions “Do you want to be in the parade and do you want supper tickets?” Car show 3 pm? Location – Cottrill lot? Ball Diamond? Hand out information in Summer of 2016 and also there is a site to list it on.

There is software available to sell tickets on line for the Reunion.

The next meeting will be Wednesday, October 21, 2015 at 7 pm.

Want the logo on the raffle tickets. Suggested emailing the logo and deciding that way.

Motion to adjourn by Alex Blair and seconded by Ray Hallahan. CARRIED.

BIA Executive Meeting Minutes – Oct. 28, 2015

**Present:** D. Tiffin, L. Hearnden, C. Goodall, D. Wallace, D. Kuyvenhoven, Y. Ritesma-Teeninga

**Previous Minutes:**

- Minutes of Sept. 24 meeting read. Moved by D. Wallace, 2<sup>nd</sup> by L. Hearnden to accept as read.

**Chairman:**

- Moved by D. Wallace, 2<sup>nd</sup> by D. Kuyvenhoven to accept, with regret, the resignation of Bruce Stainton as chairperson. Passed. Bruce’s contribution to the Executive will be missed.
- Moved by D. Kuyvenhoven, 2<sup>nd</sup> by D. Wallace that Lisa Hearnden, Vice-chair, take the role of Chairperson until the Annual General Meeting on February 25, 2016. Passed.

**Executive:**

- A poll of attendees was taken to determine those willing to continue for another year. All present will remain.

**Sign Toppers:**

- Lisa showed a picture of proposed Remembrance Day topper for the Sandwich signs.
- Ange Benninger will have these ready to go up immediately after Halloween.

**Christmas**

- D. Wallace to contact the 2 “Santas” to walk Josephine St. again like last year.
- Need someone to chair the Christmas promotion. Lisa to contact C. McGrath.
- No prizes this year for decorating. Perhaps next year.
- T. Riley has park lighting planning well in hand.

**Curb Appeal:**

- Doug has suggested, that for a small fee, we hire someone to maintain the weeds and trash along Josephine St. \$500 for 2016 will be proposed for the budget.
- **Fire hydrants:** hydrants throughout town are being painted by quadrants (1/4 per year)
- **Planter baskets:** Suggested going to a 3 stage planting. Flowers in spring, mums in the fall and greenery late fall to early new year. Doug to coordinate.
- **Canada Day:** Suggested that BIA purchase flags to be placed at points along Josephine St. BIA to be responsible for installation and maintenance. Will be proposed in 2016 budget.
- **Accessibility:** Suggested subsidizing “grab bars” for businesses that have steps into their stores. This will provide easier access for seniors.

**Banners:**

- Need confirmation from Public Works on the type of banners that can be hung on light poles.
- Reviewed proposed seasonal banners. Discussion regarding readability, colouring and installation. Further discussion required.

**Christmas BIA After Hours:**

- Christmas social to be planned for BIA members. Location and date to be determined.

**Farmers Market:**

- There will be a change of Chairperson for 2016
- Possible change of location for 2016.
- Further detail required from Jim Snyder at next meeting.

**Finance:**

- Jason unavailable for meeting, but sent financial statements.
- Some bills submitted for payment.

**New Businesses:**

- Agreed that mailchimp email will be used to announce new businesses in Wingham.
- It will not be used to announce sales, promotions etc. Those will be promoted through the BIA Facebook page.

**Community Cash:**

- Being vetted by Lawyer.
- There will be no expiry date applicable on any.
- Connie presenting plan to Council on Nov. 2.
- Need list of businesses that will honour Community Cash. This will go out with purchases.

**Next Executive Meeting – Thursday, Nov. 26 at 7:00 p.m. - Musuem**

THE CORPORATION OF THE  
TOWNSHIP OF NORTH HURON

BY-LAW NO. 79-2015

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Being a by-law to authorize an Agreement Regarding Services by Veolia Water Canada, Inc. for the Township of North Huron.

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WHEREAS the Municipal Act, 2001, as amended permits the Councils of all municipalities to enter into certain agreements;

AND WHEREAS Council is desirous of executing an Agreement Regarding Services by Veolia Water Canada, Inc. for the Township of North Huron.

NOW THEREFORE, the Council of the Corporation of the Township of North Huron ENACTS the following:

1. The Reeve and Clerk to sign, on behalf of Council, an Agreement Regarding Services by Veolia Water Canada, Inc. for the Township of North Huron.
2. A copy of the said Contract is attached hereto and designated as Schedule A to this By-law.
3. That this By-law shall come into force and takes effect on the day of the final passing thereof.

READ A FIRST AND SECOND TIME THIS 2<sup>ND</sup> DAY OF NOVEMBER, 2015.

READ A THIRD TIME AND PASSED THIS 2<sup>ND</sup> DAY OF NOVEMBER, 2015.

CORPORATE SEAL

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Neil G. Vincent, Reeve

---

Kathy Adams, Director of  
Corporate Services/Clerk

**Agreement Regarding Services by Veolia Water Canada, Inc.  
for \_The Municipality of North Huron\_**

THIS AGREEMENT is made in consideration of the promises and obligations contained herein effective October 9\_\_2015 ("Effective Date"), between The Municipality of North Huron\_ ("Client") and Veolia Water Canada, Inc. ("VWC").

**Scope of Work.** VWC will provide the services of fully qualified operations personnel to perform the following services of Overall Responsible Operator at Client's water and wastewater systems facility located at Blyth and Wingham, Ontario. The work includes:

- Monthly site inspections of the systems
- Monthly meeting with operators to ensure compliance of plant operations
- 24 hour availability to respond to concerns
- Attendance at any MOE inspection
- Review of sample results and R1 & R2 reports
- Review of Monthly reporting
- Review of Annual MOE reporting
- Provision of backup operators to cover illnesses, vacation, etc for existing staff, on an as needed Out of Scope Work basis

The items included in this Scope of Work are collectively referred to as "Services".

**Out of Scope Work.** Any work outside of the Services set forth above (including any necessary non-routine repairs, maintenance, etc.), including, but not limited to the list below, is not included in this Agreement, but may be undertaken by mutual consent of the parties as to price, time of performance, terms, etc. Any agreed upon out of scope work will be billed as a separate line item on VWC invoices.

- Process and analytical data management
- Preparation of Monthly reports
- Preparation of Annual MOE report
- Operating staff
- Providing Day to day operational direction

**Client responsibility**

It has been assumed that the existing North Huron operations staff are capable of directing and managing their own daily activities and making routine operational decisions independently. Dependence on the ORO services should be limited to emergency, unusual or non routine circumstances. When direction is provided by the ORO, the Client will be responsible for ensuring staff follow the instructions.

**Price.** The current annual fee for VWC to provide the Services is \_\_monthly\_\_ (\$5,000.00) plus HST, plus the cost of additional services that are noted above as Out of Scope Work. The price is subject to



an annual rate of inflation increase based on the Consumer Price Index each September. VWC will invoice Client monthly for the Services, and Client will pay the invoices within thirty (30) days of presentation. Any invoices that are not paid within thirty (30) days will be subject to interest at 5% per year.

### **Hourly rate for Out of Scope Services**

#### **Provision of backup operators**

Operators Regular time - \$85/hr

Operators Evenings and Weekends - \$110/hr

**Term and Termination.** The term of this Agreement shall be from the Effective Date until [??????] This Agreement may be terminated by either party on sixty (60) days' written notice to the other.

**Indemnity.** If, during the term of this Agreement, any claim arising out of this Agreement or relating to the performance thereof, is made by any third party for personal injury, property damage, or other loss against either or both of the parties to this Agreement, the provisions of this paragraph shall apply. Each party agrees to indemnify and hold the other party harmless and free from loss, cost or expense, including damage, or loss claims, attorney fees, litigation expense, and other costs, if the claim is based on the negligence of that party.

In the event a claim is based on the negligence of both of the parties, the parties agree to cooperate in the defense of the claim; to bear their respective investigation and defense costs and expenses, including attorney fees; and to bear their respective portions of such loss, as may be determined by a Court of competent jurisdiction.

**Limitation of Damages.** Neither party nor any affiliated companies, nor the officers, agents and employees or contractors of any of the foregoing, shall be liable to the other in any action or claim for consequential or special damages, loss of profits, loss of opportunity, loss of product or loss of use. Any protection against liability for losses or damages afforded any individual or entity by these terms shall apply whether the action in which recovery of damages is sought is based on contract, tort (including sole, concurrent or other negligence and strict liability of any protected individual or entity), statute or otherwise. To the extent permitted by law, any statutory remedies which are inconsistent with these terms are waived.

VWC undertakes only the Scope of Work set forth in this Agreement and makes no guarantee with respect to performance, operability, or quality of the water system. VWC DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, AND DISCLAIMS THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

Notwithstanding anything to the contrary contained in this Agreement, the aggregate liability of VWC to Client or any related entity or anyone claiming for or through them, in relation to this Agreement shall not exceed Twenty Thousand Dollars (\$20,000.00), regardless of whether such liability arises out of breach of contract, guarantee or warranty, tort, product liability, indemnity, contribution, strict liability or any other legal or equitable theory.

**Property Insurance.** At all times during this Agreement, it will be Client's responsibility to maintain property insurance in an amount sufficient to cover its facilities. Client will include VWC as an additional insured on the coverage, and will provide a waiver of its or its insurer's rights of subrogation in favor of VWC as respects any claims covered or which should have been covered by valid and collectible insurance, including any deductibles or self insurance maintained thereunder.

**Signature in Counterparts and Electronic Exchange.** This Agreement may be signed by the parties in separate counterparts and signatures may be exchanged by electronic means such as e-mail or fax, with such electronically exchanged signature being binding as original.

**Uncontrollable Circumstances.** In the event either party is rendered unable, wholly or in part, to carry out its respective obligations under this Agreement, except for any obligations to make payment, due to circumstances beyond its reasonable control, including, without limitation, change of law, flood, natural disaster, acts of God, or other circumstances beyond its reasonable control ("Uncontrollable Circumstances"), then the affected obligations of such party shall be suspended during the period of the Uncontrollable Circumstances. Every reasonable effort shall be made by the parties to avoid delay and limit any period during which such obligations might be suspended. Each party will make a reasonable effort to inform the other party when an Uncontrollable Circumstance exists, which the other party may not be aware of at the time of its occurrence.

**Governing Law.** This Agreement and the rights and liabilities hereunder shall be determined in accordance with the laws of the Province of Ontario.

**Severability.** If any term, provision, covenant or restriction of this Agreement is held by a court of competent jurisdiction or other authority to be invalid, void or unenforceable, the remainder of the terms, provisions, covenants and restrictions of this Agreement shall in no way be affected, impaired, or invalidated, and to the extent permitted by applicable law any such term, provision, covenant or restriction shall be restricted in applicability or reformed to the minimum extent required for such to be enforceable.

**Entire Agreement, Modifications, and Waivers.** This Agreement constitutes the entire agreement between VWC and Client with respect to the subjects contained herein and supersedes all prior agreements, representations, and understandings of the parties pertaining to the subjects contained herein. No supplement, modification or amendment of this Agreement shall be binding unless executed by both parties. No waiver of any of the provisions of this Agreement shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any waiver constitute a continuing waiver. No waiver shall be binding unless executed in writing by the party making the waiver.

**CONFIRMATION OF AGREEMENT**

The undersigned, intending to be bound, hereby execute this Agreement as of the Effective Date.

I have the authority to bind the Corporation.

VEOLIA WATER CANADA, INC.

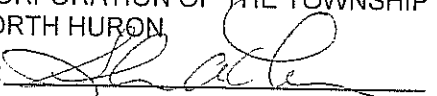
By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

I have the authority to bind the Corporation.

[CORPORATION OF THE TOWNSHIP OF  
NORTH HURON

By: 

Name: Sharon Chambers

Title: CAO

**THE TOWNSHIP OF NORTH HURON**

**BY-LAW NO. 80-2015**

**A By-law of the Township of North Huron  
To confirm generally previous actions of the Council of the  
Township of North Huron**

**THEREFORE** the Council of the Corporation of the Township of North Huron enacts as follows:

1. The actions of the Council of the Corporation of the Township of North Huron at its meeting on November 2, 2015, be confirmed.
2. Execution by the Reeve and the Clerk of all Deeds, Instruments, and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal, to any such Deed, Instruments, or other Documents is hereby authorized and confirmed.
3. This By-law shall come into force and takes effect on the date of its final passing.

**READ A FIRST AND SECOND TIME** this 2<sup>nd</sup> day of November, 2015.

**READ A THIRD TIME AND FINALLY PASSED** this 2<sup>nd</sup> day of November, 2015.

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Neil Vincent, Reeve

SEAL

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Kathy Adams, Director of  
Corporate Services/Clerk